



**Cuyahoga County Board of Control Agenda  
Monday, June 3, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 5/28/19**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2019-414**

Department of Public Works, recommending an award on RQ42854 and enter into a contract with Butler Animal Health Supply, LLC dba Henry Schein Animal Health (11-1) in the amount not to-exceed \$300,000.00 for animal shelter medical supplies for the period 6/3/2019- 6/2/2022.

Funding Source: 50% by Special Revenue Fund – Kennel and 50% Dick Goddard’s Best Friends Fund

**BC2019-415**

Department of Public Works, recommending an award on RQ44588 and enter into a contract with Relocation Specialists, Inc. (8-2) in the amount not to-exceed \$254,355.00 for transition planning, move coordination and management services for the Cuyahoga County Harvard Maintenance Yard Consolidation Project for the period 6/3/2019- 6/2/2020.

Funding Source: General Funds Reserve (as part of the Maintenance Garage Consolidation Project)

**BC2019-416**

Department of Public Works, submitting an amendment to Contract No. CE1400100 with HDR Engineering, Inc. for design services for the rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River in the Village of Chagrin Falls to expand the scope of services, effective 6/3/2019 and for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: County Road and Bridge Fund

**BC2019-417**

Department of Public Works,

- a) Submitting an RFP exemption on RQ45854, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$72,963.23 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.
- b) Recommending an award on RQ45854 to APG Office Furnishings in the amount not-to-exceed \$72,963.23 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.

Funding Source: General Fund – Capital Projects

**BC2019-418**

Department of Public Works,

- a) Submitting an RFP exemption on RQ45638, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$41,533.20 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.
- b) Recommending an award on RQ45638 to APG Office Furnishings in the amount not-to-exceed \$41,533.20 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.

Funding Source: General Fund – Capital Projects

**BC2019-419**

Department of Public Works, submitting an amendment to Contract No. CE1800348 with Licursi Garden Center dba Licursi for the Halle Warehouse Parking Lot Renovation Project for additional funds in the amount not-to-exceed \$15,700.00.

Funding Source: Capital Improvement Fund

**BC2019-420**

Department of Workforce Development in partnership with City of Cleveland as designated Local Workforce Area No. 3,

- a) Submitting an RFP exemption on RQ45793, which will result in an award recommendation to University Hospitals Health Systems, Inc. dba University Hospitals in the amount not-to-exceed \$130,760.00 for implementation of the Step Up to Patient Care Nursing Assistant model for on-the-job customized training services for the period 6/1/2019 – 5/31/2020.
- b) Recommending an award on RQ45793 to University Hospitals Health Systems, Inc. dba University Hospitals in the amount not-to-exceed \$130,760.00 for implementation of the Step Up to Patient Care Nursing Assistant model for on-the-job customized training services the period 6/1/2019 – 5/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

**BC2019-421**

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ45569, which will result in an award recommendation to Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$20,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/3/2019 – 9/30/2019.

b) Recommending an award on RQ45569 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$20,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/3/2019 – 9/30/2019.

Funding Source: U.S. Department of Justice, Office on Violence Against Women Grant

**BC2019-422**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1700229 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation and management of the Coordinated Intake and Assessment Program for homeless individuals and families for the period 1/1/2018 – 12/31/2019 to extend the time period to 5/31/2020 and for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: Federal - Housing and Urban Development

**BC2019-423**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800249 with West Side Catholic Center for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019 to extend the time period to 5/31/2020 and for additional funds in the amount not-to-exceed \$200,303.00.

Funding Sources:

Health and Human Services Levy - \$100,000.00

U.S. Housing and Urban Development - \$100,303.00

**BC2019-424**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ45291, which will result in an award recommendation to Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$138,067.00 for management, implementation and administration of the Language Environment Analysis (LENA) Grow Professional Development Program in connection with the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019.

b) Recommending an award on RQ45291 and enter into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$138,067.00 for management, implementation and administration of the Language Environment Analysis (LENA) Grow Professional Development Program in connection with the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019.

Funding Source: The Cleveland Foundation Grant

**BC2019-425**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ45293, which will result in an award recommendation to the LENA Foundation in the amount not-to-exceed \$31,740.00 for software license and cloud-based online platform services in connection with the implementation of the Language Environment Analysis (LENA) Grow Professional Development Program for the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019.

b) Recommending an award on RQ45293 and enter into a contract with LENA Foundation in the amount not-to-exceed \$31,740.00 for software license and cloud-based online platform services in connection with the implementation of the Language Environment Analysis (LENA) Grow Professional Development Program for the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019.

Funding Source: The Cleveland Foundation Grant

**BC2019- 426**

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ45616, which will result in an award recommendation to MNJ Technologies in the amount not-to-exceed \$252,275.00 for a State contract purchase of (500) I-Pads and messenger cases.

b) Recommending an award on RQ45616 to MNJ Technologies in the amount not-to-exceed \$252,275.00 for a State contract purchase of (500) I-Pads and messenger cases.

Funding Source: Health and Human Services Levy - 70% Title IV-E 30%

**BC2019-427**

Cuyahoga County Sheriff's Department, submitting an amendment to Contract No. CE1800360 with Educare Medical Staffing, LLP for temporary nursing services for the period 9/17/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: General Fund

**BC2019-428**

Cuyahoga County Law Library, recommending an award on RQ45014 and enter into a sole source contract with West Publishing Corporation in the amount not-to-exceed \$273,441.72 for electronic legal research and reference database services for library patrons for the period 6/1/2019 - 5/31/2022.

Funding Source: Cuyahoga County Law Library Resources Board Fund

**BC2019-429**

Cuyahoga County Law Library, recommending an award on RQ45015 and enter into sole source contract with West Publishing Corporation in the amount not-to-exceed \$33,371.04 for electronic legal research and reference database services for library staff for the period 6/1/2019 - 5/31/2022.

Funding Source: Cuyahoga County Law Library Resources Board Fund

**C. – Consent Agenda**

**BC2019-430**

Fiscal Office presenting proposed Travel for the week of 6/3/2019

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Shaena Taylor	A seminar entitled "Clandestine Laboratory Investigating Chemists (CLIC) Association 29 <sup>th</sup> Annual Technical Training Seminar	Clandestine Laboratory Investigating Chemists (CLIC) Association	9/2/-9/7/2019	Philadelphia, PA	*Registration Fees – \$675.00 **Lodging- \$1,041.40 **Meals - \$328.00 **Mileage - \$459.48 **Tolls – \$21.00 **Parking – \$174.50  <b>Total- \$2,699.38</b>	2018 Paul Coverdell Grant

\*Paid to host

\*\*Staff reimbursement

**Purpose:**

The Clandestine Laboratory Investigating Chemists (CLIC) Association 29<sup>th</sup> Annual Seminar offers highly specialized training programs on topics related to clandestine laboratory investigations, chemistry, analytical techniques, and safety programs. The program for the seminar will feature approximately 18 different presentations; also providing the opportunity collaborate with other professionals in the field and learn of new trends in the industry.

