

## Minutes

Cuyahoga County Board of Control  
Monday, January 14, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 1/7/2019

Dennis Kennedy motioned to approve the minutes from the January 7, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

#### B – New Items for Review

##### BC2019-25

Department of Public Works, recommending an award on RQ44078 and enter into a contract with Frank Novak & Sons, Inc. (5 - 4) in the amount not-to-exceed \$252,133.50 for interior painting services at various County buildings for the period 1/14/2019 – 1/13/2020.

Funding Source: Capital Projects Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-25 was unanimously approved.

BC2019-26

Department of Public Works, submitting an amendment to Contract No. CE1700159 with Trumbull Industries, Inc. for sewer cleaning tools and supplies for the period 7/1/2017 - 6/30/2019, to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-26 was unanimously approved.

BC2019-27

Department of Public Works, submitting an amendment to Contract No. CE1500304 with The Safety Company dba MTEch Company for equipment, parts and labor for Cues Inc. sewer inspection camera trucks for the period 9/1/2015 – 12/31/2018, to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-27 was unanimously approved.

BC2019-28

Department of Development,

a) Submitting an RFP exemption on RQ44014, which will result in a payment to Spirit of Cleveland in the amount of \$50,000.00 for support of the Blockland Solutions Conference for the period 12/1/2018 – 12/4/2018.

b) Recommending a payment to Spirit of Cleveland in the amount of \$50,000.00 for support of the Blockland Solutions Conference for the period 12/1/2018 – 12/4/2018.

Funding Source: General Fund

Greg Huth, Department of Development, presented. Dale Miller asked when did the County make the commitment to provide funding to support this event; commented that he did attend the event and feels this was a good investment to put the County on the map in terms of this area of activity with attendance of vendors worldwide. Nan Baker concurred with Mr. Miller's comments; asked how staff workloads impacted the timing of this submission for approval, as indicated in the response to Council's advanced questions, and how this has not been a factor in other types of similar requests. Lenora Lockett stated that the overall heavy workload on the Office of Procurement and Diversity staff during this time, partially contributed to the delay of this request as items are processed on a "first in – first out" basis and provided a timeline of the approval dates of all reviewers of this item. Ms. Lockett said that she can only speak to the delays in the Office of Procurement and Diversity and cannot comment on any delays from other reviewers. Ms. Baker asked that future requests be submitted in advance of the events so that the Board is not asked to approve funding after services were provided. Ms. Lockett agreed with Ms. Baker's comment and stated that this should not be an issue with the new Enterprise Resource Planning System, which will provide staggered alerts to the approvers of items needing attention, which the current system does not have. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-28 was unanimously approved.

BC2019-29

Department of Development, submitting an agreement with County Planning Commission in the amount not-to-exceed \$30,000.00 for planning activities and technical assistance for the period 11/1/2018 - 10/31/2019.

Funding Source: Community Development Block Grant Fund

Sara Jackson, Department of Development, presented. There were no questions. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2019-29 was unanimously approved.

BC2019-30

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ44084 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$350,679.00 for fiscal agent services and administration of the Veterans Treatment Court Project for the period 9/30/2018 - 9/29/2023.

Funding Source: Substance Abuse and Mental Health Services Grant

Martin Murphy, Corrections Planning Board, presented. Dale Miller asked the reason for late submittal and asked if the requested award amount is for fiscal and administrative services or for direct services; recommended that the language of the service description used on the agenda is clear so that the public is aware that the actual treatment services are being funded and not the administrative costs. Dennis Kennedy asked how the service description in the contract is written. Andria Richardson, Clerk of the Board of Control, stated that the contract reads that services are for fiscal agent and administration services, as presented on the written agenda. Trevor McAleer asked how much of the awarded amount is committed to substance abuse and addiction services in comparison to mental health services to veterans. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-30 was unanimously approved.

