

## Minutes

Cuyahoga County Board of Control  
Monday, November 26, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

#### Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer, Fiscal Office  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 11/19/2018

Armond Budish motioned to approve the minutes from the November 19, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment.

### IV. – CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2018-834

Department of Public Works, recommending an award on RQ43637 and enter into a contract with Industrial First, Inc. (15 - 2) in the amount not-to-exceed \$331,830.00 for roof maintenance services for various County buildings for the period 12/1/2018 - 11/30/2021.

Funding Source: General Fund – Internal Service Fund

Matt Rymer, Department of Public Works, presented. Dale Miller inquired about the bidder who was not the recommended vendor and their bid amount. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-834 was unanimously approved.

BC2018-835

Department of Information Technology, recommending an award on RQ42790 and enter into a contract with Solix Technologies, Inc. (48-5) in the amount not-to-exceed \$469,658.00 for the provision of a Data Lake Repository Tool for the period 11/26/2018 – 11/25/2020.

Funding Sources: ERP General Fund - \$419,658.00 and General Fund \$50,000.00

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked if this bid was the lowest among the 5 bids received and asked for confirmation that there were 48 vendors in the pool of potential bidders. Dale Miller asked for clarification on the breakdown between the 2 funding sources; commented that after receiving a briefing by the department, he believes this solution was well thought out and less expensive than the alternatives and expressed his support of this project. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-835 was unanimously approved.

BC2018-836

Department of Information Technology, submitting an amendment to Contract No. CE1700141 with Unify Solutions, Inc. for SAP Human Capital Management support services for the period 7/1/2017 – 12/31/2019 for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: ERP - General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-836 was unanimously approved.

BC2018-837

Department of Information Technology, submitting an amendment to Contract No. CE1400246 with PeerPlace Networks, LLC Inc. for an off-the-shelf, cloud-based comprehensive case management system for the period 8/4/2014 – 7/31/2019 to change the terms, effective 11/26/2018 and for additional funds in the amount not-to-exceed \$24,000.00.

Funding Sources: Health and Human Services Levy – 46% and Federal/State Funding 54%

Jeanelle Greene and Greg Sherman, Department of Information Technology, presented. Trevor McAleer asked for clarification on what additional enhancements to the software are covered under this amendment and if the amended amount is adequate to cover all the anticipated changes. Dale Miller asked if the additional funds requested and the unspent funds, due to the change in terms, will cover the requested software modifications; asked for clarification on the breakdown between the 2 funding sources; asked if a portion of the changes are related to the Health and Human Services Division only; and asked how the funding breakdown is determined. Armond Budish asked Robert Math, Cuyahoga Job and Family Services if he could further elaborate on the use of Health and Human Services funding sources. Mr. Budish estimated that the amount allocated to Federal/State Funding was the maximum allowed for this specific service and that the breakdown was not designated at the County level; stated that the funding source had been questioned at the Executive Review Meeting and was determined that the Federal/State Funding was a combination of Older American's Act Fund and Temporary Assistance to Needs Families Fund. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-837 was unanimously approved.

BC2018-838

Department of Information Technology, recommending an award on RQ42478 and enter into a contract with Weisberg Consulting, Inc. in the amount not-to-exceed \$10,620.00 for the purchase of a NetIQ eDirectory server, software licenses and maintenance services for the period 11/26/2018 – 11/25/2019.  
Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked if this vendor was the only bidder for this service. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-838 was unanimously approved.

BC2018-839

Department of Information Technology, recommending to amend Board Approval No. BC2018-692, dated 10/15/2018, which authorized an RFP exemption and award on RQ43773 to EP Technology Inc. for the purchase of miscellaneous operating supplies for Microplex F-60HD and F-90HD Mainframe Printers by changing the not-to-exceed award amount from \$3,874.00 to \$5,093.00.  
Funding Source: General Fund

Jeanelle Greene, Department of Information Technology presented. Trevor McAleer asked if this is the only vendor that can provide these supplies and if a sole source affidavit was submitted by the vendor. Lenora Lockett stated for the record, that the original purchase, now being amended, was approved as an RFP exemption and not as a sole source award. Mr. McAleer asked for clarification on a statement in Ms. Greene's presentation as to why this vendor was reluctant to submit a sole source affidavit if they are in fact, a sole source provider of these supplies. Nan Baker asked if this request is due to a price increase and asked if the vendor provided a reason for not wanting to submit a sole source affidavit. Mr. McAleer expressed his concern about the vendor's reluctance to declare themselves as a sole source provider; Mr. Budish referenced prior discussions as to what qualifies a vendor to be sole source; Mr. McAleer asked why this vendor would not be agreeable to submitting a sole source affidavit as they have done so in the past for other purchases and noted the increase in price for this purchase; asked what would happen if supplies were purchased from another vendor and whether there is a maintenance contract in place for the printers; asked what advantage would there be if this service was competitively bid and another vendor was awarded. Dale Miller stated that regardless of how this service was procured, the printers must continue to function and recommended to proceed. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2018-839 was unanimously approved.

