



**Cuyahoga County Board of Control Agenda
Monday, February 25, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 2/19/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-140

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800214 with Great Lakes Construction Co. for the Towpath Trail Stage 1 from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland for additional funds in the amount not-to-exceed \$89,862.26.

Funding Source: 80% Federal Funding (Congestion Mitigation Air Quality Fund (CMAQ); 20% Local Funding - up to \$500,000 Clean Ohio Shares Grant and City of Cleveland Tax Increment Fund (TIF)

BC2019-141

Department of Development, recommending an award on RQ43201 and enter into a contract with Community Housing Solutions (14-1) in the amount not-to-exceed \$50,000.00 for emergency furnace repair/knob and tube electrical replacement services for the period 2/1/2019 – 1/31/2020.

Funding Source: Federal - Community Development Block Grant

BC2019-142

Department of Information Technology, submitting an amendment to Contract No. CE1400138-01 with AT&T Corp. for Session Initiation Protocol and transport and security services in connection with wide area network and telecommunication for the period 6/1/2014 - 12/31/2018 to extend the time period to 6/30/2020 for additional funds in the amount not-to-exceed \$495,000.00.

Funding Source: General Fund

BC2019-143

Department of Information Technology, submitting an amendment to Contract No. CE1600277 with MHC Software, Inc. for Enterprise Resource Planning printing integration software licenses, support and implementation services for the period 10/27/2016 – 10/26/2021 to expand the scope of services by adding a positive pay module and associated maintenance, effective 2/25/2019 and for additional funds in the amount not-to-exceed \$8,505.00.

Funding Source: General Fund

BC2019-144

Department of Public Safety and Justice Services/Witness Victim, recommending to amend Board approval No. BC2014-301, which authorized an amendment to Contract No. CE1400135-01 with BZT Acquisition, LLC for lease of space located at 75 Erievue Plaza, Cleveland for the period 6/1/2014 - 10/31/2019 by changing the additional funds in the amount not-to-exceed from \$152,279.00 to \$219,029.00.

Funding Source: Health and Human Services Levy Fund

BC2019-145

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600113 with Specialized Alternatives for Families and Youth of Ohio, Inc. for respite services in connection with the Domestic Violence Prevention Coordinated Approach to Low Risk Misdemeanors (CALM) Program for the period 7/1/2016 - 6/30/2019 to extend the time period to 12/31/2019, to change the terms, effective 2/25/2019 and for additional funds in the amount of 12,000.00.

Funding Source: Original Contract - TITLE II Grant Funds

BC2019-146

Cuyahoga County Sheriff's Department,

a) Submitting an RFP exemption on RQ44794, which will result in an award recommendation to JNS Foods, LLC in the amount not-to-exceed \$1,044.00 for the purchase a (60) 50 lb. bags of Long Grain Rice, parboiled.

b) Recommending an award on RQ44794 to JNS Foods, LLC in the amount not-to-exceed \$1,044.00 for the purchase a (60) 50 lb. bags of Long Grain Rice, parboiled.

Funding Source: General

BC2019-147

Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, recommending an award on RQ44643 and enter into a contract with JAGI Cleveland - Independence, LLC dba Holiday Inn Cleveland South in the amount not-to-exceed \$7,706.00 for rental of space, refreshments and related services for the Invest in Children Annual Meeting for the period 5/16/2019 – 5/18/2019.

Funding Source: Health and Human Services Levy Fund

C. – Exemptions

BC2019-148

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Development, recommending to amend Board Approval No. BC2017-804 dated 11/6/2017, which amended BC2016-892 dated 11/28/2016, which approved an alternate procurement process and exemption from aggregation on various requisitions, and resulted in award recommendations to various providers in the total amount not-to-exceed \$4,500,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019, **by amending the procedures for reimbursement for program participants, effective, 2/25/2019.**

Funding Source: Health and Human Services Levy

D. – Consent Agenda

BC2019-149

Department of Public Works, submitting Settlement Agreements for acquiring necessary Right-of-Way in connection with the reconstruction and widening of Sprague Road Phase-1 from Webster Road to West 130th Street in the Cities of Middleburg Heights and Strongsville.

Parcels Nos. 92, 212 & 213-WD, T (Warranty Deed & Temporary Easement)

Property Owner: DZW 130 Properties, LLC

Recommended Offer of Settlement: \$26,950.00

Fair Market Value Estimate: \$26,950.00

Parcels Nos. 52, 54 & 56-T (Temporary Easement)

Property Owner: Joseph N. Racchi, Jr.

Recommended Offer of Settlement: \$900.00

Fair Market Value Estimate: \$900.00 the approved Fair Market Value Estimate

Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 25% - City: 25%

BC2019-150

Department of Information Technology, submitting an amendment to various contracts with Infor Public Sector, Inc. for various services for the period 10/27/2016 – 10/26/2026, to modify the scope of services, effective 2/25/2019 no additional funds required:

a) Contract No. CE1600274 for information technology services and solutions for the Enterprise Resource Planning System, **by changing the professional services from Dynamic Enterprise Performance Management testing and implementation to Sherpa testing and implementation.**

b) Contract No. CE1600276 for software licenses, maintenance and support for Enterprise Resource Planning software, **by replacing Dynamic Enterprise Performance Management licensing with Birst and Sherpa licenses.**

Funding Source: Original contract - General Fund

BC2019-151

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant agreement with the Western Reserve Area Agency on Aging additional funds in the amount of \$19,200.00 for the Medicare Improvements for Patients and Providers Act (MIPPA) Medicare Savings Programs, Low-income Subsidy and Prescription Drug Assistance through the Aging Network, State Health Insurance Program and Aging and Disability Resource Centers for the period 9/30/2018 – 9/30/2019.

Funding Source: WRAAA through the federal Medicare Improvements for Patients and Providers Act (MIPPA)

BC2019-152

Fiscal Office, Presenting Proposed Travel Requests for the week of 2/25/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Internal Audit	Cory Swaisgood, Kim Seeley, and Tom Schneider	A conference entitled "Association of Local Government Auditors (ALGA) 2019 Annual Conference"	Association of Local Government Auditors (ALGA)	5/4/ - 5/7/2019	Kansas City, MO	*Registration - \$2,625.00 **Lodging- \$1,500.00 **Meals - \$403.00 ** Ground Transportation- \$300.00 **Mileage- \$40.02 **Parking - \$80.00 ***Airfare - \$1,200.00 Total- \$6,148.02	General Fund

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$1,200.00)**

Purpose:

The Association of Local Government Auditors (ALGA), empowers the local government auditing community through excellence in advocacy, education, communication, and collaboration to protect and enhance the public good while embracing diversity, equity, and inclusiveness. The 2019 Annual Conference offers a diverse selection of workshops, and provides many opportunities for continuing professional education, networking and professional development.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of Innovation and Performance	Catherine Tkachyk	A Conference entitled "Smart Cities Connect Conference and Expo"	Smart Cities Connect & US Ignite	4/1/-4/7/2019	Denver, Colorado	*Registration Fees – \$795.00 **Lodging-\$625.05 **Meals - \$123.00 **Ground Transportation-\$21.00 **Baggage - \$60.00 ***Airfare – \$457.00 Total - \$2,081.05	General Fund

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor – **(\$457.00)**

Note – employee to reimburse the County for additional air travel cost due to extended stay