BC2019-31

Court of Common Pleas/Juvenile Court Division/Domestic Relations Division/Probate Court Division, recommending an award on RQ42899 and enter into a Master Contract with various providers (100 - 4) in the total amount not-to-exceed \$482,359.64 for interpretation and translation services for the period 1/1/2019 - 12/31/2020:

- a) Certified Interpreters United, LLC
- b) The Cleveland Hearing and Speech Center
- c) Cross Thread Solutions, LLC

Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. Trevor McAleer asked why there was not a greater response to the bid in comparison to the number of vendors being invited to bid for these services. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-31 was unanimously approved.

BC2019-32

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Diagnostic Clinic Psychologist and Psychometrist services for the period 1/1/2018 – 12/31/2018 to extend the time period to 12/31/2019, to remove various vendors and for additional funds in the total amount not-to-exceed \$175,000.00:

- a) Randall S. Baenen
- b) Edward A Becker
- c) Robert Kurtz
- d) Terry B. Pinsoneault
- e) LaKisha L. Sharp
- f) Douglas E. Waltman

Remove various vendors, effective 12/31/2018

- g) Thomas M. Evans
- h) John Joseph Konieczny
- i) Kathryn M. Koslowski
- j) Steven M. Neuhaus

Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-32 was unanimously approved.

BC2019-33

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ42916 and enter into a contract with Redwood Toxicology Laboratory, Inc. (24-2) in the amount not-to-exceed \$80,000.00 for drug screening and testing services for the period 2/1/2019 – 1/31/2021.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-33 was unanimously approved.

BC2019-34

Sheriff's Department, submitting an amendment to Contract No. CE1800360 with Educare Medical Staffing, LLP for temporary nursing services for the period 9/17/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Trevor McAleer asked how many hours or nurses will be made available each week or month for the \$300,000.00 being requested and is there a limit per day of nurses being provided on days when the jails are understaffed; asked what the ratio of Registered Nurses to Licensed Practical Nurses is. Dale Miller asked if this is a transitional arrangement until an agreement is reached with MetroHealth to begin providing nursing services to the jails and asked if these funds have been budgeted and require the use of the General Fund reserve; and recommended forecasting the future costs now, to incorporate into the 2019 budget, as budget amendments will be considered by Council soon. Nan Baker asked if cooperation and communication is good between the Sheriff's Department and MetroHealth, and that a plan and understanding of the transition timing, staffing and financial needs are

clear before MetroHealth can step in; asked if additional funds being requested are adequate for the transition period. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-34 was unanimously approved.

#### BC2019-35

Sheriff's Department, submitting an agreement with State of Ohio Attorney General on behalf of the Bureau of Criminal Investigation in the amount not-to-exceed \$180,000.00 for National Webcheck Program services and equipment for criminal background checks on applicants seeking employment for the period 1/1/2019 – 12/31/2021.

Funding Source: General Fund

Lylia Lathan, Sheriff's Department, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-35 was unanimously approved.

#### BC2019-36

Sheriff's Department, submitting an agreement with Cuyahoga Community College, Public Safety Training Center in the amount not-to-exceed \$26,400.00 for rental of space at the Firearms Range, located at 11000 W. Pleasant Valley Road, Parma, for use by Deputies and Protective Services Officers for the period 1/14/2019 – 1/13/2020.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-36 was unanimously approved.

#### BC2019-37

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption on RQ44153, which will result in an award recommendation to Metanoia Project Inc. in the amount not-to-exceed \$25,000.00 for shelter and hospitality services for shelter resistant persons during the cold weather months for the period 1/1/2019 – 5/30/2019.

b) Recommending an award on RQ44153 and enter into a contract with Metanoia Project Inc. in the amount not-to-exceed \$25,000.00 for shelter and hospitality services for shelter resistant persons during the cold weather months for the period 1/1/2019 – 5/30/2019.

Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Dale Miller commented that prior contracts with this vendor had been submitted as the program was ending, which made it difficult for Metanoia Project, Inc. to match expenditures with funding, as payments were distributed on a reimbursement basis and thanked the administration for getting this item processed and approved in a timely manner. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-37 was unanimously approved.