BC2018-840

Office of Innovation and Performance, recommending an award on RQ43146 and enter into a contract with Ascendant Strategy Management Group LLC (32-4) in the amount not-to-exceed \$72,133.33 for the provision of a performance management software solution to support data collection, analysis, and reporting of performance measures for the period 12/1/2018-12/31/2020.  
Funding Source: General Fund

Catherine Tkachyk, Office of Innovation and Performance, presented. Nan Baker asked if this service will gauge the County's performance measures; asked if there are already resources available to makes these performance measures accessible to the public rather than contract for this service; asked if the requested amount is for installation only or will it also include analysis of the data; asked for clarification on the duration for use of the software licenses and timeline to install software; asked if the analysis of data will be completed in-house. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-840 was unanimously approved.

BC2018-841

Department of Communications, submitting an amendment to Contract No. CE1600203 with Socialbakers A.S. for social analytics and publishing services for the period 7/27/2016 – 8/31/2018 to extend the time period to 10/31/2019 and for additional funds in the amount not-to-exceed \$9,479.00.

Funding Source: General Fund

Miranda Pomiecko, Department of Communications, presented. Dale Miller asked the reason for late submittal; asked for clarification on past practices to submit a request for an RFP exemption when an amendment was being submitted late. Lenora Lockett stated that it was the Office of Procurement and Diversity's interpretation that the requirement for submitting an RFP exemption with any late amendment was no longer necessary as the contract term and any effective dates are indicated on the item and also was discontinued due to the number of questions from the Board related to these types of requests. Nan Baker asked if the analysis will be done in-house by the department and if the results will be reported. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-841 was unanimously approved.

Items BC2018-842 through -858 were presented collectively and approved concurrently:

BC2018-842

Department of Public Safety and Justice Services, recommending an award on RQ43738 and enter into an agreement with the City of Bay Village in the amount not-to-exceed \$6,852.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-843

Department of Public Safety and Justice Services, recommending an award on RQ43796 and enter into an agreement with the City of Brecksville in the amount not-to-exceed \$4,761.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-844

Department of Public Safety and Justice Services, recommending an award on RQ43809 and enter into an agreement with the City of East Cleveland in the amount not-to-exceed \$55,745.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Staffing for Adequate Fire and Emergency Response Grant Program for the period 12/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2018-845

Department of Public Safety and Justice Services, recommending an award on RQ43786 and enter into an agreement with the City of East Cleveland in the amount not-to-exceed \$17,818.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-846

Department of Public Safety and Justice Services, recommending an award on RQ43933 and enter into an agreement with the City of East Cleveland in the amount not-to-exceed \$15,585.00 for the provision of local non-federal matching funds for the implementation of the FY2018 Bulletproof Vest Partnership Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-847

Department of Public Safety and Justice Services, recommending an award on RQ43808 and enter into an agreement with the City of Fairview Park in the amount not-to-exceed \$5,658.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-848

Department of Public Safety and Justice Services, recommending an award on RQ43797 and enter into an agreement with the City of Independence in the amount not-to-exceed \$1,168.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-849

Department of Public Safety and Justice Services, recommending an award on RQ43794 and enter into an agreement with the City of Lyndhurst in the amount not-to-exceed \$2,666.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-850

Department of Public Safety and Justice Services, recommending an award on RQ43810 and enter into an agreement with the City of Maple Heights in the amount not-to-exceed \$40,381.50 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Staffing for Adequate Fire and Emergency Response Grant Program for the period 12/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2018-851

Department of Public Safety and Justice Services, recommending an award on RQ43785 and enter into an agreement with the City of Maple Heights in the amount not-to-exceed \$14,560.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-852

Department of Public Safety and Justice Services, recommending an award on RQ43784 and enter into an agreement with the City of Mayfield Heights in the amount not-to-exceed \$6,339.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-853

