

Minutes

Cuyahoga County Board of Control
Monday, March 18, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 3/11/2019

Matt Carroll motioned to approve the minutes from the March 11, 2019 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

BC2019-210

Department of Public Works,

a) Submitting an RFP exemption on RQ44568, which will result in award recommendations to various providers as listed in the item detail in the total amount not-to-exceed \$490,000.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

b) Recommending awards on RQ44568 to various providers as listed in the item detail in the total amount not-to-exceed \$490,000.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

Funding Source: Internal Service Fund/General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked if informal bids would still be conducted for purchases exceeding \$1,000.00 and if there is the potential for competition among the vendors on the approved list. Nan Baker asked why the not-to-exceed amounts per vendor vary. Matt Carroll motioned to approve the item; Joseph Nanni seconded. Item BC2019-210 was unanimously approved.

BC2019-211

Department of Development,

a) Submitting an RFP exemption on RQ44866, which will result in a payment to Ohio Aerospace Institute in the amount not-to-exceed \$75,000.00 for operational support of Aerozone Alliance activities for the period 4/1/2019 - 12/31/2019.

b) Recommending a payment to Ohio Aerospace Institute in the amount not-to-exceed \$75,000.00 for operational support of Aerozone Alliance activities for the period 4/1/2019 -12/31/2019.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller commented that this alliance also works with NASA Glenn Research Center to help create technology spinoffs and that he appreciates the administration's support of the alliance. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-211 was unanimously approved.

BC2019-212

Department of Development,

a) Submitting an RFP exemption on RQ44847, which will result in a payment to Advance Ohio Media dba The Cleveland Plain Dealer in the amount of \$2,329.60 for advertisement of Public Notices for the period 2/1/2019 – 2/28/2019.

b) Recommending a payment to Advance Ohio Media dba The Cleveland Plain Dealer in the amount of \$2,329.60 for advertisement of Public Notices for the period 2/1/2019 – 2/28/2019.

Funding Source: HOME Investment Partnership Funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-212 was unanimously approved.

BC2019-213

Department of Public Safety and Justice Services, recommending an award on RQ44823 to Cleveland Communications (55-3) in the amount of \$442,950.96 for the purchase of (226) Project 25 700/800 MHZ Portable Radios for use by various communities.

Funding Source: FY16 State Homeland Security Grant, FY18 State Homeland Security Grant, FY16 Urban Area Securities Initiative, FY17 Urban Areas Securities Initiative

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Matt Carroll asked if this relates to support of the interoperability goal and asked for confirmation that reaching that objective is still a ways down the road. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-213 was unanimously approved.

BC2019-214

Department of Public Safety and Justice Services, recommending awards on RQ43984 and enter into contracts with various providers (20-3) in the total amount not-to-exceed \$120,000.00 for Defending Childhood Treatment services for the period 3/18/2019 – 9/30/2019:

- a) Applewood Centers, Inc. in the amount not-to-exceed \$48,000.00.
- b) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$42,000.00.
- c) Mental Health Services for Homeless Persons, Inc. Dba Frontline Service in the amount not-to-exceed \$30,000.00.

Funding Source: FY2019 VOCA Defending Childhood Initiative Intake and Assessment

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-214 was unanimously approved.

BC2019-215

Department of Public Safety and Justice Services, recommending an award on RQ44379 to Spacebound Solutions.com in the amount of \$24,587.55 for the purchase of (9) Semi-Rugged Mobile Data Terminals, (9) Docking stations and accessories for use by the Lake County Sheriff's Office.

Funding Source: FY2016 Law Enforcement State Homeland Security Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller what was the difference in pricing between the lowest and second lowest bidders. Nan Baker asked how much input the Lake County Sheriff's Office had in the bidding and selection process, to ensure they are aware of what is being purchased on their behalf. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-215 was unanimously approved.

BC2019-216

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ44813, which will result in an award recommendation to Golden Ciphers, Inc. in the amount not-to-exceed \$1,651.71 for Youth Diversion Programming services and activities for Disproportionate Minority Youth for the period 3/1/2019 – 6/30/2019 in connection with the FY2018/2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program.

b) Recommending an award on RQ44813 and enter into a contract with Golden Ciphers, Inc. in the amount not-to-exceed \$1,651.71 for Youth Diversion Programming services and activities for Disproportionate Minority Youth for the period 3/1/2019 – 6/30/2019 in connection with the FY2018/2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program.