Purpose:

Smart Cities Connect provides meaningful content and connect a thoughtful community of decision-makers to empower smart cities at all stages of growth. Smart Cities Connect Conference and Expo offers a comprehensive conference, exposition and accelerator of smart city innovation by delivering premium networking and educational opportunities with a keen focus on city leaders and their priorities, working closely with the technology community to bring together the largest collection of intelligent systems providers.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Children and Family Services	Lauren Hennessey	A seminar entitled “Team Decision Making Facilitators Training”	Annie E. Casey	2/25/-2/28/2019	St. Charles, MO	*Airfare - \$321.96 **Lodging- \$389.61 **Meals - \$178.00 **Ground Transportation- \$50.00 **Rental Car - \$239.04 Total- \$1,178.61	Health and Human Services Levy – 70% Title IV-E-30%

*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$321.96)**

**Staff reimbursement

Purpose:

Team Decision Making (TDM) is a collaborative practice used by child welfare agencies that includes family members for all decisions involving child removal, change of placement, reunification or other permanency plans. The seminar entitled “Team Decision Making Facilitators Training,” provides professionals in the field with training in this more effective approach to placement of at-risk youth in comparison to the traditional model.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services – Division of Children and Family Services	Rufus Cooke	A seminar entitled “Multi-Systemic Therapy Training”	Multi-Systemic Therapy Training	3/17/-3/22/2019	Greensburg, PA	*Registration Fees – \$850.00 **Lodging- \$407.93 **Meals - \$205.00 **Ground Transportation- \$60.00 **Mileage - \$188.50 Total- \$1,711.43	Health and Human Services Levy – 70% Title IV-E-30%

*Paid to host

**Staff reimbursement

Purpose:

The Multi-Systemic Services mission is to transform the lives of trouble youth and their families through the scientifically proven Multi-Systemic Therapy (MST) approach. New MST therapists, supervisors, and some other MST program staff receive five days of training to be introduced to the theory and techniques of the treatment model. The training includes didactic teaching, role-playing and other exercises designed to stimulate critical thinking about the treatment process. This orientation is designed to prepare MST teams to begin working with youth and their families.

BC2019-153

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/25/2019

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-19-44447	Ballistic vests, ballistic helmets and medical response bags for Rescue Task Force	Department of Public Safety and Justice Services	North American Rescue LLC	\$24,998.40	FY2016 Urban Area Security Initiative Grant
JA-19-44657	Batteries for portable radios for Cuyahoga County Type 1 Hazardous Materials Team	Department of Public Safety and Justice Services	Holzberg Communications, Inc.	\$801.00	FY2016 Urban Area Security Initiative Grant
CT-19-44581	Repair heating loop pumps at Justice Center Tower II	Department of Public Works	Cleveland Hermetic & Supply	\$22,382.25	Capital Projects
CT-19-44625	Veterinary services for Animal Shelter	Department of Public Works	Medvet	\$1,503.24	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-19-44760	Rack and pinion for Unit 18-88 for Fleet Services	Department of Public Works	Autonation (John Lance Ford)	\$1,155.85	General Fund – Internal Service Fund
CT-19-44762	Repair to Backhoe S-488 for Sanitary Engineer	Department of Public Works	Ohio CAT	\$543.46	Sanitary Sewer Fund
CT-19-44824	2019 safety inspections of truck aerial lifts for Fleet Services	Department of Public Works	Diversified Inspections	\$1,740.00	\$1,290.00 - Road and Bridge Fund \$450.00 - General Fund – Internal Service Fund
CT-19-44832	Safety cones for Sanitary Engineer	Department of Public Works	Industrial Safety Products	\$2,620.00	Sanitary Sewer Fund
CT-19-44836	Electric radiant ceiling panels for Justice Center Tower II, First Floor	Department of Public Works	Mussun Sales Inc.	\$995.00	General Fund – Internal Service Fund
CT-19-44841	Legal notice: Resurfacing of West 130 th Street bid	Department of Public Works	Plain Dealer	Not-to-exceed \$1,500.00	Road and Bridge Fund

CT-19-44851	Sewage waste removal and disposal for Sanitary Engineer	Department of Public Works	Anthony Reveglia	\$2,080.00	Sanitary Sewer Fund
CT-19-44863	High pressure sewer cleaning hoses for Sanitary Engineer	Department of Public Works	M Tech Company	\$9,288.00	Sanitary Sewer Fund
CT-19-44874	GPS surveying equipment repairs	Department of Public Works	City Blueprint of Toledo, Inc.	\$2,611.97	Road and Bridge Fund
ST-19-44810	Generator battery for Creekside Pump Station for Sanitary Engineer	Department of Public Works	Cummins Bridgeway, LLC	\$846.86	Sanitary Sewer Fund
CR-19-44842	Latex and nitrile gloves for various labs	Medical Examiner's Office	Bob Barker	Not-to-exceed \$13,692.50	Medical Examiner's Office Crime Lab Fund
CR-19-44880	Maxwell 16 Casework Kits for DNA Lab	Medical Examiner's Office	Promega	\$15,456.00	Medical Examiner's Office Crime Lab Fund
FS-19-44919	National Institute for Government Purchasing Membership Renewal	Office of Procurement and Diversity	National Institute of Government Purchasing, Inc	\$854.00	General Fund
SH-19-44683	Stab vests for County Jail Special Response Team	Sheriff's Department	Bob Barker	\$3,746.86	General Fund
SH-19-44780	Supplies for Special Response Team at Jail	Sheriff's Department	Amerisochi, Inc.	\$2,288.37	General Fund
SH-19-44780	Supplies for Special Response Team at Jail	Sheriff's Department	Pro-Tech Security Sales	\$2,173.00	General Fund
SH-19-44807	Non-conductive taser cartridges for annual recertification	Sheriff's Department	Vance Outdoors, Inc.	\$1,453.20	General Fund
SH-19-44840	Commercial appliance repairs for Jail Kitchen	Sheriff's Department	Encore One, LLC dba General Parts, LLC	Not-to-exceed \$24,500.00	General Fund
SH-19-44846	Foaming hand soap for Jail	Sheriff's Department	WB Mason	\$1,595.60	General Fund
TR-19-44913	Purchase postage for Easy Pay coupons and ACH Prepayment Letters	Treasurer's Office	United States Postal Service	\$1,310.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-44928	Post Adoption Special Services Subsidy: Neurofeedback software and quantitative electroencephalography*	Division of Children and Family Services	Adoption and Attachment Therapy Partners, LLC	\$2,840.97	70% Health and Human Services Levy Fund 30% Title IV-E

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting housing rehabilitation Contracts with various providers in the total amount not-to-exceed \$13,896.00 for installation of a new roof, electrical and air conditioner in connection with a homeowner rehabilitation loan to Dawn Neal for the period 3/27/2018 – 1/25/2019 (Board Approval No. BC2018-259):

- a) Contract No. CE1920005-01 with Harmony Electric LLC in the amount not-to-exceed \$2,325.00
- b) Contract No. CE1920005-02 with YK Brothers Construction in the amount not-to-exceed \$7,900.00
- c) Contract No. CE1920005-03 with Len’s Refrigeration, Heating and AC, Inc. in the amount not-to-exceed \$2,480.00.

