



**Cuyahoga County Board of Control Agenda
Monday, April 15, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 4/8/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019- 293

Department of Public Works,

a) Submitting an RFP exemption on RQ44579, which will result in award recommendations to various providers as listed in the item detail in the total amount not-to-exceed \$443,300.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

b) Recommending awards on RQ44579 to various providers as listed in the item detail in the total amount not-to-exceed \$443,300.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

Funding Source: Sanitary Sewer District Funds

BC2019-294

Fiscal Office, submitting an amendment to Contract No. CE1800382 with Manatron, Inc. for support and maintenance services for the Manatron Visual Property Tax System for the period 1/1/2019 – 12/31/2019, to expand the scope of services to include reformatting of the refund file to support testing for the Enterprise Resource Planning System, effective 4/15/2019 and for additional funds in the amount not-to-exceed \$3,200.00.

Funding Source: Real Estate Assessment Fund

BC2019-295

Department of Health and Human Services, on behalf of the Department of Development,

a) Submitting an RFP exemption on RQ45223, which will result in a payment to Cleveland Society for Human Resource Management in the amount of \$1,500.00 for rental of an exhibitor booth for the 2019 Talent Acquisition Spring Conference being held on May 10, 2019 at the LaCentre Conference & Banquet Facility located at 25777 Detroit Road in Westlake, Ohio.

b) Recommending a payment to Cleveland Society for Human Resource Management in the amount of \$1,500.00 for rental of an exhibitor booth for the 2019 Talent Acquisition Spring Conference being held on May 10, 2019 at the LaCentre Conference & Banquet Facility located at 25777 Detroit Road in Westlake, Ohio.

Funding Source: Health and Human Services Levy

BC2019-296

Department of Health and Human Services/Office of Re-entry, recommending to accept donations from various organizations in the total amount of \$2,500.00 to cover Keynote speaker fees for the “How to Start a Business as a Restored Citizen” event being held on April 25, 2019 at the Martin Luther King, Jr. Branch of the Cleveland Public Library located at 1962 Stokes Blvd. in Cleveland, Ohio in connection with Cuyahoga County Office of Re-entry Awareness Week:

- a) Dominion Energy Charitable Foundation in the amount of \$1,500.00
- b) Core City Services & Outreach JumpStart, Inc. in the amount of \$500.00
- c) Jewish Federation of Cleveland in the amount of \$500.00

Funding Source: Donations

BC2019-297

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44828 and enter into a contract with Janus Hotels and Resorts, Inc. dba Holiday Inn Cleveland South Independence in the amount not-to-exceed \$8,550.00 for catering, photo booth, DJ and related services in connection with the Substitute Caregiver Dinner, located at 6001 Rockside Road in Independence, Ohio for the period 6/7/2019 – 6/8/2019.

Funding Source: Health and Human Services Levy

BC2019-298

Department of Human Resources, submitting an amendment to Contract No. CE1500017 with ImmixTechnology, Inc. for technical support and software maintenance of Kronos Timeclocks for the period 2/1/2015 - 3/29/2019 to extend the time period to 3/29/2020 and for additional funds in the amount not-to-exceed \$18,154.11.

Funding Source: General Fund

BC2019-299

Cuyahoga County Sheriff's Department,

- a) Submitting an RFP exemption on RQ45095, which will result in an award recommendation to International Preparedness Associates, Inc. in the amount not-to-exceed \$30,424.00 for specialized SWAT Marine Training for the period 6/3/2019 – 7/31/2019.
- b) Recommending an award on RQ45095 to International Preparedness Associates, Inc. in the amount not-to-exceed \$30,424.00 for specialized SWAT Marine Training for the period 6/3/2019 – 7/31/2019.

Funding Source: FY15 Port Security Grant

BC2019-300

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2018 – 12/31/2019, by adding various providers, effective 1/1/2019; no additional funds required:

- a) Contract No. CE1900176 with Piney Ridge Treatment Center, LLC
- b) Contract No. CE1900177 with George Junior Republic in Pennsylvania
- c) Contract No. CE1900178 Contract No. with Life Start, Inc.

Funding Source: Original Contact – Health and Human Services Levy

C. – Consent Agenda

BC2019-301

Department of Public Works, submitting an Offer of Settlement Agreement to acquire necessary Rights-of-Way in connection with the reconstruction, with additional turning lanes, of Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel 46 SH, T (Standard Highway Easement & Temporary Easement)
Property Owners: Platinum Plaza Condominium Owners Association Inc
Fair Market Value Estimate: \$13,850.00 (SH - \$8300, T - \$5500)
Settlement with Property Owner: \$32,762.00

Funding Sources: Road and Bridge Funds: 50% and North Royalton 50%

BC2019-302

Department of Public Works, submitting an Offer of Settlement Agreement to acquire necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130th Street in the City of Parma:

Parcel 215 CH, WD, T (Channel Easement, Warranty Deed & Temporary Easement)

Property Owners: Robert P. Martin, Sr., Trustee

Fair Market Value Estimate: \$2,200.00

Settlement with Property Owner: \$2,200.00

Funding Sources: Issue 1 Funding: 50% - County Road and Bridge: 25% - City: 25%

BC2019-303

Department of Public Works, submitting an Offer of Settlement Agreement to acquire necessary Rights-of-Way in connection with the Adele Lane Culvert No. 00.04 Project between Crestwood Drive and Fitch Road in Olmsted Township:

Parcel 4 (Temporary Easement)

Property Owners: Janet M. Boehmke and Jody C. Erksine, Co-Trustees of the Boehmke Living Trust

Recommended Offer of Settlement: \$800.00

Fair Market Value Estimate: \$300.00

Funding Source: Road and Bridge

BC2019-304

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-305

Fiscal Office presenting proposed Travel for the week of 4/15/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Human Resources	Kristen Nagy, and Ashley Murphy	A conference entitled "2019 Society of Human Resources Management (SHRM) Annual Conference"	Society of Human Resources (SHRM)	6/22/- 6/27/2019	Las Vegas, NV	*Registration- \$3,539.00 **Lodging- \$1,281.20 **Meals - \$480.00 **Ground Transportation \$50.00 ***Airfare - \$1,002.96 Total – \$6,353.16	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$1,002.96)**

Purpose:

The Society for Human Resource Management (SHRM) is the world's largest HR professional society; providing resources serving the needs of HR professionals and advancing the practice of human resource management. The 2019 SHRM Annual Conference offers over 200 concurrent sessions on a broad range of topics, providing a complete education for professionals at every stage of their career with the tools and resources needed to implement successful HR practices.

Staff will develop and advance an understanding of Human Resources through professional development, workforce readiness, and college relations.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Community Initiatives: Office of Early Childhood	Alyssa Swiatek	A meeting entitled “Quality Rating and Improvement Systems (QRIS) 2019 Expanding Reach, Enhancing Impact, Advancing Equity National Meeting”	Build Initiatives/ QRIS National Learning Network	6/25/-6/27/2019	New Orleans, LA	**Lodging- \$533.34 **Meals - \$140.00 **Mileage- \$10.44 **Parking - \$45.00 ***Airfare- \$594.00 Total- \$1,322.78	St. Lukes’ Foundation

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$594.00)**

Purpose:

Quality Rating and Improvement Systems (QRIS) National Learning Network is a coalition of national and state leaders who work to advance the QRIS knowledge base, producing periodic reports, toolkits and papers on a variety of topics. The 2019 QRIS National Meeting offers the opportunity to learn from leading experts, hear about the latest research, and learn about effective practices, innovations, and big ideas in the development, implementation, and revision of QRIS.