Funding Source: Ohio Department of Youth Services

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker expressed her appreciation that the department had closely monitored expenditures of vendors and reallocated unspent grant funds to Golden Ciphers so that all grant funds could be exhausted while continuing to serve the youth in this program. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-216 was unanimously approved.

BC2019-217

Cuyahoga County Sheriff's Department, recommending an award on RQ44849 ~~and enter into an agreement with~~ to Cuyahoga Community College in the amount not-to-exceed \$24,000.00 for Ohio Peace Officer Training Academy (OPOTA) basic training for correctional staff located at the Western Campus 11000 Pleasant Valley Road, Parma for the period 3/18/2019 - 12/31/2019.

Funding Source: General Fund

Tanisha Gates and Laura Simms, Sheriff's Department, presented. Joseph Nanni asked if this training is for new officers only. Nan Baker asked if this funding covers 32 trainees and is it anticipated that 32 officers will then be hired. Dale Miller stated that an additional 32 hires is insufficient and asked how will the department reach an adequate level of staffing; asked how many trainees were in the last class and expressed his support to approve this item to meet the staffing needs but does not know if it is enough. Matt Carroll concurred with Mr. Miller's comments that this may not suffice for the year but is needed at this point. Ms. Simms stated that the department will research the number of trainees in the last class and provide a response to the Board members. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-217 was unanimously approved as amended.

BC2019-218

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services (DCFS), recommending awards on RQ44002 and enter into a Master Contract with various providers (23-2) in the total amount not-to-exceed \$475,000.00 for Short-Term Emergency Child Care services for children in the custody of (DCFS) for the period 4/1/2019-3/31/2020:

- a) Providence House, Inc.
- b) Specialized Alternatives for Families and Youth Services of Ohio, Inc.

Funding Source: 70% by HHS LEVY and 30% Title IV-E Federal

Robert Math, Cuyahoga Job and Family Services, presented. Dale Miller asked is these funds are included in the 2019 - 2020 budget or is it an additional expenditure. Joseph Nanni asked if the children in need of short-term emergency child care services are taken directly to the Division of Children and Family Services or to one of the contracted providers; and asked how are the children transported to their designated location. Nan Baker commented that Providence House is an excellent facility as she has toured the facility several times over the years. Matt Carroll asked for confirmation that the children requiring an overnight stay are given top priority. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-218 was unanimously approved.

BC2019-219

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500128 with Catholic Charities Corporation for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 – 3/31/2019 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$249,484.52.

Funding Source: 100% Temporary Assistance to Needy Families Fund

Robert Math, Cuyahoga Job and Family Services, presented. Joseph Nanni asked if multiple vendors would be selected under the recently issued Request for Proposals (RFP). Nan Baker asked for clarification on the total value amount of the RFP that was issued, as it relates to the item detail listing the amount as \$450,000.00. Ms. Baker stated the amount for this 3-month amendment would appear to be excessive in

comparison. Matt Carroll asked how the services requested in this item differ from services for Items BC2019-220 through BC2019-222. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-219 was unanimously approved.

BC2019-220

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600090 with The Centers for Families and Children for operation of a Job Skills Center for work-required public assistance recipients and for job readiness, search, placement and retention services for the period 7/1/2016 – 3/31/2019, to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$236,996.57.

Funding Source: Temporary Assistance for Needy Families (TANF)

Robert Math, Cuyahoga Job and Family Services, presented. There were no questions. Michael Dever motioned to approve the item; Matt Carroll seconded. Item BC2019-220 was unanimously approved.

BC2019-221

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500310 with Maximus Human Services, Inc. for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016 -3/31/2019 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$113,559.02.

Funding Source: 60% TANF and 40% FAET

Robert Math, Cuyahoga Job and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-221 was unanimously approved.

BC2019-222

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600091 with Verge Inc. for job readiness, search, placement and retention services for Ohio Works First cash assistance and food stamp recipients for the period 7/1/2016 – 3/31/2019 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$27,135.94.

Funding Source: 60% TANF and 40% FAET

Robert Math, Cuyahoga Job and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-222 was unanimously approved.

