

Minutes

Cuyahoga County Board of Control
Monday, March 11, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairman
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Chambers, Finance and Operations Administrator,
Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 3/4/2019

Armond Budish motioned to approve the minutes from the March 4, 2019 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

BC2019-182

Department of Public Works, requesting confirmation of the settlement reached in the amount of \$637,000.00 for Parcel No. 2WD in the appropriation lawsuits filed in Cuyahoga County, Court of Common Pleas, Probate Court Division in connection with right-of-way plans as set forth in Plat No. M-5012 for the grade separation of Stearns Road at the Norfolk Southern Railroad in ~~the City of~~ Olmsted Township:

Parcel No.: 2WD (Warranty Deed)

Owner: HPCP I, LLC

Probate Court Case Number: 2014ADV 201433;

Total Settlement Amount: \$1,487,500.00

Funding Source: Road and Bridge Fund

Awatef Assad, Department of Law and Nichole English, Department of Public Works, presented. Dale Miller asked about the appraisal value of the land that was part of the settlement and whether the settlement amount was less than the appraisal value; and asked what amount was originally requested. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-182 was unanimously approved as amended.

BC2019-183

Department of Public Works,

a) Submitting an RFP exemption on RQ44785, which will result in an award recommendation to Great Lakes Petroleum Co. in the amount not-to-exceed \$450,000.00 for middle distillates for various County facilities for the period 2/25/2019 – 12/31/2019.

b) Recommending an award on RQ44785 and enter into a State contract with Great Lakes Petroleum Co. in the amount not-to-exceed \$450,000.00 for middle distillates for various County facilities for the period 2/25/2019 – 12/31/2019.

Funding Sources:

Enterprise Fund – Sanitary Engineer - \$300,000.00

Special Revenue Fund – Gas & License Fees - \$100,000.00

Enterprise Fund – County Airport - \$40,000.00

Internal Service Fund – Space Maintenance - \$10,000.00

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-183 was unanimously approved.

BC2019-184

Department of Public Works,

a) Submitting an RFP exemption on RQ44578, which will result in award recommendations to various providers as listed in the item detail in the total amount not-to-exceed \$226,500.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

b) Recommending awards on RQ44578 to various providers as listed in the item detail in the total amount not-to-exceed \$226,500.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

Funding Source: Road and Bridge

Thomas Pavich and Michael Chambers, Department of Public Works, presented. Dale Miller asked if this process will be simpler once the Enterprise Resource Planning System is fully implemented.

Trevor McAleer asked if the department would need to return for approval to increase the amount if the threshold is met for any vendor on the approved list; asked if an exemption already exists for legal advertisement as the Plain Dealer is listed as one of the vendors included in this process and commented that he was not aware that a threshold was set for the Plain Dealer as they are the only option for advertising.

Lenora Lockett clarified that the action taken by the Board for legal advertisements was an exemption from a bidding process that capped each advertisement at \$2,500.00 rather than a cumulative amount but does not exempt approval for the purchase by the Board. Ms. Lockett elaborated on the County Code requirements as it relates to bidding and approval processes and clarified Mr. Pavich's presentation that most advertisements for construction projects exceed \$1,000.00.

Mr. McAleer asked what the advantage to approving this request for \$15,000.00 for advertising services would be and when would a department order need to be submitted for approval; and asked if this process satisfies the Fiscal Office requirements.

Angela Rich said her office has been working with Public Works and other agencies to permit a blanket purchase order, per vendor where multiple, individual payments under \$500.00 each can be made against the encumbered amount of the blanket purchase order; provided clarification that the Ohio Revised Code requires purchases over \$1,000.00, per vendor, be encumbered and said that this process will comply with those requirements. Ms. Rich cautioned that this process will be lengthy in the new Enterprise Resource Planning System during phase 1, which encompasses requisitions and purchase orders, but will address situations like this and believes it will be an improvement.

Nan Baker asked for clarification that items will not come to the Board of Control for approval as long as the total amount, per vendor is not exceeded, as well as clarification on the difference between the new and current processes.