**BC2019-431**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 6/3/2019

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the**  
**Office of Procurement & Diversity – See Below):**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
HS-19-45777	(58) Chairs for Computer Lab at Westshore Neighborhood Family Service Center	Department of Health and Human Services	W. B. Mason Company, Inc.	\$16,878.00	General Fund – Capital Projects
CE-19-45686	Vehicles parts and service for Road and Bridge	Department of Public Works	Valley Ford Truck Inc.	Not-to-exceed \$19,995.00	Road and Bridge Fund
CT-16-45731	(30) 4-person stainless steel tables for Jail I Kitchen	Department of Public Works	Cornerstone Detention Products	\$30,610.20	General Fund – Capital
CT-19-45317	(1) Replacement 2020 Ford AWD Utility Police Interceptor for Fleet Services	Department of Public Works	Bob Gillingham Ford	\$45,970.00	Internet Crimes Against Children (ICAC) Grant
CT-19-45640	Fire alarm panels for Jail I Kitchen	Department of Public Works	HPM Business Systems	\$9,477.77	General Fund – Capital
CT-19-45641	Sign Shop materials	Department of Public Works	Byrne Sign Supply	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45642	Disposal clean fill for Sanitary Engineer and Road and Bridge	Department of Public Works	Boyas Excavating, Inc.	\$49,999.00	50% Sanitary Sewer Fund 50% Road and Bridge Fund
CT-19-45659	Record jackets for Division of Children and Family Services	Department of Public Works	Western States Envelope and Label	\$7,141.56	General Fund – Internal Service Fund
CT-19-45697	Vehicles parts and service for Sanitary Engineer	Department of Public Works	Valley Ford Truck Inc.	Not-to-exceed \$30,000.00	Sanitary Sewer Fund
CT-19-45822	Pet food for Animal Shelter	Department of Public Works	Medina Farmers Exchange	Not-to-exceed \$30,000.00	Special Revenue Fund
CT-19-45860	Veterinary services for Animal Shelter	Department of Public Works	Henry Schein	\$10,272.56	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund

CT-19-45883	Fire alarm services for Jail II at Justice Center	Department of Public Works	Honeywell	\$22,847.52	General Fund – Internal Service Fund
CT-19-45888	Vactor equipment parts and labor service for Sanitary Engineer	Department of Public Works	Jack Doheny Companies	\$26,752.09	Sanitary Sewer Fund
JC-19-45624	(50) Mattresses for Juvenile Detention Center	Juvenile Court Division	Norix Group, Inc.	\$23,673.50	General Fund
JC-19-45652	(2) U-shaped desks with pedestals and overhead storage	Juvenile Court Division	River City Furniture, LLC	\$8,275.68	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
SH-19-45648	Cereal for Jail Kitchen - (overage from 1 <sup>st</sup> quarter purchase order shipped by vendor and accepted by department)	Sheriff's Department	National Food Group, Inc.	\$1,042.87	General Fund

**Open Market Purchases**

**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					



## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Cuyahoga County Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Board to define the terms and requirements to receive grant funds in the amount of \$3,995.95 for the purchase of (1) Standing Touch Kiosk, (1) Birgus 2-way Foreign Translation Device, (1) Closed-back Table Throw, (1) Retractable Banner, (1) Oculus Go and Carrying case, (1) 2x Light Kit, (2) Inkjet Photo Printers, Photo Paper and Toner and (1) HP Printer/Scanner for the period 4/5/2019 – 5/31/2020.

Funding Source: Statewide Consortium of County Law Library Resources Board

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Tuesday, May 28, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Michael Chambers, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 5/20/2019

Matt Carroll motioned to approve the minutes from the May 20, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-389

Department of Public Works,

a) Submitting an RFP exemption on RQ45386, which will result in an award recommendation to Johnson Controls in the amount not-to-exceed \$482,455.00 for the purchase of HVAC and related equipment to be used at the Justice Center Tower II Complex in connection with the HVAC System Renovation Project.

b) Recommending an award on RQ45386 to Johnson Controls in the amount not-to-exceed \$482,455.00 for the purchase of HVAC and related equipment to be used at the Justice Center Tower II Complex in connection with the HVAC System Renovation Project.

Funding Source: Capital Projects

Matt Rymer, Department of Public Works, presented. Dale Miller asked why there was no response to the original bid issued for the construction scope of this project and asked how the cost of providing materials for this request in addition to the time worked by trades staff compares to the estimated cost of the original construction bid; and asked for clarification on the scope of this project. Matt Carroll asked about the historical use of the joint purchasing process. Lenora Lockett asked if the project has started yet and if any purchases for materials had been authorized. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-389 was unanimously approved.

#### BC2019-390

Department of Public Works, submitting an amendment to contract No. CE1700074 with Allegro Realty Advisors, Ltd. for real estate strategic management consulting services for the County's real estate portfolio for the period 4/10/2017 – 6/30/2019 to extend the time period to 6/30/2021 to modify the scope of services, effective 5/28/2019 and for additional funds in the amount not-to-exceed \$274,000.00. Funding Source: General Fund - Property Management

Nichole English, Department of Public Works, presented. Dale Miller asked what buildings are being sold and if other services, aside from advising on the sale of the 4 buildings identified in the scope of services, are included in the cost of this amendment. Trevor McAleer asked if this amendment could include a task order for a decision on the Justice Center Project or if that would require a separate contract. Nan Baker asked if the recommended vendor will be assisting with tracking leases that are up for renewal to ensure leases are continuous and if this vendor assisted with the reorganization of the auto title bureau leases. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-390 was unanimously approved.

#### BC2019-391

Department of Public Works,

a) Submitting an RFP exemption on RQ45678, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$153,889.00 for the purchase of (1) 2020 International HV607 SBA 4X2 Truck with Aluminum Service Body.

b) Recommending an award on RQ45678 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$153,889.00 for the purchase of (1) 2020 International HV607 SBA 4X2 Truck with Aluminum Service Body. Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked if this purchase is a replacement of a 2002 truck and what will be the disposition of that truck; and asked if the expected life of the new truck will compare to the truck being replaced. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-391 was unanimously approved.

BC2019-392

Department of Public Works, recommending an award on RQ43407 and enter into a contract with Chemtron Corporation (17-1) in the amount not-to-exceed \$150,000.00 for collection, transportation, recycling and or disposal of hazardous/non-hazardous waste for the period 5/28/2019 – 5/27/2022.

Funding Source: Internal Service Fund – Space Maintenance

Thomas Pavich, Department of Public Works, presented. Dale Miller asked if there is a current contract in place for this service and if so, what is the cost. Matt Carroll motioned to approve the item; Michael Chambers seconded. Item BC2019-392 was unanimously approved.

BC2019-393

Department of Public Works, recommending an award on RQ44195 and enter into a contract with Cintas Corporation No. 2 (13-2) in the amount not-to-exceed \$97,524.00 for floor mat services at various County locations for the period 5/28/2019 – 5/27/2022.

Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked who the prior vendor was for this service and if that vendor submitted a bid. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-393 was unanimously approved.

BC2019-394

Department of Public Works,

a) Submitting an RFP exemption on RQ45359, which will result in an award recommendation to Ohio CAT in the amount not-to-exceed \$66,063.85 for the purchase of (1) priming assisted centrifugal pump.

b) Recommending an award on RQ45359 to Ohio CAT in the amount not-to-exceed \$66,063.85 for the purchase of (1) priming assisted centrifugal pump.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-394 was unanimously approved.

BC2019-395

Department of Public Works, recommending an award on RQ44235 and enter into a contract with Sound Com Corporation in the amount not-to-exceed \$49,000.00 for preventative maintenance and repair of communication equipment located at various County locations for the period 5/28/2019 - 12/31/2020.

Funding Source: Internal Service Fund – Space Maintenance

Thomas Pavich, Department of Public Works, presented. Dale Miller asked how the department can ensure whether this cost is considered reasonable. Matt Carroll asked how many buildings are serviced under this contract. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-395 was unanimously approved.