BC2019-223

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800120 with East Cleveland School District for School-based/Community-based Closing the Achievement Gap Program services for the period 7/31/2018 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$110,950.00.

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Dale Miller asked how much money was spent between 7/31/2018 – 12/31/2018 during start up. Matt Carroll asked if there are any unspent funds from the original contract. Nan Baker asked if there is any evaluation data to measure the success of the program. Dale Miller expressed his support of this program, as the graduation rate for this district has been historically low and an increase in the graduation rate would demonstrate the success of this

program. Joseph Nanni asked if graduates continue to be tracked, for those students entering college or post high school training. Matt Carroll asked if Case Western Reserve University is a partner in this program. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-223 was unanimously approved.

BC2019-224

Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800496 with Emerald Development and Economic Network, Inc. for facility management services for the Norma Herr Women's Shelter located at 2227 Payne Avenue, Cleveland for the period 1/1/2019 – 12/31/2019 to expand the scope of services, by increasing cleaning services and changing the terms, effective 3/1/2019 and for additional funds in the amount not-to-exceed \$42,000.00.

Funding Source: Health and Human Services Levy Fund

Ruth Gillett, Office of Homeless Services, presented. Nan Baker asked if these services could have been anticipated at the time the original contract was prepared and submitted for approval; asked what additional cleaning services were necessary that required the additional funding; and asked if these additional services will be included in the next contract once the current contract expires. Matt Carroll asked for clarification as to the number of months covered for the additional \$42,000.00. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-224 was unanimously approved.

BC2019-225

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption on RQ44850, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$18,703.00 for homeless assistance services for Veterans for the period 4/1/2019 – 12/31/2019.

b) Recommending an award on RQ44850 and enter into a contract Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$18,703.00 for homeless assistance services for Veterans for the period 4/1/2019 – 12/31/2019.

Funding Source: Veterans Service Fund

Ruth Gillett, Office of Homeless Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-225 was unanimously approved.

BC2019-226

Department of Health and Human Services/Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1200560 with Burlington Stores, Inc. fka Burlington Coat Factory Warehouse Corporation for emergency assistance services for the period 9/1/2012 – 4/30/2019 for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

Robert Math, Cuyahoga Job and Family Services, presented. Joseph Nanni asked if clients in need of emergency assistance services receive vouchers that may be used at Burlington Stores, Inc. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-226 was unanimously approved.

BC2019-227

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44730, which will result in an award recommendation to MNJ Technologies Direct, Inc., in the amount not-to-exceed \$25,400.00 for the purchase of (50) I-Pads and Keyboard cases for Field Service Aides.

b) Recommending an award on RQ44730 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$25,400.00 for the purchase of (50) I-Pads and Keyboard cases for Field Service Aides.

Funding Source: Health and Human Services Levy Fund, ~~which will be reimbursed by Grant Funds~~

Daniel Basta, Department of Health and Human Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-227 was unanimously approved as amended.

BC2019-228

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44943, which will result in an award recommendation to The Institute for Creative Mindfulness, LLC dba Mindful Ohio in the amount not-to-exceed \$1,000.00 for speaker services for the 2019 Elder Abuse Awareness Forum to be held on June 10, 2019.

b) Recommending an award on RQ44943 and enter into a contract with The Institute for Creative Mindfulness, LLC dba Mindful Ohio in the amount not-to-exceed \$1,000.00 for speaker services for the 2019 Elder Abuse Awareness Forum to be held on June 10, 2019.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-228 was unanimously approved.

C. – Consent Agenda

Dale Miller referred to Item BC2019-234 and asked what factors led to the significant decrease in funding to the contract with Passages Connecting Fathers and Son, Inc. and asked for clarification on the funding source. There were no further questions. Matt Carroll motioned to approve items BC2019-229 through - 236; Michael Dever seconded, the consent items were unanimously approved.