Ms. Swiatek was invited to be a presenter in a session on Family Engagement via a Two Gen Approach, which includes a panel discussion with presenters from The Aspen Institute and the State of Georgia. She will present Invest in Children's Two Gen approach to family engagement in our UPK program.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Community Initiatives: Office of Early Childhood	Rebekah Dorman	A meeting entitled “Quality Rating and Improvement Systems (QRIS) 2019 Expanding Reach, Enhancing Impact, Advancing Equity National Meeting”	Build Initiatives/ QRIS National Learning Network	6/24/- 6/27/2019	New Orleans, LA	*Registration- \$550.00 **Lodging- \$711.13 **Meals - \$200.00 **Mileage- \$14.85 **Parking - \$28.00 ***Airfare- \$677.00 Total- \$2,180.98	St. Luke’s’ Foundation

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$677.00)**

Purpose:

Quality Rating and Improvement Systems (QRIS) National Learning Network is a coalition of national and state leaders who work to advance the QRIS knowledge base, producing periodic reports, toolkits and papers on a variety of topics. The 2019 QRIS National Meeting offers the opportunity to learn from leading experts, hear about the latest research, and learn about effective practices, innovations, and big ideas in the development, implementation, and revision of QRIS.

Dr. Dorman was invited to moderate a session on Family Engagement via a Two Gen Approach, which includes presenters from the Aspen Institute, the State of Georgia, and Invest in Children’s (Alyssa Swiatek). Dr. Dorman will present an overview on the topic and then moderate the panel.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Dr. Harmeet Kaur, and Dr. Nasir Butt	A symposium entitled "2019 American Society of Crime Lab Directors (ASCLD) Annual Symposium"	American Society of Crime Lab Directors (ASCLD)	5/20/- 5/23/2019	St. Louis, Missouri	*Registration- \$1,450.00 **Lodging- \$474.51 **Meals - \$186.00 **Ground Transportation \$129.57 ***Airfare - \$743.92 Total – \$2,984.00	Coverdell 2018 Grant- \$1,794.04 DNA Backlog 2017 Grant- \$1,189.96

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$743.92)**

Purpose:

The 2019 American Society of Crime Lab Directors (ASCLD) Symposium is an industry-leading conference designed for leaders and managers in the forensic laboratory space. The symposium boasts workshops and plenary talks designed around all aspects of forensic science, but particularly focuses on enhancing leadership and management in a forensic laboratory. In addition, the ASCLD Symposium is a key event for networking and interacting with the leading authorities in forensic laboratory management.

For Dr. Harmeet Kaur, Director Parentage/ID/QA/QC Manager and Dr. Nasir Butt, DNA Technical Manager to receive continuing education and keep aware of new technologies and trends in forensic science field and managing changes in crime labs. Presentations from experts and leaders, both inside and outside the forensic science community will provide techniques on change management, understanding the complexity of the workforce and communication styles.

BC2019-306

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/15/2019

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IT-19-45107	StarfishETL Professional Integration Renewal for the Department of Health and Human Services	Department of Information Technology	Technology Advisors, Inc.	\$4,800.00	54% - Federal 46% - Health and Human Services Levy Fund
CT-19-44593	Vactor equipment parts and labor for Sanitary Engineer	Department of Public Works	Jack Doheny Companies	\$2,548.22	Sanitary Sewer Fund
CT-19-44707	Testing and inspection of 30 low-voltage spare breakers at Justice Center	Department of Public Works	Leff Electric	\$11,250.00	General Fund – Internal Service Fund
CT-19-45040	Red record jackets for Cuyahoga Job and Family Services	Department of Public Works	Western States Envelope and Label	\$3,791.52	General Fund – Internal Service Fund
CT-19-45063	Plumbing Supplies for various County Buildings	Department of Public Works	Lakeside Supply	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45121	Repair parts for Loader S-470 for Sanitary Engineer	Department of Public Works	Southeastern Equipment	\$4,000.43	Sanitary Sewer Fund
CT-19-45220	Fuel tank replacement for Truck 3-286 for Fleet Services	Department of Public Works	Valley Ford Trucks	\$1,291.25	Road and Bridge Fund
CT-19-45255	Repair to Excavator Asset S-490 for Sanitary Engineer	Department of Public Works	Ohio CAT	\$809.05	Sanitary Sewer Fund
CT-19-45267	Lift rentals for various County buildings	Department of Public Works	Sunbelt Rentals	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45268	Expansion envelopes for Sheriff's Department	Department of Public Works	Western States Envelope & Label	\$2,455.00	General Fund – Internal Service Fund
CT-19-45270	Modulating 24-volt actuators for dampers at Virgil E. Brown Building	Department of Public Works	Mussun Sales Inc.	\$8,720.00	General Fund –

					Internal Service Fund
CT-19-45282	Ballasts for various County buildings	Department of Public Works	Graybar Electric	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45284	Metal doors for Jail I Kitchen	Department of Public Works	Doors and Hardware Inc.	\$2,538.00	General Fund – Capital Projects
CT-19-45286	Top soil and landscaping straw for various projects	Department of Public Works	Three Z Supply	Not-to-exceed \$9,500.00	Road and Bridge Fund
CT-19-45287	Grass seed for various locations	Department of Public Works	Site One Landscape Supply	Not-to-exceed \$9,500.00	Road and Bridge Fund
CT-19-45290	Paint and sundries for various projects	Department of Public Works	Sherwin Williams Company	Not-to-exceed \$9,500.00	Road and Bridge Fund
CT-19-45328	Veterinary services for Animal Shelter	Department of Public Works	Cleveland Animal Protective League	\$4,681.04	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-19-45329	Veterinary services for Animal Shelter	Department of Public Works	The Family Pet Clinic	\$3,334.67	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-19-45330	Veterinary services for Animal Shelter	Department of Public Works	Marshfield Labs	\$1,280.70	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-19-45332	Veterinary services for Animal Shelter	Department of Public Works	Tremont Animal Clinic	\$868.49	50% Special Revenue Fund

					50% Dick Goddard's Best Friend Fund
CT-19-45335	Compartment sink for the Justice Center Cafeteria	Department of Public Works	A-1 Restaurant Equipment Company	\$1,187.00	General Fund – Internal Service Fund
CT-19-45338	Replacement heat exchanger for Jail laundry	Department of Public Works	Lakeside Supply	\$6,768.00	General Fund – Internal Service Fund
CT-19-45342	2-part NCR paper for Print Shop	Department of Public Works	Xpedx Veritiv	\$851.55	General Fund – Internal Service Fund
LL001-19-45337	2019 updates for Page's Ohio Revised Code Annotated for legal research	Law Library	Lexisnexis/Matthew Bender	\$611.24	County Law Library Resources Fund
LL001-19-45339	Web-based legal research databases for patrons and staff	Law Library	CCH Incorporated	\$18,011.00	Cuyahoga County Law Library Fund
SH-19-44364	Cleaning supplies for Jail	Sheriff's Department	Astro Supply	\$21,600.00	General Fund
SH-19-45388	Legal notice: Advertisement for Jail Kitchen Request for Proposals	Sheriff's Department	Plain Dealer	Not-to-exceed \$800.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
SH-19-45131	Turkey ham – April – June	Sheriff's Department	JNS Foods, LLC	Not-to-exceed \$29,520.00	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting housing rehabilitation contracts with various providers in the total amount not-to-exceed \$8,095.00 for the replacement of a hot water heater, heat pump unit and a wooden chimney soffit/box in connection with a homeowner rehabilitation loan to Scott Grauel for the period 1/25/2019 – 10/25/2019 (Board Approval No. BC2019-50).

a) Contract No. CE1920015-01 with YK Brothers Construction in the amount not-to-exceed \$2,125.00.

b) Contract No. CE1920015-02 with Len’s Refrigeration, Heating and Air Conditioning, Inc. in the amount not-to-exceed \$5,970.00.