BC2019-396

Department of Information Technology and the Department of Health and Human Services/Cuyahoga Job and Family Services,

a) Submitting an RFP Exemption on RQ45660, which will result in an award recommendation to Diversatec Resources Incorporated in the amount not-to-exceed \$72,428.27 for software maintenance and support on (20) Tableau Desktop Professional Licenses and one (1) Tableau Server Eight Core V9 Enterprise License for the period 5/26/2019 – 5/25/2020.

b) Recommending an award on RQ45660, to Diversatec Resources Incorporated in the amount not-to-exceed \$72,428.27 for software maintenance and support on (20) Tableau Desktop Professional Licenses and one (1) Tableau Server Eight Core V9 Enterprise License for the period 5/26/2019 – 5/25/2020.

General Fund - Information Technology – Mainframe Operations - \$35,000.00

Health & Human Services Levy - Human Services Applications - \$17,217.00

Federal – \$20,211.27

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked why this award is for one year only. Trevor McAleer asked why the County Prosecutor's Office chose to not be included in this contract and whether they will still require maintenance services. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-396 was unanimously approved.

BC2019-397

Department of Human Resources, submitting an amendment to Contract No. CE1600097 with College Now of Greater Cleveland, Inc. for student loan restructuring services for Cuyahoga County employees for the period 5/15/2016 – 5/14/2019 to extend the time period to 5/14/2020 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: Self Insurance Fund – Benefits Administration

Holly Woods, Department of Human Resources, presented. Matt Carroll asked if services are for employees only or if they may be extended to family members. Dale Miller asked if most eligible employees have been identified and have already received services; asked whether this service will be utilized mostly by new employees or will there continue to be a need for student loan restructuring services; asked if these loans are public or private and asked for clarification if loan forgiveness provided for in Federal legislation is being delegated to local providers. Matt Carroll commented that these services are part of the Federal loan program. Mr. Miller also asked for clarification if this service provider is assisting employees by navigating the complex Federal loan process. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-397 was unanimously approved.

BC2019-398

Department of Public Safety and Justice Services and the Sheriff's Department,

a) Submitting an RFP exemption on RQ45618, which will result in an award recommendation to Motorola Solutions, Inc. in the amount not-to-exceed \$138,988.65 for the purchase of (3) consoles, related equipment and configuration.

b) Recommending an award on RQ45618 to Motorola Solutions, Inc. in the amount not-to-exceed \$138,988.65 for the purchase of (3) consoles, related equipment and configuration.

Funding Sources:

General Fund - CECOMS- 33.3% - \$46,329.55

Sheriff's Office – General Fund - 66.7% - \$92,659.10

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-398 was unanimously approved.

Items BC2019-399 through -400 were presented collectively and approved concurrently:

BC2019-399

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ45570, which will result in an award recommendation to The Legal Aid Society of Cleveland in the amount not-to-exceed \$30,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/1/2019 – 9/30/2019.

b) Recommending an award on RQ45570 and enter into a contract with The Legal Aid Society of Cleveland in the amount not-to-exceed \$30,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/1/2019 – 9/30/2019.

Funding Source: U.S. Department of Justice, Office on Violence Against Women Grant

Mary Beth Vaughn and Jill Smialek, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on the contract time period as it relates to the program goals detailed in the backup materials and if a future contract extension is anticipated. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-399 was unanimously approved.

BC2019-400

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ45568, which will result in an award recommendation to Cleveland Rape Crisis Center in the amount not-to-exceed \$20,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/1/2019 – 9/30/2019.

b) Recommending an award on RQ45568 and enter into a contract with Cleveland Rape Crisis Center in the amount not-to-exceed \$20,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/1/2019 – 9/30/2019.

Funding Source: U.S. Department of Justice, Office on Violence Against Women Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-400 was unanimously approved.

BC2019-401

Department of Public Safety and Justice Services, recommending an award on RQ45096 to Wiland Associates LLC in the amount not-to-exceed \$12,006.50 for National Incident Management System Incident Command System All-Hazards Planning Section Chief Course training services for the period 6/1/2019 – 6/30/2019.

Funding Source: FY16 Urban Area Security Initiative Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on the time period. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-401 was unanimously approved.

BC2019-402

Court of Common Pleas/Juvenile Court Division, submitting an agreement with Alcohol, Drug Addiction, and Mental Health Services Board (ADAMHS) of Cuyahoga County in the amount not-to-exceed \$250,000.00 for Mental Health Services in the Intervention Center for the period 1/1/2019 – 6/30/2019.

Funding Source: state RECLAIM Ohio Grant Funds

Sarah Baker and Bridget Gibbons, Juvenile Court Division, presented. Matt Carroll asked what location services will be provided. Nan Baker asked how the program goals will be accomplished by 6/30/2019 and asked if any funds have been paid yet for services. Trevor McAleer asked if all juveniles will receive mental health assessment services or if there is specific criteria to be met; and asked if charges are on a per assessment basis and if there is a dedicated funding source for these services after the grant period has expired or does the Court believe they will be requesting funding from County Council and the Executive to continue these services. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-402 was unanimously approved.

BC2019-403

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700028 with Kronos Incorporated for maintenance and software support services on the Comprehensive Human Resources Management System for the period 4/1/2017 – 3/31/2020 for additional funds in the amount not-to-exceed \$52,890.00.

Funding Source: Legal Computerization Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-403 was unanimously approved.

BC2019-404

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1800323 with Piney Ridge Treatment Center, LLC for residential treatment services for the period 8/6/2018-8/5/2019 for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: Title IV-E

Sarah Baker, Juvenile Court Division, presented. There were no questions. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-404 was unanimously approved.

BC2019-405

Court of Common Pleas/Juvenile Court Division, submitting an agreement with Positive Education Program in the amount not-to-exceed \$37,500.00 for school-based liaison services for the period 7/1/2019 - 6/30/2020.

Funding Source: Revenue Generating

Sarah Baker, Juvenile Court Division, presented. Dale Miller indicated that he has a family member employed by Positive Education Program and will recuse himself from voting on this item. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-405 was approved by majority vote with Dale Miller recusing.

BC2019-406

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ45200, which will result in an award recommendation to the Children's Museum of Cleveland in the amount not-to-exceed \$42,230.00 for hosting of special Universal Pre-Kindergarten (UPK) events for families for the period 9/1/2019 – 8/31/2020.

b) Recommending an award on RQ45200 and enter into a contract with the Children's Museum of Cleveland in the amount not-to-exceed \$42,230.00 for hosting of special Universal Pre-Kindergarten (UPK) events for families for the period 9/1/2019 – 8/31/2020.

Funding Sources:

\$25,000 (59%) - Eaton Corporation given as a program gift

\$17,230 (41%) - The Cleveland Foundation UPK Funds.

Marcos Cortes, Office of Early Childhood, presented. Matt Carroll asked if these services are grant funded. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-406 was unanimously approved.



BC2019-407

Office of the Medical Examiner, recommending a sole source award on RQ45128 to Promega Corporation in the amount not-to-exceed \$162,090.00 for the purchase of (3) Semi-robotic extraction machines for the DNA Lab.

Funding Source: Federal - DNA Capacity Enhancement Grant -Area 5

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented on behalf of the Medical Examiner's Office. Nan Baker asked if the Medical Examiner's Office staff can manage the DNA sample testing capacity, which has tripled in volume. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-407 was unanimously approved.