BC2019-229

Department of Public Works, requesting approval of various Settlement Agreements for acquiring necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130th Street in the Cities of Middleburg Heights and Strongsville:

Parcel 85CH (Channel Easement) and 85T (Temporary Easement)

Property Owner: John Stansberry II

Fair Market Value Estimate: \$3,700.00

*Parcel 65T (Temporary Easement)

Property Owner: Gloria Sidoti

Fair Market Value Estimate: \$400.00
Additional Amount: \$200.00
Total Settlement: \$600.00

Parcel 73T (Temporary Easement)
Property Owner: North Coast Community Homes, Inc.
Fair Market Value Estimate: \$1,400.00

*Parcel 14T (Temporary Easement)
Property Owner: Robert F. Kellogg
Fair Market Value Estimate: \$300.00
Additional Amount: \$1,500.00
Total Settlement: \$1,800.00
Parcel 70T (Temporary Easement)
Property Owner: Josef M. Burghardt
Fair Market Value Estimate: \$800.00

Parcel 72T (Temporary Easement)
Property Owner: Thomas W. Matthews
Fair Market Value Estimate: \$1,500.00

*Parcel 88CH (Channel Easement) and 88T (Temporary Easement)
Property Owner: Nicholas E. Phillips
Fair Market Value Estimate: \$5,300.00
Additional Amount: \$875.00
Total Settlement: \$6,175.00

*Parcel 205T (Temporary Easement)
Property Owner: Nicholas E. Phillips
Fair Market Value: \$1,800.00
Additional Amount: \$200.00
Total Settlement: \$2,000.00
Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 25% - City: 25%

BC2019-230

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1600298 with Mark Haynes Construction, Inc. for construction of the Towpath Trail – Stage 3 from Steelyard Commons to Literary Road in the City of Cleveland, for a decrease in the amount of (\$22,380.35).
Funding Source: 68% Federal Funds, 30% City of Cleveland, 2% Cuyahoga County using Funds from the \$5.00 Vehicle License Tax Fund.

BC2019-231

Department of Human Resources, submitting an amendment to Contract No. CE1800002 with Medical Mutual Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 01/01/2018 - 12/31/2020, to add qualified Prescription Drug Rebates, effective 1/1/2019; no additional funds required.
Funding Source: Original Contract - Hospitalization Self-Insurance Fund

BC2019-232

Department of Human Resources, submitting an agreement with Cuyahoga County Convention Facilities Development Corporation for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2017 - 12/31/2018 to extend the time period to 12/31/2019 and to modify the terms, effective 1/17/2019; no additional funds required.

Funding Source: Original – N/A

BC2019-233

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1700313 with for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2019, to assign the interest from Tri-State Youth Academy, Inc. to Young Star Academy LLC, effective 9/11/2018; no additional funds required.

Funding Source: Original Contract - HHS Levy 70% & Fed IV-E 30%

BC2019-234

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. CE1800245 with Passages Connection Fathers and Sons, Inc. for implementation of the Cognitive Behavioral Interventions and Job Placement for Probationers Project for the period 4/1/2018 – 6/30/2019 for a decrease of funds in the amount \$(254,500.00).

Funding Source: FY2018-2019 Justice Reinvestment Incentive Grant

BC2019-235

Fiscal Office presenting proposed Travel for the week of 3/18/2019

Travel Requests							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of Budget and Management</i>	<i>Maggie Keenan</i>	<i>A conference entitled "2019 Government Finance Officers Association (GFOA) Annual Conference"</i>	<i>Government Finance Officers Association</i>	<i>5/18/-5/23/2019</i>	<i>Los Angeles, CA</i>	<i>*Registration-</i> <i>\$465.00</i> <i>**Lodging-</i> <i>\$1,280.00</i> <i>**Meals -</i> <i>\$160.00</i> <i>**Ground Transportation-</i> <i>\$140.00</i> <i>**Parking-</i> <i>\$90.00</i> <i>**Baggage-</i> <i>\$70.00</i> <i>***Airfare -</i> <i>\$525.00</i> <i>Total –</i> <i>\$2,730.00</i>	<i>General Fund</i>

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$525.00)*

Purpose:

The Government Finance Officers Association (GFOA) provides best practice guidance, consulting, networking opportunities, publications, recognition programs, research, and training opportunities for those in the public finance profession. The 2019 GFOA Annual Conference will include more than 75 concurrent sessions featuring leading practitioners, subject matter experts, and top researchers. Each session will contain speakers carefully selected to provide instruction, discussion of current events, case studies, debate, and interactive exercises to cover a complete suite of topics pertinent for finance officers.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Serene Steele</i>	<i>A conference entitled "2019 National Voluntary Organizations Active in Disaster (VOAD)"</i>	<i>National Voluntary Organizations Active in Disaster (VOAD)</i>	<i>5/6/-5/10/2019</i>	<i>Nashville, TN</i>	<i>*Registration Fees – \$450.00</i> <i>**Lodging- \$1,155.25</i> <i>**Meals - \$137.00</i> <i>**Ground Transportation- - \$28.00</i> <i>**Parking- \$75.00</i> <i>**Baggage- \$75.00</i> <i>***Airfare- \$305.00</i> <i>Total - \$2,225.25</i>	<i>General Fund</i>