Funding Source: Community Development Block Grant

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Tuesday, February 19, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dale Miller)
Trevor McAleer, County Council (Alternate for Dan Brady)
Maggie Keenan, Director, Office of Budget and Management (Alternate for Armond Budish)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 2/11/2019

Maggie Keenan motioned to approve the minutes from the February 11, 2019 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

BC2019-124

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800223 with Kokosing Construction Company, Inc. for the resurfacing of Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights for additional funds in the amount not-to-exceed \$74,703.63.

Funding Sources: Federal Funds (80%); City of Broadview Heights (10%); Cuyahoga County using \$7.50 License Tax Fund (10%)

Thomas Pavich, Department of Public Works, presented. There were no questions. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-124 was unanimously approved.

BC2019-125

Department of Development, recommending an award on RQ44684 and enter into a contract with Cleveland State University in the amount not-to-exceed \$50,000.00 for economic research and advice services in connection with the 5-year Economic Development Plan for the period 2/25/2019 – 12/31/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. Nan Baker asked for clarification about the 3 industries outlined in the 5-year Economic Development Plan and if this contract with Cleveland State University will achieve the County's objective; and asked if any County resources are available to retrieve necessary data for the plan. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-125 was unanimously approved.

BC2019-126

Sheriff's Department, submitting an amendment to Contract No. CE1800360 with Educare Medical Staffing, LLP for temporary nursing services for the period 9/17/2018 – 12/31/2019 to change the terms, effective 2/19/2019 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Trevor McAleer asked what the rate of retention of County nurses is and what is the current average of overtime hours per week over 40 hours for the nursing staff; and asked if \$200,000.00 of funding will be adequate and how many nurses is Educare Medical Staffing, LLP providing on a regular basis. Ms. Kaleal indicated that she will provide a written response to these questions to the Board members. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-126 was unanimously approved.

BC2019-127

Cuyahoga County Sheriff's Department,

a) Submitting an RFP exemption on RQ44409, which will result in an award recommendation to Independence Office and Business Supply Co., Inc. in the amount not-to-exceed \$6,481.00 for the purchase of (24) Chairs for Protective Services Officers in various County buildings.

b) Recommending an award on RQ44409 to Independence Office and Business Supply Co., Inc. in the amount not-to-exceed \$6,481.00 for the purchase of (24) chairs for Protective Services Officers in various County buildings.

Funding Source: Internal Service Fund (General/HHS Levy Fund Impact)

Lylia Lathan and Laura Simms, Sheriff's Department and Cheryl Kinzig, Office of Procurement and Diversity, presented. Nan Baker asked why an RFP exemption is being requested if a bidding process was conducted, as stated in Ms. Lathan's presentation. Joseph Nanni asked Ms. Lathan to follow up with the amounts of the other quotes received on this purchase. Mr. McAleer asked for clarification on the bidding process that was conducted and asked how this purchase was made without Board of Control authority; stated that this was not an emergency purchase and since the chairs have already been purchased, the Board is placed in the position with no other options, but to approve the item; said that the department was fortunate that the outcome resulted in a lower price on the purchase. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-127 was unanimously approved.

BC2019-128

Department of Public Safety and Justice Services, recommending an award on RQ43706 and enter into a contract with Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$136,237.20 for the Latina Domestic Violence Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked the reason for late submission of the contract. Joseph Nanni indicated that the County has interactions with The Spanish American Committee and asked if they are aware of the services offered under this contract with Domestic Violence and Child Advocacy Center. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-128 was unanimously approved.

BC2019-129

Department of Public Safety and Justice Services, recommending an award on RQ43702 and enter into an agreement with City of Cleveland - Department of Public Safety (Law Enforcement Division) in the amount not-to-exceed \$96,602.95 for staffing of (2) Cleveland Police Detectives to provide investigation services for the Cleveland Domestic Violence Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-129 was unanimously approved.

BC2019-130

Department of Public Safety and Justice Services, recommending an award on RQ43704 and enter into an agreement with City of Cleveland in the amount not-to-exceed \$43,864.61 for the provision of a Sexual Assault Advocate to assist victims with crisis intervention and referral services in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if this is an on-going service. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-130 was unanimously approved.

BC2019-131

Department of Public Safety and Justice Services, recommending an award on RQ43707 and enter into a contract with Jewish Family Services Association of Cleveland, Ohio in the amount not-to-exceed \$34,258.83 for the Domestic Violence Services Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-131 was unanimously approved.

BC2019-132

Department of Public Safety and Justice Services, recommending an award on RQ43701 and enter into an agreement with City of Bedford in the amount not-to-exceed \$28,093.51 for staffing of a Domestic Violence Court Liaison for the Domestic Violence Victims Program in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if any of the contractors being approved for the FY2018 STOP Violence Against Women ACT Block Grant services are new providers. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-132 was unanimously approved.

BC2019-133

Department of Public Safety and Justice Services, recommending an award on RQ44633 and enter into a contract with Golden Ciphers, Inc. in the amount not-to-exceed \$45,000.00 for the SESA Rites of Passage Program in connection with the FY2018 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Title II Formula Grant

Public Safety and Justice Services, FY19 JJDP Juvenile Court Contract.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-133 was unanimously approved.

BC2019-134

Department of Public Safety and Justice Services, recommending an award on RQ44281 and enter into a contract with Court of Common Pleas, Juvenile Court Division in the amount not-to-exceed \$24,000.00 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with the FY2018 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Title II Formula Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-134 was unanimously approved.

C. – Consent Agenda

Nan Baker referred to a travel request listed under Item No. BC2019-137, Public Defender’s Office, 12 staff, Las Vegas, Nevada on 4/4/-4/7/2019 and asked what the purpose was for this seminar and if this is an accredited class. Maggie Keenan noted that 42% of the expense for this seminar will be paid by the State. There were no further questions. Maggie Keenan motioned to approve items BC2019-135 through -138; Nan Baker seconded, the consent items were unanimously approved.

BC2019-135

Office of Procurement & Diversity recommending to amend Board Approval No. BC2019-22 dated January 7, 2019, which presented proposed purchases for the period January – March 2019 for the Cuyahoga County Sheriff’s Department:

- a) By rescinding awards to V & J Services
- b) By adding additional funds to awards previously made
- c) By recommending additional awards to the lowest bidders not previously awarded by BC2019-22:

RQ#	Description	Department	Vendor Name	Amount	Fund
SH-19-44163	January-March Sauce & Dressings	Sheriff's Department	V & J Services	\$1,690.79	General Fund
SH-19-44163	January-March Sauce & Dressings	Sheriff's Department	Benjamin Foods	\$8,122.80 \$9,992.10	General Fund

SH-19-44164	January-March Sauces Etc.	Sheriff's Department	V & J Services	\$3,638.25	General Fund
SH-19-44164	January-March Sauces Etc.	Sheriff's Department	Benjamin Foods	\$6,143.40 \$9,870.90	General Fund

SH-19-44175	January-March Pasta	Sheriff's Department	V & J Services	\$12,230.40	General Fund
SH-19-44175	January-March Pasta	Sheriff's Department	Benjamin Foods	\$16,629.60	General Fund

SH-19-44178	January-March Bulk Cereal	Sheriff's Department	V & J Services	\$3,019.38	General Fund
SH-19-44178	January-March Bulk Cereal	Sheriff's Department	National Food Group, Inc.	\$3,061.50 6,793.80	General Fund