Department of Public Safety and Justice Services, recommending an award on RQ43783 and enter into an agreement with the City of Middleburg Heights in the amount not-to-exceed \$2,334.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-854

Department of Public Safety and Justice Services, recommending an award on RQ43831 and enter into an agreement with the City of South Euclid in the amount not-to-exceed \$13,480.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-855

Department of Public Safety and Justice Services, recommending an award on RQ43806 and enter into an agreement with Olmsted Township in the amount not-to-exceed \$5,931.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-856

Department of Public Safety and Justice Services, recommending an award on RQ43833 and enter into an agreement with the Village of Cuyahoga Heights in the amount not-to-exceed \$5,526.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

BC2018-857

Department of Public Safety and Justice Services, recommending an award on RQ43832 and enter into an agreement with the Village of Highland Hills in the amount not-to-exceed \$3,285.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

#### BC2018-858

Department of Public Safety and Justice Services, recommending an award on RQ43801 and enter into an agreement with the Village of Newburgh Heights in the amount not-to-exceed \$4,160.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented Items BC2018-842 through -858 collectively. Dennis Kennedy asked if the municipalities that will be hiring additional staff with the grant funds will be responsible for the budget of retained employees after the grant has expired; asked if the County has a relationship for that portion of the grant after expiration; asked if the awarded amounts to the municipalities are determined by the application submitted to the Federal Emergency Management Agency or if the department director or a committee determines the award amounts. Dale Miller asked what community's award is still pending. Nan Baker asked if the municipalities incur any costs for the program; asked how the funding match is determined and if the amount of the County's match satisfies the municipalities' needs. Armond Budish motioned to approve the items concurrently; Trevor McAleer seconded. Items BC2018-842 -858 were unanimously approved.

#### BC2018-859

Department of Public Safety and Justice Services, recommending an award on RQ43220 and enter into a contract with AFIS and Biometrics Consulting Inc. (24-3) in the amount not-to-exceed \$46,500.00 for Automated Fingerprint Identification System assessment services for the period 11/26/2018 – 3/1/2019.

Funding Source: State Homeland - Law Enforcement Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, and Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked if this contract is for assessment services only and if there will be a grant to address the recommendations once the assessment is complete; asked the age of the current Fingerprint Identification System; asked if it is anticipated that the future cost of a new Fingerprint Identification System may be less expensive due to technological advances. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-859 was unanimously approved.

#### BC2018-860

Department of Public Safety and Justice Services, recommending an award on RQ43020 and enter into a contract with TransUnion Risk and Alternative Data Solutions, Inc. in the amount not-to-exceed \$14,256.00 for online investigation services for the Northeast Ohio Regional Fusion Center for the period 11/27/2018 – 11/26/2020.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Lenora Lockett stated that this vendor was not yet registered with the Inspector General's Office and recommended conditional approval upon the vendor's completion of the registration process with the Inspector General. Trevor McAleer asked this will be the entire cost of the contract or if the City of Cleveland will provide any funding. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-860 was conditionally approved upon the vendor's completion of the registration process with the Inspector General's Office.

The following item was amended to add the RFP exemption as the procurement process.

BC2018-861

Court of Common Pleas/Juvenile Court Division,

**a) Submitting an RFP exemption on RQ43700, which will result in award recommendations to various providers in the total amount not-to-exceed \$220,500.00 for Trauma Informed Residential Treatment services for the period 10/1/2018 – 9/30/2019.**

b) Recommending awards on RQ43700 and enter into a Master contract with various providers in the total amount not-to-exceed \$220,500.00 for Trauma Informed Residential Treatment services for the period 10/1/2018 – 9/30/2019:

- a) Clarinda Youth Corporation dba Clarinda Academy
- b) Gracehaven, Inc.
- c) Keystone Richland Center, LLC dba Foundations for Living
- d) OhioGuidestone
- e) The Village Network
- f) Woodward Youth Corporation dba Forest Ridge Youth Services
- g) Youth For Tomorrow New Life Center, Inc.

Funding Source: Title IV-E - 32% and Victims of Crime Act – 68%

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked for a reason for late submittal; asked if this is a new contract or a continuation and whether any services have been provided. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2018-861 was unanimously approved as amended.

The following item was amended to add the RFP exemption as the procurement process.