Armond Budish motioned to approve the item; Michael Chambers seconded. Item BC2019-184 was unanimously approved.

BC2019-185

Department of Public Works, submitting an amendment to Contract No. CE1800188 with HNTB Ohio, Inc. for general engineering services for the period 4/2/2018 – 4/21/2021 for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Road and Bridge

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-185 was unanimously approved.

BC2019-186

Department of Public Works, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees for the period 8/8/2017 – 12/31/2019 for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: Road and Bridge - \$15,000.00 and General Funds - \$15,000.00

Michael Chambers, Department of Public Works, presented. Trevor McAleer asked for the status on hiring new, permanent staff. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-186 was unanimously approved.

BC2019-187

Department of Development, requesting approval of a HOME Loan in the amount of \$450,000.00 to Emerald Alliance XI or its designee for development of a permanent supportive housing project located at 3873 - 3881 West 25th Street, Cleveland.

Funding Source: HUD HOME Investment Partnership Program

Greg Huth, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-187 was unanimously approved.

BC2019-188

Department of Development, requesting approval of a Federal HOME Rental Loan in the amount of \$450,000.00 to Medina Creative Housing, Inc. or its designee for development of an affordable housing project located at 6981 Smith Road, Middleburg Heights.

Funding Source: HUD HOME Investment Partnership Program

Greg Huth, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-188 was unanimously approved.

BC2019-189

Department of Development, requesting approval of a Federal HOME Rental Loan in the amount of \$450,000.00 to Knickerbocker or its designee for rehabilitation of an affordable housing project located at 27100 Knickerbocker Road, Bay Village.

Funding Source: HUD HOME Investment Partnership Program

Greg Huth, Department of Development, presented. Nan Baker asked for clarification that this loan is for renovation only and not for additional units. Trevor McAleer asked if additional HOME Loan funds remain, and what the amount is, after approval of these 3 loans. Mr. Huth indicated that he will research and provide a response to the Board members. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2019-189 was unanimously approved.

BC2019-190

Department of Development,

a) Submitting an RFP exemption on RQ44042, which will result in a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$349.44 for advertisement of Public Notices for the period 11/16/2018 – 12/31/2018.

b) Recommending a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$349.44 for advertisement of Public Notices for the period 11/16/2018 – 12/31/2018.

Funding Source: Community Development Block Grant

Greg Huth, Department of Development, presented. Trevor McAleer asked if the \$1,000.00 threshold for payments to vendors is by department or the County as a whole and asked if the \$1,000.00 maximum for 2019 has been reached for this vendor; Angela Rich responded by stating that the maximum cap is by vendor, not department and that the maximum has been reached for the Plain Dealer for 2019. Mr. McAleer asked if an exemption and encumbrance of funds will be required for any department advertising for bids, even if they are below \$500.00, since that threshold has been reached. Angela Rich stated that is correct and that during checks runs, the Fiscal Office staff flags vouchers for vendors whose threshold

has been reached and contacts the department to explain the appropriate process. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-190 was unanimously approved.

BC2019-191

Department of Information Technology, submitting an amendment to Contract No. CE1500238 with Advanced Server Management Group, Inc. for professional security consulting services for the period 8/1/2015 - 7/31/2019 for additional funds in the amount not-to-exceed \$50,270.00.

Funding Source: General Fund

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Nan Baker asked why a new contract was not prepared, as it would be expected that services would continue past the remaining 4 months and result in a cost increase; asked if the additional funds and services were anticipated in 2018 and whether \$50,000.00 is adequate to achieve security-related goals. Trevor McAleer asked if the policy referred to in the department's presentation was the Disaster Recovery Plan and indicated that this plan was brought up during the State audits for multiple years. Mr. McAleer also asked if the contract will provide the County with a plan that will satisfy the State Auditor's requirements. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-191 was unanimously approved.

