



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, November 14, 2018

**Location: Northeast Ohio Regional Sewer District
4747 East 49th Street
Cuyahoga Heights, Ohio**

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Steven Greene		Chairman	N/A	
Steve Rega	X	Vice Chair	VACANT	
Randy Kimbro	X	Southwest Radio COG	Lt. Tom Cramer	
Brad Handke	X	City of Cleveland	Courtney Newman	
Laura Palinkas		City of Cleveland	John O'Flaherty	X
Debra Cavett		City of Cleveland	Lt. Reynaldo Oritz	X
Lisa Raffurty	X	CECOMS	Jacquelynn Costa	
Melinda Burt	X	Cuyahoga County EMA	Nancy Kolcan	
Pete Greene	X	Cuyahoga County EMA	Adam Griffith	
Chief Scott Gilman	X	Fire	Chief Papesh	
Chief Schepp	X	Fire	Chief Carcippolo	
William Telfer		Center for Health Affairs	Beth Gatlin	
James Foster		Law Enforcement – Muni	VACANT	
Chief Bruce Elliott	X	MARCS User Group	Chief Tom Robinson	
Jim Heath		MARCS User Group	Chief Freeman	X
Jeff Scott		Law Enforcement – Non-Muni	David Leff	X
George Balasko	X	PARMA	Walter Samijlenko	
T. J. Martin		PARMA	Mike Lasky	
Nick DiCicco	X	Regional Dispatch – East	Shawn Smith	
Ron Barlow	X	Regional Dispatch - West	Kristina Eich	
Mike Devert		Public Works	VACANT	

Others in Attendance: S. Garwood, W. Samijlenko, T. Cramer, D. Miller, A. Griffith, J. Harraman.

AGENDA ITEMS

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

- Called to order by Steven Rega at 9:35 AM.
- Roll Call conducted, 16 voting members, quorum met.

**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

November 14, 2018

2. PUBLIC COMMENT

- None

3. APPROVAL OF NOVEMBER 14, 2018 MINUTES

- Balasko motioned for the minutes to be accepted and Kimbro seconded. Voice vote: all others were yeas, no nays. Motion passed.

4. RADIO ALLOCATIONS

- Cleveland Hts. was approved by the local and regional groups. It is now to the state to approve.
- University Circle - 10 radios, Larry Tafe mentioned the process that the applications including Cleveland Hts. is now in the hands of the state. This was put together with Garfield, Metro Health, and University Circle so that one bid is sought.
- Gillman wanted to know if we are needing to retest radios and adjust the specifications for the next bid.
- Burt stated that the State gave us the go to purchase with only two bids, however; Miller says that the purchase with the state is harder than ever and the state no longer allows purchases piggy-backing off other purchases even if the items are on state terms.
- Tafe says that he hopes that by January, we should know if the applications are being reviewed.
- Walton Hills Police will be submitting paperwork for their agency and those they dispatch for which includes Oakwood Police.
- Harraman mentioned that the 2016 UASI, 2017 UASI, and 2018 State Homeland Security Grant will all be submitted to the State at once.
- A sub-committee will assemble to review the programming software and hardware requirements for each vendor that submits a bid.

5. SIEC MEETING REPORT

- Balasko reported on the SIEC meeting that the MARCS system was compromised by a private security firm with a possible insider person providing the keys and code plugs. A committee is being formed to review best practices and how to tighten security around who has keys and such.
- Fire funds are available and are open for radios.
- The state regional sub group will be trying to re-form, Balasko and Greene will try to get the group back together.
- Handke reported that it is just not on MARCS but it affects systems nationwide.
- Miller reported that the dongle recovered had 16 systems on it.
- Rega asked about MARCS in schools testing to see who tests when and how often.

6. COML/T TRAINING & EXERCISE

- Griffith said that the County OEM will have the annual workshop for next year's drills and exercises. Good time to bring in COML trainings and having COML's involved in other exercises and drills.
- Miller asked about the Hopkins Drill and who managed radios. Greene was not present due to a death in the family. Griffith explained that he and the other COML were excluded from meetings as well as access to the EOC.

**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

November 14, 2018

- Handke reported that Comms was a mess and that the fire official in charge of the drill was concerned about it. Elliot suggested that the Airport fire officials should be invited to the Comms meeting for exposure to radio procedures and usage. The lack of the county template within radios was discussed.
- Greene suggested that at the fire and police chief's meetings, COML and radio programming should be presented

7. ANNOUNCEMENTS / OTHER BUSINESS

- Greene suggested that at the fire and police chief's meetings, COML and radio programming should be presented.
- Handke reported that a re-programming effort will be made to revamp the south-west templates.
- Kimbro asked about the TICP being on the web site. Kimbro made a motion to remove, Handke seconded. All ayes, no nays. Motioned carries.

8. EXECUTIVE SESSION

- No executive session conducted.

9. NEXT MEETING

- Next meeting will be held on Wednesday, January 9, 2019 @09:30a. Location is the Northeast Ohio Regional Sewer District on East 49th Street.

10. ADJOURNMENT

- Motion to adjourn by Schepp, seconded by all.
- Adjourned at 10:58 AM.