Funding Source: Community Development Block Grant funds

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, April 8, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Chambers, Finance and Operations Administrator, Department of Public Works,
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 4/1/2019

Matt Carroll motioned to approve the minutes from the April 1, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-274

Department of Public Works, submitting an agreement with the City of Seven Hills in the amount not-to-exceed \$300,000.00 for sanitary and sewer maintenance services located in County Sewer District No. 6 for the period 4/8/2019 – 12/31/2019.
Funding Source: Revenue Generating

Michael Chambers, Department of Public Works, presented. Matt Carroll asked what the typical duration for these types of agreements is. Trevor McAleer asked how many municipalities are receiving sanitary and sewer maintenance services. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-274 was unanimously approved.

BC2019-275

Department of Public Works, recommending a payment to John J. Donnelly in the amount of \$1,312.50 for mediation legal fees in connection with Cuyahoga County Ohio vs. HPCP I, LLC et al Probate Court Case Number: 2014ADV 201433 for the appropriation of real property in connection with right-of-way plans, as set forth in Plat No. M-5012, Parcel No. 2-WD for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-275 was unanimously approved.

BC2019-276

Department of Information Technology, submitting an amendment to Contract No. CE1600114 with Krizman and Associates, LLC for consultant services on the Real Property Tax /CAMA System Project for the period 4/7/2016 – 4/30/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$112,000.00.

Funding Source: Real Estate Assessment Fund

Dennis Sullivan and Debbie Davtovich, Department of Information Technology, presented. Dale Miller asked if there were any problems which led to this expenditure and asked how the additional funds will be utilized. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-276 was unanimously approved.

BC2019-277

Department of Human Resources, submitting an amendment to Contract No. CE1600074 with The James B. Oswald Company for professional healthcare consultant services for the period 4/15/2016 – 4/14/2019 to extend the time period to 10/14/2019 and for additional funds in the amount not-to-exceed \$116,486.50.

Funding Source: Self Insurance Fund

Holly Woods, Department of Human Resources, presented. Matt Carroll asked if the amount of additional funds represents services for half of a year. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-277 was unanimously approved.

BC2019-278

Department of Human Resources, recommending an award on RQ44879 to The MetroHealth System in the amount not-to-exceed \$70,000.00 for biometric screenings and flu shot services for the period 4/8/2019 – 12/31/2019.

Funding Source: Self Insurance Fund

Holly Woods, Department of Human Resources, presented. Andria Richardson, Clerk of the Board of Control, clarified the procurement process for this item as an intra-agency agreement rather than an RFP exemption, as stated in Ms. Woods presentation. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-278 was unanimously approved.

BC2019-279

Department of Human Resources,

a) Submitting an RFP exemption on RQ45043, which will result in a payment to Cefaratti Group in the amount of \$763.79 for Court Reporter and transcription services.

b) Recommending a payment to Cefaratti Group in the amount of \$763.79 for Court Reporter and transcription services.

Funding Source: Internal Service Fund – Worker’s Compensation

Patrick Smock, Department of Human Resources, presented. Dale Miller commented that this is the type of request that would not require Board of Control approval, under the Ordinance that is currently under consideration by County Council, to change the Contracts and Purchasing Procedures. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-279 was unanimously approved.

BC2019-280

Department of Human Resources, submitting an amendment to Contract No. CE1300032 with WageWorks, Inc. for Consolidated Omnibus Budget Reconciliation Act Administrative (COBRA) services for the period 1/1/2013 – 3/31/2019 to extend the time period to 6/30/2019; no additional funds required.

Original Funding Source: Self Insurance Fund

Holly Woods, Department of Human Resources, presented. Dale Miller asked how many proposals were received in response to the new Request for Proposals for these services; asked for clarification on the time extension for this contract; and asked for confirmation that the new vendor has been selected but the award recommendation is not ready to be presented for approval. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-280 was unanimously approved.

BC2019-281

Office of Procurement & Diversity, submitting amendments to various contracts in connection with a master services agreement with KeyBank National Association for Procurement Card Program services for the period 5/1/2014 – 12/31/2019 to expand the scope of services by adding various Departments, effective 4/8/2019 and for additional funds in the total amount not-to-exceed \$11,200.00:

1) Contract No. CE1400157-01

a) Public Defender’s Office in the amount not-to-exceed \$8,200.00

2) Contract No. CE1500263-01

b) Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$2,500.00

c) Department of Consumer Affairs in the amount not-to-exceed \$500.00

Funding Sources:

Juvenile Court - Court Administration General Fund \$2,500.00

Consumer Affairs- General Fund, in the amount of \$500.00.

Public Defender - General Fund \$8,200.00

Lenora Lockett, Office of Procurement & Diversity, presented. Matt Carroll asked if the amounts being requested are for actual expenses and not credit card fees; and asked if the procurement cards are similar to a prepaid debit card. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-281 was unanimously approved.

BC2019-282

Fiscal Office/Office of Budget and Management, submitting an amendment to Contract No. CE1600134 with CHMWarnick, LLC for asset management services for the Hilton Cleveland Downtown Hotel for the period 6/28/2016 – 6/28/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$255,000.000.

Funding Source: General Fund

Wendy Feinn, Office of Budget & Management and Nichole English, Department of Public Works, presented. Matt Carroll asked if the additional funds requested are the same amount we have been paying over the past year. Dale Miller asked if the original contract offered an option to extend the time period; asked why a Request for Proposals has not been issued; and asked how many other potential vendors can offer asset management services. Mr. Carroll asked Ms. English how many responses were received from the original Request for Proposals. Mr. Miller Also asked how satisfied are we with this vendor. Matt Carroll concurred with Ms. Feinn's assessment that the County is very satisfied with the services provided by CHMWarnick, LLC. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-282 was unanimously approved.

BC2019-283

Court of Common Pleas/Corrections Planning Board,

a) Submitting an RFP exemption on RQ44975, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$240,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2018 – 9/29/2021.

b) Recommending an award on RQ44975 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$240,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2018 – 9/29/2021.

Funding Source: Substance Abuse and Mental Health Services Administration Grant

Martin Murphy, Corrections Planning Board, presented. Dale Miller asked what the annual expenditures for this program are. Matt Carroll asked if Case Western Reserve University was written into the grant to provide evaluation services for this program. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-283 was unanimously approved.