C. – Consent Agenda

There were no questions on the consent agenda items. Matt Carroll motioned to approve BC2019-408 through -413; Dale Miller seconded, the consent items were unanimously approved.

BC2019-408

Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Area No. 3, submitting a subgrant agreement with Ohio Department of Job and Family Services to define the roles and responsibilities of the administration of workforce development activities in connection with the allocation of Workforce Innovation and Opportunity Act grant funds for the period 7/1/2019 - 6/30/2021.

Funding Source: N/A

BC2019-409

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-410

Department of Public Safety and Justice Services, requesting authority to submit a grant application to U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration in the amount of \$154,380.18 for the FY2019-2022 Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2019 – 9/30/2022.

Funding Sources:

80% - FY2019 Hazardous Materials Emergency Preparedness Grant

20% Local Emergency Planning Commission/State Emergency Response Commission

BC2019-411

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to submit a grant application to State of Ohio, Department of Rehabilitation and Correction/Division of Parole and Community Services/Bureau of Community Sanctions in the amount of \$4,500,000.00 in for the County Targeted Community Alternative to Prison (T-CAP) Grant Program for the period 7/1/2019 – 6/30/2021.

b) Submitting a Memorandum of Understanding with Cuyahoga County Sheriff's Department and Cuyahoga County Director of Regional Corrections to define the terms and requirements to receive a funding allocation in the amount of \$4,500,000.00 through the County Targeted Community Alternative to Prison (T-CAP) Grant Program for the period 7/1/2019 – 6/30/2021.

Funding Source: Ohio Rehabilitation and Correction

BC2019-412

Fiscal Office presenting proposed Travel for the week of 5/28/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Works – Division of Administration	Michael W. Dever	A conference entitled “PWX (Public Works Expo) 2019”	American Public Works Association (APWA)	9/7/-9/11/2019	Seattle, WA	*Registration Fees – \$1,080.00 **Lodging- \$1,168.34 **Meals - \$133.00 **Ground Transportation- \$80.00 ***Airfare- \$400.00 Total- \$2,861.34	Road & Bridge Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – (\$400.00)

Purpose:

2019 PWX (Public Works Expo) provides a first-class multimodal learning experience designed for professionals at all levels and across the entire spectrum of public works. The conference offers a variety of traditional and interactive sessions, seminars, workshops, and networking opportunities.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Joy Kennedy</i>	<i>A conference entitled "40<sup>th</sup> Annual Capital Punishment Training Conference"</i>	<i>NAACP Legal Defense and Educational Fund, Inc.</i>	<i>7/11/-7/14/2019</i>	<i>Tarrytown, NY</i>	<i>*Registration- \$1,190.00</i> <i>**Ground Transportation- \$60.00</i> <i>***Airfare - \$368.60</i>  <i>Total - \$1,618.60</i>	<i>General Fund- \$938.79</i>  <i>Ohio Public Defender- \$679.81</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$368.60)*

*As an operating cost, this travel is subject to 42% reimbursement by the Office of the Ohio Public Defender.*

*Purpose:*

*The NAACP Legal Defense and Educational Fund, Inc. is the premier legal organization fighting for racial justice through litigation, advocacy, and public education. The organization seeks structural changes to expand democracy, eliminate disparities, and achieve racial justice in a society that fulfills the promise of equality for all Americans. The 40<sup>th</sup> Annual Capital Punishment Training Conference offers targeted instruction for attorneys involved in capital punishment cases.*



Direct Open Market Purchases

(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Office of Procurement &amp; Diversity – See Below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IS-19-45469	Purchase and Installation of (80) replacement batteries for the Liebert Nfinity 16KVA UPS system for the Sheriff's Department	Department of Information Technology	DC Group, Inc.	\$5,331.60	General Fund
IS-19-45471	Purchase and Installation of (24) replacement batteries for the Liebert NXb-15 15KVA UPS System for Common Pleas Court	Department of Information Technology	DC Group, Inc.	\$5,076.45	General Fund
IS-19-45474	Purchase and installation of (96) replacement batteries for MGE Galaxy 3500 30KVA UPS System for the Alcohol, Drug Addiction and Mental Health Services Board	Department of Information Technology	DC Group, Inc.	\$5,063.48	Other - Board of Health - Administrative Operating Budget
CT-19-45730	Locks and hardware for the Justice Center and Juvenile Justice Center	Department of Public Works	Craftmaster	Not-to-exceed \$35,000.00	General Fund-Internal Service Fund
CT-19-45732	Cleaning supplies and restroom equipment for various County buildings	Department of Public Works	Joshen Paper and Packaging	Not-to-exceed \$40,000.00	General Fund-Internal Service Fund
SH-19-45508	Handcuffs, handcuff cases and double loop zip ties for Correction Officers and Special Response Team members	Sheriff's Department	Bob Barker Company	\$5,112.00	General Fund

SH-19-45508	Handcuffs, handcuff cases and double loop zip ties for Correction Officers and Special Response Team members	Sheriff's Department	Lawmen's & Shooters' Supply Inc.	\$10,908.00	General Fund
SH-19-45508	Handcuffs, handcuff cases and double loop zip ties for Correction Officers and Special Response Team members	Sheriff's Department	Vance Outdoors	\$1,294.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-45662	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	System Seals, Inc.	Not-to-exceed \$8,000.00	Health and Human Services Levy Fund
WT-19-45728	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	B&B Launch Inc. dba Home Instead Senior Care	Not-to-exceed \$12,500.00	Health and Human Services Levy Fund
SH-19-45584	Legal notice: Delinquent Land Sale #129**	Sheriff's Department	Legal News Publishing Co., dba Daily Legal News	\$25,838.75	General Fund

\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016, amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017 and amended for procedural changes by the Board of Control Approval No. BC2019-148 dated 2/25/2019.

\*\*Alternate procurement process to make award recommendations to Daily Legal News for legal advertisements of Notice of Foreclosure Sale for delinquent land taxes for the period 10/1/2018 – 4/30/2023, in accordance with Ohio Revised Code Section 2329.26 approved by Board of Control Approval No. BC2019-200 dated 3/11/2019.

Open Market Purchases  
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Sheriff' Department, submitting an amendment to an agreement with Securus Technologies, Inc. for inmate communication and financial management systems for the period 10/1/2016 – 9/30/2024, by modifying the call rates as mandated by the Federal Communications Commission effective, October 8, 2018.

Funding Source: Revenue generating



Item No. 2

*Contracts \$000.00 - \$4,999.99 – Processed and Executed  
(No vote required)*

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ28400</i>	<i>Amend Contract No. CE1400217</i>	<i>Pro-Tech Systems Group, Inc.</i>	<i>Maintenance, upgrades and support services for the Supervisory Control and Data Acquisition System (SCADA) and to expand scope of services to relocate and install the system at 2501 Harvard Avenue, Newburgh Heights, effective 5/15/2019</i>	<i>\$0.00</i>	<i>Department of Public Works</i>	<i>8/1/2014 – 7/31/2019; amending to extend the time period to 7/31/2022; no additional funds required</i>	<i>Original Contract-Sanitary Sewer Fund</i>	<i>5/14/2019</i>

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Dale Miller motioned to adjourn; Matt Carroll seconded. The motion to adjourn was unanimously approved at 11:57 a.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2019-414**

Title: RQ42854 – ANIMAL SHELTER SUPPLIES

##### Scope of Work Summary

The department of Public Works is requesting approval of a contract with Butler Animal Health Holding Company, LLC dba Henry Schein Animal Health for the not-to-exceed amount of \$300,000.00.