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$305.00)*

Purpose:

National Voluntary Organizations Active in Disaster (VOAD) is an association of organizations that mitigate and alleviate the impact of disasters, provides a forum promoting cooperation, communication, coordination and collaboration; and fosters more effective delivery of services to communities affected by disaster. The National VOAD 2019 Annual conference features workshops, committee and strategic planning meetings, and many networking opportunities to promote the goals of the organization and its members.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Jacquelyn Gould, and Keara Mullin	A conference entitled "2019 National Organization of Forensic Social Work (NOFSW) Annual Conference"	National Organization of Forensic Social Work (NOFSW)	6/10/- 6/14/2019	Las Vegas, NV	*Registration Fees – \$670.00 **Lodging- \$653.04 **Meals - \$408.00 **Ground Transportation- \$100.00 ***Airfare - \$1,323.30 Total - \$3,154.34	General Fund- \$1829.52 Ohio Public Defender- \$1324.82

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$1,323.30)*

As an operating cost, this travel is subject to 42% reimbursement by the Office of the Ohio Public Defender.

Purpose:

The National Organization of Forensic Social Work (NOFSW) strives to advance social justice through the interprofessional collaboration of human service and legal systems. NOFSW's 36th annual conference will focus on practical, ethical, and evidence-based solutions for forensic social work. Workshops have been designed for social work professionals with concepts related to interprofessional partnerships, ethical dissonance and complex decision making, and applied solutions for healthy and productive forensic work being the primary areas of focus.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Kevin Friis</i>	<i>A conference with courses entitled "E0102: Science for Disasters, E0103: Planning, E0105: Public Information & Warning, and E0146: Homeland Security Exercise and Evaluation Program (HSEEP)"</i>	<i>Federal Emergency Management Agency (FEMA)</i>	<i>3/17/-3/28/2019</i>	<i>Emmitsburg, MD</i>	<i>*Lodging - \$1,100.00</i> <i>*Mileage - \$377.35</i> <i>**Meals - \$328.84</i> <i>**Tolls - \$50.00</i> <i>Total- \$1,856.19</i>	<i>Federal Emergency Management Agency / Emergency Management Institute (FEMA/EMI)- \$1477.35</i> <i>General Fund- \$378.84</i>

****Staff reimbursement**

*** Federal Emergency Management Agency / Emergency Management Institute (FEMA/EMI) will cover the cost of lodging and mileage**

Purpose:

The Federal Emergency Management Agency (FEMA) recognizes the need to tie training programs to an established set of emergency management competencies and to a career development program through a progressive training and education system. E0102: Science for Disasters provides an overview of scientific principles and concepts that shape the increasingly dangerous world. E0103: Planning: Emergency Operations is designed to give basic concepts and planning steps that apply planning discipline and skills to challenges on the job. E0105: Public Information and Warning introduces what role the Public Information Officer has in emergency management, along with basic information about the Integrated Public Alert and Warning System. The E0146: Homeland Security Exercise and Evaluation Program Training Course designed to describe the core principles and processes of HSEEP, its standardized methodology, available resources, and practical skill development.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Sheriff's Department</i>	<i>Clifford Pickney</i>	<i>A conference entitled "National Sheriffs' Association (NSA) 2019 Annual Conference and Expo"</i>	<i>National Sheriffs' Association (NSA)</i>	<i>6/14/-6/19/2019</i>	<i>Louisville, KY</i>	<i>**Registration-</i> <i>\$530.00</i> <i>**Lodging-</i> <i>\$845.00</i> <i>**Meals -</i> <i>\$224.00</i> <i>**Ground Transportation-</i> <i>\$50.00</i> <i>**Parking-</i> <i>\$120.00</i> <i>Total –</i> <i>\$1,769.00</i>	<i>Law Enforcement Trust Fund</i>