BC2019-284

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44845 and enter into a contract with Fun “n” Stuff Amusements, Inc. in the amount not-to-exceed \$8,875.00 for rental of space, catering and related services for the 2019 National Adoption Day event being held on 11/23/2019.

Funding Source: 30% Federal IV-E and 70% Health and Human Services Levy Fund

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-284 was unanimously approved.

BC2019-285

Department of Sustainability,

a) Submitting an RFP exemption on RQ44931, which will result in an award recommendation to The Brendle Group in the amount not-to-exceed \$20,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 4/8/2019 – 4/30/2020.

b) Recommending an award on RQ44931 and enter into a contract with The Brendle Group in the amount not-to-exceed \$20,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 4/8/2019 – 4/30/2020.

Funding Source: Sustainability Projects Fund

Mike Foley, Department of Sustainability, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-285 was unanimously approved.

C. – Exemptions

BC2019-286

Department of Public Works, recommending an alternative procurement process to purchase construction equipment in the amount not-to-exceed \$495,000.00 from Ohio CAT, on an as-needed basis for the period 4/8/2019 – 4/7/2021.

Funding Sources:

Sanitary Division – Sanitary Sewer Fund

Road & Bridge Division – Road & Bridge Fund

Facilities – General Fund

Thomas Pavich, Department of Public Works, presented. Matt Carroll asked Lenora Lockett how this request qualifies as an alternate procurement process. Lenora Lockett stated that this process will not result in a contract where funds would be encumbered, but instead the department will make a purchase under a purchase order and encumber the funds, on an as-needed basis. Mr. Carroll also asked if there was any modification to the competitive procurement process. Dale Miller asked if Ohio CAT provided pricing on specific items in response to the Request for Proposals and if the vendor has committed to the quoted pricing for the next 2 years. Nan Baker asked if there are any percentages applied to the various funding sources listed and what type of purchase would qualify under General Fund; and asked for

confirmation that future purchases would be presented to the Board of Control for approval. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-286 was unanimously approved.

BC2019-287

Department of Development, recommending to amend Board Approval No. BC2014-317 dated 12/22/2014, which approved an alternative procurement process to receive non-competitive applications from cities, villages and townships in Cuyahoga County for Demolition Program funding, which resulted in funding agreements in the total amount not-to-exceed \$41,000,000 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures owned by the Land Bank for various time periods between 1/1/2015 - 12/31/2019, by extending the time period to 12/31/2020.

Funding Source: Cuyahoga County for Demolition

Kenneth Surratt, Department of Development, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-287 was unanimously approved.

D. – Consent Agenda

Nan Baker referred to Item BC2019-290 – Proposed Purchases – Requisition No. CT-19-45184 and asked what the current total investment for the Jail Kitchen Project is and what is the estimate of anticipated costs to complete the project. There were no further questions. Matt Carroll motioned to approve items BC2019-288 through -290; Dale Miller seconded, the consent items were unanimously approved.

BC2019-288

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800324 with Cook Paving and Construction Co. for resurfacing of North Main Street from the Chagrin Falls Township South Corporation Line to Falls Road in Chagrin Falls Township in connection with the 2018 Operations Resurfacing Program for a decrease in funds in the amount of (\$22,279.42).

Funding Source: \$7.50 Vehicle License Tax Fund

BC2019-289

Fiscal Office presenting proposed Travel for the week of 4/8/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of Budget and Management	Sybil Haney	A conference entitled "84 th Annual National Association of Counties (NACo) Conference & Expo"	National Association of Counties (NACo)	7/12/-7/15/2019	Las Vegas, Nevada	*Registration Fees – \$715.00 **Lodging- \$720.00 **Meals - \$204.00 **Ground Transportation- \$99.00 ***Airfare- \$470.00 Total- \$2,208.00	General Fund

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$470.00)*

Purpose:

The National Association of Counties (NACo) is a nonpartisan organization that represents county governments to promote sound public policies, foster innovation, encourage intergovernmental and public-private collaboration and offer solutions to save counties and taxpayers money. The NACo Annual Conference & Expo provides the opportunity to shape the federal policy agenda, share proven practices and strengthen knowledge networks to help improve residents' lives and the efficiency of county government.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Daniel Mabel</i>	<i>A workshop entitled "Techniques of Optical Crystallography (Optical Mineralogy)"</i>	<i>Hooke College of Applied Sciences</i>	<i>7/14/-7/19/2019</i>	<i>Westmont, IL</i>	<i>*Registration Fees – \$1,995.00</i> <i>**Lodging- \$388.50</i> <i>**Meals - \$224.00</i> <i>**Ground Transportation- \$64.00</i> <i>**Mileage - \$17.63</i> <i>**Parking – \$58.50</i> <i>***Airfare- \$260.00</i> <i>Total- \$3,007.63</i>	<i>2018 Paul Coverdell Grant</i>

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$260.00)*

Purpose:

The Techniques of Optical Crystallography (Optical Mineralogy) workshop is focused on the identification of crystalline materials with the polarized light microscope designed for those working in forensics, soil science, pharmaceuticals, environmental analyses, analysis of pigments, and earth sciences. Students are exposed to a number of techniques are employed or demonstrated, including immersion methods, crystal rotation methods and the use of rotating compensators.

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Sheriff's Department</i>	<i>Clifford Pickney</i>	<i>A conference entitled "Federal Bureau of Investigation National Academy Associates (FBINAA) 55th National Annual Training Conference"</i>	<i>Federal Bureau of Investigation National Academy Associates (FBINAA)</i>	<i>7/19/-7/24/2019</i>	<i>Phoenix, AZ</i>	<i>*Registration- \$400.00</i> <i>**Lodging- \$951.22</i> <i>**Meals - \$220.00</i> <i>Total – \$1,571.22</i>	<i>Law Enforcement Trust Fund</i>

**Paid to host*

***Staff reimbursement*

Purpose:

The Federal Bureau of Investigation National Academy Associates (FBINAA) is a nonprofit membership organization whose mission is dedicated to impacting communities by providing and promoting law enforcement leadership through training and networking. The 55th Annual Training Conference is designed around professional development, with progressive educational and training opportunities.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services/Cuyahoga Job and Family Services</i>	<i>Robyn Gibson</i>	<i>A conference entitled "2019 National Association for the Education of Young Children (NAEYC) Professional Learning Institute Conference"</i>	<i>National Association for the Education of Young Children (NAEYC)</i>	<i>6/1/-6/4/2019</i>	<i>Long Beach, CA</i>	<i>*Registration- \$395.00</i> <i>**Lodging- \$687.00</i> <i>**Meals - \$240.00</i> <i>**Ground Transportation- \$200.00</i> <i>***Airfare - \$500.00</i> <i>Total – \$2,022.00</i>	<i>Health and Human Services Levy</i>

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$500.00)*

Purpose:

The National Association for the Education of Young Children (NAEYC) Professional Learning Institute is designed for all early childhood professionals to develop skills that improve professional preparation and practice, expand early childhood knowledge base, and sharpen the use of effective learning approaches. The sessions offered cover many topics including the latest in early learning research, professional development and preparation, systems administration, and best practices in the field.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
HS-19-45250	<i>Fujitsu Scanaid Kit for preventative scanner maintenance</i>	<i>Department of Health and Human Services</i>	<i>HPM Business Systems</i>	<i>\$1,857.77</i>	<i>Health and Human Services Levy Fund</i>
IS-19-45133	<i>GatherContent software subscription renewal</i>	<i>Department of Information Technology</i>	<i>Gather Content Ltd.</i>	<i>\$8,890.00</i>	<i>General Fund</i>
JA-19-45066	<i>Programming of CECOMS radio consoles to communicate with the East Cleveland Police channel and Fire talk groups</i>	<i>Department of Public Safety and Justice Services</i>	<i>Motorola Solutions, Inc.</i>	<i>\$900.00</i>	<i>General Fund</i>
JA-19-45247	<i>Legal notice: Detection Deployment Kit for Greater Cleveland Rapid Transit Authority bid</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>FY2017 Law Enforcement - State Homeland Security Grant Program</i>
CT-19-45041	<i>Orange record jackets for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>Western States</i>	<i>\$3,791.52</i>	<i>General Fund – Internal Service Fund</i>
CT-19-45049	<i>Replacement glass for various County buildings</i>	<i>Department of Public Works</i>	<i>Prism Glass</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
CT-19-45166	<i>Electric strikes with inline power controllers for Jail I Kitchen</i>	<i>Department of Public Works</i>	<i>HPM Business Systems</i>	<i>\$1,957.77</i>	<i>General Fund – Capital Projects</i>
CT-19-45176	<i>Window microphones for Cleveland Police Department Headquarters</i>	<i>Department of Public Works</i>	<i>HPM Business Systems</i>	<i>\$1,257.77</i>	<i>General Fund – Capital Projects</i>
CT-19-45184	<i>Light fixtures for Jail I Kitchen</i>	<i>Department of Public Works</i>	<i>Leff Electric</i>	<i>\$21,170.00</i>	<i>General Fund – Capital Projects</i>
CT-19-45285	<i>Entrance door for Jane Edna Hunter Building</i>	<i>Department of Public Works</i>	<i>Doors and Hardware, Inc.</i>	<i>\$800.00</i>	<i>General Fund – Internal Service Fund</i>
CR-19-45147	<i>Zebra barcode scanners and printers</i>	<i>Medical Examiner's Office</i>	<i>HPM Business Systems</i>	<i>\$5,857.08</i>	<i>General Fund</i>
SH-19-45158	<i>Replacement televisions for inmate use</i>	<i>Sheriff's Department</i>	<i>Globecom Technology</i>	<i>\$719.92</i>	<i>General Fund</i>
SH-19-45158	<i>Replacement televisions for inmate use</i>	<i>Sheriff's Department</i>	<i>HPM Business Systems</i>	<i>\$888.97</i>	<i>General Fund</i>
SH-19-45173	<i>Foaming hand soap for Jail</i>	<i>Sheriff's Department</i>	<i>Joshen Paper and Packaging</i>	<i>\$2,300.00</i>	<i>General Fund</i>
SH-19-45181	<i>Bags and deli sheets for Jail Kitchen</i>	<i>Sheriff's Department</i>	<i>WB Mason Co.</i>	<i>\$7,230.30</i>	<i>General Fund</i>
SH-19-45185	<i>Paper towels for Jail</i>	<i>Sheriff's Department</i>	<i>WB Mason Co.</i>	<i>\$1,620.00</i>	<i>General Fund</i>

SH-19-45186	Lime-Away & hydrogen peroxide for cleaning of Jail	Sheriff's Department	HPM Business Systems	\$2,927.77	General Fund
SH-19-45189	Uniforms for female inmates	Sheriff's Department	Bob Barker Company	\$7,154.10	General Fund
SH-19-45208	Enclosed, indoor cork boards with wall mount for Human Resources Department	Sheriff's Department	HPM Business Systems	\$1,017.77	General Fund
SH-19-45222	Streamer flashlights, cases and batteries for Sex Offender Unit	Sheriff's Department	WW Grainger	\$805.12	General Fund
TR-19-44996	Purchase (4) currency counters and maintenance for the Cashier's Office	Treasurer's Office	Cummins Allison	\$13,952.25	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-45114	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	17322 Euclid Avenue Company LLC dba Eastbrook Healthcare Center	\$3,730.00	Health and Human Services Levy Fund
WT-19-45252	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management, dba Legacy Health Services	Not-to-exceed \$10,800.00	Health and Human Services Levy Fund
WT-19-45257	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Core-Mark Midcontinent Inc. dba Core-Mark International	Not-to-exceed \$6,000.00	Health and Human Services Levy Fund
WT-19-45259	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	17322 Euclid Avenue Company LLC dba Eastbrook Healthcare Center	Not-to-exceed \$5,800.00	Health and Human Services Levy Fund
WT-19-45272	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	AC Zander dba Good Nature Organic Lawn Care	\$4,830.00	Health and Human Services Levy Fund

*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2019- 293

Scope of Work Summary

The Department of Public Works is requesting a RFP Exemption for the Sanitary Division for the attached various vendors in said amounts (see attached list) for routine building & supply purchases, and other misc. business needs for the period of January 1, 2019 through December 31, 2019. This request is to comply with a recent audit in regard to the ORC. The resulting approval will result in the establishment of individual encumbrance documents set up to cover routine expenses up to \$1,000 per individual purchase – the grand total of all purchases during this timeline are not to exceed the stated amounts on the attached document. Public Works will monitor the encumbrance balances in cooperation with Fiscal Office.

The primary goal is to obtain daily building and supply purchases that were previously purchased via the county voucher process. The Fiscal Office has requested that these vendors be set up via an encumbrance document. Public Works is working with OPD on advertising RFP's for master contracts that will replace many of these encumbrances. The master contracts should be awarded by April 1, 2019. Any amounts not needed after the master contracts are awarded will be decertified.

Procurement

The County is continuing to use vendors that were previously used via the voucher process. The Fiscal Office has requested that these vendors be put under an encumbered in advance.

Contractor Information

Project Status

Funding

Sanitary Sewer District Funds – 100% (\$443,300.00)

SANITARY DIVISION	
Vendor Name	Suggested Balance for 2019
Abel Trucking Parts	\$ 2,000.00
Active Plumbing	\$ 2,000.00
Applied Industrial Technologies, Inc.	\$ 2,500.00
Aztec Steel	\$ 2,000.00
Bentley Systems	\$ 2,800.00
Bergren Associates	\$ 4,000.00
Best Buy	\$ 2,000.00
Bob Sumerel Tire Company	\$ 10,000.00
Carr Brothers	\$ 1,500.00
Chas. E. Phipps Company	\$ 10,000.00
Cleveland Lumber	\$ 2,000.00
Cleveland Tool and Cutter	\$ 2,000.00
Columbia Gas	\$ 5,000.00
Core and Main LP	\$ 10,000.00
Craun Liebing	\$ 10,500.00
Crown Cleaning Systems	\$ 3,000.00
Cummins Bridgeway LLC	\$ 2,000.00
Custom Clutch INC.	\$ 2,000.00
D & W Diesel	\$ 2,000.00
Darling Fire & Safety	\$ 4,500.00
EAB Truck Service	\$ 10,000.00
EJ USA INC.	\$ 21,000.00
Fastenal	\$ 6,000.00
Firelands Supply Company	\$ 2,000.00
Fleetwise Truck Parts	\$ 10,000.00
Grainger	\$ 7,000.00
Hach Company	\$ 5,000.00
Harris Battery	\$ 5,000.00
Home Depot	\$ 6,000.00
Independence Business Supply	\$ 2,000.00
Industrial Safety	\$ 6,000.00
Indy Equipment & Supply	\$ 2,000.00
Interstate Safety & Service Company	\$ 40,000.00
J.C. Mayer Plumbing	\$ 10,000.00
Jack Doheny Supplies Ohio INC.	\$ 20,000.00
Joshen Paper and Packaging	\$ 2,000.00
JTI INC.	\$ 2,000.00
Judco Truck Equipment	\$ 5,000.00
Kohler Rubber & Supply CO.	\$ 2,000.00

