



**Cuyahoga County Board of Control Agenda
Monday, April 8, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 4/1/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-274

Department of Public Works, submitting an agreement with the City of Seven Hills in the amount not-to-exceed \$300,000.00 for sanitary and sewer maintenance services located in County Sewer District No. 6 for the period 4/8/2019 – 12/31/2019.

Funding Source: Revenue Generating

BC2019-275

Department of Public Works, recommending a payment to John J. Donnelly in the amount of \$1,312.50 for mediation legal fees in connection with Cuyahoga County Ohio vs. HPCP I, LLC et al Probate Court Case Number: 2014ADV 201433 for the appropriation of real property in connection with right-of-way plans, as set forth in Plat No. M-5012, Parcel No. 2-WD for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

Funding Source: Road and Bridge Fund

BC2019-276

Department of Information Technology, submitting an amendment to Contract No. CE1600114 with Krizman and Associates, LLC for consultant services on the Real Property Tax /CAMA System Project for the period 4/7/2016 – 4/30/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$112,000.00.

Funding Source: Real Estate Assessment Fund

BC2019-277

Department of Human Resources, submitting an amendment to Contract No. CE1600074 with The James B. Oswald Company for professional healthcare consultant services for the period 4/15/2016 – 4/14/2019 to extend the time period to 10/14/2019 and for additional funds in the amount not-to-exceed \$116,486.50.

Funding Source: Self Insurance Fund

BC2019-278

Department of Human Resources, recommending an award on RQ44879 to The MetroHealth System in the amount not-to-exceed \$70,000.00 for biometric screenings and flu shot services for the period 4/8/2019 – 12/31/2019.

Funding Source: Self Insurance Fund

BC2019-279

Department of Human Resources,

a) Submitting an RFP exemption on RQ45043, which will result in a payment to Cefaratti Group in the amount of \$763.79 for Court Reporter and transcription services.

b) Recommending a payment to Cefaratti Group in the amount of \$763.79 for Court Reporter and transcription services.

Funding Source: Internal Service Fund – Worker’s Compensation

BC2019-280

Department of Human Resources, submitting an amendment to Contract No. CE1300032 with WageWorks, Inc. for Consolidated Omnibus Budget Reconciliation Act Administrative (COBRA) services for the period 1/1/2013 – 3/31/2019 to extend the time period to 6/30/2019; no additional funds required.

Original Funding Source: Self Insurance Fund

BC2019-281

Office of Procurement & Diversity, submitting amendments to various contracts in connection with a master services agreement with KeyBank National Association for Procurement Card Program services for the period 5/1/2014 – 12/31/2019 to expand the scope of services by adding various Departments, effective 4/8/2019 and for additional funds in the total amount not-to-exceed \$11,200.00:

1) Contract No. CE1400157-01

a) Public Defender’s Office in the amount not-to-exceed \$8,200.00

2) Contract No. CE1500263-01

b) Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$2,500.00

c) Department of Consumer Affairs in the amount not-to-exceed \$500.00

Funding Sources:

Juvenile Court - Court Administration General Fund \$2,500.00

Consumer Affairs- General Fund, in the amount of \$500.00.

Public Defender - General Fund \$8,200.00

BC2019-282

Fiscal Office/Office of Budget and Management, submitting an amendment to Contract No. CE1600134 with CHMWarnick, LLC for asset management services for the Hilton Cleveland Downtown Hotel for the period 6/28/2016 – 6/28/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$255,000.000.

Funding Source: General Fund

BC2019-283

Court of Common Pleas/Corrections Planning Board,

a) Submitting an RFP exemption on RQ44975, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$240,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2018 – 9/29/2021.

b) Recommending an award on RQ44975 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$240,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2018 – 9/29/2021.

Funding Source: Substance Abuse and Mental Health Services Administration Grant

BC2019-284

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44845 and enter into a contract with Fun “n” Stuff Amusements, Inc. in the amount not-to-exceed \$8,875.00 for rental of space, catering and related services for the 2019 National Adoption Day event being held on 11/23/2019.

Funding Source: 30% Federal IV-E and 70% Health and Human Services Levy Fund

BC2019-285

Department of Sustainability,

a) Submitting an RFP exemption on RQ44931, which will result in an award recommendation to The Brendle Group in the amount not-to-exceed \$20,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 4/8/2019 – 4/30/2020.

b) Recommending an award on RQ44931 and enter into a contract with The Brendle Group in the amount not-to-exceed \$20,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 4/8/2019 – 4/30/2020.

Funding Source: Sustainability Projects Fund

C. – Exemptions

BC2019-286

Department of Public Works, recommending an alternative procurement process to purchase construction equipment in the amount not-to-exceed \$495,000.00 from Ohio CAT, on an as-needed basis for the period 4/8/2019 – 4/7/2021.

Funding Sources:

Sanitary Division – Sanitary Sewer Fund

Road & Bridge Division – Road & Bridge Fund

Facilities – General Fund

BC2019-287

Department of Development, recommending to amend Board Approval No. BC2014-317 dated 12/22/2014, which approved an alternative procurement process to receive non-competitive applications from cities, villages and townships in Cuyahoga County for Demolition Program funding, which resulted in funding agreements in the total amount not-to-exceed \$41,000,000 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures owned by the Land Bank for various time periods between 1/1/2015 - 12/31/2019, by extending the time period to 12/31/2020.

Funding Source: Cuyahoga County for Demolition

D. – Consent Agenda

BC2019-288

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800324 with Cook Paving and Construction Co. for resurfacing of North Main Street from the Chagrin Falls Township South Corporation Line to Falls Road in Chagrin Falls Township in connection with the 2018 Operations Resurfacing Program for a decrease in funds in the amount of (\$22,279.42).

Funding Source: \$7.50 Vehicle License Tax Fund

BC2019-289

Fiscal Office presenting proposed Travel for the week of 4/8/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of Budget and Management	Sybil Haney	A conference entitled "84 th Annual National Association of Counties (NACo) Conference & Expo"	National Association of Counties (NACo)	7/12/- 7/15/2019	Las Vegas, Nevada	*Registration Fees – \$715.00 **Lodging- \$720.00 **Meals - \$204.00 **Ground Transportation- \$99.00 ***Airfare- \$470.00 Total- \$2,208.00	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$470.00)**

Purpose:

The National Association of Counties (NACo) is a nonpartisan organization that represents county governments to promote sound public policies, foster innovation, encourage intergovernmental and public-private collaboration and offer solutions to save counties and taxpayers money. The NACo Annual Conference & Expo provides the opportunity to shape the federal policy agenda, share proven practices and strengthen knowledge networks to help improve residents' lives and the efficiency of county government.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of the Medical Examiner	Daniel Mabel	A workshop entitled "Techniques of Optical Crystallography (Optical Mineralogy)"	Hooke College of Applied Sciences	7/14/-7/19/2019	Westmont, IL	*Registration Fees – \$1,995.00 **Lodging- \$388.50 **Meals - \$224.00 **Ground Transportation- \$64.00 **Mileage - \$17.63 **Parking – \$58.50 ***Airfare- \$260.00 Total- \$3,007.63	2018 Paul Coverdell Grant