***Staff reimbursement*

Purpose:

The National Sheriffs' Association (NSA) is a professional association dedicated to serving the Office of Sheriff and its affiliates through law enforcement education and training, and through the provision of general law enforcement informational resources. The NSA 2019 Annual Conference and Expo offers over 60 seminars and workshops covering all aspects of the duties and responsibilities for sheriffs' offices; providing training and networking opportunities, close to 500 exhibit booths, and a platform for lively debate on issues relevant to the field.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CO-19-44994	<i>Legal notice: Operation and Management of the Cuyahoga County Community-Based Correctional Facility Request for Proposals</i>	<i>Court of Common Pleas/Corrections Planning Board</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>General Fund</i>
JA-19-44665	<i>(16) Garmin handheld GPS units and (6) Garmin two-way radios with back-up, removable battery packs for the Ohio Homeland Region 2 Urban Search & Rescue Team (replacement equipment)</i>	<i>Department of Public Safety and Justice Services</i>	<i>ITCleanPro</i>	<i>\$10,018.00</i>	<i>FY2016 State Homeland Security Grant Program</i>
JA-19-44673	<i>Cutting Torch Equipment for Ohio Homeland Region 2 Urban Search & Rescue Team</i>	<i>Department of Public Safety and Justice Services</i>	<i>AirGas USA, LLC</i>	<i>\$6,479.08</i>	<i>FY2016 State Homeland Security Grant Program</i>
JA-19-44674	<i>Specialized rope rescue equipment for Ohio Homeland Region 2 Urban Search & Rescue Team</i>	<i>Department of Public Safety and Justice Services</i>	<i>AHS Rescue LLC</i>	<i>\$6,338.96</i>	<i>FY2016 State Homeland Security Grant Program</i>
JA-19-44885	<i>Rescue hardware equipment for the Ohio Homeland Region 2 Urban Search & Rescue Team</i>	<i>Department of Public Safety and Justice Services</i>	<i>AHS Rescue LLC</i>	<i>\$16,484.75</i>	<i>FY2016 State Homeland Security Grant Program</i>
CT-19-44273	<i>Repair parts for Backhoe S-472 For Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Akron Tractor & Equipment, Inc.</i>	<i>\$10,251.76</i>	<i>Sanitary Sewer Fund</i>
CT-19-45105	<i>Transmission replacement for vehicle HHF 7660 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Atlas Automotive, Inc.</i>	<i>\$1,400.00</i>	<i>General Fund – Internal Service Fund</i>
CR-19-45017	<i>Genetic testing kits and supplies for Parentage/ID Lab</i>	<i>Medical Examiner's Office</i>	<i>Promega</i>	<i>\$1,395.80</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
CR-19-45017	<i>Genetic testing kits and supplies for Parentage/ID Lab</i>	<i>Medical Examiner's Office</i>	<i>Life Technologies</i>	<i>\$4,485.49</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