Ladders Unlimited	\$	2,000.00
Lakefront Automotive	\$	19,500.00
Lakeside Supply	\$	12,000.00
L-Mor. Inc.	\$	6,000.00
Mack Industries	\$	2,000.00
Map Communications	\$	3,000.00
Mascon Equipment	\$	2,000.00
Measurement Specialties, Inc.	\$	1,500.00
Norlab Inc.	\$	3,000.00
Northeast Ohio Marketing Network	\$	3,000.00
Ohio Cat	\$	10,000.00
Ohio Utilities Protection Services	\$	2,000.00
Pirtek of Valley View	\$	2,000.00
Precision Pump INC	\$	4,000.00
Pump Systems	\$	15,000.00
Rexel	\$	4,000.00
Rich's Towing and Services	\$	6,000.00
Rockport Ready Mix	\$	2,000.00
Rush Truck Center	\$	18,000.00
Sill's Motor Sales	\$	4,000.00
SiteOne Landscape Supply	\$	3,000.00
Southgate Lock and Key	\$	2,000.00
Sutton Industrial hardware	\$	2,000.00
T & S Mower	\$	2,000.00
The Plain Dealer	\$	10,000.00
The Safety Company, LLC dba M Tech	\$	10,000.00
Three-Z-Inc.	\$	2,000.00
Tredroc Tire	\$	8,000.00
Triad Inc.	\$	4,000.00
Trumbull Industries	\$	2,000.00
Unique Paving Materials Corp.	\$	2,000.00
Universal Oil Inc.	\$	6,000.00
USA Bluebook	\$	2,000.00
Valley Ford Trucking	\$	10,000.00
Valley Freightliner	\$	4,000.00
W.B. Mason Company, Inc.	\$	6,000.00
Woodhill Nipple and Supply	\$	10,000.00

GRAND TOTAL	\$	444,300.00
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BC2019-294

Fiscal Department requesting approval of a contract amendment, with Manatron Inc., for the anticipated cost of \$3,200.00.

Original Contract Approval – EXEC2018-02942 dated 11/5/2018

Contract amendment for professional services requested by the County to reformat the refund file to support testing with the new ERP system for an additional cost of \$3,200.00. This is an addition to the original maintenance contract dated January 1, 2019 through December 31, 2019.

The primary goals of the project:

- Refund file is reformatted to support testing with the new ERP financial System
- The old software currently being used and supported by Manatron Inc. is bridged with the new ERP system until Harris is implemented.

Please state the date of TAC Approval: 04-02-2019

Are the purchases compatible with the new ERP system?

Purchase is for programming service to bridge software until new ERP system is implemented

Is the item ERP approved: Not sure

Are the services covered by the original ERP budget: No

The procurement method for this project was RFP- Exemption, Contract Amendment. The total value of the is \$3,200.00.

Contract amendment procurement method used to include this one-time programming service in addition to the maintenance covered under the original agreement.

Manatron Inc.

510 East Milham Ave.

Portage, MI 49002

Council District n/a

The Lead Contract Administrator for the contractor/vendor is Matthew Henry

The project an extension of the existing project.

The project is funded (100% by the Real Estate Assessment Fund.

The schedule of payments is one-time by invoice.

BC2019-295

2019 Cleveland Society for Human Resource Management (CSHRM) Talent Acquisition Spring Conference

The Department of Development (DoD) is requesting authorization to attend the Cleveland Society for Human Resource Management Talent Acquisition Spring Conference on Friday, May 10, 2019 at LaCentre Conference & Banquet Facility in Westlake, OH.

The 2019 conference will be the second consecutive year of SkillUp participation in the Talent Acquisition conference which yields significant visibility for SkillUp services with up to 400 business professionals. Past conferences have generated positive feedback about the county service and have contributed to the Department working with more than 200 businesses in SkillUp’s first 2 years.

The \$1,500.00 fees include:

- Exhibitor booth space on the exhibitor floor for SkillUp (\$1,500.00)

- Conference registration for David Feinerman and one other staff member (included with all exhibitor fees)
- Promotional advertising to include:
 - Company table and signage at conference (full day)
 - Printed handouts
 - Social media and email announcements
 - The opening Keynote speaker introduction at Talent Acquisition Annual Conference
 - SkillUp/County logo advertisement on CSHRM website for 1 year

The Cleveland SHRM Talent Acquisition conference is the only conference in Northeast Ohio dedicated to helping local recruiting professionals representing many different industries improve the recruiting function and practices within their organizations.

The 2019 TALENT ACQUISITION SPRING CONFERENCE is specifically for organizations that provide resources and opportunities for members at all levels to expand their knowledge to help achieve the goals of the organizations they work for. This purchase allows DJFS to have attendance/table at the conference.

An RFP exemption is being used as there were no other options as the 2019 TALENT ACQUISITION SPRING CONFERENCE is specifically for organizations that provide resources and opportunities for members at all levels to expand their knowledge to help achieve the goals of the organizations they work for. This purchase could not be bid out as there are no other conferences related to this subject matter. This situation will not allow for an informal bid (competition) as this is an annual conference and it is the only conference of this type. Therefore, this item needs to be processed as an exemption.

BC2019-296

Title: HHS Office of Reentry (2019) requesting to accept Donations for 2019 Reentry Week from (3) donors: Dominion Energy Foundation, Jewish Federation, and Jumpstart Foundation.

Scope of Work Summary

HHS Office of Reentry is requesting approval to accept donations from (3) donors: Dominion Energy Foundation, Jewish Federation, and Jumpstart Foundation in the amount totaling \$2,500.00. The anticipated start-completion dates are (April 22, 2019 – May 30, 2019).

The primary goal of this donation acceptance request will be to provide payment to the Keynote Speaker, Mr. Tracy D. Syphax, President and COO of Phax Group Construction & Design, LLC, for a speaking engagement during the 2019 Reentry Week Fair on “How to Start a Small Business as a Restored Citizen”. Mr. Syphax will be speaking on Thursday, April 25th, 2019 at the M.L.K. Jr., Branch of the Cleveland Public Library.

Procurement

The procurement method for this project will be through Donations from (3) vendors totaling \$2,500.00.

Contractor and Project Information

The address the speaker will be provided on the invoice for payment, once the event is completed.

Project Status and Planning

This project reoccurs annually, however, this is a request to accept donations to provide payment for our Keynote Speaker, Mr. Tracey Syphax.

Funding

The request is funded 100% by: Dominion Energy Foundation (\$1,500), Jewish Federation (\$500.00), and Jumpstart Foundation (\$500.00).

The schedule of payment is by invoice, one-time payment.