BC2019-192

Department of Information Technology,

a) Submitting an RFP exemption on RQ44875, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$5,802.15 for the purchase of (3) Microsoft Azure Monetary Commitment subscription licenses (5) Shared Server ALNG user subscription licenses and (5) Microsoft EntMoband Shared Server ALNG Subs add-on to user subscription licenses.

b) Recommending an award on RQ44875 to Dell Marketing, LP in the amount not-to-exceed \$5,802.15 for the purchase of (3) Microsoft Azure Monetary Commitment subscription licenses (5) Shared Server ALNG user subscription licenses and (5) Microsoft EntMoband Shared Server ALNG Subs add-on to user subscription licenses.

Funding Source: General Fund

Jeremy Mio, Department of Information Technology, presented. Trevor McAleer asked how many additional licenses are anticipated after training occurs. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-192 was unanimously approved.

BC2019-193

Fiscal Department, recommending an award on RQ44927 and enter into a contract with Protiviti Government Services, Inc. through its' staffing Division Robert Half Government in the amount not-to-exceed \$250,000.00 for temporary staffing services for the period 03/01/2019 - 02/28/2022.

Funding Source: General Fund

Michael Zapola, Fiscal Department, presented. Trevor McAleer commented that these services are related to an audit finding regarding cash reconciliations and that there should be no more findings on this matter. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-193 was unanimously approved.

BC2019-194

Fiscal Department, submitting an amendment to Contract No. CE1800191 with Cogsdale Corporation for software support and maintenance services on the FAMIS Financial Management System for the period 4/1/2018 – 3/31/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$115,381.15.

Funding Source: General Fund

Michael Zapola, Fiscal Department, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-194 was unanimously approved.

The following item was amended to reflect the end date as 2/28/2021.

BC2019-195

Fiscal Department,

a) Submitting an RFP exemption on RQ44658, which will result in an award recommendation to Costar Realty Information, Inc. in the amount not-to-exceed \$31,500.24 for the purchase of Property and Comp Professional license subscriptions for the period 3/11/2019 – ~~2/29/2021~~ **2/28/2021**.

b) Recommending an award on RQ44658 to Costar Realty Information, Inc. in the amount not-to-exceed \$31,500.24 for the purchase of Property and Comp Professional license subscriptions for the period 3/11/2019 – ~~2/29/2021~~ **2/28/2021**.

Funding Source: Real Estate Assessment Fund

Lou Gentile, Fiscal Department, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-195 was unanimously approved as amended.

BC2019-196

Department of Public Safety and Justice Services, recommending an award on RQ43703 and enter into an agreement with the City of Cleveland in the amount not-to-exceed \$140,467.56 for prosecution services for domestic violence and sexual assault cases in connection with the FY2018 STOP Violence Against Women Act Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY18 VAWA Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-196 was unanimously approved.

BC2019-197

Department of Public Safety and Justice Services, recommending an award on RQ43839 to Motorola Solutions, Inc. in the amount not-to-exceed \$81,297.00 for the purchase of Data Exchange and Interoperability license software for the Data Exchange and Interoperability Project in connection with the FY2016 Law Enforcement State Homeland Security Grant Program.

Funding Source: FY2016 Law Enforcement STATE Homeland Security Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-197 was unanimously approved.

BC2019-198

Department of Public Safety and Justice Services, recommending an award on RQ44021 and enter into a contract with Camp HO Mita Koda Foundation in the amount not-to-exceed \$16,650.00 for implementation of the Camp HOPE America Model for the period 3/11/2019 – 8/31/2019.

Funding Source: FY19 VOCA Defending Childhood Initiative Intake & Assessment

Mary Beth Vaughn and Jill Smialek, Department of Public Safety and Justice Services, presented. Nan Baker asked if one week at camp is sufficient for participating children to garner any significant benefits, given the circumstances that brought them there; asked what services will the children attending camp receive that they would not otherwise be receiving; asked if this is the first year for this program and requested that the department report back to Board members on the success of program at its' completion. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2019-198 was unanimously approved.