BC2018-862

Court of Common Pleas/Juvenile Court Division,

**a) Submitting an RFP exemption on RQ43709, which will result in award recommendations to various providers in the total amount not-to-exceed \$55,000.00 for Safe Space Housing services for Court referred Youth for the period 10/1/2018 – 9/30/2019.**

b) Recommending awards on RQ43709 and enter into a Master contract with various providers in the total amount not-to-exceed \$55,000.00 for Safe Space Housing services for Court referred Youth for the period 10/1/2018 – 9/30/2019:

- 1) Lutheran Metropolitan Ministry
- 2) The Village Network

Funding Source: 45.5% - Title IV-E and Victims of Crime Act – 54.5%



Sarah Baker, Juvenile Court Division, presented. Nan Baker asked for a reason for late submittal; asked if it can be anticipated that future requests will also be late due to the timing of the receipt of grant funds; asked if the time period may be changed to reflect actual service period rather than grant period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-862 was unanimously approved as amended.

#### BC2018-863

Department of Health and Human Services, Office of Re-entry, submitting an amendment to Agreement No. AG1100007 with Cuyahoga County Court of Common Pleas for Re-entry Court Intensive Probation Supervision services for 3/1/2011 - 12/31/2017 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$131,000.00.

Funding Source: 100% Health and Human Services Levy

Crystal Bryant and Bonnie Thomas, Office of Re-entry, presented. Nan Baker asked for a reason for late submittal; asked if payments have been made on this contract prior to approval of the amendment and asked if Mr. Kennedy would care to comment. Dennis Kennedy said that he would need to research the invoices that were processed; stated that his staff can only determine if an encumbrance is available to make payments but not whether a contract is in place at the time the payments were submitted for processing; indicated that he will research and provided a response to Board members. Dale Miller asked if any of the funds being requested have been spent and asked for clarification on the source of funds for the payments that had been made. Trevor McAleer asked what the success rate is for the program and what is the rate of recidivism. Mr. Budish commented on the exceptional performance and personal involvement of Judge Nancy Russo with the clients she serves in her court. Nan Baker asked how much has been spent to date and if the additional funds requested are for services provided from this date forward through the contract end date; asked if there are any funds in arrears to still be paid. Mr. Budish provided the funding history on this contract. Nan Baker asked for clarification on funding by year. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-863 was unanimously approved.

#### BC2018-864

Department of Health and Human Services, Office of Re-entry, submitting an amendment to Agreement No. AG1500090 with Cuyahoga County Court of Common Pleas for Intensive Probation Supervision services in connection with the Veterans Treatment Court Program for the period 7/1/2015 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$65,500.00.

Funding Source: Health and Human Services Levy Fund

Crystal Bryant, Office of Re-entry, presented. Trevor McAleer commented that County Council and the County Executive gave approximately \$28,000.00 of leftover funds from the Veterans Service Commission budget to the Veterans Court to support this program. Nan Baker asked for clarification on the differences between the populations served for this program and the program approved in previous item BC2018-863; asked if veterans are eligible for both programs and whether there may be any overlap in services. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-864 was unanimously approved.

BC2018-865

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ43868 and enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$459,972.00 for fiscal agent services for Families and Schools Together and Parent Services Programs for the period 1/1/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy Fund

Kathleen Johnson, Family and Children First Council, presented. There were no questions. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2018-865 was unanimously approved.

The following item was amended to add the RFP exemption as the procurement process.

BC2018-866

Department of Health and Human Services/Division of Children and Family Services,

**a) Submitting an RFP exemption on RQ43049, which will result in award recommendations to various providers in the total amount not-to-exceed \$400,000.00 for adoption services for the period 1/1/2019 – 12/31/2020.**

b) Recommending awards on RQ43049 and enter into a master contract with various providers in the total amount not-to-exceed \$400,000.00 for adoption services for the period 1/1/2019 – 12/31/2020:

- 1) A Family for Every Child
- 2) Beech Brook
- 3) Bellefaire Jewish Children's Bureau
- 4) Caring for Kids, Inc.
- 5) Catholic Charities Corporation
- 6) Choosing Hope Adoptions, Inc.
- 7) Christian Children's Home of Ohio, Inc.
- 8) ENA, Inc., dba Necco Center
- 9) Families First, Inc.
- 10) Lighthouse Youth Services, inc.
- 11) National Youth Advocate Program, Inc.
- 12) OhioGuidestone
- 13) Pathway Caring for Children
- 14) Specialized Alternatives for Families and Youth of Ohio, Inc.
- 15) The Bair Foundation
- 16) The Twelve of Ohio, Inc.
- 17) The Village Network

Funding Source: State Child Protection Allocation

Bob Math, Department of Health and Human Services, presented. Lenora Lockett recused herself from the vote as a family member works for one of the awarded vendors. Ms. Lockett also commented that two vendors, who may potentially exceed the \$10,000.00 threshold under this Master Contract, are not listed on the County Inspector General's Ethics Registration list and that it is incumbent upon the vendor to register once that threshold has been reached and that no conditional approval is required at this time. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-866 was approved by unanimous vote.