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$260.00)**

Purpose:

The Techniques of Optical Crystallography (Optical Mineralogy) workshop is focused on the identification of crystalline materials with the polarized light microscope designed for those working in forensics, soil science, pharmaceuticals, environmental analyses, analysis of pigments, and earth sciences. Students are exposed to a number of techniques are employed or demonstrated, including immersion methods, crystal rotation methods and the use of rotating compensators.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Sheriff's Department	Clifford Pickney	A conference entitled "Federal Bureau of Investigation National Academy Associates (FBINAA) 55 th National Annual Training Conference"	Federal Bureau of Investigation National Academy Associates (FBINAA)	7/19/-7/24/2019	Phoenix, AZ	*Registration- \$400.00 **Lodging- \$951.22 **Meals - \$220.00 Total – \$1,571.22	Law Enforcement Trust Fund

*Paid to host

**Staff reimbursement

Purpose:

The Federal Bureau of Investigation National Academy Associates (FBINAA) is a nonprofit membership organization whose mission is dedicated to impacting communities by providing and promoting law enforcement leadership through training and networking. The 55th Annual Training Conference is designed around professional development, with progressive educational and training opportunities.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services/Cuyahoga Job and Family Services	Robyn Gibson	A conference entitled "2019 National Association for the Education of Young Children (NAEYC) Professional Learning Institute Conference"	National Association for the Education of Young Children (NAEYC)	6/1/-6/4/2019	Long Beach, CA	*Registration- \$395.00 **Lodging- \$687.00 **Meals - \$240.00 **Ground Transportation- \$200.00 ***Airfare - \$500.00 Total – \$2,022.00	Health and Human Services Levy

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$500.00)**

Purpose:

The National Association for the Education of Young Children (NAEYC) Professional Learning Institute is designed for all early childhood professionals to develop skills that improve professional preparation and practice, expand early childhood knowledge base, and sharpen the use of effective learning approaches. The sessions offered cover many topics including the latest in early learning research, professional development and preparation, systems administration, and best practices in the field.

BC2019-290

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/8/2019

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
HS-19-45250	Fujitsu Scanaid Kit for preventative scanner maintenance	Department of Health and Human Services	HPM Business Systems	\$1,857.77	Health and Human Services Levy Fund
IS-19-45133	GatherContent software subscription renewal	Department of Information Technology	Gather Content Ltd.	\$8,890.00	General Fund
JA-19-45066	Programming of CECOMS radio consoles to communicate with the East Cleveland Police channel and Fire talk groups	Department of Public Safety and Justice Services	Motorola Solutions, Inc.	\$900.00	General Fund
JA-19-45247	Legal notice: Detection Deployment Kit for Greater Cleveland Rapid Transit Authority bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2017 Law Enforcement - State Homeland Security Grant Program
CT-19-45041	Orange record jackets for Cuyahoga Job and Family Services	Department of Public Works	Western States	\$3,791.52	General Fund – Internal Service Fund
CT-19-45049	Replacement glass for various County buildings	Department of Public Works	Prism Glass	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45166	Electric strikes with inline power controllers for Jail I Kitchen	Department of Public Works	HPM Business Systems	\$1,957.77	General Fund – Capital Projects
CT-19-45176	Window microphones for Cleveland Police Department Headquarters	Department of Public Works	HPM Business Systems	\$1,257.77	General Fund – Capital Projects
CT-19-45184	Light fixtures for Jail I Kitchen	Department of Public Works	Leff Electric	\$21,170.00	General Fund – Capital Projects
CT-19-45285	Entrance door for Jane Edna Hunter Building	Department of Public Works	Doors and Hardware, Inc.	\$800.00	General Fund – Internal Service Fund
CR-19-45147	Zebra barcode scanners and printers	Medical Examiner's Office	HPM Business Systems	\$5,857.08	General Fund
SH-19-45158	Replacement televisions for inmate use	Sheriff's Department	Globecom Technology	\$719.92	General Fund

SH-19-45158	Replacement televisions for inmate use	Sheriff's Department	HPM Business Systems	\$888.97	General Fund
SH-19-45173	Foaming hand soap for Jail	Sheriff's Department	Joshen Paper and Packaging	\$2,300.00	General Fund
SH-19-45181	Bags and deli sheets for Jail Kitchen	Sheriff's Department	WB Mason Co.	\$7,230.30	General Fund
SH-19-45185	Paper towels for Jail	Sheriff's Department	WB Mason Co.	\$1,620.00	General Fund
SH-19-45186	Lime-Away & hydrogen peroxide for cleaning of Jail	Sheriff's Department	HPM Business Systems	\$2,927.77	General Fund
SH-19-45189	Uniforms for female inmates	Sheriff's Department	Bob Barker Company	\$7,154.10	General Fund
SH-19-45208	Enclosed, indoor cork boards with wall mount for Human Resources Department	Sheriff's Department	HPM Business Systems	\$1,017.77	General Fund
SH-19-45222	Streamer flashlights, cases and batteries for Sex Offender Unit	Sheriff's Department	WW Grainger	\$805.12	General Fund
TR-19-44996	Purchase (4) currency counters and maintenance for the Cashier's Office	Treasurer's Office	Cummins Allison	\$13,952.25	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-45114	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	17322 Euclid Avenue Company LLC dba Eastbrook Healthcare Center	\$3,730.00	Health and Human Services Levy Fund
WT-19-45252	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management, dba Legacy Health Services	Not-to-exceed \$10,800.00	Health and Human Services Levy Fund
WT-19-45257	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Core-Mark Midcontinent Inc. dba Core-Mark International	Not-to-exceed \$6,000.00	Health and Human Services Levy Fund
WT-19-45259	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	17322 Euclid Avenue Company LLC	Not-to-exceed \$5,800.00	Health and Human

			dba Eastbrook Healthcare Center		Services Levy Fund
WT-19-45272	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	AC Zander dba Good Nature Organic Lawn Care	\$4,830.00	Health and Human Services Levy Fund

***Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting housing rehabilitation contracts with various providers in the total amount not-to-exceed \$12,842.00 for replacement of electrical panel and existing air conditioner in connection with a homeowner rehabilitation loan to Alaa Hadi for the period 4/26/2018 – 1/25/2019 (Board Approval No. BC2018-259).

Contract No. CE1920012-01 with Harmony Electric, LLC in the amount not-to-exceed \$5,012.00

Contract No. CE1920012-02 with Haky Heating, Inc. in the amount not-to-exceed \$7,830.00

Funding Source: Community Development Block Grant funds

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from the City of Cleveland in the amount not-to-exceed \$630,826.00 for the Rapid Re-housing Program in connection with the FY2018 Emergency Solutions Grant Program for the period 11/1/2018 – 10/31/2019.

Funding Source: US Department of Housing and Urban Development

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting a midyear Projected Expenditure Report for Family Centered Services and Supports FY2019 funding.