The contact is for the various supplies needed for the day to day operation of the Cuyahoga County Animal Shelter. The anticipated start-completion dates are ~~5/20/2019–5/19/2022~~. **6/3/2019- 6/2/2022**.

The primary goals of the project are to have various medical and other supplies on hand for when they are needed by staff at the Cuyahoga County Animal Shelter.

##### Procurement

The procurement method for this project was an RFB. The total value of the RFB is not-to-exceed \$300,000.000.

The RFB was closed on 9/14/2018.

There were 11 Vendors notified of the opportunity to bid, 1 bid submitted and 1 bid approved.

##### Contractor and Project Information

Henry Schein  
400 Metro Place North  
Dublin, Ohio 43017

The President for the contractor is Francis Dirksmeier.

##### Project Status and Planning

The project is an occasional product or service.

##### Funding

The project is funded 50% by Special Revenue Fund – Kennel and 50% Dick Goddard’s Best Friends Fund.

The schedule of payments is by invoice.

**BC2019-415**

Public Works, 2019, Relocation Specialists, Inc., for Transition Planning, Move Coordination and Management Services for the Cuyahoga County Maintenance Yard Consolidation Project, RQ #44588

Scope of Work Summary

Department of Public Works requesting award and approval of a contract with Relocation Specialists, Inc. for the not-to-exceed cost of \$254,355.00. The anticipated start completion dates are when the contract is executed thru December 31, 2020. **6/3/2019- 6/2/2020**

The primary goal of this contract to provide specialized transition planning, move coordination and management services for the move of the three existing Maintenance Facility to one consolidated location. This allows Public Works to hire a consultant with expertise and experience in coordination, manage and schedule the move of three existing maintenance facility to a maintenance consolidation facility.

Procurement

Procurement method is RFQ #44588 for a total not to exceed amount of \$450,000.00.

The above RFQ was closed on February 20, 2019.

There were 2 Statement of Qualifications submitted for review, 1 proposal was approved.

There was 0% Diversity required for this RFQ.

Contractor and Project Information

The Consultant:

Relocation Specialists, Inc.

PO Box 360545

19575 Elm Drive

Strongsville, OH 44136/44149

440-238-0033

Council District (05)

The consultant president Sheila E. Pesarchick

Project location:

Various

Project Status

The project is new to the County and a one-time service.

Funding

The funding for the contract is from General Funds Reserve (as part of the Maintenance Garage Consolidation Project) and General Fund.

The schedule of payments is monthly by invoicing.

**BC2019-416**

Public Works, 2019, HDR Engineering, Inc., 2nd Amendment to contract CE1400100 for North Main Street Bridge 00.12 Rehabilitation, Chagrin Falls Village, RQ#27960, \$250,000.00

**SUMMARY OF REQUESTED ACTION:**

**Scope of Work Summary:**

Department of Public Works is requesting a 2nd amendment to Contract No. CE1400100 with HDR Engineering, Inc. for the anticipated cost not-to-exceed \$250,000.00. Since this is a design contract the dates should not be referenced in the contract of approval.

This original contract was approved via BC2014-96 (\$411,855.00) and R2016-0157 (\$644,290.00). The primary goal of this 2<sup>nd</sup> Amendment to the Agreement is for updates and modifications to environmental studies and design plans and additional public involvement tasks.

**Procurement**

The procurement method for this project was RFQ. The total value of the contract including this Amendment is \$1,306,145.

The RFQ was closed on July 31, 2013. There is a 30% SBE goal.

There were 7 proposals submitted for review, one approved.

**Contractor and Project Information**

The address of the vendor is:

HDR Engineering, Inc.  
1100 Superior Avenue, Suite 650  
Cleveland, OHIO 44114  
Council District 7

The Project Manager for this project is Joanne Shaner, P.E.

The location of the project is the North Main Street Bridge over the Chagrin River in Chagrin Falls Village.

The project is located in Council District 6.

**Project Status & Planning**

The project is on a critical action path because federal construction funding has been awarded for 2019.

**Funding**

The project is funded by 100% County Road & Bridge and was appropriated in the current budget.

The schedule of payments is by monthly invoice.

**BC2019-417**

Department of Public Works; RQ45854 2019 APG Office Furnishings Government Cooperative Purchase Office Furniture for the Harvard Road Consolidation Project

Scope of Work Summary

Department of Public Works requesting approval of a Cooperative purchase with APG Office Furnishings for the anticipated cost of \$72,963.23.

The primary goals of the project are to furnish the new Maintenance Yard location on Harvard Road, establish best practices in asset management by developing standardization of furniture between County facilities and have access to product warranties and parts as needed.

Utilizing the Sourcewell Cooperative Purchase Program, represents the FFE required for the 200 person dividable conference/training center, one 6 person conference room, one 8 person conference room, and one 12 person conference room. This also includes tables and chairs for the 16 person professional staff break area, and the 16 person union staff break area. Lastly, it includes chairs for the 9 person Inspector’s work room and one chair for the Lactation room.

Procurement

**An RFP exemption is needed as the purchase is being made off a Government Cooperative Purchasing Contract.**

The procurement method for this project was Government Cooperative Purchasing, Sourcewell Buying Group contract #031715-KII. The total value of the cooperative contract is \$72,963.23.

The Department of Public Works is establishing best practices in asset management by using the furniture currently employed at the Cuyahoga County Headquarters as the furniture standard moving forward. Having the same furniture in both the Headquarter building and the new Harvard Road Maintenance location will allow for furniture inventory to be deployed between buildings as well as augment product warranties and availability as standard.

- The procurement strategy to procure these furnishings, consistent with basis of design, is 6 distinct packages using a mix of cooperative purchase agreements where the basis of design furnishings can be procured at the best pricing. A summary of the packages is below:

Package	Furniture Description	Cost
State Term Contract	Office Furniture <b>BC2019-418</b>	\$41,533.20
Sourcewell Contract	Conference/Training FFE <b>BC2019-417</b>	\$72,963.23
US Communities Contract	Cubicles <b>upcoming RQ</b>	\$311,217.77
NCPA Contract	Task lights/Lobby Chairs <b>upcoming RQ</b>	\$14,204.18
NIPA – off contract ; DPW informal bid	Adjustable height bases/power <b>upcoming RQ</b>	\$37,103.03
Off Contract Procurement – DPW informal bid	Shop furnishings <b>upcoming RQ</b>	\$22,531.26
	<b>Total:</b>	<b>\$499,453.72</b>

#### Contractor and Project Information

APG Office Furnishings

3615 Superior Avenue, Suite 700A

Cleveland, Ohio 44114

The account representative for APG Office Furnishings is Joe Moran.

#### Project Status and Planning

The project is new to the County.

The project is under construction and must be able to support relocated public works offices for relocation in late summer 2019. The buildings which both divisions currently occupy must be vacated as both properties are for sale and need to be emptied as soon as possible. The lead time to manufacture the standard furniture is 6 to 8 weeks. This furniture must be in place before the divisions are able to move into the new space.

#### Funding

The project is funded 100% by the General Fund – Capital Projects.

The schedule of payments is by invoice.

#### **BC2019-418**

##### Scope of Work Summary

Department of Public Works requesting approval of a state contract with APG Office Furnishings for the anticipated cost of ~~\$41,533.00~~ **\$41,533.20**.