BC2019-38

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800193 with United Way of Greater Cleveland for web-based housing listing services in connection with the Homeless Crisis Response Program for the period 1/1/2018 – 12/31/2018, to extend the time period to 8/31/2019 and for additional funds in the amount not-to-exceed \$18,900.00.

Funding Source: County Emergency Solutions Grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-38 was unanimously approved.

BC2019-39

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption on RQ43866, which will result in an award recommendation to Case Western Reserve University on behalf of The Begun Center for Violence Prevention Research and Education and the Center of Innovative Practices Mandel School of Applied Social Science in the amount not-to-exceed \$280,000.00 for evaluation services for various programs for the period 1/1/2019 – 12/31/2019.

b) Recommending an award on RQ43866 and enter into a contract with Case Western Reserve University on behalf of The Begun Center for Violence Prevention Research and Education and the Center of Innovative Practices Mandel School of Applied Social Science in the amount not-to-exceed \$280,000.00 for evaluation services for various programs for the period 1/1/2019 – 12/31/2019.

Funding Source: Health and Human Services Fund

Kathleen Johnson, Family and Children First Council, presented. Nan Baker asked if this is a new or on-going program and if program reports to measure success have been received. Dennis Kennedy asked if the vendor is billing at an hourly rate. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-39 was unanimously approved.

BC2019-40

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ43496 and enter into a contract with Youth Opportunities Unlimited (37-3) in the amount not-to-exceed \$205,000.00 for Youth Employment/Internship Program Management services for the period 1/1/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. Nan Baker asked if there will be a waiting list of youths, who were prior participants in the program, but are not currently participating due to the decrease in the number of youths served; asked why there was a decrease in the number of participants served in the current program and if the number is expected to gradually increase with the same level of funding; and asked if the timeframe for completion of the program has changed. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-40 was unanimously approved.

BC2019-41

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ44419, which will result in an award recommendation to John Lawson in the amount not-to-exceed \$10,000.00 for legal services for youth in custody for the period 9/1/2018 – 12/31/2019.

b) Recommending an award on RQ44419 and enter into a contract with John Lawson in the amount not-to-exceed \$10,000.00 for legal services for youth in custody for the period 9/1/2018 – 12/31/2019.

Funding Source: Health and Human Services Levy Fund

Robert Math, Cuyahoga Job and Family Services on behalf of Division of Children and Family Services, presented. Dale Miller asked if we have incurred any costs that have not yet been paid and what that total is and why was a Request for Proposals process not conducted for these services; commented that he has known John Lawson for years and served on the City of Cleveland Council with him; however, the relationship does not rise to the level of recusal for this item but wanted to make a statement for the public record. Trevor McAleer asked if \$10,000.00 will be enough to carry through to the end of the year as expenses in the amount of \$3,000.00 - \$4,000.00 have already been incurred and asked when and under what circumstances led to utilizing this vendor for services, as there are other firms who may be able to provide legal services. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-41 was unanimously approved.

#### C. – Exemptions

BC2019-42

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ44139, which will result in an award recommendation to The Salvation Army in the amount not-to-exceed \$538,467.00 for the PASS Rapid Re-housing Program for single adults in connection with the FY2017 HUD Continuum of Care Homeless Assistance Grant Program for the period 10/1/2018 – 9/30/2019.

Funding Source: Department of Housing and Urban Development, FY2017 Homeless Assistance Grant Competition.

Shari Weir, Office of Homeless Services, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-42 was unanimously approved.

#### D. – Consent Agenda

Dale Miller referred to Item No. BC2019-52, Proposed Purchases, Requisition Nos. SH-19-44352 and SH-19-44353 and asked why these items are separate purchases and not under the approved contract with Joshen Paper and Packaging and recommended that these types of future purchases be made under the contract. Dennis Kennedy deferred to Lenora Lockett and further stated that the purpose of strategic sourcing is to determine which agencies share a common interest and combining those, wherever practical, into one larger contract; and asked that this be researched. Ms. Lockett concurred with Mr. Kennedy's comments. Dennis Kennedy motioned to approve items BC2019-43 through -52; Dale Miller seconded; the consent items were unanimously approved.