Funding Source: FCSS

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, April 1, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Maggie Keenan, Director, Office of Budget and Management (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 3/25/2019

Maggie Keenan motioned to approve the minutes from the March 25, 2019 meeting; Dale Miller seconded. The minutes were approved as written by majority vote with Nan Baker abstaining.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

BC2019-254

Department of Public Works,

a) Submitting an RFP exemption on RQ44538, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$138,929.00 for the purchase of (1) 2019 International HV507 SFA 4X2 Truck with Dump Body.

b) Recommending an award on RQ44538 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$138,929.00 for the purchase of (1) 2019 International HV507 SFA 4X2 Truck with Dump Body.
Funding Sources: Road and Bridge Fund and Gas and License Fees

Thomas Pavich, Department of Public Works, presented. Nan Baker asked what will happen to the truck that is being replaced. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-254 was unanimously approved.

BC2019-255

Department of Public Works, recommending an award on RQ44314 to Liberty Ford, Inc. (13-2) in the amount not-to-exceed \$136,414.80 for the purchase of (4) New Never titled 2020 AWD Ford Utility Police Interceptors.

Funding Source: Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Lenora Lockett responded to Mr. Pavich's question as it relates to the Office of Procurement & Diversity providing additional feedback as to the reason for the low response to the bids and indicated that the vendors contacted did not provide a response as to why they did not submit a bid. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-255 was unanimously approved.

BC2019-256

Department of Public Works, recommending an award on RQ44313 to Liberty Ford, Inc. (13-3) in the amount not-to-exceed \$75,642.00 for the purchase of (4) New Never titled 2019 Ford Fusion – S or Equivalent.

Funding Source: Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked if the recommended vendor was the low bidder and how did the pricing from the other bidders compare. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-256 was unanimously approved.

BC2019-257

Department of Public Works, recommending an award on RQ44481 to L.F. Donnell Inc. (12 - 3) in the amount not-to-exceed \$66,893.00 for the purchase of (2) 2019 Ford F-250 Supercab 4x4 Pickup Trucks.

Funding Source: Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked for clarification as to why this item does not reflect the language that this purchase is for new and never titled vehicles, as listed in the 2 previously approved items. Dale Miller asked how the recommended vendor's pricing compares to the other bidders. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-257 was unanimously approved.

BC2019-258

Department of Public Works, recommending an award on RQ44315 to Valley Ford Truck, Inc. (13 - 3) in the amount not-to-exceed \$26,528.00 for the purchase of (1) 2019 Ford F-250 Regular Cab 4x2 Pickup Truck or equivalent.

Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-258 was unanimously approved.

BC2019-259

Department of Information Technology, submitting an amendment to Contract No. CE1700055 with Svanaco, Inc. dba American Eagle.Com for implementation of the Sitefinity Web Content Case Management System for the period 3/31/2017 – 3/30/2019 to extend the time period to 6/28/2019; no additional funds required.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked why there are no additional funds required for this extension of time and what will be the estimated costs through 6/28/2019 for this specific implementation. Maggie Keenan stated that historically, no cost amendments appeared on the consent agenda and the Office of Budget and Management has recommended that these begin to appear as regular agenda items; stated that the use of any unspent original funds should be discussed and brought to the Board for a vote rather than the money going back to respective balances, as it should not be assumed that unspent funds could be reallocated for other purposes without authorization. Ms. Baker expressed her appreciation for the recommendation as it will promote fiscal accountability. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-259 was unanimously approved.

BC2019-260

Department of Information Technology, submitting various amendments to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to modify the scope of services, no additional funds required:

Scope modifications and effective dates

Amendment No. 17 – HR Data Conversion Range change, effective 6/28/2018.

Amendment No. 19 – Talent Acquisition Go Live change, effective 8/29/2018.

Amendment No. 21 – Enterprise Asset Management Wave 8 Implementation schedule revision, effective 9/04/2018.

Amendment No. 24 – adding Work Force Reports, Interfaces, Conversions and Extensions Items (Reporting Tool), effective 4/1/2019.

Amendment No. 26 – adding Workforce Management TEST Environment, effective 4/1/2019.

Funding Source: Original Contract - ERP General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked if these amendments will impact the Enterprise Resource Planning Project Contingency Fund or were there available funds in the Infor contract to cover these costs. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-260 was unanimously approved.

BC2019-261

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500126 with Opex for licensing, support and maintenance on Model 72 AS7200i Scanner for the period 4/6/2015 - 4/5/2019 to extend the time period to 4/5/2021, to expand the scope of services by adding the Office of Child Support Services, effective 4/6/2019 and for additional funds in the amount not-to-exceed \$29,640.00.

Funding Source: Federal 54% and Health and Human Services 46%

Jeanelle Greene, Department of Information Technology on behalf of the Department of Health and Human Services/Cuyahoga Job and Family Services, presented. Nan Baker asked why Office of Child Support Services was not covered under the prior contract; asked if the additional funds requested are sufficient through 4/5/2021; and asked for clarification on the amount to add Office of Child Support Services to the contract for two years. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-261 was unanimously approved.

BC2019-262

Sheriff's Department, submitting various revenue generating agreements with the City of Cleveland in the total amount not-to-exceed \$68,000.00 for inmate housing services for various law enforcement agencies operating within the City of Cleveland:

a) In the amount not-to-exceed \$18,000.00 for the period 8/1/2018 – 11/30/2018.

b) In the amount not-to-exceed \$50,000.00 for the period 12/1/2018 – 11/30/2019.

1. Cleveland Clinic Foundation
2. Cleveland Municipal School District
3. Case Western Reserve University
4. University Hospitals
5. Cleveland State University
6. Cuyahoga Metropolitan Housing Authority
7. Cuyahoga Community College
8. University Circle Incorporated
9. MetroHealth System

Funding Source: Revenue Generating

Lauryn Harwell, Sheriff's Department, presented. Joseph Nanni asked if the agreement includes the average per diem rate per inmate. Nan Baker asked if the subsequent agreement will be submitted prior to the start date, if the services continue after the expiration of this agreement. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-262 was unanimously approved.

BC2019-263

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1400300 with The Legal Aid Society of Cleveland for juvenile educational legal services for the period 11/1/2014 - 10/31/2019 for additional funds in the amount not-to-exceed \$32,000.00.

Funding Source: **70%** - Health and Human Services Levy and **30%** - Title IV-E

Robert Math, Cuyahoga Job and Family Services on behalf of the Department of Health and Human Services/Division of Children and Family Services, presented. Joseph Nanni asked for clarification that there will be an in-house attorney from the Law Department dedicated to providing legal representation for families once this contract has ended and asked if there are there any potential conflicts with the agency while representing the child. Maggie Keenan clarified that the representation will only apply to educational matters for children in custody; and asked Lisa Averyhart, Law Department, if this new position will be added to the Law Department and will be working exclusively in the Department of Health and Human Services. Dale Miller asked why the County is not continuing with The Legal Aid Society of Cleveland and expressed his concern about increasing the existing heavy workload of the Law Department; and asked if there is the potential to save money by providing services in-house. Ms. Keenan indicated that she does not believe there will be the potential for savings as in-school legal services will include travel time and does not believe this approach is in our best interest. Nan Baker asked if this transition will occur at the end of the contract and is it the intention that funds in the contract will be utilized until exhausted. Mr. Nanni asked if this position with the Law Department was posted for this specific purpose. Ms. Keenan stated that the new attorney was hired specifically for the Division of Children and Family Services. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-263 was unanimously approved as amended.