The primary goals of the project are to furnish the new Maintenance Yard location on Harvard Road, establish best practices in asset management by developing standardization of furniture between County facilities and have access to product warranties and parts as needed.

Utilizing a State Term Contract, represents the furniture connected to the 10 supervisory offices in the facility. Considering that there are some office components attached to forthcoming furniture packages that were less expensive on other joint purchase programs, a total average cost of FFE per professional office in the facility is approximately \$6,353.

#### Procurement

**An RFP exemption is needed as the purchase is being made off a Government Cooperative Purchasing Contract.**

The procurement method for this project was State Contract STS#800398. The total value of the State Contract is ~~\$41,533.00~~ **\$41,533.20**.

The Department of Public Works is establishing best practices in asset management by using the furniture currently employed at the Cuyahoga County Headquarters as the furniture standard moving forward. Having the same furniture in both the Headquarter building and the new Harvard Road Maintenance location will allow for furniture inventory to be deployed between buildings as well as augment product warranties and availability as standard.

This state term contract has already been competitively bid out by the State of Ohio deeming APG Office Furnishings as a reliable vendor to provide fair and reasonable pricing for the Harvard Road relocation.

- The procurement strategy to procure these furnishings, consistent with basis of design, is 6 distinct packages using a mix of cooperative purchase agreements where the basis of design furnishings can be procured at the best pricing. A summary of the packages is below:

Package	Furniture Description	Cost
State Term Contract	Office Furniture <b>BC2019-418</b>	\$41,533.20
Sourcewell Contract	Conference/Training FFE <b>BC2019-417</b>	\$72,963.23
US Communities Contract	Cubicles <b>upcoming RQ</b>	\$311,217.77
NCPA Contract	Task lights/Lobby Chairs <b>upcoming RQ</b>	\$14,204.18
NIPA – off contract ; DPW informal bid	Adjustable height bases/power <b>upcoming RQ</b>	\$37,103.03
Off Contract Procurement – DPW informal bid	Shop furnishings <b>upcoming RQ</b>	\$22,531.26
	<b>Total:</b>	<b>\$499,453.72</b>

Contractor and Project Information  
 APG Office Furnishings  
 3615 Superior Avenue, Suite 700A  
 Cleveland, Ohio 44114

The account representative for APG Office Furnishings is Joe Moran.

Project Status and Planning  
 The project is new to the County.

The project is under construction and must be able to support relocated public works offices for relocation in late summer 2019. The buildings which both divisions currently occupy must be vacated as both properties are for sale and need to be emptied as soon as possible. The lead time to manufacture the standard furniture is 6 to 8 weeks. This furniture must be in place before the divisions are able to move into the new space.

Funding  
 The project is funded 100% by the General Fund – Capital Projects.

The schedule of payments is by invoice.

**BC2019-419**

Department of Public Works

Scope of Work Summary

submitting an amended agreement (Subsidiary No. 1) on Contract 1800348-01 with Licursi Garden Center dba Licursi Company for Halle Warehouse Parking Lot Renovation Project for an amount not-to-exceed \$15,700.00. Construction commenced on 10/4/18 and will be completed in June of 2019.

Primary goal is to complete construction as per plan and specifications.

Engineer's Estimate: \$581,203.00

Original Contract \$: \$573,620.50

Revised Contract \$: \$589,320.50 (1% over engineer's estimate)

Additional funds are needed as the result of numerous unforeseen conditions discovered underground over the course of the project and to incorporate all vertical design changes required by the City of Cleveland Midtown Corridor.

Parking Lot is located in Council District #7.

Procurement

A contract was award to Licursi Garden Center dba Licursi Company on September 25, 2019 to complete construction per plan intent.

Contractor Information

Contractor: Licursi Garden Center dba Licursi Company, 8227 Chardon Road, Kirkland, Ohio 44094 (Council District N/A).

Project Status

A notice to proceed was given on October 4, 2019 and construction is scheduled to be complete in June of 2019.

Funding

Capital Improvement Fund.



**BC2019-420**

Department of Workforce Development; RQ#45793 2019 University Hospitals; Contract; University Hospitals Step Up To PCNA On-The-Job Customized Training

Scope of Work Summary

Department of Workforce Development is requesting approval of a contract with University Hospitals for the anticipated cost not-to-exceed \$130,760.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided.

University Hospitals will implement 3 cohorts of the Step Up to Patient Care Nursing Assistant model incorporating technical training. Individuals will complete a two-week job readiness & soft skills training at Towards Employment, be trained as Patient Care Nursing Assistants by NewBridge, and receive case management services, intensive career coaching from Towards Employment throughout the training period and post-placement.

The anticipated start-completion dates are 06/01/2019- 05/31/2020.

The primary goals of the project are (list 2 to 3 goals).

University Hospitals will hire individuals through the Step-Up to PCNA model and these individuals will receive training through NewBridge and Towards Employment (at no cost to them) and case management through 1 year of employment.

Procurement

A competitive process was not used because OJT Customized Training contracts are a Workforce Innovation and Opportunity Act (WIOA) service offered by Ohio Means Jobs. WIOA establishes that local workforce development boards may offer customized training through an agreement with either a vendor or employer.

Contractor and Project Information

University Hospitals  
3605 Warrensville Center Road  
Shaker Heights, OH, 44122  
Council District (xx)

The CEO vendor is Thomas Zenty

The project is located in Council District – County Wide

Project Status and Planning

The project is new to the County

Funding

The project is funded 100% by the Workforce Innovation & Opportunity Act

## **BC2019-421**

Department of Public Safety & Justice Services; (RQ# JA-19-45569) (2019) (Domestic Violence & Child Advocacy Center (DVCAC) (Contract-Protection Order Registry)

### Scope of Work Summary

Department of Public Safety & Justice Services requesting approval of a contract with Domestic Violence and Child Advocacy Center (DVCAC) for the anticipated cost not-to-exceed \$20,000.00.

Development and implementation of a Protection Order Registry. The anticipated start-completion dates are ~~6/1/2019~~ **6/3/2019** – 9/30/2019.

### The primary goals of the project

Develop, implement, and maintain a protection order registry that is comprehensive, centered around victim's rights and expectations of privacy and confidentiality, and accessible to all professionals who may need access, including police, jail staff, prosecutors, advocates, shelter workers, judges, probation officers, and others.

Enhance the enforcement of the multiple types of protection orders in Cuyahoga County so that protected individuals and families see a reduction in incidents of domestic violence, sexual assault and stalking, and offenders or respondents are held fully accountable for violations of said orders.

Cuyahoga County will develop a comprehensive training curriculum as well as a design for a protection order registry. Both will be marketable to other counties within Ohio, and adaptable for other states depending on their protection order laws.

### Procurement

**An RFP Exemption is being as the Domestic Violence & Child Advocacy Center (DVCAC) was included in the initial grant fund application as a project partner. This project is not eligible for a competitive bid process. Funding is provided by the U.S. Department of Justice, Office on Violence Against Women Grant Award; Improving Criminal Justice Responses and is conditional.**

### Contractor and Project Information

The address of contractor is:

Domestic Violence & Child Advocacy Center (DVCAC)

P.O. Box 5466

Cleveland, Ohio 44114

The Chief Executive Officer for DVCAC is Melissa Graves.

The project is located Countywide.

### Project Status and Planning

The project is new to the County.

### Funding

The project is funded 100% by the U.S. Department of Justice, Office on Violence Against Women Grant Award; Improving Criminal Justice Responses.