## C. – Consent Agenda

Nan Baker referred to BC2018-871 Item No. CT-18-44056 and inquired about how the Apple iPads tablets will be used by the Electronic Data Management System Program workers and if this is to improve efficiencies; asked if this is a new tool and what was being used prior to this purchase.

There were no further questions on the consent items. Armond Budish motioned to approve items BC2018-867 through -871; Dale Miller seconded, the consent items were unanimously approved.

### BC2018-867

Department of Public Works, submitting (2) Offer of Settlement Agreements to acquire necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights and Strongsville:

Parcel 37/39 T (Temporary Easement)

Property Owners: Penny Higgins and David Throwbridge

Recommended Offer of Settlement: \$500.00

Fair Market Value Estimate: \$400.00

Parcel 75 T (Temporary Easement)

Property Owners: Lynn G Tomaszewski and Chester Tomaszewski

Recommended Offer of Settlement: \$600.00

Fair Market Value Estimate: \$600.00

Funding Sources: Issue 1 Funding – 50%; County Road and Bridge – 50%

### BC2018-868

Department of Information Technology, on behalf of Juvenile Court, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org) for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

### BC2018-869

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE170078 with various providers for adoption services for the period 1/1/2017 – 12/31/2018 to add the provider Children Awaiting Parents, Inc, effective 10/1/2018; no additional funds required:

Funding Source: State Child Protection Allocation

BC2018-870

Fiscal Office, Presenting Proposed Travel Requests for the week of 11/26/2018

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Community Initiatives: Office of Homeless Services	Ruth Gillett	A conference entitled “Solutions for Individual Homeless Adults: A National Conference”	National Alliance to End Homelessness, Inc.	2/20/-2/22/2019	San Diego, CA	*Registration Fees – \$500.00 ***Airfare - \$226.24 **Lodging- \$691.06 **Meals - \$112.00 **Parking - \$45.00 Total- \$1,574.30	Health and Human Services Levy

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – (\$226.24)

Purpose:

The Solutions for Individual Homeless Adults Conference convenes stakeholders from across all sectors to examine what is known about people who are homeless without their families, and to discover new ways to help end their homelessness. This inaugural event will explore emerging research, innovative strategies, and proven best practices to address homelessness among this key population. In addition to elevating and articulating a clear strategy for this group, the conference will explore solutions for important subpopulations, including young adults, veterans, and those experiencing chronic homelessness.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Agency of the Inspector General</i>	<i>Valissa Turner Howard</i>	<i>A conference entitled "Council on Governmental Ethics Laws (COEGL) 2018 Conference"</i>	<i>Council on Governmental Ethics Laws (COGEL)</i>	<i>12/8/-12/11/2018</i>	<i>Philadelphia, PA</i>	<i>*Registration Fees – \$600.00</i>  <i>***Airfare - \$538.00</i>  <i>**Lodging- \$465.90</i>  <i>**Meals - \$160.00</i>  <i>**Ground Transportation \$90.00</i>  <i>Total - \$1,853.90</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$538.00)*