BC2019-264

Department of Sustainability, recommending to amend Board Approval No. BC2019-243, dated 3/25/2019, which conditionally approved an award on RQ44908 and contract with Solar United Neighbors Corporation, as sole source, in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 3/25/2019 – 3/31/2020, by deleting the sole source termini and adding an RFP exemption as the procurement process:

a) Submitting an RFP exemption on RQ44908, which will result in an award recommendation to Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 3/25/2019 – 3/31/2020.

b) Recommending an award on RQ44908 and enter into a contract with Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 3/25/2019 – 3/31/2020.

Funding Source: Sustainability Projects Fund

Mike Foley, Director, Department of Sustainability, presented. Dale Miller asked why this was determined to be an RFP exemption rather than a sole source purchase. Lenora Lockett stated that the request submitted and presented by the department met the criteria for an RFP exemption and receipt of the sole source affidavit after the fact, does not comply with the County Code requirements as a sole source procurement process.

Mr. Miller asked if the sole source or RFP exemption process will be requested, if there is a subsequent contract. Ms. Lockett stated that a formal, full and open competitive process is always the preferred method and if that is not the case, then all options will be considered at that time. Nan Baker asked for clarification on what qualifies as a sole source provider and asked if this vendor meets that criteria. Ms. Lockett stated that the criteria for sole source includes the vendor certifying by affidavit that they are a sole source provider of the required service, as well as the department determining this is the only vendor that can meet the project's needs; and further stated that the services must be posted for 5 days to ensure that no other vendors come forward to contradict the vendor's claim of being a sole source provider. Ms. Baker recommended that the sole source process be used next time.

Ms. Lockett stated that if the department's request had met sole source criteria, it would have been presented as a sole source purchase on the agenda but had instead had been submitted as an RFP exemption; and indicated that briefings prepared by department's offer their perspective on the purchase but the caption on the agenda is the Office of Procurement & Diversity's proposal, as approved at the Executive Review Meeting, as to the actual requirements that were met.

Mr. Miller concurred with Ms. Baker's recommendation to use a sole source process next time. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2019-264 was unanimously approved.

BC2019-265

Department of Sustainability,

a) Submitting an RFP exemption, which will result in a payment to Cleveland 2030 District in the amount of \$5,000.00 for operational support to promote energy efficiency and conservation for the period 6/12/2019 – 5/31/2020.

b) Recommending a payment to Cleveland 2030 District in the amount of \$5,000.00 for operational support to promote energy efficiency and conservation for the period 6/12/2019 – 5/31/2020.

Funding Source: General Fund

Mike Foley, Director, Department of Sustainability, presented. Nan Baker asked for clarification on the funding source. Maggie Keenan explained that the funds are coming from the department's operating budget, which is the General Fund. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-265 was unanimously approved.

BC2019-266
County Council,

a) Submitting an RFP exemption, which will result in a payment to Milestones Autism Resources in the amount of \$50,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 4/1/2019 – 12/31/2019.

b) Recommending a payment to Milestones Autism Resources in the amount of \$50,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 4/1/2018 – 12/31/2019.
Funding Source: Health and Human Services Levy

Joseph Nanni, County Council, presented. There were no questions. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-266 was unanimously approved.

BC2019-267
County Council,

a) Submitting an RFP exemption, which will result in a payment to Spanish American Committee for a Better Community in the amount of \$50,000.00 for wrap around services for displaced individuals relocating to Cuyahoga County for the period 4/1/2019 – 12/31/2019.

b) Recommending a payment to Spanish American Committee for a Better Community in the amount of \$50,000.00 for wrap around services for displaced individuals relocating to Cuyahoga County for the period 4/1/2019 – 12/31/2019.
Funding Source: Health and Human Services Levy

Joseph Nanni, County Council, presented. Maggie Keenan asked if this payment is anticipated for next year. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-267 was unanimously approved.

C. – Exemptions

BC2019-268

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ43107, which will result in an award recommendation to Motorola Solutions, Inc. in the amount not-to-exceed \$844,399.00 for the replacement and new installation of (21) surveillance cameras and mounting hardware for the Cleveland Shared Surveillance Camera Project and Video Management System in connection with the FY2016 and FY2017 Urban Area Security Initiative Grant Programs.
Funding Source: FY16 and FY17 Urban Area Security Initiative Grant Programs

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-268 was unanimously approved.

D. – Consent Agenda

There were no questions on the consent items. Maggie Keenan motioned to approve items BC2019-269 through – 272; Joseph Nanni seconded, the consent items were unanimously approved.

BC2019-269

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-270

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting approval of a draw-down of funds from the Cleveland Foundation in the amount not-to-exceed \$1,087,750.00 for the Universal Pre-Kindergarten 2.0 Program for the period 1/1/2019 – 12/31/2019.

Funding Source: 100% Grant Funds from various donors through the Cleveland Foundation

BC2019-271

Fiscal Office presenting proposed Travel for the week of 4/1/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of Procurement & Diversity	Edwin Nunez, and Cassandra Fulton	A conference entitled "B2G Now 2019 User Training"	B2G Now	5/20/- 5/24/2019	Scottsdale, Arizona	*Registration/Lodging/Transportation Package – \$3,310.58 **Meals – \$240.00 **Baggage- \$100.00 ***Airfare – \$1,114.00 Total- \$4,764.58	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$1,114.00)

Purpose:

The B2G Now software program is utilized for data entry, reporting, and financial tracking related to contract compliance. The B2G Now 2019 User Training classes provide formal training; offering 40 intensive sessions to help users maximize knowledge of the software. The 2019 classes have been redesigned to be comprehensive and educational, with in-depth visualizations of system functionality that helps attendees sharpen their skills and abilities within the system.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Zachary Moore	A conference entitled "2019 Holistic Defense & Leadership Conferences"	National Legal Aid & Defender Association (NLADA)	6/2/-6/4/2019	Baltimore, MD	*Registration Fees – \$425.00 **Lodging- \$344.19 **Meals - \$152.00 **Ground Transportation- \$70.00 ***Airfare - \$276.96 Total - \$1,268.15	General Fund- \$735.53 Ohio Public Defender- \$532.62

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$276.96)*

As an operating cost, this travel is subject to 42% reimbursement by the Office of the Ohio Public Defender.