BC2019-43

Department of Public Works, submitting an amendment to Contract No. CE1500370 with The Craun-Liebing Company for Gorman Rupp equipment, parts and services for the period 9/1/2015 - 12/31/2018 to extend the time period to 12/31/2019; no additional funds required.

Original Funding Source: Sanitary Sewer Fund

BC2019-44

Department of Public Works, submitting an amendment to Contract No. CE1500296 with Hach Company for authorized factory parts, equipment, repairs and services for Flo-Dar Sewage Meters for the period 9/1/2015 - 12/31/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: Original Contract – Sanitary Sewer Fund

BC2019-45

Department of Public Works, submitting an Offer of Settlement Agreement to acquire necessary Right-of-Way in connection with the reconstruction with additional turning lanes of Royalton Road from West 130<sup>th</sup> Street to York Road in the City of North Royalton:

Parcel 44 SH, T (Standard Highway Easement & Temporary Easement)

Property Owners: Spruce Lake LTD

Fair Market Value Estimate: \$24,250.00

Settlement with Property Owner: \$24,250.00

Funding Source: Road and Bridge Funds (50%) and the City of North Royalton (50%)

BC2019-46

Department of Public Works, submitting (4) Offer of Settlement Agreements to acquire necessary Right-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights and Strongsville:

Parcel 86T (Temporary Easement)

Property Owners: Abul M. & Nusrat Mohibullah

Recommended Offer of Settlement: \$700.00

Fair Market Value Estimate: \$700.00

Parcel 87T (Temporary Easement)

Property Owners: Lucille M. Egan

Recommended Offer of Settlement: \$900.00

Fair Market Value Estimate: \$900.00

Parcel 206T (Temporary Easement)

Property Owners: Anpet Properties LLC

Recommended Offer of Settlement: \$800.00

Fair Market Value Estimate: \$800.00

Parcel 26T (Temporary Easement)

Property Owners: Viorica Patruz

Recommended Offer of Settlement: \$800.00

Fair Market Value Estimate: \$800.00

Funding Sources: Issue 1 Funding – 25%; County Road and Bridge – 25%



BC2019-47

Department of Development, recommending to amend Board Approval No. BC2017-190, dated March 13, 2017, which authorized a HOME Loan in the amount of \$450,000.00 to United Church Homes, by adding the language “or their designee” for the South Haven Woods Project located at 315 Bonnieview Drive, Bedford.

Original Funding Source: HUD Home Investment Partnership Program

BC2019-48

Fiscal Office, submitting an amendment to Contract No. CE1800358 with Professional Travel, Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 – 12/31/2018 to extend the time period to 12/31/2019.

Funding Source: N/A

BC2019-49

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a master contract with various providers for adoption services for the period 1/1/2019 – 12/31/2020, by adding the following providers; no additional funds required:

- a) A New Beginning Adoption Agency, Inc.
- b) Children Awaiting Parents, Inc.

Funding Source: State Child Protection Allocation

BC2019-50

Department of Development, presenting Proposed Homeowner Rehabilitation Loans for the Week of 1/14/2019

*Rehabilitation Loans*

<i>Funding Source</i>	<i>Type</i>	<i>Homeowner Name</i>	<i>City</i>	<i>Loan Amount</i>	<i>Term</i>	<i>Work to be completed</i>	<i>Taxes current as of</i>
<i>CDBG</i>	<i>Senior Deferred</i>	<i>Rufus Curry</i>	<i>Garfield Heights</i>	<i>\$17,190.00</i>	<i>N/A</i>	<i>Replace existing air conditioning</i>  <i>Replace existing electric panel(s)</i>  <i>Tear off and replace roofing along with gutters and downspouts</i>	<i>11/26/2018</i>