The schedule of payments is by invoice.

**BC2019-422**

OHS 2019 RQ HO-17-40091 2019 Mental Health Services for Homeless Persons, dba FrontLine Service, Contract Amendment for Coordinated Intake to add HUD dollars. type) (Project Title)

Scope of Work Summary

OHS requesting approval of a contract amendment with Mental Health Services for Homeless Persons, dba FrontLine Service for the anticipated cost \$500,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

- Original - \$500,000.00 – BC2017-764
- Amend 1 - \$46,637.00- BC2019-647
- Amend 2 - \$600,000.00 – R2018-0222
- Amend 3 - \$135,000.00 – BC2019-225
- Amend 4 - \$500,000.00 - Pending BOC Approval

Describe the exact services being provided. The anticipated start-completion dates are 6/1/2019-5/31/2020.

The primary goals of the project are (list 2 to 3 goals).

Providing assessment and diversion, when possible, to newly homeless individuals and families; coordinating priority lists for resources for all populations

Procurement

This program was competitively procured in 2017. There were two respondents. FrontLine was awarded the contract based on evaluation summary scores.

There were 2 proposals pulled from OPD, 2 submitted for review, 1 bids/proposals/applications) approved. This program will be recommended for an RFP for 2020.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Mental Health Services for Homeless Persons, Inc. DBA FrontLine Service  
1744 Payne Avenue  
Cleveland, OH 44114

IG Registration # 12-1897

The contact for the contractor/vendor is Susan Neth.

The project is located in Council District 7

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% by Housing and Urban Development

The schedule of payments is monthly by invoice.

The project is an amendment to a contract to add federal HUD funds and extend the time period.

6/1/19-5/31/20

Original - \$500,000.00 – BC2017-764  
Amend 1 - \$46,637.00- BC2019-647  
Amend 2 - \$600,000.00 – R2018-0222  
Amend 3 - \$135,000.00 – BC2019-225  
Amend 4 - \$500,000.00 - Pending Approval

**BC2019-423**

Title:

OHS HO-18-42675 2019 West Side Catholic Center Contract Amendment for Shelter for Families

Scope of Work Summary

OHS requesting approval of a contract amendment with West Side Catholic Center for the anticipated cost of \$200,303.00 not-to-exceed.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-370 – Original - 6/11/18  
BC2018-791 – Amend 1 – 11/13/18

- (a) Emergency Shelter for families experiencing a housing crisis;
- (b) Services to link households with employment and housing resources;
- (c) Counseling as requested for trauma, behavioral health concerns, and children’s’ services.

The anticipated start-completion dates are 6/1/19-5/31/20

The primary goals of the project are (list 2 to 3 goals).

- (a) provide a safe supportive, and respectful environment;
- (b) assist clients to access income and housing;
- (c) link families with community based resources to sustain permanent housing.

Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

West Side Catholic Center  
3135 Lorain Avenue  
Cleveland, Ohio 44113  
District 7

The (owners, executive director, other[specify]) for the contractor/vendor is ()  
John Litten  
(216) 631-4741

The address or location of the project is  
3135 Lorain Avenue  
Cleveland, Ohio 44113

The project is located in Council District 7.

Project Status and Planning  
The project reoccurs annually.

Funding  
The project is funded \$100,303.00 by Housing and Urban Development and \$100,000.00 by HHS levy.

The schedule of payments is monthly invoice

Project is an amendment to a contract. This amendment changes the term and value and is the 2<sup>nd</sup> amendment of the contract. The history of the amendments is:

Original - \$100,111.00 – 6/1/18-5/31/19  
Amend 1 - \$50,000.00 – no term change  
Amend 2 - \$200,303.00 – 6/1/19-5/31/20  
Total: \$350,414.00

**BC2019-424**

Title:  
OFFICE OF EARLY CHILDHOOD/INVEST IN CHILDREN 2019 CONTRACT WITH CHILD CARE RESOURCES CENTER OF CUYAHOGA COUNTY, INC. FOR THE LENA GROW PROJECT

Scope of Work Summary

The Office of Early Childhood requesting approval of a contract with Child Care Resource Center of Cuyahoga County, dba Starting Point for the anticipated cost \$138,067.00

The anticipated start-completion dates are May 1, 2019 – November 30, 2019.

The primary goals of the project are to a) evaluate the language environments in infant and toddler classrooms by measuring the number of conversational turns between childcare providers and children, and b) support childcare centers in using the data to improve children's linguistic development.

## Procurement

**An RFP exemption is being used as Starting Point was written into a grant we received from the Cleveland Foundation to support this project.**

The procurement method for this project was RFP exemption. The total value of the RFP exemption is \$138,067.00

The RFP exemption was closed on (To Be Determined).

Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the childcare resource and referral agency for service delivery area

3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFGA process conducted by ODJFS for the Child Care Resource and Referral Services project (RFGA#JFSR1415178069). As the childcare resource and referral agency for Cuyahoga County, Starting Point provides: 1) assistance to parents needing care for their children; 2) assistance to childcare providers in need of technical assistance and training; and 3) assistance to employers seeking quality childcare for their employees. In light of the above, they are clearly the best qualified and most logical vendor to provide UPK services.

### Contractor and Project Information

Child Care Resource Center of Cuyahoga County dba Starting Point

4600 Euclid Avenue, Suite 500

Cleveland, OH 44103

Council District 7

The Executive Director for the contractor/vendor is Billie Osborne-Fears.

### Project Status and Planning

The project is new to the County and is an occasional service.

### Funding

The project is funded 100% by a grant from the Cleveland Foundation.

The schedule of payments is monthly, by invoice.

**BC2019-425**

Title:

Office of Early Childhood; EC-19-45293 2019 LENA Foundation; Contract LENA Grow Program

Scope of Work Summary

The Office of Early Childhood requesting approval of a contract with the LENA Foundation for the anticipated cost \$31,740.

The anticipated start-completion dates are May 1, 2019 – November 30, 2019.

The primary goals of the project are to a) evaluate the language environments in infant and toddler classrooms by measuring the number of conversational turns between childcare providers and children, and b) support childcare centers in using the data to improve children’s linguistic development.

Procurement

The procurement method for this project was RFP exemption. The total value of the RFP exemption is \$31,740.

The RFP exemption was closed on (To Be Determined).

**An RFP exemption is being used as The LENA Foundation was specifically identified in a grant we wrote and received by the Cleveland Foundation to bring the LENA program to our UPK program.**

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

LENA

5525 Central Avenue, Suite 100

Boulder, CO 80301-2820

Council District – N/A

The President for the contractor/vendor is Dr. Stephen Hannon.

Project Status and Planning

The project is new to the County and is an occasional service.

The project’s term has already begun. We had been waiting on the Fiscal office to provide the index codes for these funds.

Funding

The project is funded 100% by a grant from the Cleveland Foundation.

The schedule of payments is once for the entire project, by invoice.

**BC2019- 426**

Department of Health and Human Services; HS-19-45616 (2019) (MNJ Technologies); State Contract Purchase/ (Project Title- NA)

Scope of Work Summary

Department of Health and Human Services requesting approval of a purchase of Ipads and cases for the anticipated cost \$252,275.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

The primary goals of the project are to: Implement the Enterprise Document Management System. Allow workers to document cases while in the field.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

**An RFP exemption is being used as a purchase is being made off a State contract.**

The procurement method for this project was purchase via state contract. The total value of the purchase is \$252,275.00.