Purpose:

The Holistic Defense & Leadership Conferences offer innovations in management techniques and strategies with specific learning opportunities for public defenders to sharpen trial, appellate, and training skills. The four events will explore issues concerning holistic defense practice, social work and mitigation practice, diversity and inclusion.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-19-45177	Batteries for panels and alarms for Jail II	Department of Public Works	Mako Power	\$2,305.00	General Fund – Internal Service Fund
CT-19-45202	Pipefitting supplies for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45249	Paper for voter registration cards for Board of Elections	Department of Public Works	Millcraft Paper Company	\$3,828.00	General Fund – Internal Service Fund
CT-19-45261	Presort mailing service	Department of Public Works	Midwest Direct	\$997.82	General Fund – Internal Service Fund
SH-19-45094	Handcuffs and restraint belts are for Court Tower Deputies	Sheriff's Department	Walter Stephens Jr., Inc.	\$1,049.00	General Fund
SH-19-45124	Ammunition for Law Enforcement	Sheriff's Department	Kiesler Police Supply	\$985.72	General Fund
SH-19-45172	Sponges for Jail cleaning	Sheriff's Department	Astro Supply	\$1,008.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V – OTHER BUSINESS

Additional Item

BC2019-273

Office of Procurement and Diversity, presenting proposed purchases for the week of 4/1/2019:

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-45081	Bread – April	Juvenile Court	Gordon Food Service	\$4,663.99	General Fund
JC-19-45082	Milk – April	Juvenile Court	Borden Dairy Company of Ohio, LLC	\$5,672.00	General Fund
JC-19-45083	Canned fruit – April	Juvenile Court	Gordon Food Service	\$3,133.65	General Fund
JC-19-45084	Pork & beans – April	Juvenile Court	Gordon Food Service	\$2,665.36	General Fund
JC-19-45085	Lima beans – April	Juvenile Court	Gordon Food Service	\$7,584.54	General Fund
JC-19-45086	Dairy – April	Juvenile Court	Gordon Food Service	\$635.62	General Fund
JC-19-45087	Lunch meat – April	Juvenile Court	Gordon Food Service	\$314.46	General Fund
JC-19-45088	Meats – April	Juvenile Court	Gordon Food Service	\$4,081.20	General Fund
JC-19-45089	Produce – April	Juvenile Court	Gordon Food Service	\$5,158.73	General Fund

Lenora Lockett, Office of Procurement and Diversity, presented. There were no questions.

Maggie Keenan motioned to amend the agenda to consider the item; Dale Miller seconded. Maggie Keenan motioned to approve; Michael Dever seconded. Item BC2019-273 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation contract with American Builders and Applicators in the amount of \$1,300.00 for removal, disposal and replacement of front porch steps in connection with a homeowner rehabilitation loan to David and Judith Cichra for the period 1/24/2018 – 10/22/2018 (Board Approval No. BC2018-52).

Funding Source: Community Development Block Grant funds

Item No. 2

Department of Development, submitting a housing rehabilitation contract with MCM Home Services in the amount of \$21,030.00 for Lead work for the Lead Program in connection with a homeowner rehabilitation loan to Mary Hall for the period 10/23/2018 – 7/22/2019 (Board Approval No. BC2018-505).

Funding Source: Community Development Block Grant funds

Item No. 3

Department of Development, submitting a housing rehabilitation contract with Aviles Construction in the amount of \$17,190.00 for replacement of existing air conditioning, existing electric panel(s) and tearing off and replacement of roofing along with gutters and downspouts in connection with a homeowner rehabilitation loan to Rufus Curry and Stephanie Williams for the period 2/1/2019 – 11/20/2019 (Board Approval No. BC2019-50).

Funding Source: Community Development Block Grant funds

Item No. 4

Court of Common Pleas/Corrections Planning Board, submitting an amendment to a grant award from State of Ohio Department of Rehabilitation and Correction/Division of Parole and Community Services/Bureau of Community Sanctions for the 407 FY2018/2019 Community-Based Corrections Justice Reinvestment and Incentive Grant Program for the period 12/1/2017 – 6/30/2019 for a decrease of funds in the amount of (\$189,048.00).

Funding Source: Ohio Department of Rehabilitation and Correction

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Maggie Keenan motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:48 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2019-274

Department of Public Works is requesting approval of this direct bill Sewer Maintenance Agreement between the City of Seven Hills and the County of Cuyahoga in the amount of \$300,000 which will be in effect from the time of execution until December 31, 2019. The City of Seven Hills acquired Ordinance 24-2019, giving authorization to the Mayor of Seven Hills to enter into this Agreement for Sanitary and Storm Sewer Maintenance within the City of Seven Hills

The primary goal is for the County to assist with sanitary and storm sewer maintenance within the City of Seven Hills. This is a revenue generating direct bill agreement.

The location of the project is Seven Hills which is in Sewer District No. 2.

The project is located in Council District 6.

This is a new direct bill Sewer Maintenance Agreement with the City of Seven Hills in the amount of \$300,000 and is revenue generating and direct bill.

City of Seven Hills
7325 Summitview Drive
Seven Hills, Ohio 44131
Council District 6

Service Director: Jack Johnson

This is a Revenue Generating direct bill Agreement

The schedule of payments is by direct bill invoice.

BC2019-275

Department of Public Works is requesting payment of mediation legal fees for Parcel 2T (HPCP I, LLC) in the appropriation lawsuit filed in Cuyahoga County Probate Court in connection with the Stearns Road Separator Project in the City of North Olmsted and Olmsted Township.

BC2019-182 approved the additional settlement amount for Parcel 2

R2014-0196 approved the appropriation of Parcel 2.

R2013-0059 approved the right-of-way plans and authorized the acquisition of the remainder of the right-of-way on this project.

Resolution 060501 declared the public convenience and welfare for this project.

- a. The primary goal is payment for the mediation fees for Parcel 2
- b. The Project is located in City of North Olmsted and Olmsted Township
- c. Council District 1

Contractor Information

John J. Donnelly

Attorney at Law

12700 Lake Avenue, Suite 805

Lakewood, Ohio 44107

BC2019-276

Title: Department of Information Technology; IT-16-37165 2019 Krizman & Associates, LLC; CE1600098/Contract Amendment for the Real Property Tax Implementation

Scope of Work Summary

Department of Information Technology requesting approval of a contract amendment with Krizman & Associates, LLC for an increase in the amount of \$112,000, for a total not-to-exceed amount of \$532,000

Prior Board Approval Numbers BC2016-257, BC2018-75

Services being provided: Project management consulting services from 04/06/2016 – 12/31/2019.

The primary goals of the project are (list 2 to 3 goals).

Project management / consulting services to support the real property tax software implementation project. The primary purpose of the real property tax system is to produce tax bills. The system is used by fiscal and treasury staff to maintain land information, legal property information, taxpayer contact information, property values, transfers, charges, payments, delinquencies, special assessments, lender information, escrow accounts, contracts, tax credits, and various reporting

N/A Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was sole source. The total value of the contract is \$532,000.

Contractor and Project Information

Krizman & Associates, LLC
9711 Thwing Road
Chardon, OH 44027
Council District N/A

The owner for the contractor/vendor is:

Ilona Daw-Krizman
Krizman & Associates, LLC
9711 Thwing Road
Chardon, OH 44027

The project is an existing project.

Funding

The project is funded (100% by the Real Estate Assessment Fund.

The schedule of payments is monthly.