SH-19-44179	January-March Beans	Sheriff's Department	V & J Services	\$9,564.80	General Fund
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SH-19-44179	January-March Beans	Sheriff's Department	Benjamin Foods	\$2,754.00 \$7,362.00	General Fund
SH-19-44179	January-March Beans	Sheriff's Department	Gordon Food Service, Inc.	\$9,040.00	General Fund

SH-19-44182	January-March Canned Fruit	Sheriff's Department	V & J Services	\$13,475.00	General Fund
SH-19-44182	January-March Canned Fruit	Sheriff's Department	JNS FOODS, LLC	\$14,595.00	General Fund

SH-19-44190	January-March Spices	Sheriff's Department	V & J Services	\$3,798.15	General Fund
SH-19-44190	January-March Spices	Sheriff's Department	Benjamin Foods	\$5,427.96	General Fund

BC2019-136

Department of Health and Human Services/Community Initiatives Division/Office Of Early Childhood, submitting an amendment to a Master Contract with various providers for the expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020, by adding the provider Kids and Such, Inc. dba Creative Kids, effective 12/2/2018; no additional funds required.

Funding Source: Original Contract – Health and Human Services Levy

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Jakolya Gordon, Susan Weaver, and Kim Kylee	A conference entitled "19 th Annual International Family Justice Center Conference"	Camp HOPE America	3/18/- 3/22/2019	Paradise Point Resort, San Diego, CA	**Registration- \$1,710.00 **Lodging- \$3,000.00 **Meals - \$696.00 **Ground Transportation- \$300.00 **Parking - \$150.00 **Baggage - \$150.00 **Airfare - \$1,200.00 Total \$7,206.00	Camp HOPE America Readiness Grant

****Staff reimbursement**

Note – expenses for this conference will be covered by the Camp Hope America Readiness Grant

Purpose:

The 19th Annual International Family Justice Center Conference is a unique convening of professionals that will address trauma-informed practices in the fields of domestic violence, child abuse, sexual assault, elder abuse, and human trafficking. This is mandatory training for Cuyahoga County to implement Camp HOPE, a mentoring initiative to focus on children and teens exposed to domestic violence.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Macklin Flinn</i>	<i>A Workshop entitled "Emergency Management Institute (EMI) Master Exercise Practitioner Program E0132 "</i>	<i>Emergency Management Institute (EMI)</i>	<i>3/3/-3/8/2019</i>	<i>Emmitsburg, MD</i>	<i>*Registration-\$625.00 *Lodging - \$240.00 **Mileage – \$495.88 ***Meals - \$150.00 ***Tolls - \$55.00 Total -\$1,565.88</i>	<i>Emergency Management Institute National Emergency Training Center General Fund</i>

Recommending to amend Board Approval No. BC2018-630, dated September 17, 2018, which authorized Macklin Flinn to attend a workshop hosted by Emergency Management Institute during the period 3/3-3/8/2019, located in Emmitsburg, MD, for expenses in the total amount not-to-exceed \$1,565.88, by changing the funding source from Emergency Management Institute to General Fund to cover the Meals and Tolls portion of expenses.

The initial request submitted by the Department incorrectly stated that all expenses would be covered by the Host (EMI). Expenses for meals and tolls in the amount of \$205.00 are the responsibility of the student.

County Vehicle Requested

**The Emergency Management Institute will cover registration and lodging.*

***Cuyahoga County Public Works chargeback (mileage)*

****Staff reimbursement*

Purpose:

The Master Exercise Practitioner Program is a series of two classroom courses (E0132, E0133) focusing on advanced program management, exercise design and evaluation practices in each phase of the Homeland Security Exercise and Evaluation Program (HSEEP).

	Travel Requests						
Department	Staff (12)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Joshua Barnhizer, Joseph Buckley, Sheila Downs, Jeffrey Gardner, Linda Hricko, Scott Hurley, Michael Hustick, Laura Jones, Christine Julian, Morgan Pirc, Lisa Rankin, And Mary Cay Tylee	A seminar entitled "Making Sense of Science: Forensic Science & The Law"	National Association of Criminal Defense Lawyers (NACDL)	4/4/-4/7/2019	Las Vegas, Nevada	*Registration- \$3,228.00 **Meals - \$1,872.00 **Ground Transportation- \$600.00 ***Airfare - \$6,732.00 ****Lodging- \$8,741.76 Total - \$21,173.76	General Fund

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$6,732.00)*

*****Deposit reimbursed to staff; remaining portion paid directly to vendor (The Cosmopolitan of Las Vegas)*

Purpose:

The National Association of Criminal Defense Lawyers (NACDL) is an organization dedicated to serve as a leader, alongside diverse coalitions, in identifying and reforming flaws and inequalities in the criminal justice system and fully equipping members with the education and training to serve all accused persons at the highest level. The NACDL's 12th Annual Forensic Science & the Law Seminar, "Making Sense of Science" covers the entire landscape of foundational forensic sciences and provides critical information, training, and guidance in the field of forensic science as it relates to the investigation and prosecution of criminal cases.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Sarah Gatti, and Margaret Isquick</i>	<i>A conference entitled "2019 National Conference on Parent Representation"</i>	<i>American Bar Association (ABA)</i>	<i>4/10/- 4/13/2019</i>	<i>Tyson's Corner, VA</i>	<i>*Registration Fees – \$798.00</i> <i>**Lodging- \$1,538.88</i> <i>***Meals - \$272.00</i> <i>***Mileage - \$412.96</i> <i>***Parking- \$50.00</i> <i>Total - \$3,071.84</i>	<i>General Fund</i>

**Paid to the Host (American Bar Association)*

***Paid to vendor (The Ritz-Carlton, Tyson's Corner)*

****Staff reimbursement*

Purpose:

The American Bar Association (ABA) Spring 2019 National Conference is designed to train, engage, and provide opportunities for networking and dialogue among law professionals who practice in a variety of areas and specifically professionals who focus on parent advocacy. The workshops facilitate small group discussions, and plenary sessions on relevant topics will move the parent representation practice forward and improve outcomes for children and families.

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Daniel Mabel</i>	<i>A meeting entitled "American Academy of Forensic Sciences (AAFS) 71st Annual Scientific Meeting"</i>	<i>American Academy of Forensic Sciences (AAFS)</i>	<i>2/19/-2/23/2018</i>	<i>Baltimore, MD</i>	<i>*Registration Fees – \$450.00</i> <i>*Airfare – \$297.98</i> <i>*Lodging- \$826.98</i> <i>*Meals - \$375.00</i> <i>Total \$1,949.96</i>	<i>American Academy of Forensic Sciences</i>

**All expenses will be covered by the host as The American Academy of Forensic Sciences is honoring Mr. Mabel with the "AAFS Outstanding Early Career Achievement in Forensic Sciences Award", which will be presented at the annual meeting.*

Mr. Mable will receive a Plaque and cash award in the amount of \$1,000.00.

Overall trip, including the cash award component was submitted to and reviewed by the Inspector Generals' office and determined to be not prohibited for the attendee to accept both the trip and reward, respectively.