CR-19-45018	Microscope accessories for Firearms/Toolmarks Lab	Medical Examiner's Office	W. Nuhsbaum	\$4,075.00	Medical Examiner's Office Crime Lab Fund
CR-19-45020	Brooms, drill bit set, cleaners, binders, lab coat, aprons, mop heads and handles, stainless steel wipes, scrapers, razor blades, toners, first aid items for various labs	Medical Examiner's Office	Grainger, Inc.	\$1,214.33	Medical Examiner's Office Crime Lab Fund
CR-19-45021	Bottles, pipettes, micro spatulas, respirators, tubes, sharps container, and forceps for Drug Chemistry Lab	Medical Examiner's Office	VWR International	\$1,798.27	Medical Examiner's Office Crime Lab Fund
CR-19-45021	Bottles, pipettes, micro spatulas, respirators, tubes, sharps container, and forceps for Drug Chemistry Lab	Medical Examiner's Office	Fisher Scientific	\$674.14	Medical Examiner's Office Crime Lab Fund
CR-19-45022	Wonder wax, marking pencils and markers for Histology Lab	Medical Examiner's Office	Mercedes Scientific	\$1,115.00	Medical Examiner's Office Lab Fund
CR-19-45023	Blank blood for Toxicology Lab	Medical Examiner's Office	Quality Assurance Service	\$1,600.00	Medical Examiner's Office Crime Lab Fund
CR-19-45024	Culture tubes for Toxicology Lab	Medical Examiner's Office	Shamrock Glass	\$3,639.65	Medical Examiner's Office Crime Lab Fund
CR-19-45025	Resealable bags for Drug Chemistry and Firearms Labs	Medical Examiner's Office	Royal Bag	\$680.90	Medical Examiner's Office Crime Lab Fund
CR-19-45032	Decalcifier, buffered formalin and cover slips for Histology Lab	Medical Examiner's Office	Cancer Diagnostics	\$1,229.04	Medical Examiner's Office Lab Fund
CR-19-45050	Latex gloves for Autopsy Lab	Medical Examiner's Office	Labsource	\$755.60	Medical Examiner's Office Crime Lab Fund
CR-19-45059	Testing cards for human fluids for DNA Lab	Medical Examiner's Office	Abacus Diagnostics, Inc.	Not-to-exceed \$9,760.00	Medical Examiner's Office Crime Lab Fund
CR-19-45076	DNA kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$24,519.65	Medical Examiner's Office Crime Lab Fund
CR-19-45077	DNA kits and supplies for DNA Lab	Medical Examiner's Office	Life Technologies	\$6,186.34	Medical Examiner's Office Crime Lab Fund
CR-19-45078	Drug standards for Drug Chemistry Lab	Medical Examiner's Office	Sigma Aldrich	\$2,177.51	Medical Examiner's Office Crime Lab Fund

CC03-19-44694	Leapv2 adjustable chair with lumbar support for employee	Office of Budget and Management	Ohio Desk Co.	\$795.38	General Fund
SH-19-44689	Prepared meals for inmates if Jail kitchen is non-operational	Sheriff's Department	Trinity Services Group, Inc.	\$23,400.00	General Fund
SH-19-44788	(1) Color, desktop printer for identification cards for the Juvenile Justice Center	Sheriff's Department	MNJ Technologies Direct, Inc.	\$1,606.00	General Fund
SH-19-44929	Male and female undergarments for inmates	Sheriff's Department	ATD-American	\$2,082.00	General Fund
SH-19-44929	Male and female undergarments for inmates	Sheriff's Department	Walter Stephens Jr., Inc.	\$780.00	General Fund
SH-19-44929	Male and female undergarments for inmates	Sheriff's Department	Bob Barker Company	\$2,148.55	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	L-Mor, Inc. Darling Fire & Safety Co., Inc.	\$3,531.34	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	WB Mason Company, Inc.	\$2,712.60	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	Sutton Industrial Hardware & Tool Rental	\$840.00	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	Astro Supply	\$119.94	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	Alco Chemical	\$85.80	General Fund
SH-19-44932	Toothbrushes and toothpaste for inmates	Sheriff's Department	Bob Barker Company	\$5,448.00	General Fund
SH-19-44933	Chemical cleaning products for Jail	Sheriff's Department	Alco Chemical	\$675.00	General Fund
SH-19-44933	Chemical cleaning products for Jail	Sheriff's Department	WB Mason Company, Inc.	\$670.20	General Fund
SH-19-44933	Chemical cleaning products for Jail	Sheriff's Department	Fastenal Company	\$2,013.00	General Fund
SH-19-44935	Bath towels and face cloths for inmates	Sheriff's Department	The Thomaston Corporation	\$6,180.00	General Fund
SH-19-44935	Bath towels and face cloths for inmates	Sheriff's Department	ATD-American	\$2,758.00	General Fund
SH-19-44939	Wire clothes hangers for Jail	Sheriff's Department	Allstate Industrial Inc.	\$651.00	General Fund
SH-19-45056	Uniforms for female inmates	Sheriff's Department	Bob Barker Company	\$3,156.00	General Fund
SH-19-45075	Identification wristbands for inmates at Jail Intake	Sheriff's Department	Precision Dynamics	\$19,875.05	General Fund
SH-19-45075	Identification wristbands for inmates at Jail Intake	Sheriff's Department	ICS Jail Supplies	\$3,288.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-44676	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$23,000.00	Health & Human Services Levy Fund
WT-19-44677	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$23,000.00	Health & Human Services Levy Fund
WT-19-44678	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$24,700.00	Health & Human Services Levy Fund

*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Item of Clarification

On December 17, 2018 the Board approved the following item. The Fiscal Officer asked during the Executive Review Meeting and then again via e-mail if any of the 25k being requested will be used to pay invoices for services provided in 2018 or is it all for services to be provided in 2019. Jeanelle Greene responded on both occasions by stating the expenses were for 2019 only.