This is an amendment to an existing contract. This amendment changes value and term and is the 2nd amendment of the contract. The history of the amendments is:

Original contract agreement \$280,000
Amendment 1 in 2018 added \$140,000

BC2019-277

Title

Department of Human Resources 2019 The James B. Oswald Company Amendment for professional healthcare consulting services on RQ 36387

Scope of Work Summary

The Department of Human Resources requesting approval of an amendment with The James B. Oswald Company for the anticipated cost not-to-exceed \$116,486.50

The original contact was approved by Council on 4/12/2016 as R2016-0067

The amendment is for professional healthcare consulting services. The anticipated start-completion dates are 04/15/2019 – 10/14/2019.

The primary goal is professional healthcare consulting services to advise the County on creating the most beneficial and cost-effective program designs through the consultants' knowledge of this dynamic industry.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$775,575.50

The RFP was closed on 2/8/2016. There was an SBE participation/goal of 10%.

There were 6 proposals submitted for review and 1 proposal approved.

Contractor and Project Information

The address of the vendor is:

The James B. Oswald Company
1100 Superior Avenue, Suite 1500
Cleveland OH 44114

Council District 7

The CEO is Robert J. Klonek.

Project Status and Planning

The County has had professional healthcare consultants for many years.

Funding

This amendment and original contract are funded 100% by HR Benefits Administration Funds.

The schedule of payments is as invoiced.

This is the first amendment to this contract and extends the time period an additional 6 mos. to 10/14/2019 for an additional amount not-to-exceed \$116,486.50

BC2019-278

The Department of Human Resources 2019 The MetroHealth System RFP Exemption for Biometric Screening and Flu Shot Clinics on RQ CC002-19-44879
Scope of Work Summary

Department of Human Resources, Recommending an award on RQ44879 to The MetroHealth System in the amount not-to-exceed \$70,000.00 for biometric screenings and flu shot services.
The anticipated start-completion dates are from Board of Control approval - 12/31/2019.

Contractor and Project Information

The address of the vendor is:

The MetroHealth System
2500 MetroHealth Drive
Cleveland OH 44109
Council District 3

The President and Chief Executive Officer is Akram Boutros, M.D.

Project Status and Planning

Biometric Screenings and Flu Shots have been annual events as part of the County's wellness program.

Funding

This amendment is funded 100% by the Self Insurance Fund/Wellness

BC2019-279

Human Resources 2019 exemption for Payment to Cefaratti Group for Court Reporter & Original Certified Transcript W-Award Recommendation on RQ45043

Scope of Work Summary

Submitting an RFP exemption and Department Order award recommendation on RQ45043 to Cefaratti Group in the amount not-to-exceed \$763.79 for Court Reporter & Original Certified Transcript for Workers' Compensation.

Procurement

The procurement method is RFP exemption. The total value is \$763.79

An RFP exemption is needed as these services have been provided. Also, this is for more than \$500, the Office of Procurement and Diversity requires a Department Order. Court reporter services are on the approved official administrative list of procurement exemptions.

Contractor Information

Cefaratti Group
4608 Saint Clair Avenue
Cleveland OH 44103
Council District 07

The Managing Partner is Robert Adelman

Funding

The is funded 100% by Workers' Compensation funds.

BC2019-280

Department of Human Resources requesting approval of an amendment with Wageworks, Inc. to extend through 6/20/2019.

The original contract was procured through RFP which closed on September 10, 2012. The total value of that RFP is not-to-exceed \$235,250.

The vendor is:

WageWorks, Inc.
1100 Park Place, 4th Floor
San Mateo CA 94403

The President & CEO for the vendor is Edgar Montes

This amendment is for an additional 90 days while the department is reviewing six RFP responses for these services. No additional funds are required.

This contract is funded 100% by the Hospitalization Self-Insurance Fund-Benefits Administration

This the 4th amendment to this contract.

Amendment 1: January 1, 2016 – March 31, 2016, extend term and additional funds in amount not-to-exceed \$4,250

Amendment 2: April 1, 2016-March 31, 2019, extend term, reassignment of interest (Ceridian Corporation to Wageworks, Inc. and additional funds in amount not to-exceed \$180,000

Amendment 3: A change in scope to add an additional service option for no additional funds or change in term.

BC2019-281

Office of Procurement & Diversity

submitting an amendment to Contract Nos. 1400157 and CE1500263 with Key Bank National Association for Procurement Card services for the period 5/1/14 – 12/31/19. This amendment will expand the scope of services and add additional funds in the amount not to exceed \$11,200.00.

Scope of Work Summary:

Office of Procurement & Diversity, recommending submitting an amendment to the Contract with KeyBank National Association to add a total of \$11,200.00 to the County's P-card program. The existing department of the Public Defender's is increasing their encumbrance by \$8,200.00. Expanding the scope by adding the Depts of Consumer Affairs and Court of Common Pleas/Juvenile Court Division for a total of \$3000.00.

The project is mandated by Ohio Revised Code for Depository Agreements ORC134.33(A) and

The primary goals of the project is to add the departments of Consumer Affairs and the Court of Common Pleas/Juvenile Court Divisions in the amount of 3,000.00. and increase the budget for the Public Defender's Office by \$8,200.00.

The project is mandated by the Ohio Revised Code, Section 134.33 A & C.

Procurement:

The procurement method for this project was an RFP. County Council approved the contract by Resolution No. R2013-0172, Journal CC011 dated 09/24/2013.

Contractor and Project Information:

KeyBank Inc.

127 Public Square

Cleveland, Ohio 44114

The President & CEO is Charles Wise.

The project is located in Council District 7.

Project Status and Planning:

The project reoccurs when County departments have determined the use of the P-card is needed to improve their department's purchasing abilities.

The project planning is to have the funds encumbered exclusively for use with the P-card program it's approved card holder(s).

Funding:

The funds used are from the Court Administration General Fund (\$2,500.00)

Consumer Affairs General Fund, in the amount of \$500.00.

Public Defender, General Fund \$8,200.00

BC2019-282

Office of Budget and Management; Asset Management Services and Bond Indenture Compliance/Accounting Services – Amendment to CE1600134 - RQ 35433

Scope of Work Summary

Office of Budget and Management, submitting an amendment to Contract No. CE1600134 with CHMWarnick, LLC for asset management services for the Hilton Cleveland Downtown Hotel for the period 6/28/2016 – 6/28/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$255,000.000.

This project was previously approved on Resolution R2016-0106.

The primary goal of this contract is for Asset Management Services for the Hilton Hotel Downtown Cleveland

Procurement

The procurement method for this project was RFQ.

The was closed on 10/29/15.

Originally this RFQ had nine (9) proposals pulled from OPD. 6 submitted for review, two interviewed and one approved.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

CHMWarnick LLC
548 Cabot Street
Beverly, MA 01915

The owners Chad Crandell, Kenneth Wilson, Richard Warnick and Sandra Luke.

The address or location of the project is:

Hilton Hotel Downtown Cleveland
100 Lakeside Avenue
Cleveland, Ohio 44114
Council District #7
Project Status and Planning

Funding

The project is funded by 100% County Hotel Operating funds - HT018119 0262.

The schedule of payments is by invoice.

The project is an amendment to contract CE1600134. This amendment extends the contract through 6/30/2020 and for additional funds in the amount not-to-exceed \$255,000.000.