BC2019-199

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1800015 with Family Connections Center of Northeast Ohio for program administration services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period 1/1/2018 – 12/31/2019 to expand the scope of services, by adding Strategic Planning Process services, effective 2/1/2019 and for additional funds in the amount not-to-exceed \$65,250.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Office of Early Childhood, presented. Nan Baker asked if strategic planning services should have been included in the original contract and if a strategic plan will be in place by the end of 2019. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-199 was unanimously approved.

C. – Exemptions

BC2019-200

Cuyahoga County Sheriff's Department, recommending an alternative procurement process on RQ44198, which will result in an award recommendation to Daily Legal News for legal advertisements of Notice of Foreclosure Sale for delinquent land taxes for the period 10/1/2018 - 4/30/2023 in accordance with Ohio Revised Code Section 2329.26.

Funding Source: General Fund

Sergeant Joe Greiner and Alison Bilak, Sheriff's Department, presented. Nan Baker asked why a not-to-exceed amount is not being requested, as there is historical data available for the cost of advertising these notices and asked if it is unusual to not include a dollar amount for this type of request. Lenora Lockett stated it is a preference and strongly encouraged to include an amount when the amount can be determined so that the contracting authority understands the financial impact; said that a conservative value can be set and if that amount is exceeded, the department would bring forth an amendment to increase the amount, if that is the Board's recommendation. Trevor McAleer commented that his preference would be to post notices on-line as opposed to print, to save money, but acknowledged that is not possible, due to Ohio Revised Code requirements. Armond Budish commented that attempts were made in Columbus, when he served in the House of Representatives, to change this requirement, but were unsuccessful. Dale Miller said that the contract should be required to include the dollar amount but is not required at this stage, as this request is only for the department to conduct an alternate procurement process. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2019-200 was unanimously approved.

D. – Consent Agenda

Nan Baker referred to BC2018-209 – Proposed Purchases – CT-19-45028, Department of Public Works recommending an award to Ohio CAT and asked how this item and other purchases presented would have been processed under previously approved item BC2019-184. Michael Chambers provided an explanation on the new process for these types of purchases. Lenora Lockett provided clarification that the amount limit for advertisements in the Plain Dealer is \$2,500.00 not \$3,000.00 as stated by Mr. Chambers. There were no further questions. Armond Budish motioned to approve items BC2019-201 through -209; Trevor McAleer seconded, the consent items were unanimously approved.

BC2019-201

Department of Development, submitting an amendment to a United States Environmental Protection Agency Brownfield Revolving Loan Fund Subgrant agreement with City of Richmond Heights for environmental cleanup of property located at 26102 Chardon Road, Richmond Heights for the period 1/15/2016 -7/31/2017 to extend the time period to 6/30/2018; no additional funds required.

Funding Source: U.S. Environmental Protection Agency

BC2019-202

Department of Information Technology, submitting an amendment to Agreement No. AG1800453 with SMG Cuyahoga County Convention Facilities Development Corporation for rental of space and related services for the Northeast Ohio GIS Symposium, by changing the time period from 5/9/2019 – 5/10/2019 to 5/8/2019 – 5/9/2019.

Funding Source: Northeast Ohio GIS Symposium will cover the expenses

BC2019-203

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-204

Department of Public Safety and Justice Services/Office of Emergency Management, requesting authority to apply for grant funds from Ohio State Emergency Response Commission in the amount of \$135,481.00 for the Ohio EPA Right-to-know Program for the period 7/1/2019 – 6/30/2020.

Funding Source: Ohio State Emergency Response Commission

BC2019-205

Department of Health and Human Services/Cuyahoga Job and Family Services

a) Requesting authority to apply for grant funds from Saint Luke's Foundation in the amount of \$10,000.00 for the 15th Annual Fatherhood Initiative Conference being held on June 14, 2019.

b) Submitting a grant award in the amount of \$10,000.00 from Saint Luke's Foundation for the 15th Annual Fatherhood Initiative Conference being held on June 14, 2019.