The Department used \$9,000.00 to pay for invoices for 2018.

The Fiscal Officer would like the Department to clarify to the Board that expenses were for 2018 and 2019, as it is important for the Departments to be clear on what additional funds are being used for when the Board is considering items for approval.

BC2018-914

Department of Information Technology, submitting an amendment to Contract No. CE1200571 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2019 for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Joseph Nanni asked if remaining unspent funds for this amendment will cover services through 2019 and if another contract will be submitted upon contract expiration. Nan Baker asked for clarification on the amounts paid in 2018 and 2019, as the materials provided to Board members indicate that \$9,000.00 was used for 2018 expenses, not \$6,000.00 as stated in Ms. Greene's presentation. Matt Carroll confirmed that the statement regarding 2018 funds, provided to the Board members, reads \$9,000.00, not \$6,000.00. Joseph Nanni asked for confirmation if 2019 funds were being used to pay 2018 invoices and asked Ms. Greene to review and confirm whether the document detailing the expenses given to the Board was accurate or not.

Ms. Greene indicated these numbers were not accurate and restated that approximately \$6,000.00 was paid for 2018 services and the remaining balance of \$19,000.00 would be used for 2019 costs; however other funds may have been encumbered for 2018 services separate from the \$25,000.00 amendment.

Matt Carroll stated that the materials say that the \$25,000.00 was to be used for 2019 and that further discussions may be held outside of the meeting since this item does not require a vote. Joseph Nanni stated for the record, that the document provided to the Board members, appears to be incorrect and conflicts with what was being stated in Ms. Greene's presentation.

Mr. Carroll asked for further review of this matter and asked the department to provide a response to the Board members confirming actual payment amounts made for 2018 and 2019 expenses. Andria Richardson, Clerk of the Board of Control, indicated that the amount listed in the materials provided to the Board, which lists the 2018 amount as \$9,000.00, was provided by the Fiscal Officer.

This item did not require a vote.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA Agreement with the Ohio Department of Transportation in connection with the resurfacing of West 130th Street from Bagley Road to Snow Road in the Cities of Brook Park, Middleburg Heights, Parma and Parma Heights.

Funding Sources: \$785,000 - Road and Bridge Fund; \$144,200 - Brook Park; \$216,300 - Middleburg Heights; \$144,200 - Parma; \$216,300 - Parma Heights and \$5,768,000 - Federal Funds

Item No. 2

Department of Public Works, submitting various documents in connection with the Flats East Bank Capital Improvement Community Recreation Project:

- a) Agreement among Downtown Cleveland Alliance and the State of Ohio Department of Natural Resources to accommodate payment and performance of the grant agreement.
- b) Encroachment permit with Downtown Cleveland Alliance for lighting installation on the side of the Archer Apartment Building (PPN 101-13-001) along Main Avenue, between W. 10th Street and Old River Road in the City of Cleveland.

Funding Source: N/A

Item No. 3

Department of Public Works, submitting an agreement of cooperation with the City of Brook Park for the resurfacing of Sheldon Road from Eastland Road to Harrow Road in the Cities of Brook Park and Middleburg Heights in connection with the 2019 50/50 Resurfacing Program.

Funding Source: \$250,000 with County Road and Bridge Fund and \$391,803 with City of Brook Park Funds the total cost of the project \$641,803

Item No. 4

Department of Public Works, submitting an agreement of cooperation with the City of Seven Hills in connection with the resurfacing of Sprague Road from Broadview Road to the Broadview Heights/Seven Hills East Corporation Line.

Funding Source: \$1,048,000 -Road and Bridge Fund; \$131,000 - City of Seven Hills; \$131,000 - City of Broadview Heights

Item No. 5

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting a grant award from U.S. Department of Housing and Urban Development/Community Planning and Development in the amount of \$500,000.00 for the Coordinated Entry Project in connection with the FY2018 Continuum of Care Program Competition for the period 2/1/2019 – 1/31/2020.

Funding source: U.S. Department of Housing and Urban Development

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:55 a.m.