*Rehabilitation Loans*

<i>Funding Source</i>	<i>Type</i>	<i>Homeowner Name</i>	<i>City</i>	<i>Loan Amount</i>	<i>Term</i>	<i>Work to be completed</i>	<i>Taxes current as of</i>
<i>CDBG</i>	<i>Repayment</i>	<i>Scott Grauel</i>	<i>Strongsville</i>	<i>\$8,095.00</i>	<i>1%</i>	<i>HVAC Plumbing and Chimney Repair</i>	<i>7/17/2018</i>

BC2019-51

Fiscal Office, Presenting Proposed Travel Requests for the week of 1/14/2019

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Human Resources</i>	<i>Kathy Jackson, Hadiya Butler, and Yolanda Guzman</i>	<i>A seminar entitled "Leader as a Coach"</i>	<i>Ratcliff &amp; Taylor</i>	<i>12/6/- 12/7/2018</i>	<i>Cranberry Township, PA</i>	<i>*Registration- \$537.00  **Meals - \$84.00  **Mileage - \$122.65  Total \$743.65</i>	<i>General Fund</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*Purpose:*

*The Leader as a Coach seminar provides practical knowledge, skill development, and essential tools to improve both individual and organizational performance by promoting a coaching approach to leadership and individual development. The program is tailored to any level of leadership role to further enhance leadership abilities and management impact.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services/ Cuyahoga Job and Family Services</i>	<i>Jeffrey Bloom, Tiffany Dobbins-Brazelton, and Rachael Balanson</i>	<i>A meeting entitled "Behavioral Interventions for Child Support Services (BICS) Meeting"</i>	<i>Office of Child Support Enforcement</i>	<i>2/4/-2/7/2019</i>	<i>Washington, D.C.</i>	<i>*Airfare - \$872.00</i> <i>**Lodging- \$1,872.54</i> <i>**Meals - \$432.00</i> <i>**Ground Transportation- \$150.00</i> <i>**Parking - \$240.00</i> <i>**Baggage- \$75.00</i>  <i>Total \$3,641.54</i>	<i>Title IV-D – 66%</i>  <i>Health and Human Services Levy – 34%</i>

*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$872.00)*

*\*\*Staff reimbursement*

*Purpose:*

*The Behavioral Interventions for Child Support Services (BICS) Meeting is a demonstration program exploring how to better understand individuals' behavior and decision-making ability when it comes to child support. Known as behavioral economics, this approach uses insights from psychology and related fields to explain why and how people act. BICS is testing how behavioral economic strategies affect child support results by focusing on different areas, including early engagement and right-sizing orders.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Regional Collaboration</i>	<i>Jeane' Holley</i>	<i>A workshop entitled "Ohio Policy Fellowship Program"</i>	<i>Center for Educational Leadership (CEL)</i>	<i>3/13/- 3/16/2019</i>  <i>4/8/- 4/9/2019</i>	<i>Washington, D.C.</i>  <i>Columbus, Ohio</i>	<i>***Airfare - \$204.00</i>  <i>**Lodging- \$677.79</i>  <i>**Meals - \$250.00</i>  <i>**Car Rental- \$138.20</i>  <i>**Ground Transportation- \$71.00</i>  <i>**Mileage - \$19.78</i>  <i>Total – \$1,360.77</i>	<i>General Fund</i>

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$204.00)*

*Purpose:*

*The Center for Educational Leadership at Cleveland State University is the Ohio site for the Education Policy Fellowship program; a professional development program for leaders in education and related fields. The mission is to develop strategic, executive leaders in public and private organizations who have the capacity to create and implement sound public policy to improve outcomes for children and young people.*

Travel Requests							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Macklin Flinn</i>	<i>A Workshop entitled “Emergency Management Institute (EMI) Master Exercise Practitioner Program E0132”</i>	<i>Emergency Management Institute (EMI)</i>	<i>11/4/-11/9/2018</i>	<i>Emmitsburg, MD</i>	<i>*Registration- \$625.00</i> <i>*Lodging - \$240.00</i> <i>**Mileage – \$495.88</i> <i>***Meals - \$123.47</i> <i>***Tolls - \$47.50</i>  <i>Total - \$1,531.85</i>	<i>Emergency Management Institute</i>        <i>General Fund</i>