Purpose:

The American Academy of Forensic Sciences (AAFS) is committed to the promotion of education and the elevation of accuracy, precision, and specificity in the forensic sciences. The annual scientific meeting presents the most current information, research, and updates in expanding field of forensic science.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Development</i>	<i>Paul Herdeg</i>	<i>A meeting entitled "National Association for County Community and Economic Development (NACCED) 2019 Spring Legislative Conference"</i>	<i>National Association for County Community and Economic Development (NACCED)</i>	<i>2/28/ – 3/2/2019</i>	<i>Washington, D.C.</i>	<i>*Registration Fees – \$100.00</i> <i>***Airfare - \$276.61</i> <i>**Lodging- \$496.58</i> <i>**Meals - \$148.00</i> <i>**Ground Transportation- \$5.10</i> <i>**Parking – \$30.00</i> <i>Total- \$1,056.29</i>	<i>Community Development Block Grant – (100%)</i>

**Paid to Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$1,056.29)*

Purpose:

The National Association for County Community and Economic Development (NACCED) develops the technical capacity of county government practitioners that administer federally-funded affordable housing, community development, and economic development programs. The 2019 Legislative Conference provides a forum for the exchange of ideas and solutions that help urban counties address their most pressing issues and will feature panel discussions and presentations from federal officials, national experts and urban county leaders.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JA-19-44209	(18) Integrated tactical headsets for use with ballistic helmets for Lake Count SWAT Team.	Department of Public Safety and Justice Services	Pro-Tech Sales	\$13,954.00	FY2016 Law Enforcement Homeland Security Grant Program
JA-19-44474	Specialized chemical sampling supplies for Regional Hazardous Materials Team	Department of Public Safety and Justice Services	Safeware, Inc.	\$2,397.90	FY2016 Urban Area Security Initiative
JA-19-44512	Replacement supplies for chemical detection units for Hazardous Materials Team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$7,880.45	FY2016 Urban Area Security Initiative
JA-19-44513	Specialized chemical detection chips for Regional Hazardous Materials Team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$6,119.20	FY2016 Urban Area Security Initiative
JA-19-44533	(2) Micro disruptor kits for Lake County Sheriff's Bomb Squad	Department of Public Safety and Justice Services	Ideal Supply Inc. dba Ideal Blasting Supply	\$6,394.85	FY2017 State Homeland Security Grant Program
JA-19-44675	(2) Inflatable boats with motors for disaster/terrorist event response for Ohio Homeland Region 2	Department of Public Safety and Justice Services	Defender Industries, Inc.	\$12,606.00	FY2016 Urban Area Security Initiative
JA-19-44778	Legal notice: Ohio Homeland Region 2 Urban Search and Rescue truck-mounted forklift bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2016 Urban Area Security Initiative
CT-19-44602	Automated External Defibrillators for various County buildings	Department of Public Works	Cardiac Science	\$23,750.00	General Fund - Internal Service Fund
CT-19-44715	Criminal file folders for Clerk of Courts	Department of Public Works	Tab Products Co., LLC	\$4,140.00	General Fund - Internal Service Fund
CT-19-44716	Red dot file folder labels for Clerk of Courts	Department of Public Works	HPM Business Systems	\$2,517.77	General Fund - Internal Service Fund
CT-19-44723	Legal notice: Epoxy flooring and vertical glazing bid	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00	Capital Projects
CT-19-44727	Paper for domestic case file folders for Clerk of Courts	Department of Public Works	Xpedx Veritiv	\$1,630.97	General Fund - Internal Service Fund

CT-19-44728	Finishing services for domestic case file folders for Clerk of Courts	Department of Public Works	United Finishing and Die Cutting	\$5,398.10	General Fund - Internal Service Fund
CT-19-44729	Finishing services for civil file folders for Clerk of Courts	Department of Public Works	GBS Corporation	\$6,507.50	General Fund - Internal Service Fund
CT-19-44736	Restroom partitions for Jail I Kitchen	Department of Public Works	B-Par, Inc.	\$7,180.00	Capital Projects
CT-19-44740	Modified toilets for Bedford Jail	Department of Public Works	Rojein Company	\$10,496.00	Bedford Jail
CT-19-44801	Ready mix concrete for Road and Bridge	Department of Public Works	Tech Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44802	Ready mix concrete for Road and Bridge	Department of Public Works	Rockport Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44804	Ready mix concrete for Road and Bridge	Department of Public Works	Carr Bros., Inc.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44806	Bare box controls, diffusers, dampers and related components for Facilities	Department of Public Works	Duct Fabricators	Not-to-exceed \$24,500.00	General Fund - Internal Service Fund
CT-19-44811	Replacement cantilever roller for gate at Bridge Garage	Department of Public Works	Advance Door Company	\$744.00	General Fund - Internal Service Fund
LL001-19-44812	Purchase (8) books for legal research	Law Library	LexisNexis/ Matthew Bender	\$1,573.34	Cuyahoga County Library Resources Fund
CR-19-44284	Formamide, Pop-4, reagents, arrays and buffers for genetic testing	Medical Examiner's Office	Life Technologies	\$18,653.80	Medical Examiner's Office Crime Lab Fund
CR-19-44769	Weights calibration and balances maintenance for various labs	Medical Examiner's Office	Lake Balance Company	\$2,255.00	General Fund
CR-19-44814	Wardrobe lockers for Investigation Department	Medical Examiner's Office	WB Mason	\$725.00	General Fund
CR-19-44815	Plantronics headsets for Investigation Department	Medical Examiner's Office	Southern Computer Warehouse	\$1,973.30	General Fund
CR-19-44827	Promotional lanyards for Medicolegal Training participants	Medical Examiner's Office	The Image Group	\$717.00	General Fund is reimbursed by training participants' fees
SH-19-44641	Replacement heavy-duty box trucks for Jail Kitchen and Laundry and Bedford Heights Jail Laundry	Sheriff's Department	Astro Supply	\$3,691.76	General Fund

SH-19-44711	Replacement handcuffs for Special Response Team Officers at Jail	Sheriff's Department	Pro-Tech Sales	\$519.00	General Fund
SH-19-44720	Sports bras for female inmates	Sheriff's Department	Bob Barker Company	\$2,442.60	General Fund
SH-19-44746	Multiple gas detector for SWAT Team	Sheriff's Department	HPM Business Systems	\$617.77	General Fund
SH-19-44779	Nitrile gloves for Special Response Team officers and laundry workers at Jail	Sheriff's Department	Labsource, Inc.	\$3,218.88	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-44782	Post Adoption Special Services Subsidy: ADA Ramp Accommodation*	Division of Children and Family Services	North Coast Accessible Homes	\$7,020.27	70% - Health and Human Services Levy Fund 30% - Title IV-E
FC-19-44667	State-mandated audit services	Family and Children First Council	Dave Yost, Ohio Auditor of State	Not-to-exceed \$5,500.00	Health and Human Services Levy Fund

* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-44550	Milk – February	Juvenile Court Division	Borden Dairy Company of Ohio, LLC	\$5,672.00	General Fund
JC-19-44551	Canned fruit – February	Juvenile Court Division	JNS Foods LLC	\$2,090.50	General Fund
JC-19-44552	Pork and beans – February	Juvenile Court Division	Gordon Food Service	\$2,054.36	General Fund
JC-19-44552	Pork and beans – February	Juvenile Court Division	JNS Foods LLC	\$552.00	General Fund
JC-19-44553	Frozen foods – February	Juvenile Court Division	Gordon Food Service	\$2,311.54	General Fund
JC-19-44553	Frozen foods – February	Juvenile Court Division	JNS Foods LLC	\$5,795.00	General Fund
JC-19-44554	Dairy products – February	Juvenile Court Division	Gordon Food Service	\$635.62	General Fund
JC-19-44555	Lunch Meat – February	Juvenile Court Division	Gordon Food Service	\$314.30	General Fund