Funding Source: Saint Luke's Foundation Grant

BC2019-206

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to apply for grant funds from Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$577,931.00 for FY2019 Non-Medicaid funding for alcohol and other drug prevention and treatment services for the period 1/1/2019 - 12/31/2019.

b) Submitting a grant award from Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$577,931.00 for FY2019 Non-Medicaid funding for alcohol and other drug prevention and treatment services for the period 1/1/2019 - 12/31/2019. Funding Sources: Adult Treatment Drug Court and Treatment Capacity Expansion, CURES and Addiction Treatment Program Grants

BC2019-207

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. CE1800116 with Passages Connecting Fathers and Sons, Inc. for Specialized Programming for Non-Support Offenders for the period 7/1/2017 - 6/30/2019 for a decrease of funds in the amount of (\$12,000.00).

Funding Source: FY2018/2019 Community Corrections Act 407 NON-SUPPORT Grant

BC2019-208

Fiscal Office, Presenting Proposed Travel Requests for the week of 3/11/2019

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Works</i>	<i>Celia Jenkins</i>	<i>A conference entitled "B2G Now 2019 User Training"</i>	<i>B2G Now</i>	<i>5/20/-5/23/2019</i>	<i>Scottsdale, Arizona</i>	<i>*Registration/Lodging/Transportation Package – \$1,655.29</i> <i>**Meals – \$120.00</i> <i>**Baggage- \$50.00</i> <i>**Airfare – \$525.00</i> <i>Total- \$2,350.29</i>	<i>General Fund</i>

**Paid to host*

***Staff reimbursement*

Purpose:

The B2G Now software program is used to track contractors, subcontractors, suppliers, diversity goals, and payments. The B2G Now 2019 User Training classes provide formal training; offering 40 intensive sessions to help users maximize knowledge of the software. The 2019 classes have been redesigned to be comprehensive and educational, with in-depth visualizations of system functionality that helps attendees sharpen their skills and abilities within the system.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	John O'Donnell	A workshop entitled "Hazardous Materials Operations Course"	Federal Emergency Management Agency (FEMA) Center for Domestic Preparedness	3/24/-3/30/2019	Anniston, Alabama	*Registration-\$625.00 *Airfare-\$450.00 *Lodging-\$175.00 *Meals - \$125.00 **Meals (during travel)-\$63.00 Total-\$1,438.00	FEMA – 96% General Fund – 4%

*Covered by FEMA Center for Domestic Preparedness

**Staff reimbursement

Purpose:

The Hazardous Materials Operations (HAZMAT Ops) course is a five-day course that provides responders with the knowledge, skills and abilities necessary to analyze, plan, and implement performance-defensive response actions for hazardous materials (HAZMAT) incidents. During this course, students receive instruction and hands-on experience in the knowledge, activities and responsibilities required of operations-level HAZMAT responders. Students perform advanced, practical tasks in the nation's only toxic agent training facility, the Chemical, Ordnance, Biological and Radiological (COBRA) Training Facility.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Shawn Smith</i>	<i>A conference entitled "Association of Public-Safety Communications Officials (APCO) International Annual Conference & Expo"</i>	<i>Association of Public-Safety Communications Officials (APCO) International</i>	<i>8/10/-8/14/2019</i>	<i>Baltimore, MD</i>	<i>*Registration- \$420.00</i> <i>**Lodging- \$600.60</i> <i>**Meals - \$300.00</i> <i>**Ground Transportation- \$70.00</i> <i>**Parking- \$90.00</i> <i>**Baggage - \$100.00</i> <i>***Airfare - \$207.01</i> <i>Total- \$1,787.61</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$207.01)*

Purpose:

The Association of Public-Safety Communications Officials (APCO) International is the world's oldest and largest organization of public safety communications professionals, serving the needs of public safety communications practitioners worldwide and the welfare of the general public as a whole by providing complete expertise, professional development, technical assistance, advocacy and outreach. The 2019 Annual Conference & Expo offers four days of educational sessions, committee meetings and special events, paired with two full days of exhibits focused on frontline telecommunicators, leadership development, comm center management, cutting edge issues, and technology.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Benjamin Miller, and Madison Perretta</i>	<i>A conference entitled "Social Work/Sentencing Advocate Conference"</i>	<i>National Association for Public Defense (NAPD)</i>	<i>4/14/-4/18/2019</i>	<i>Biloxi, MS</i>	<i>*Registration Fees – \$850.00</i> <i>**Lodging- \$735.92</i> <i>***Meals - \$348.00</i> <i>***Ground Transportation- \$150.00</i> <i>****Airfare - \$1,197.00</i> <i>Total - \$3,280.92</i>	<i>General Fund - \$1,902.93</i> <i>Ohio Public Defender - \$1,377.99</i>

**Paid to the Host (NAPD)*

***Paid to vendor (Golden Nugget Biloxi Hotel)*

****Staff reimbursement*

*****Airfare will be covered by a contract with the County's Travel Vendor – (\$1,197.00)*

Purpose:

As an operating cost, this travel is subject to reimbursement in the amount of \$1,377.99 by the Office of the Ohio Public Defender.

The National Association for Public Defense (NAPD) engages all public defense professionals into a clear and focused voice to address the systemic failure to provide the constitutional right to counsel, and to collaborate with diverse partners for solutions that bring meaningful access to justice for poor people. The Social Work/ Sentencing Advocate Conference will feature nationally recognized faculty in a variety of sessions and small group breakouts, providing participants with a variety of comprehensive training experiences and networking opportunities.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IT-19-44882	Purchase (2) Sennheiser wireless microphone combo systems, (1) handheld microphone, (1) carrying case and (2) replacement pairs of headphone pads	Department of Information Technology	B&H Foto & Electronics Corporation	\$1,619.00	General Fund
CT-18-45062	Ready mix concrete for various projects	Department of Public Works	Carr Bros.	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CT-19-44630	(20) Prisoner restraint benches for Jail II	Department of Public Works	Bluff Holdings, Inc. dba Bluff Manufacturing	\$19,595.20	General Fund – Internal Service Fund
CT-19-44910	Vibratory roller for Unit 10-64 for Fleet Services	Department of Public Works	Ohio CAT	\$699.79	General Fund – Internal Service Fund
CT-19-44911	Power Take Off replacement for Unit 18-53 For Fleet Services	Department of Public Works	Autonation (John Lance Ford)	\$1,450.50	General Fund – Internal Service Fund
CT-19-44968	Partition and window barrier for 2018 Ford Fusion for Prosecutor's Office	Department of Public Works	Cleveland Communications, Inc.	\$1,158.00	General Fund – Internal Service Fund
CT-19-44995	Ridgid C-12 cable to snake sewer lines For Sanitary Engineer	Department of Public Works	Woodhill Nipple & Supply, Inc.	\$16,767.74	Sanitary Sewer Fund
CT-19-44997	Veterinary services for Animal Shelter	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$1,022.13	50% - Special Revenue Fund 50% - Dick Goddard's Best Friends Fund
CT-19-44998	Veterinary services for Animal Shelter	Department of Public Works	Cleveland Animal Protective League	\$4,298.78	50% - Special Revenue Fund 50% - Dick Goddard's Best Friends Fund
CT-19-45004	Suspension and spring repairs for Sanitary Engineer	Department of Public Works	EAB Truck Service	\$24,900.00	Sanitary Sewer Fund
CT-19-45011	Legal notice: Chiller replacement for Board of Elections bid	Department of Public Works	Plain Dealer	Not-to-exceed \$3,000.00	Capital Project
CT-19-45028	Track link assembly replacement for Unit 4-78 for Fleet Services	Department of Public Works	Ohio CAT	\$3,813.92	Road and Bridge Fund