*Recommending to amend Board Approval No. BC2018-630, dated September 17, 2018, which authorized Macklin Flinn to attend a workshop hosted by Emergency Management Institute during the period 11/4-11/9/2018, located in Emmitsburg, MD, for expenses in the total amount not-to-exceed \$1,531.85, by changing the funding source from Emergency Management Institute to General Fund to cover the Meals and Tolls portion of expenses.*

*The initial request submitted by the Department incorrectly stated that all expenses would be covered by the Host (EMI). Expenses for meals and tolls in the amount of \$170.97 are the responsibility of the student.*

*County Vehicle Requested*

*\*The Emergency Management Institute will cover registration and lodging.*

*\*\*Cuyahoga County Public Works chargeback (mileage)*

*\*\*\*Staff reimbursement*

*Purpose:*

*To attend a course, E0132, put on by the Emergency Management Institute pertaining to emergency management practices. The Master Exercise Practitioner Program focused on advanced program management, exercise design and evaluation practices in each phase of the Homeland Security Exercise and Evaluation Program (HSEEP).*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CE-19-44123</i>	<i>Repair parts for Truck 3-0285 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Valley Ford Trucks</i>	<i>\$2,080.01</i>	<i>Road and Bridge Fund</i>
<i>CT-19-44125</i>	<i>Purchase hydraulic cooler for Truck S-223 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Best Equipment Co., Inc.</i>	<i>\$2,864.26</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44126</i>	<i>Repair to Truck S-424 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$820.96</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44127</i>	<i>Lock replacement for 2015 GMC Savana</i>	<i>Department of Public Works</i>	<i>Axelrod Buick GMC</i>	<i>\$1,361.49</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44140</i>	<i>Repair parts for Truck 3-0257 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Valley Ford Truck Inc.</i>	<i>\$2,307.98</i>	<i>Road and Bridge Fund</i>
<i>CT-19-44141</i>	<i>Turbo replacement parts for Truck 3-31 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$6,447.65</i>	<i>Road and Bridge Fund</i>
<i>CT-19-44142</i>	<i>Repair to Truck S-421 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$1,684.55</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44215</i>	<i>Engine repair parts for Truck 3-232 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Valley Ford Trucks</i>	<i>\$2,473.64</i>	<i>Road and Bridge Fund</i>
<i>CT-19-44271</i>	<i>Repair parts for Dump Truck S-419 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$1,157.29</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44290</i>	<i>Manhole risers for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>American Highway Products, Ltd.</i>	<i>Not-to-exceed \$9,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44291</i>	<i>Top soil and landscaping straw for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Three-Z Inc.</i>	<i>Not-to-exceed \$9,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44305</i>	<i>Electrical cable for various projects and repairs</i>	<i>Department of Public Works</i>	<i>Globecom Technologies</i>	<i>Not-to-exceed \$10,000.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44341</i>	<i>Repair parts for salt spreader for Truck S-424 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Best Truck Equipment Co., Inc.</i>	<i>\$1,317.55</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44460</i>	<i>Partitions for the restrooms at Bedford Jail</i>	<i>Department of Public Works</i>	<i>B-Par</i>	<i>\$741.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44567</i>	<i>Ready mix concrete for various projects</i>	<i>Department of Public Works</i>	<i>Cuyahoga Concrete Co.</i>	<i>Not-to-exceed \$8,338.78</i>	<i>Road and Bridge Fund</i>
<i>CT-19-44619</i>	<i>Legal Notice: Medical Examiner Building Improvements Bid</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$2,500.00</i>	<i>Capital Projects</i>