JC-19-44556	Frozen meat – February	Juvenile Court Division	Gordon Food Service	\$3,552.00	General Fund
JC-19-44557	Fresh produce – February	Juvenile Court Division	Gordon Food Service	\$5,069.73	General Fund
CR-19-44298	Powerplex Fusion/IQ Casework/Powerquant testing kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$154,386.09	2018 DNA Backlog Grant

V – OTHER BUSINESS

Additional Item

BC2019-139

Department of Law submitting an alternate procurement process, which will result in an award recommendation to an electronic discovery vendor and related legal services in the amount not-to-exceed \$140,000.00 for temporary attorney services for the period 2/25/2019 - 2/24/2020.

Funding Source: General Fund

Nora Hurley and Jonathan McGory, Department of Law, presented. Trevor McAleer asked for clarification on the not-to-exceed amount being requested and asked what amount will be requested when the contract is submitted, if the lowest bid comes in below \$140,000.00; Mr. McAleer made reference to contracts discussed several months ago for outside legal counsel services and whether the proposed contract would now be necessary and commented that maybe the County would not be faced with the urgency to select a vendor in order to meet the imposed deadline, had those contracts moved forward at that time.

Nan Baker asked if a request to extend the deadline to produce the records was considered. Michael Dever suggested various options to expedite the approval of the contract to meet the subpoena deadline.

Lenora Lockett indicated this item could not be approved as a time sensitive/mission critical request, as suggested by Mr. Dever, as it exceeds the \$25,000.00 threshold; however, the selected vendor may be given conditional authority to proceed if the vendor meets County requirements before the award is made. Nan Baker asked if the Department of Law believed the deadline of March 1 could be met when this vendor selection and approval process was being considered or would they seek a deadline extension; asked if waiting an additional week for contract approval will still provide assurances that the services will be complete and in compliance with the terms of the subpoena. Joseph Nanni asked if an IT solution is in place to complete this process; asked if the County Prosecutor's Office agrees with the approach to this matter.

Trevor McAleer asked what the intended start date of the contract will be. Lenora Lockett said that the contract outlining the amount, time period, scope of service will still need to come forward for the record and formal Board approval, even if authority to issue a notice to proceed is granted, which would give the vendor additional time to complete services. Trevor McAleer agreed with Ms. Lockett's comments and recommended that the contract date be set to begin at the end of this week and then bring the contract forward for formal approval on February 25, 2019. Maggie Keenan motioned to amend the

agenda to consider the item; Michael Dever seconded. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-139 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation Contract with PBG Electric in the amount not-to-exceed \$4,000.00 in connection with a homeowner rehabilitation loan to David and Judith Cichra to tear off and install new roofing on the house and garage, replace existing electrical panel(s) install glass block windows and Tree removal services for the period 7/30/2018 – 4/30/2019.

Funding Source: Community Development Block Grant funds

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Maggie Keenan motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:50 a.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2019-140

AMD 2, TOWPATH TRAIL STAGE 1, GREAT LAKES CONSTRUCTION CO., CE1800214 (022519)

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800214 with Great Lakes Construction Co. for the Towpath Trail Stage 1 from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland for additional funds in the amount of \$89,862.26.

Funding Source: 80% Federal Funding (Congestion Mitigation Air Quality Fund (CMAQ)); 20% Local Funding - up to \$500,000 Clean Ohio Shares Grant and City of Cleveland Tax Increment Fund (TIF)

Public Works is submitting an amended agreement (Subsidiary No. 2) to Contract CE1800214 Great Lakes Construction Co. for the Towpath Trail Stage 1 from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland for an amount not-to-exceed \$89,862.26.

The increased quantities are based on actual field measurements and calculations and an increase in additional structures that were meant to be used in the plans that needed to be cleaned before project work could be completed.

The new items of work were due to unforeseen utility conflicts at different locations. Specifically, items 176,178, 179, and 180 were all due to unforeseen gas line which required modification of many of the planned drainage items. A water line break that impacted the surface and ground water causing changes to method of construction and required casing to be utilized for the structure foundation caissons. Item 182 was for rebar repair due to revised elevation.

The project is located in Council District 7.

Procurement: RFB

Great Lakes Construction Co., 2608 Great Lakes Way, Hinckley, Ohio 44233

Council District N/A.

A notice to proceed with construction was given on June 4, 2018 and will continue thru December 7, 2019.

80% Federal Funding (Congestion Mitigation Air Quality Fund (CMAQ))

20% Local Funding – up to \$500,000 Clean Ohio Shares Grant and City of Cleveland Tax Increment Fund (TIF)

BC2019-141

Scope of Work Summary

Department of Development requesting approval of an agreement with Community Housing Solutions for the anticipated cost \$50,000.00

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. Prior number is BC2018-435 7/23/2018

Emergency Furnace Repair and replacement of Knob and Tube wiring.

The anticipated start-completion dates are February 1, 2019 – January 31, 2020

The primary goals of the project are Decrease health and safety hazards in low-moderate income homes.

Procurement

1. The procurement method for this project was formal RFP. The total value of the RFP is \$50,000.

he RFP was closed on 12/10/2018.

There were 1 bids/proposals/applications pulled from OPD, 1 bids/proposals/ applications submitted for review, 1 bids/proposals/applications approved.

Contractor and Project Information

Community Housing Solutions

12114 Larchmere Blvd

Cleveland, Ohio 44120

Council District 9

The Executive Director is Andris Nikforous

Project Status and Planning

The project reoccurs annually.

BC2019-142

DEPARTMENT OF IT

RQ#27440

2019

AT&T

SIP SERVICES - AMENDMENT #2

Scope of Work Summary

DEPARTMENT OF IT is requesting approval of an amendment with AT&T for the anticipated cost not to exceed \$495,000.

The SIP agreement provides the County with VOIP phone services for the entire County. The original contract ran from 6/1/2014 to 12/31/2018, and we would like to extend the contract to 6/30/2020.

Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval n/a – amending the current contract

- b) Are the purchases compatible with the new ERP system? n/a
- c) Is the item ERP approved n/a
- d) Are the services covered by the original ERP budget n/a

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

We are amending a contract that was already part of an RFP in 2013/2014.

Contractor and Project Information

AT&T
PO Box 9005
Carol Stream, IL 60197-9011
Council District (n/a)
The sales manager is Scott Maurer

Project Status and Planning

The contract term has already begun. State the time-line and reason for late submission of the item.

The vendor did not return a signed contract until 12/28/18, when conversations about this originally occurred in September 2018.

Funding

The project is funded 100% by the General Fund

The schedule of payments is monthly.