BC2019-283

Corrections Planning Board

Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.

CWRU research staff will be compensated \$240,000 to conduct evaluative and consultative services for the Cuyahoga County Veteran's Treatment Court (VTC) program from 9/30/18 to 9/28/21. CWRU will use client tracking and reporting systems (GPRA, NOMS, SPARS) and client interviewing procedures (e.g., locator data) to inform client service progress and outcomes. The CWRU evaluator/tracker will work closely with the VTC's treatment team to track and collect all intake, 6 month and discharge data, and input data into the SPARS system. Whenever possible, the face-to-face data intake and follow-up interviews will be conducted in concert with the client's regularly scheduled treatment or service (e.g., employment, housing, etc.) sessions to maximize intake, 6-month, and discharge follow-up contacts. In addition, clients will receive incentive gift-cards for follow-up interviews. All evaluation protocols, including informed consent procedures describing risks/benefits of the evaluation, will be approved by the CWRU Human Subjects Institutional Review Board. Data will be stored on secure password protected computers located in a secure office at the CWRU Begun Research Center. Data will be managed using Excel and SPSS software.

CWRU will be responsible for the initial collection, cleaning, management, merging, analysis of data, and report writing with oversight from the principal and co-principal investigators. The quantitative data analyses will include the use of descriptive statistics and frequencies to describe the population and services; T-tests and repeated measures analysis of variance to examine comparative treatment effects

among different client segments, and the impact individual and program factors have on service outcomes.

A detailed electronic Client Service Log documenting types of services rendered, dosage hours, urinalysis results, meetings with the VJO, TASC Clinician, Probation Officer, interactions with the VTC Judge in Court, and Veteran incentives and sanctions will be maintained and uploaded to the CWRU team. All of the data described above will be collected and analyzed by the evaluators on a continuing basis. If it is discovered that the program is veering from the prescribed course, the evaluators will report these findings immediately to the Project Director and the court team for the purposes of quality improvement. Analysis of the screening tools and baseline interviews will yield descriptive statistics indicating motivation to change, family functioning, social connectedness, trauma/PTSD prevalence, demographics, treatment history, criminal justice history SUD use, MH stabilization, and readiness to change. With the longitudinal GPRA data, CWRU will assess both groups and change scores and calculate a treatment effect to determine if and to what extent clients are improving on the major outcomes including: AOD use, MAT access and usage, family and living conditions, education, employment, income, mental and physical health problems.

If contract or contract amendment term has begun, please respond to questions 1a. and 1b below:

Why is the contract/amendment being submitted late?

The Cuyahoga County Corrections Planning Board makes every effort to submit items in a timely fashion. Timing and awarding of grant funds, of which we have no control over, hinders processing of contracts. What is being done to prevent this from reoccurring?

The Cuyahoga County Corrections Planning Board makes every effort to submit items in a timely fashion. Timing and awarding of grant funds, of which we have no control over, hinders processing of contracts.

Funding Source(s) including percentage breakdown and identify the actual fund name(s).

100% of SAMHSA federal funds in the amount of \$240,000 for evaluation services addressing effectiveness of substance abuse treatment services for the Cuyahoga County Veteran's Treatment Court.

Was the specific project funding included in OBM-approved budget for the current year? If not, please explain.

Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

Due to its extensive experience with other previous federally funded SAHMSA projects involving the Cuyahoga County Common Pleas Court, we selected CWRU to serve as the evaluator for the Cuyahoga County Common Pleas Court's Veteran's Treatment Court.

What other available options and/or vendors were evaluated? If none, include the reasons why (Attach supporting documentation such as other vendor quotes/pricing).

No other available options exist. Similar to other previous federally funded SAHMSA projects, we rely on the expertise of CWRU's research staff to conduct the project's outcome data collection and

performance measurement component of the Cuyahoga County Common Pleas Court's Veteran's Treatment Court. For years, CWRU has successfully utilized client tracking and reporting systems (GPRA, NOMS, SPARS) and interviewing procedures (e.g., locator data) with over 90% continual success in locating clients for follow-up interviews.

What ultimately led you to this product or service? Why was the recommended vendor selected? How was it determined that the anticipated cost is fair and reasonable? (Attach supporting documentation).

The project's outcome data collection and performance measurement will be conducted by a CWRU research team led by Principle Investigator Margaret Baughman Ph.D. Dr. Baughman and her team have extensive experience in SAMHSA-funded longitudinal evaluations involving adult behavioral health and criminal justice for the Cuyahoga County Common Pleas Court's Veteran's Treatment Court.

The services being provided are for Evaluation and data collection services related to the implementation of the DRUG Court / Veteran's Treatment Court. These services will determine the successful implementation of the DRUG Court / Veteran's Treatment Court (e.g. reduce drug usage and recidivism of veterans). This will be used at the Common Pleas Court Veteran's DRUG Court/ Treatment Court and Probation Department

An RFP exemption is needed as the Principal investigator of the SAMHSA funded DRUG Court Veteran's Treatment Court Expansion grant has involved a number of CSAT-sponsored projects and is experienced in all phases of the performance assessment process included data collection and analysis.

BC2019-284

Title: Division of Children and Family Services (DCFS); CF-19-44845 – 2019 DCFS Contract for 2019 DCFS Adoption Month Event.

Scope of Work Summary

DCFS requesting approval of a contract with Fun 'N Stuff Amusements, Inc. for the anticipated cost of \$8,875.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number - BC2018- 340.

Describe the exact services being provided. The anticipated start-completion dates are (11/23/2019 - 11/23/2019).

The primary goals of the project are (list 2 to 3 goals)

- Provide an appreciation event for our existing adoptive caregivers.
- Show our appreciation for their dedication and commitment throughout the year to our children in care.

Procurement

The procurement method for this project was Informal Bid. The total value of the Informal Bid is \$8,875.00.

Issued 2019 Adoption Event Informal Bid Solicitation RQ44845 on 02/07/19 sent to 30 providers and closed on 02/21/19 @ Noon. A second effort email was sent on 02/14/19. We received two (2) bids for the adoption event and chose the lowest/best bid to provide the room rental, catering and family friendly games/entertainment services for the annual adoption event.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Fun 'n' Stuff Amusements, Inc., an Ohio for-profit corporation,
661 East Highland Road
Macedonia, Ohio 44056
Robert Switalski
(330) 467-0820
Bob@fun-n-stuff.com
Council District (N/A)

The General Manager for the contractor/vendor is Robert Switalski.

The address or location of the project is:

Fun 'n' Stuff Amusements, Inc., an Ohio for-profit corporation,
661 East Highland Road
Macedonia, Ohio 44056

The project is located in Council District (N/A)

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded HHS Levy 70% & Fed IV-E 30%.

The schedule of payments is by invoice.

BC2019-285

Department of Sustainability; DS-19-44931; 2019, Brendle Group; RFP Exemption – Greenhouse Gas Emissions Inventory Consulting Services

Scope of Work Summary

Department of Sustainability requesting approval of an RFP exemption for services to organize a local solar co-op through the Solar United Neighbors for the anticipated cost of \$20,000, not-to-exceed \$20,000).