*Purpose:*

*The Council on Governmental Ethics Laws (COGEL) is an organization of government ethics administrators whose members work in the fields of governmental ethics, freedom of information, elections, lobbying, and campaign finance. The COGEL 2018 Conference features over 45 educational breakout sessions focused on cutting-edge and emerging topics led by over 125 engaging experts, numerous interactive trainings, and multiple networking opportunities.*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-18-43147	Various paper and packaging for Print Shop	Department of Public Works	Veritiv Operating Company	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CF-18-44056	(60) Apple iPad Tablets for Electronic Data Management System Program workers (New)	Division of Children and Family Services	Zones, Inc.	\$23,944.20	70% Health and Human Services Levy Fund 30% Title IV-E
AU-18-43696	(12,000) Envelopes to mail 2018 W-2 forms to employees	Fiscal Office	OEM Acquisition LLC	\$1,401.60	General Fund
AU-18-43966	(8,250) Seals for scales, gas pumps and timed devices for Weights and Measures	Fiscal Office	Echographics Inc.	\$1,640.00	General Fund
CR-19-43975	Vials, caps and stoppers for Toxicology Lab	Medical Examiner's Office	Shamrock Glass	\$2,124.65	Medical Examiner's Office Crime Lab Fund
CR-19-43980	Cassettes, storage boxes, eosin and hematoxylin for Histology Lab	Medical Examiner's Office	Leica Biosystems	\$2,829.85	Medical Examiner's Office Lab Fund
CR-19-43982	Reagent alcohol and xylene for Histology Lab	Medical Examiner's Office	Warner Graham	\$6,672.30	Medical Examiner's Office Lab Fund
CR-19-44022	Bags and tubing for Autopsy Lab	Medical Examiner's Office	Aabaco Plastics	\$1,237.62	Medical Examiner's Office Lab Fund
CR-19-44039	Thermometers, tubes, pipetter, tips, sharps, caps for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$2,456.66	Medical Examiner's Office Crime Lab Fund
CR-19-44039	Thermometers, tubes, pipetter, tips, sharps, caps for Toxicology Lab	Medical Examiner's Office	Amerisochi	\$1,592.40	Medical Examiner's Office Crime Lab Fund
CR-19-44096	Utility carts, lamp, paper towels, binders, degreaser for Toxicology, Photography and Fingerprint Labs	Medical Examiner's Office	Grainger	\$673.73	General Fund
SH-18-43990	(4) Replacement 4-bay open-well steam tables for Bedford Heights Jail Kitchen	Sheriff's Department	Dean Supply	\$1,330.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Information Technology, submitting an agreement with Cuyahoga County Convention Facilities Development Corporation for rental of space and related services for the Northeast Ohio GIS Symposium for the period 5/9/2019 – 5/10/2019.

Funding Source: Northeast Ohio GIS Symposium will cover the expenses

Item No. 2

Public Safety & Justice Services, on behalf of the Medical Examiner's Office, submitting a grant award from U.S. Department of Justice/Office of Justice Programs/National Institute of Justice in the amount of \$342,570.00 for the purchase of six scientific instruments, warranty and maintenance in connection with the FY2018 Forensic DNA Laboratory Efficiency Improvement and Capacity Enhancement – Area 5 Grant Program for the period 1/1/2019 – 12/31/2021.

Funding Source: US Department of Justice, Office of Justice Programs

Item No. 3

Public Safety & Justice Services, on behalf of the Medical Examiner's Office, submitting a grant award from the State of Ohio Office of Criminal Justice Services in the amount of \$75,697.46 for professional and continuing education for staff in connection with the FY2018 Paul Coverdell Forensic Sciences Improvement Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Paul Coverdell Forensic Sciences Improvement Grant

Item No. 4

Public Safety & Justice Services, on behalf of the Medical Examiner's Office, submitting a grant award from U.S. Department of Justice/Office of Justice Programs/National Institute of Justice in the amount of \$122,000.00 for the purchase of highly technical scientific instruments in for the DNA Laboratory Efficiency Improvement and Capacity Enhancement – Area 1 Project in connection with FY2018 DNA Backlog Reduction Grant Program for the period 1/1/2019 – 12/31/2021.

Funding Source: FY2018 DNA Backlog Reduction Grant

Item No. 5

Department of Public Safety and Justice Services, submitting a subgrant award from the Ohio Department of Youth Services in the amount of \$110,000.00 for the FY2018 - 2020 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 10/1/2018 – 9/30/2020.

Funding Source: FY2018/2019 Title II Formula Grant

Item No. 6

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Emergency Management Agency on behalf of the State Emergency Response Commission (SERC) for planning activities of the Cuyahoga County Local Emergency Planning Committee in connection with the FY2016-2018 Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2016- 9/30/2018 to extend the time period to 9/30/2019; no additional funds required.

Original Funding Sources: 80% \$217,633.21 - Hazardous Materials Emergency Preparedness Grant  
20% match of \$54,408.30 –Local Emergency Planning Commission/State Emergency Response Commission Funds

Item No. 7

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, on behalf of Cuyahoga County Continuum of Care, submitting a grant award from U.S. Department of Housing and Urban Development in the total amount of \$538,461.00 for Rapid Re-Housing Services for Homeless Single Men in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 10/1/2018 – 9/30/2019.

Funding Source: U.S. Department of Housing and Urban Development

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 12:10 p.m.