This is an amendment to a contract. This amendment changes the value and term and is the 2nd amendment of the contract. The history of the amendments is attached in the Contract History and Evaluation form

BC2019-143

DEPARTMENT OF IT
RQ#29315
2019
MHC SOFTWARE, LLC
ERP FISCAL SERVICES - MHC 1ST AMENDMENT

Scope of Work Summary

DEPARTMENT OF IT is requesting approval of an amendment with MHC Software LLC for the anticipated cost not-to-exceed \$8,505.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
R2016-0141

MHC will provide the positive pay module, which is a formatting tool in order send deposits and reports to financial institutions.

The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval n/a
- b) Are the purchases compatible with the new ERP system? yes
- c) Is the item ERP approved yes
- d) Are the services covered by the original ERP budget yes

Procurement

This is an amendment to the current contract CE1600277.

Contractor and Project Information

MHC SOFTWARE, LLC
12000 PORTLAND AVE, SUITE 230
BURNSVILLE, MN 55337
Council District (xx)

The CONTRACTS MANAGER for the contractor/vendor is TERESA MYERS

Project Status and Planning

THE PROJECT HAS MULTIPLE PHASES. THIS PARTICULAR MODULE IS NEEDED TO BE PROCURED AS SOON AS POSSIBLE TO ALLOW FOR USER TESTING AHEAD OF THE ROLLOUT OF THE ASSOCIATED FISCAL MODULE

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the contract value and adds this module and is the 1st amendment of the contract. The history of the amendments is as attached in the transaction.

BC2019-144

Department of Public Safety and Justice Services/Witness Victim, submitting an amendment to Board approval No. BC2014-301, which authorized an amendment to Contract No. CE1400135-01 with BZT Acquisition, LLC for lease of space located at 75 Erieview Plaza, Cleveland for the period 6/1/2014 - 10/31/2019 by changing the additional funds in the amount not-to-exceed from \$152,279.00 to \$219,029.00.

This lease is for the space occupied by the Family Justice Center.

The original contract was for the lease of space through 5/31/19. In December 2014, an amendment was processed that extended the contract period through 10/31/19 and authorized improvements to the space totaling \$219,029.00; however, the action approved by the Board of Control and appearing on the contract cover only increased the contract value by \$152,279.00 leaving a shortfall needed to pay the lease during the extended period.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

BZT Acquisitions, LLC
75 Erieview Plaza
Cleveland, OH 44115
Council District (7)

The address or location of the project is: 75 Erieview Plaza, Cleveland, OH 44115

The project is located in Council District (7)

Project Status and Planning

The Family Justice Center is currently in the fifth year of its original five-year lease.

Funding

The project is funded by the Health & Human Services Levy.

The schedule of payments is monthly.

BC2019-145

Title: Juvenile Court FY2019 Contract Amendment with Specialized Alternatives for Families and Youth of Ohio, Inc. (SAFY) for Respite Care Services

Scope of Work Summary

Juvenile Court requesting approval of a contract amendment with SAFY for the anticipated cost \$12,000.00. This changes the not-to-exceed value of the contract from \$47,139.89 to \$59,139.89. This amendment will also extend the time period through December 31, 2019 and modify the Description of Services section to require the vendor to pick youth up from a different location prior to transporting them to their respective respite placement.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2016-440

BC2017-09

BC2017-582

BC2018-65

BC2018-606

Describe the exact services being provided. The vendor is providing respite care services for youth involved in the Coordinated Approach to Misdemeanors Program (CALM) for a period of no more than three (3) days.

The primary goals of the project are (list 2 to 3 goals).

To provide a temporary placement for youth.

Procurement

The original procurement method for this project was an RFP. The RFP was closed on March 15, 2016. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

There was one (1) proposal received and Court staff reviewed the proposal.

Contractor and Project Information

SAFY

10100 Elida Road

Delphos, Ohio 45833

The Executive Director of Ohio is Tonya Brooks-Thomas.

SAFY

10100 Elida Road

Delphos, Ohio 45833

Project Status and Planning

The project is an extension to a current project.

Funding

The project is funded 100% by Title II Grant Funds.

The schedule of payments is monthly.

This amendment changes the not-to-exceed value of the contract, the term, and the Description of Services and is the 6th amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2017 #1 \$3,009.00

2017 #2 \$5,273.23

2018 #3 \$36,078.11

2018 # 4 \$0

2018 #5 (\$7,220.45)

BC2019-146

Par Boiled Rice, 50lbs bags. Order was placed for 60 bags over the allotted amount on PO 1823860

1)Why is the contract being submitted late: The staff was unaware of the balance left on the PO when placing the order while Schillinger was on vacation clerical error.

2)What is being done to prevent this from reoccurring: Schillinger has created a spreadsheet to track all orders with formulas that will show balances to date.

This will allow the vendor to be paid for the additional bags of rice that were over ordered. The solutions is to get approval to pay the vendor for the extra bags of rice that were ordered. This was the only available solution. This will be used in the Jail kitchen.

BC2019-147

HHS: Office of Early Childhood/Invest in Children EC-19-44643, 2019 JAGI Cleveland-Independence, LLC; Contract, Invest in Children 2019 Annual Meeting.

Scope of Work Summary

Office of Early Childhood/Invest in Children requesting approval of a contract, with JAGI Cleveland Independence dba Holiday Inn for the anticipated cost of, not-to-exceed \$7,706.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are JAGI Cleveland Independence will provide a meeting space, Audio/Visual and technician services including a continental breakfast for 400 guests. 05/16/2019-05/18/2019

The primary goals of the project are:

provide a meeting space that includes audio/visual and technical services

provide continental breakfast for 400 guests

Independence, Ohio)

Procurement

The procurement method for this project was other: BuySpeed Online informal bid. The total value of the is \$7,706.00.

The (above procurement method) was closed on 1/25/2019. N/A

We chose the lowest and best bid.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

JAGI Cleveland Independence, LLC

6001 Rockside Road

Independence, OH 44131

Council District 6

The Catering Director for the contractor/vendor is Laura Surace

The project is located in Council District 6

Project Status and Planning

The project annually.

Funding

The project is funded 100% by the Health and Human Services Levy

The schedule of payments is by invoice.

C. – Exemptions

BC2019-148

Department of Development

Businesses either located in Cuyahoga County, or located elsewhere but employing Cuyahoga County residents, may submit applications for reimbursement of employee training costs to the Department of Development. A separate application will be submitted for each employee to be trained. Department of Development staff will review each application and work with the business submitting the application as needed to be sure the proposed training plan and training wage differential are consistent with Cuyahoga County's Learn and Earn program. Upon approval of each application, the Skill-Up Department Orders are being processed by JFS Procurement. ~~This will continue next year as well. A separate Department Order will be issued for each employee to be trained. Each Department Order will be approved on the regular weekly Board of Control calendar. Once the Department Order is approved by the Board of Control, the business may begin training the employee.~~ **Generally, the business has begun the training program for the employee; however, the County reimbursement will not take effect until approval is granted.** As the business pays out its approved training costs and training wage differential, it may submit monthly invoices to the Department of Development with backup documentation as required by Learn and Earn program guidelines. Department of Development staff will review each invoice and, upon approval, submit the approved invoice for payment under the appropriate Department Order. The total amount reimbursed for training of each employee will not exceed the amount of the Department Order authorizing their training and training wage differential.

Because companies will be ready to request training approval on a rolling basis throughout the calendar year, it is necessary to have a flexible approval process that complies with all legal requirements while giving businesses certainty as to when their employee training applications will be approved.