CT-19-45034	Resolution folders for the Executive's Office	Department of Public Works	United Finishing and Die Cutting	\$940.00	General Fund – Internal Service Fund
CT-19-45035	(10,000) sheets of white Chorus Art Gloss Cover for Print Shop	Department of Public Works	Millcraft Paper Company	\$744.50	General Fund – Internal Service Fund
CT-19-45047	Ready mix concrete for various projects	Department of Public Works	Tech Ready Mix	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CF-19-44826	(14) Apple iPads with carrying cases	Division of Children and Family Services	Zones LLC	\$8,170.40	Health & Human Services Levy
SA-19- 44979	Promotional items for community events and Benefit CheckUp locations	Division of Senior and Adult Services	4imprint, Inc.	\$4,952.50	Health & Human Services Levy
CR-19-44915	Tubes, syringes, tips, vials, inserts, sharps, wipes, pipets and pierce items for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$4,221.18	Medical Examiner's Office Crime Lab Fund
CR-19-44915	Tubes, syringes, tips, vials, inserts, sharps, wipes, pipets and pierce items for Toxicology Lab	Medical Examiner's Office	VWR International	\$5,187.19	Medical Examiner's Office Crime Lab Fund
CR-19-44917	(1) Aria lab table for Toxicology Lab	Medical Examiner's Office	Thermo Electron North America, LLC	\$3,107.83	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-44679	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$21,000.00	Health and Human Services Levy Fund
WT-19-45046	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Motorcars Inc.	Not-to-exceed \$23,000.00	Health and Human Services Levy Fund
WT-19-45048	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$1,000.00	Health and Human Services Levy Fund
JA-19-45002	Reimbursement of eligible overtime and back-fill expenses for participation in the Hazardous Materials Sampling Techniques Course**	Department of Public Safety and Justice Services	City of Berea	\$3,133.22	FY2016 State Homeland Security Grant Program
CF-19-44987	Post Adoption Special Services Subsidy: Speech therapy***	Division of Children and Family Services	Nicole Gerami, Fit, LLC	\$1,198.42	70% - Health and Human Services Levy Fund 30% - Title IV-E

CF-19-45030	Post Adoption Special Services Subsidy: Legal fees***	Division of Children and Family Services	Ehrenborg Law Firm	\$2,000.00	70% - Health and Human Services Levy Fund 30% - Title IV-E
CR-19-44993	Toxicology testing****	Medical Examiner's Office	National Medical Services dba NMS Labs	\$3,737.00	Medical Examiner's Office Lab Fund

*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

**Alternate procurement process and exemption from aggregation for reimbursement of eligible overtime and back-fill expenses to communities for specialized grant-funded training and exercise events for the period 7/23/2018 – 7/22/2023 approved by Board of Control Approval No. BC2018-482 dated 7/23/2018.

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

****Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-44748	Milk – March	Juvenile Court Division	Borden Dairy Company Of Ohio, LLC	\$5,672.00	General Fund
JC-19-44750	Canned fruit – March	Juvenile Court Division	Gordon Food Service	\$3,133.65	General Fund
JC-19-44751	Pork and beans – March	Juvenile Court Division	Gordon Food Service	\$2,665.36	General Fund
JC-19-44752	Lima Beans - March	Juvenile Court Division	Gordon Food Service	\$7,697.84	General Fund
JC-19-44753	Dairy Products – March	Juvenile Court Division	Gordon Food Service	\$635.62	General Fund
JC-19-44754	Lunch meats – March	Juvenile Court Division	Gordon Food Service	\$314.46	General Fund
JC-19-44755	Meats – March	Juvenile Court Division Juvenile Court Division	Gordon Food Service	\$3,552.00	General Fund
JC-19-44756	Produce – March	Juvenile Court Division	Gordon Food Service	\$5,158.73	General Fund
JC-19-44757	Bread – March	Juvenile Court Division	Gordon Food Service	\$4,663.99	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation Contract with Qwest Mechanical Corporation in the amount not-to-exceed \$16,140.00 in connection with a homeowner rehabilitation loan to Mark Holms (Board Approval No. BC2018-344) for Excavation, installation of a new municipal water connection and a new sanitary sewer line for the period 06/08/2018 - 03/08/2019.

Funding Source: Community Development Block Grant funds

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:57 a.m.