ST-19-44288	Grass seed for Sanitary Engineer	Department of Public Works	Siteone Landscape Supply	Not-to-exceed \$9,500.00	Sanitary Sewer Fund
CF-19-44534	Legal Notice: Emergency Assistance (clothing) Request for Proposals	Division of Children and Family Services	Plain Dealer	Not-to-exceed \$700.00	Health and Human Services Levy Fund
LL001-19-44343	Subscription services for Federal tax research databases for library members and staff	Law Library	CCH, Incorporated	\$6,368.00	Cuyahoga County Law Library Resources Fund
LL001-19-44491	Subscription services for State tax research databases for library members and staff	Law Library	CCH, Incorporated	\$13,877.00	Cuyahoga County Law Library Resources Fund
CR-19-44026	Ammunition for test fires for Firearms Lab	Medical Examiner's Office	Brownells	\$1,423.48	Medical Examiner's Office Crime Lab Fund
CR-19-44333	Bench pads, stain, mats and tubes for DNA Lab	Medical Examiner's Office Medical Examiner's Office	Fisher Scientific	\$691.90	Medical Examiner's Office Crime Lab Fund
CR-19-44333	Bench pads, stain, mats and tubes for DNA Lab	Medical Examiner's Office	Lab Source, Inc.	\$227.60	Medical Examiner's Office Crime Lab Fund
CR-19-44338	Snaps, needle, tubes, guards and columns for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$6,074.08	Medical Examiner's Office Crime Lab Fund
CR-19-44349	Syringes, liners, tubes, columns, guards, seals and filaments for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$2,173.55	Medical Examiner's Office Crime Lab Fund
CR-19-44349	Syringes, liners, tubes, columns, guards, seals and filaments for Toxicology Lab	Medical Examiner's Office	Phenomenex	\$12,271.50	Medical Examiner's Office Crime Lab Fund
CR-19-44349	Syringes, liners, tubes, columns, guards, seals and filaments for Toxicology Lab	Medical Examiner's Office	Restek Corporation	\$1,248.50	Medical Examiner's Office Crime Lab Fund
CR-19-44349	Syringes, liners, tubes, columns, guards, seals and filaments for Toxicology Lab	Medical Examiner's Office	Agilent Technologies	\$1,259.60	Medical Examiner's Office Crime Lab Fund
CR-19-44493	2019 Accreditation of Residency Training Program	Medical Examiner's Office	Accreditation Council for Graduate Medical Education	\$4,700.00	Medical Examiner's Office Crime Lab Fund

SH-19-44351	Personal care items for inmates	Sheriff's Department	Amercure Products	\$9,632.00	General Fund
SH-19-44352	C-fold paper towels for jail cleaning	Sheriff's Department	Joshen Paper and Packaging	\$13,560.00	General Fund
SH-19-44353	Liners for Jail trash cans	Sheriff's Department	Joshen Paper and Packaging	\$3,102.00	General Fund
SH-19-44353	Liners for Jail trash cans	Sheriff's Department	Interboro Packaging Corp.	\$12,400.00	General Fund
SH-19-44373	Heavy duty sheet pans for Jail Kitchen	Sheriff's Department	WB Mason	\$2,730.36	General Fund
SH-19-44396	Clothing for male inmates	Sheriff's Department	ATD American Co.	\$4,159.76	General Fund
SH-19-44432	Plastic cups for inmates' medication	Sheriff's Department	The Joneszylon Company	\$938.99	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-44542	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Barons Bus Inc.	Not-to-exceed \$6,500.00	Health and Human Services Levy Fund
WT-19-44543	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management, dba Legacy Health Services	Not-to-exceed \$24,300.00	Health and Human Services Levy Fund
WT-19-44544	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Hyperproductive LLC	Not-to-exceed \$7,210.00	Health and Human Services Levy Fund
CR-19-44494	Toxicology testing**	Medical Examiner's Office	NMS Labs	\$8,849.00	Medical Examiner's Office Lab Fund

\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Euclid for in connection with roadway and traffic signal improvements along Babbitt Road, East 260<sup>th</sup> Street and Euclid Avenue.

Funding Source: \$300,000.00 Road and Bridge Fund and \$802,000.00 City of Euclid

VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board of Control, announced that the next meeting of the Board of Control will be Tuesday, January 22, 2019 at 11:00 a.m., due to the Martin Luther King, Jr. holiday.

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:59 a.m.