The Law Department **previously** advised Development that an alternate process involving execution of a single master contract, with repeated amendments to the contract adding new businesses, ~~is under development but is not yet available at this time,~~ **is under development but we are not yet considering that option.**

Companies will apply on a rolling basis and ~~a separate~~ **Order(s) will be issued for each company's and each specific employee total amount of trainees.** This will entail that we may have several \$25,000.00 Department Orders for the same company at the same time. However, the Department Orders will be for different employees that are training within a single company. The budgetary amount for the Skill-Up program does not change. This alternate procurement allows for the Skill-Up program to pay for training in a timely manner also aligning within the Office of Procurement and Diversity's parameters.

D. – Consent Agenda

BC2019-149

Scope of Work Summary

The Department of Public Works is requesting approval of one (1) Offer of Settlement Agreements for acquiring necessary Right-of-Way for the Sprague Road Project in the Cities of Parma, Middleburg Heights and Strongsville, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcels 92, 212 & 213-WD, T (Warranty Deed & Temporary Easement)

Property Owner: DZW 130 Properties, LLC

Recommended Offer of Settlement: \$26,950.00

Fair Market Value Estimate: \$26,950.00

* The settlement amount is equal to the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers.

The primary goal of the project is to acquire the warranty deed and temporary easements for the project.

The project is on Sprague Road, between Webster and W. 130th, in Parma, Middleburg Heights, and Strongsville, Ohio.

Districts 4 & 5

Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant KMJM visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

Contractor Information

Parcels 92, 212, & 213-WD, T (Warranty Deed & Temporary Easement)

DZW 130 Properties, LLC

12980 W. Sprague Road

Parma, Ohio 44130

Funding

Issue 1 Funding: 50% - County Road and Bridge: 25% - City: 25%

Prior Resolutions: R053901 (10/6/2005) – Convenience and Welfare
R2018-0127 (6/26/2018)– Approval of ROW Plans

SUMMARY OF REQUEST ACTION

Scope of Work Summary

The Department of Public Works is requesting approval of one (1) Offer of Settlement Agreements for acquiring necessary Right-of-Way for the Sprague Road Project in the City Strongsville, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcels 52, 54 & 56-T (Temporary Easement)

Property Owner: Joseph N. Racchi, Jr.

Recommended Offer of Settlement: \$900.00

Fair Market Value Estimate: \$900.00 the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers.

The primary goal of the project is to acquire the temporary easements for the project.
The project is on Sprague Road, between Webster and W. 130th in Strongsville, Ohio.

Districts 5

Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant KMJM visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

Contractor Information

Parcels 52, 54 & 56-T (Temporary Easement)

Joseph N. Racchi, Jr.

13783 Sprague Road

Strongsville, OH 44136

Funding

Issue 1 Funding: 50% - County Road and Bridge: 25% - City: 25%

Prior Resolutions: R053901 (10/6/2005) – Convenience and Welfare
R2018-0127 (6/26/2018)– Approval of ROW Plans

BC2019-150

Scope of Work Summary

The Department of IT is requesting approval of an amendment (Change Order) with Infor Public Sector for the anticipated cost of \$0.00.

The change order/amendment is to swap out the dEPM (Dynamic Enterprise Performance Management), Infor's budget module for Sherpa, another budget module that better suits the County's needs and can easily integrate with the Infor system.

There are 2 portions of this change order:

Professional services (CE1600274) – changing services from dEPM testing and implementation to Sherpa testing and implementation

Licensing (CE1600276) – changes the licensing Infor to Sherpa interface

The primary goals of the project are (list 2 to 3 goals).

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system? yes
- c) Is the item ERP approved yes
- d) Are the services covered by the original ERP budget yes

Procurement
Contractor and Project Information
Infor Public Sector
13560 Morris Road, Suite 4100
Alpharetta, GA 30004

The Sr. Project Director for the contractor/vendor is John Sanguinetti.

Project Status and Planning

The project is on a critical action path because this module needs to get up and running as soon as possible in order to ensure that the module rolls out on time.

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the scope and is the 4th amendment of the contract. The history of the amendments is as attached on the history and evaluation form.

BC2019-151

Division of Senior and Adult Services – 2018-2019 – Western Reserve Area Agency on Aging – Medicare Improvements for Patients and Providers Act (MIPPA) Grant Agreement

Scope of Work Summary

The Division of Senior and Adult Services requesting approval of a grant with Western Reserve Area Agency on Aging in the anticipated amount of \$19,200.00.

DSAS had prior grants from Western Reserve Area Agency on Aging for the MIPPA program from 9/30/2014-9/29/2018.

DSAS will assist seniors with applying for Medicare savings plans and low-income subsidies to reduce their out-of-pocket expenses. The anticipated start-completion dates are 9/30/18-9/29/19.

The primary goal of the project is to lower out-of-pocket Medicare expenses for seniors and adults with disabilities.

This project is not mandated.

Procurement

There is no procurement method associated with this grant. This grant was awarded by Western Reserve Area Agency on Aging. DSAS was not required to submit an application for this grant.

DSAS received notice of the award of the grant on January 11, 2019, and completed required components including the budget and outreach plan prior to the item being submitted in Onbase.

Contractor and Project Information

The address of the grantor is:
Western Reserve Area Agency on Aging
1700 East 13th Street Suite 114
Cleveland, OH 44106
Council District 07
The Chief Executive Office for the grantor is E. Douglas Beach, Ph. D.

The address or location of the project is: Countywide

The project is located in all Council Districts
Project Status and Planning
The project reoccurs annually.

The project is on a critical action path because DSAS will be unable to receive reimbursement for the provision of services until the agreement is approved by the County Executive.

The project's term has already begun. DSAS was not informed of the grant until mid-January, and they submitted the required documents as soon as possible for this review.

The agreement needs a signature in ink by (3 copies) upon approval.

Funding

The project is funded by WRAAA through the federal Medicare Improvements for Patients and Providers Act (MIPPA).

The schedule of payments is monthly.

BC2019-152

(See related items for proposed Travel for the week of 2/25/2019 in Section D. above)

BC2019-153

(See related items for proposed purchases for the week of 2/25/2019 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Scope of Work Summary

HOMEOWNER REHAB LOAN TO NEAL - CONTRACTORS: HARMONY ELECTRIC, YK BROTHERS CONSTRUCTION & LEN'S REFRIGERATION, HEATING & AC, INC.- LOAN # 09-2017-5510 - REPAYMENT LOAN

Department of Development requesting approval of a homeowner rehab loan, 1% repayment, to Borrower Dawn Neal for contract with Harmony Electric for the anticipated cost of \$1,200.00, YK Brothers Construction for the anticipated cost \$7,900.00 and Len's Refrigeration, Heating & AC, Inc. for the anticipated cost of \$2,480.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Repayment

Name of Homeowner – Dawn Neal

City - Brooklyn

Total Loan Amount of \$13,896.00

Property Taxes are current as of 4/18/2018.

Scope of services – HVAC, Electrical and Roofing

Homeowner loan includes agreements with the following:

Harmony Electric - \$1,200.00

YK Brothers - \$7,900.00

Len's Refrigeration, Heating & AC, Inc. - \$2,480.00

Homeowner Contingency in the amount of - \$2,316.00

VI – PUBLIC COMMENT

VII – ADJOURNMENT