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are (5/1/2019-4/30/2020).

The primary goal of the project is to receive services for the data collection and technical analysis of 2018 greenhouse gas emissions data. In addition, another goal is to create a written guidebook for how the emissions inventory excel workbook functions.

Procurement
RFP Exemption

An RFP exemption is being used as the Brendle Group was our vendor last year and the only group that will be able to assist us again this year since they have knowledge of our system already.

Contractor and Project Information
212 W. Mulberry Street
Fort Collins, CO 80521

The (owners, executive director, other[specify]) for the contractor/vendor is Becca Stock, project manager/engineer

Project Status and Planning

The project is an extension of an existing project.

The project has 1 phase. The next steps, dates, and anticipated cost of these are to complete the consulting services are \$20,000.

Funding

The project is funded by the Sustainability Projects fund – SY303057.

The schedule of payments is by monthly invoice.

C. – Exemptions

BC2019-286

The Department of Public Works is requesting approval for an Alternative Procurement process for purchasing construction equipment on an as-needed basis from Ohio CAT over a period of two (2) years from the date of Board of Control approval. A formal RFP (RFP #43188) was released on September 10, 2018 and closed on October 2, 2018 to identify a qualified authorized dealer to provide construction equipment and warranty support to best serve Public Works and allow for standardization of equipment. Three (3) proposals were submitted and scored by Public Works' scoring committee that concluded that Ohio CAT scored the highest. Construction related equipment is an essential component of the work performed by the Department of Public Works with respect to sewer maintenance services and building maintenance services. This is a not to exceed request for \$495,000.00.

The primary goals of this is to identify a qualified vendor that can provide construction related equipment as needed, to be used by various divisions within Public works. Construction related equipment is vital in the work performed by Public Works in the communities we serve, as well as the facilities we operate.

Procurement

The procurement method for this project was a formal RFP conducted through the Office of Procurement and Diversity. The approval of this alternate procurement process will allow Public Works to submit

purchase order awards to Ohio CAT when construction related equipment is identified as an immediate business need.

The formal RFP process closed 10/2/18 and resulted in three (3) vendor proposals being submitted. After thorough review and scoring by a qualified committee, Ohio CAT was determined to have the best overall score and package.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Ohio CAT

3993 East Royalton Rd.

Broadview Heights, Ohio 44147

The Chairman & CEO of Ohio CAT is Jim Umpleby.

Project Status and Planning

The alternate procurement approval will be for two (2) years from the date of Board of Control approval. When construction related equipment is identified as a business need by any Public Works division, a purchase order award will be submitted to the Board of Control identifying the purchase.

Funding

The project funding would be determined when there is a business need in one of the Public Works divisions, see below.

Sanitary Division – Sanitary Sewer Fund

Road & Bridge Division – Road & Bridge Fund

Facilities – General Fund

The schedule of payments would be by invoice.

BC2019-287

Department of Development, recommending approval to amend Board of Control Approval No. BC2014-317 dated 12/22/2014 which approved an alternate procurement process, to receive non-competitive applications from cities, villages and townships in Cuyahoga County for Demolition Program funding, which resulted in funding agreements in the total amount not-to-exceed \$41,000,000 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures owned by the Land Bank for various time periods between 1/1/2015 - 12/31/2019, by extending the time period to 12/31/2020.

D. – Consent Agenda

BC2019-288

Department of Public Works is submitting an amended agreement (Subsidiary No. 1) to Contract CE1800324 with Cook Paving & Construction Co., Inc. for the resurfacing of North Main Street from Chagrin Falls Township SCL to Falls Road for a decreased amount of (\$22,279.42).

All plan quantity adjustments are based on actual field measurements and calculations.

The following new items of work were added to meet existing field conditions and/or plan omissions:

Reference #76 Trees Removed: Needed due to dead trees being a hazard to motorist. All trees removed were dead, posing a falling hazard. Removal also opened up roadway to more light, giving new overlay more lifespan.

Reference #77 Message Boards: This was a plan omission and needed to give proper notice to the public to conditions during construction.

Reference #78 Ditch Cleanout: Existing ditch had accumulated various debris, of which required excavation to clean and prepare for new rock erosion protection placement.

Reference #79 Aggregate Slope Protection: Oversized limestone aggregate was installed in newly excavated ditch, and at basins, to reduce velocity of runoff water. The area where this work was performed is on a steep slope, adjacent to project, where severe erosion issues have occurred.

The roadway is located in Council District 6.

Procurement
Competitive Bid Process
Contractor Information

Cook Paving & Construction Co., Inc., 4545 Spring Road, Brooklyn Heights, Ohio 44131

Project Status

Construction is substantially complete. There is minimal work remaining that will be completed in the Spring.

Funding

100% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund

BC2019-289

(See related items for proposed Travel for the week of 4/8/2019 in Section D. above)

BC2019-290

(See related items for proposed purchases for the week of 4/8/2019 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Homeowner loan includes agreements with the following:

Harmony Electric, LLC, in the amount of \$5,012.00.

Haky Heating, Inc., in the amount of \$7,830.00.

Homeowner contingency in the amount of \$4,000.00 to be used if necessary for unforeseen circumstances.

Item No. 2

Office of Homeless Services requesting approval of a Grant Award Agreement with the City of Cleveland for a 2018 Emergency Solutions Grant (ESG) Award in the amount of \$630,826.00. The Award term is 11/01/2018 – 10/31/2019. The funding was awarded through the FY2018 U.S. Department of Housing and Urban Development (HUD) Emergency Solutions Grant Entitlement process to the City of Cleveland. The County is accepting a sub-recipient agreement from the City for Rapid Re-Housing program activities in the Continuum of Care.

The primary goals of the ESG Rapid Re-Housing Program are to:

- a) Provide a short-term rental assistance subsidy to households in shelter to facilitate a rapid exit to permanent housing;
- b) support a “housing first” approach to providing assistance which means that assistance is offered regardless of the housing barriers a household may have;
- c) Coordinate with community service providers once the households are housed so that housing stability can be supported through community-based resources as opposed to shelter-based resources.
- d) Monitor household stability to assure that once housed, individuals and families do not return to homelessness.

The Grant term started on 11/01/2018. The Office of Homeless Services received the Agreement 3/20/19. RRH activities are currently being funded through other federal and state awards. These funds will be leveraged in to maintain rents and to serve additional households.

All three (3) copies of the Agreement require a signature in ink. After the County accepts the Agreement, all 3 copies are returned to the City for its signature. A fully signed copy is then returned to the Office of Homeless Services.

100% of the Award is through a federal 2018, Entitlement Grant to the City of Cleveland from the US Department of Housing and Urban Development.

Item No. 3

Family and Children First Council

The grant associated with the expenditure report for the Family Centered Services and Supports was approved on December 18, 2018. The purpose of the program is to fund a family driven wraparound program. The grant was awarded to all local Family and Children First Council in the state. The funds are being used accordingly and will be spent by the end of the allowed time frame.

VI – PUBLIC COMMENT
VII – ADJOURNMENT