BC2019-297

2019 DCFS CONTRACT FOR CAREGIVER DINNER WITH JANUS HOTELS & RESORTS, INC. FOR 2019 DCFS CAREGIVER DINNER RQ#44828 for \$8,550.00.

Scope of Work Summary

DCFS is requesting approval of a contract with Janus Hotels & Resorts, Inc. which owns JAGI Cleveland Independence, LLC, dba Holiday Inn Cleveland South Independence for the 2019 Cuyahoga County Division of Children and Family Services' (CCDCFS) annual Caregiver Dinner in the amount of \$8,550.00. The term of the contract is June 7, 2019 to June 8, 2019.

The primary goal of the project is: The Cuyahoga County Division of Children and Family Services' (CCDCFS) wants to provide an appreciation event for our existing foster/adoptive/kinship caregivers. We want to provide foster/relative care givers with an evening of dinner and music at a beautiful venue on June 8, 2019 from 6:00-10:00 PM to show our appreciation for their dedication and commitment throughout the year to our children in care.

Describe the services that will be provided: Janus Hotels & Resorts, Inc. which owns JAGI Cleveland Independence, LLC, dba Holiday Inn Cleveland South Independence for the 2019 Cuyahoga County Division of Children and Family Services' (CCDCFS) will provide Room Rental and Catering Services for an annual dinner for substitute caregivers, child welfare professionals, and community partners.

Is the contract included in the current budget? Yes

What problem will this solve (e.g. lack of beds for the homeless, lack of transportation for seniors, access to early childhood programs, etc.)?:

The Cuyahoga County Division of Children and Family Services' (CCDCFS) annual caregiver dinner shows our appreciation for foster/adoptive/kinship caregivers' dedication and commitment throughout the year to our children in care.

What is the solution to the problem identified, and how will it solve the problem (e.g. more beds, transportation services, increased access to programs)? Please include any known impacts or outcomes you anticipate (e.g. return on investment, increase in services provided):

The Cuyahoga County Division of Children and Family Services' (CCDCFS) annual caregiver dinner shows our appreciation for foster/adoptive/kinship caregivers' dedication and commitment throughout the year to our children in care.

What factors led to your selection of this solution? Issued 2019 Annual Substitute Caregiver Dinner Informal Bid Solicitation RQ44828 on 02/06/19 and closed on 02/20/19 @ Noon. A second effort email was sent on 02/13/19. We received two (2) bids for the dinner and chose the lowest/best bid to provide the room rental and catering services for the Caregiver Dinner.

Procurement

Identify the procurement type used:

RFP Formal

RFP Exemption

Contract Amendment

Other (describe): Informal Competitive Bid Solicitation RQ44828

Contractor Information

Janus Hotels & Resorts, Inc., DBA Holiday Inn Cleveland South Independence

6001 Rockside Road

Independence, OH 44131

Direct: 216-264-2606

Main: 216-524-8050 ext 388

Fax: 216-524-9280

Email: lsurace@hirocksides.com

Laura Surace

Catering Director

Project Status

The project's term is June 7, 2018 to June 8, 2019.

Does the project reoccur annually? Yes

Funding

Describe the funding source. HHS Levy 70% & Fed IV-E 30%

What is the percentage breakdown between funding source(s) HHS Levy 70% & Fed IV-E 30%

Will the vendor be paid by invoice? Yes

If so, how frequently? One Time.

If not, describe payment method.

Briefly describe the proposed procurement method.

Informal Competitive Bid Solicitation RQ44828.

Why is this method preferred over the standard, competitive procedure?

Informal Competitive Bid Solicitation RQ44828.

Were other vendors evaluated? If not, explain.

Yes – chose the lowest/best bid to provide the room rental and catering services for the Caregiver Dinner.

For items or services being procured through State or GSA contract

BC2019-298

Title: Department of Human Resources 2019 immixTechnology, Incorporated amendment for Professional Consulting Services.

Scope of Work Summary

Department of Human Resources requesting approval of an amendment to a contract with immixTechnology, Incorporated for the anticipated cost of \$18,154.11. The anticipated start-completion dates are 03/30/2019-3/29/2020.

The primary goals of the project are to provide hardware and software maintenance to Kronos time clocks.

Procurement

The total value of the contract and amendments is \$210,340.52.

Contractor and Project Information

immixTechnology, Inc.

8444 Westpark Drive, Suite 200

McLean VA 22102

Council District NA

The Chairman of the Board for the vendor is Jeffrey Copeland

Project Status and Planning

This is an extension of an existing contract.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is one-time.

This is an amendment to a contract. This amendment changes amount and term and is the 5th amendment of the contract. The history of the amendments is January 2016 in the amount of \$12,124.30, September 2016 in the amount of \$15,835.00, October 2017 in the amount of \$17,989.00, October 2018 in the amount of \$8,878.11.

BC2019-299

Title: Sheriff, RQ# SH19-45095, 2019, International Preparedness Associates, Inc; Purchase Order, 20

Scope of Work Summary

Sheriff's Department is requesting approval of a Purchase Order with International Preparedness Associates, Inc for the anticipated cost of \$30,424.

The service being provided is specialized training for the SWAT Team. The anticipated start-completion dates are (06/03/2019- 07/31/2019).

The primary goal of the project is to maintain skills for the Sheriff's SWAT Team as first-responders to maritime events and to keep them abreast of current best practices. This is important because the Cuyahoga County SWAT Team is the only specialty unit located in Northern Ohio that has tactical training in a marine setting.

Procurement

The procurement method for this project was originally a RFB under Req # SH-18-42847. The total value of the RFB is \$30,424.

The original RFB was closed on 7/24/18. The above vendor was the only qualified bid received.

RFP Exemption: This requisition was originally bid under Req # SH-18-42847 in a formal competitive bid process. Unfortunately, there was only one qualified bidder during that bid process. Federal grant guidelines require a minimum of two bids for sealed competitive bidding. Due to the specialized nature of the training and that the training must be held in the Cleveland area so the SWAT Team can learn to follow operational procedure with the Sheriff's Marine Patrol vessel, we did not believe another vendor would bid. Therefore, we reached out the Federal granting agency, FEMA, to request approval to accept the bid received, even though it was the only bid.

FEMA did provide approval to use the qualified bid, however, it took so long to get this approval there was not enough time to process the procurement before the grant expired. We then asked for a grant extension, which was approved.

Since it has been more than 90 days since the closing date of the original requisition and to pay any invoices on 2019 vouchers we had to cancel the original requisition and reissue to under a new number. We assert the approval from FEMA under the original competitive process is valid for this requisition since the only reason for the new requisition number is clerical. If there were time to process this under the original grant, we would have completed the competitive process and selected the current vendor.

Contractor and Project Information

International Preparedness Associates, Inc.

2610 Potters Road

Virginia Beach, VA23452

Council District - NA

The Chief Executive Officer for the contractor is Scott Freeman.

Project Status and Planning

The project is an occasional service needed to maintain skills for the Sheriff's SWAT Team as first-responders to maritime events.

Funding

The project is funded 100% by the FY15 Port Security Grant.

The schedule of payments is by invoice.

BC2019-300

Title: 2019 DCFS Out of Home Care Master Amendment #9 Adding 3 Providers

DCFS; CF-17-39540, 2017, Piney Ridge, Life Start and George Jr. Republic; Contract Amendment

Scope of Work Summary

Health and Human Services DCFS requesting approval of a contract amendment, with Piney Ridge, Life Start and George Jr. Republic for the anticipated cost of \$0.00

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are (01/01/2019-12/31/2019). This is a contract amendment adding 3 new providers to the master out of home care contract.

The primary goals of the project are (list 2 to 3 goals).

-Adding another provider to add more locations and services

-Adding more providers to suit the need of the children

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$95,400,000.00.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

There was a disruption and the children had to be moved promptly. A mission critical was used to place the children with a provider that could provide the appropriate services for them. At the time none of the current providers were able to so new providers were being utilized.

Contractor and Project Information

Life Start Inc.

1329 Cherry Way Drive Suite 600

Gahanna Ohio 43230

Council District all

George Junior Republic in Pennsylvania

233 George Junior Road

P.O. Box 1058

Grove City PA 16127

Piney Ridge Treatment Center
4253 N. Crossover Road
Fayetteville AR 72703-4593

The (owners, executive director, other[specify]) for the contractor/vendor is (
Life Start- Janet Miller Assistant Administrator
Piney Ridge- Misty Benham Business Office Director
George Junior Republic in Pennsylvania- Cathy Chutz Executive Administrative Assistant

Project Status and Planning

The project is reoccurring, we have a master contract in which when needed we amend to add new providers, the master contract has also been amended due to various reasons.

The project's term has (already begun or ended). State the time-line and reason for late submission of the item.

This item has already begun, all 3 providers were part of the mission critical process, due to numerous delays they are currently being added to the master contract.

Funding

The project is funded (100% by the General Fund *or* list the exact name of the Funding Source(s) (Do not use acronyms or Index Codes) and percentages of each special revenue fund that contributes funding and in what amount). 30% Federal IV-E and 70% HHS Levy

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes nothing, we are just adding 3 providers, and is the amendment of the contract.

C. – Consent Agenda

BC2019-301

ROYALTON ROAD PROJECT, RIGHT-OF-WAY SETTLEMENT FOR PARCEL 46

The Department of Public Works is requesting approval of One (1) Offer of Settlement Agreement for acquiring necessary Right-of-Way for the Royalton Road Project in the City of North Royalton, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 46 SH, T (Standard Highway Easement & Temporary Easement)

Property Owners: Platinum Plaza Condominium Owners Association Inc

Fair Market Value Estimate: \$13,850.00 (SH - \$8300, T - \$5500)

Settlement with Property Owner: \$32,762.00

* The settlement amount is \$18,912 above the approved Fair Market Value Estimate (FMVE). The additional costs are due to the sign and bollard lighting that must be moved as a result of the Project. The appraisal did not take into account the costs associated with the move.

The primary goal is approval of the Settlement to construct the Royalton Road Project.

The Project is located on Royalton Road in the City of North Royalton, Ohio
Council District 5

The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, one of O.R. Colon's pre-qualified land consultants negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount.

Parcel 46

Platinum Plaza Condominium Owners Association Inc

10167 Royalton Road, Unit A

North Royalton, OH 44133

County Road and Bridge Funds: 50% and North Royalton 50%

BC2019-302

SPRAGUE ROAD (CR-67) PROJECT, RIGHT-OF-WAY SETTLEMENT FOR PARCEL 215

The Department of Public Works is requesting approval of One (1) Offer of Settlement Agreement for acquiring necessary Right-of-Way for the Sprague Road (CR-67) Project in the City of Middleburg Heights, City of Strongsville, City of Parma and City of North Royalton, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 215 CH, WD, T (Channel Easement, Warranty Deed & Temporary Easement)

Property Owners: Robert P. Martin, Sr., Trustee

Recommended Offer of Settlement: \$2200.00

Fair Market Value Estimate: \$2200.00

* The settlement amount is equal to the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers and review appraisers.

- a. The primary goal is approval of the Settlement to construct the Sprague Road (CR-67) Project.
- b. The Project is located on Sprague Road (CR-67) between Webster Road and W. 130th Street
- c. District 4 & 5

The procurement method for the acquisition of right-of-way for this project is that consultant KMJM Land Services visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, one of KMJM Land Services' pre-qualified land consultants negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount.

Parcel 215 CH, WD, T

Pauline G. Martin

7809 W. 130th Street

Parma, Ohio 44130

The project term has not begun

Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 25% - City: 25%

BC2019-303

ADELE LANE CULVERT PROJECT, RIGHT OF WAY SETTLEMENT FOR PARCEL 4

The Department of Public Works is requesting approval of One (1) Offer of Settlement Agreement for acquiring necessary Right-of-Way for the Adele Lane Culvert 00.04 Project in Olmsted Township, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 4 (Temporary Easement)

Property Owners: Janet M. Boehmke and Jody C. Erksine, Co-Trustees of the Boehmke Living Trust

Recommended Offer of Settlement: \$800.00

Fair Market Value Estimate: \$300.00

* The settlement amount is \$500 above the approved Fair Market Value Estimate (FMVE). This is because the appraisal did not take in account a fence that needs to be removed during construction. A fencing company will remove, store and reinstall the fence.

The primary goal of the project is to acquire the temporary easements for the project

The project is on Adele Lane, in Olmsted Township, Ohio.

Districts 5

The procurement method for the acquisition of right-of-way for this project is that consultant OR Colan visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

Parcel 4 (Temporary Easement)

Janet M. Boehmke and Jody C. Erksine, Co-Trustees of the Boehmke Living Trust

26957 Adele Lane

Olmsted Township, Ohio 44138

County Road and Bridge

BC2019-304

Title:

OPD 2019 Request Approval of Surplus Property to be sold via GovDeals
(CCBDD Vechiles & Sheriffs Dept. Weapons Cleaner & Lub)

Scope of Work Summary:

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Contractor and Project Information:

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

There is no cost for this process. The project is a revenue generating project.

Disposal Items:

Cuyahoga County Department of Developmental Disabilities

1998 Ford E-350 Passenger Van Vehicle # VAN -18 VIN# 1FBSS31L6WHB68785 Mileage: 126,516

2000 GMC 2500 Passenger Van; Vehicle # FRM-293 VIN # 1GJGG25R1Y1206293 Mileage: 51,412

Cuyahoga County Sheriff's Department

QTY 8 gallons – weapons cleaner

QTY 8 gallons – weapons lubricant

BC2019-305

(See related items for proposed Travel for the week of 4/15/2019 in Section C. above)

BC2019-306

(See related items for proposed purchases for the week of 4/15/2019 in Section C. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development requesting approval of a homeowner rehab loan, 1% repayment, to Borrower Grauel for contract with Len's Refrigeration for the anticipated cost of \$5,970.00 and YK Brothers Construction for the anticipated cost of \$2,125.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - 1% Repayment

Name of Homeowner – Scott Grauel

Address – 22320 Needlewood Circle, Strongsville

Total Loan Amount of \$8,095.00

Property Taxes are current as of 7/17/2018

Scope of services – HVAC – plumbing and chimney repair

Homeowner loan includes agreements with the following:

Len's Refrigeration in the amount of \$5,970.00

YK Brothers Construction in the amount of \$2,125.00

VI – PUBLIC COMMENT

VII – ADJOURNMENT