Contractor and Project Information

Funding

The project is funded 70% Health and Human Services Levy and 30% Title IV-E.

The schedule of payments is (monthly, quarterly, by invoice, other [specify].)

**BC2019-427**

Title:

Cuyahoga County Sheriff’s Department

Requisition number: SH-18-42954

Educare Medical Staffing LLP

Type: Amendment 6/17/19 through 12/31/2019

Temporary Medical Staffing for County jail facilities.

Scope of Work Summary

Sheriff’ Department requesting approval of an amendment for Educare Medical Staffing which provides nursing services to the County jails.

If the Project is new to the County: The County has used temporary nursing services in the past when needed.



Describe the exact services being provided.

Both RN and LPN nursing services are being provided to the County jails in order to augment the County nursing staff.

This amendment will add an additional \$400,000.00 in funding to the current nursing contract.

The primary goals of the project are:

To ensure adequate medical staffing on a 24/7 basis in all County jail facilities.

#### Procurement

The original procurement method for this contract was an RFP. The total cost of this amendment is \$300,000.00. The previous three amendments for \$300,000.00, \$200,000.00 and \$300,000.00. The total cost of the entire contract would be \$1,500,000.00

#### Contractor and Project Information

Educare Medical Staffing LLP  
2800 Euclid Avenue Suite 310  
Cleveland Ohio 44115  
216-938-9374  
Council District All

#### Project Status and Planning

This project is to positively impact the Cuyahoga County jails medical staffing needs.

The project is on a critical action path due to the current circumstances and the current nursing shortages in regard to the Cuyahoga County Jails.

#### Funding

The project is funded 100% by the General Fund

The schedule of payments are monthly over the course of 2019.

#### **BC2019-428**

##### Title:

Cuyahoga County Law Library; RQ# LL001-19-45014; 6/1/19-5/31/22; West, a Thomson Reuters Business; Sole Source Contract: Patron Access Westlaw

#### A. Scope of Work Summary

1. The Cuyahoga County Law Library is requesting approval of a sole source contract with West, a Thomson Reuters Business, for the anticipated not-to-exceed cost of \$273,441.72.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number: BC2016-592, BC2016-223

Describe the exact services being provided: This contract will provide Westlaw access for patrons of the County Law Library. Ohio and national databases in the patron plan will contain annotated primary law, as well as unique treatises, practice guides, and forms that are written by experts in their particular fields of law.

The anticipated start-completion dates are 6/1/19-5/31/22.

The primary goals of the project are (list 2 to 3 goals):

- a. Provide Law Library patrons with annotated Ohio and national primary legal research tools (e.g., cases, codes, regulations, and court rules).
- b. Provide Law Library patrons with Ohio and national research treatises and practice guides to help them interpret the law.
- c. Provide Law Library patrons with sample forms as templates to simplify their work crafting legal documents to file in court or use as contracts, leases, etc.

This project is not mandated by any laws.

If the item is late please state the reason for late submission: The item is a few days late. The Law Library experienced numerous and substantial delays with the vendor such that the last contract could not be amended and a new contract had to be initiated. Once all documents were received from the vendor, the date of 6/1/19 was chosen in the hope of completing County processes in time. However, County processes took a little longer than expected.

This request is not for the purchase of software, and TAC approval is not required for Westlaw contracts.

#### Procurement

The procurement method for this project was a sole source purchase. The total value of the sole source contract over 3 years is \$273,441.72.

The proposed contract was posted for 5 days by the Office of Procurement, but no competing offer was submitted.

The proposed contract is an OPD approved sole source.

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

A competitive process was not utilized because many of the databases on the proposed patron plan contain unique treatises, practice guides, and forms that are written by experts in their particular fields of law. Westlaw is also the only source for Practical Law-a database of legal know-how across all major fields of practice with content and forms by experts in their fields. Although the requested plan includes national and state primary law resources (e.g., cases, codes, and regulations), they have been enhanced with West/Thomson Reuter's sophisticated and value-added search engine, Topic and Key Number system with digest references, "Related References," and KeyCite materials. West/Thomson Reuters holds the copyright and/or license for all of these materials, and they are proprietary to the vendor. Although the County Law Library purchases online resources from many legal research vendors, as part of maintaining a broad and comprehensive subject matter collection, authors and publishers treat legal issues uniquely and differently.

#### Contractor and Project Information

The address of the vendor is:

West, a Thomson Reuters Business

610 Opperman Drive  
Eagan, MN 55123  
Council District: 7

The Client Manger for Westlaw’s Government and Academic Accounts in Ohio for the vendor is Kimberly Fleming.

The address or location of the project is:  
Cuyahoga County Law Library  
Cuyahoga County Courthouse  
1 West Lakeside Ave., Floor 4  
Cleveland, OH 44113

The project is located in Council District 7.

#### Project Status and Planning

The project is a new contract, although the Law Library has a history with the vendor.

The contract is a 3-year agreement. The first year runs from 6/1/19-5/31/20; the second year runs from 6/1/20-5/31/21; and the third year runs from 6/1/21-5/31/22.

The project’s term began on June 1, 2019. Regarding delays, the Law Library experienced numerous and substantial delays with the vendor such that the last contract could not be amended and a new contract had to be initiated. Once all documents were received from the vendor, the date of 6/1/19 was chosen in the hope of completing County processes in time. However, County processes took a little longer than expected.

The contract needs to be signed and returned to the vendor by 6/15/19. Per the terms of the proposed contract, it will “expire and ...not be accepted after 6/15/2019.”

#### Funding

The project is funded 100% by the Cuyahoga County Law Library Resources Board’s Fund. No general fund dollars will be used for the contract.

The schedule of payments is monthly.

#### **BC2019-429**

##### Title:

Cuyahoga County Law Library; RQ# LL001-19-45015; 6/1/19-5/31/22; West Publishing Corporation Sole Source Contract: Staff Access Westlaw

#### Scope of Work Summary

The Cuyahoga County Law Library is requesting approval of a sole source contract with West Publishing Corporation, for the anticipated not-to-exceed cost of \$33,371.04.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number:  
BC2016-225

Describe the exact services being provided: This contract will provide Westlaw access for staff of the County Law Library to the following specialized databases: Westlaw Litigation (including arbitration materials), public records through the People Map and Company Investigator products, and Westlaw Edge, Westlaw's new flagship product.

The anticipated start-completion dates are 6/1/19-5/31/22.

The primary goals of the project are:

- a. Provide Law Library staff with arbitration materials that are otherwise difficult to locate for patrons.
- b. Provide Law Library staff with access to public records on Westlaw (People Map and Company Investigator) for locating people and researching information on businesses
- c. Provide Law Library staff with access to Westlaw's brand new product called Westlaw Edge, which offers 1) the next generation of legal research with state-of-the-art AI technologies and predictive research suggestions, 2) the ability to compare versions of statutes and regulations, and 3) a brand new citation signal called Overruling Risk to link researchers to authorities which implicitly undermine a KeyCited resource.

This project is not mandated by any laws.

If the item is late please state the reason for late submission: The item is a few days late. The Law Library experienced numerous and substantial delays with the vendor such that the last contract could not be amended and a new contract had to be initiated. Once all documents were received from the vendor, the date of 6/1/19 was chosen in the hope of completing County processes in time. However, County processes took a little longer than expected.

This request is not for the purchase of software, and TAC approval is not required for Westlaw contracts.

#### Procurement

The procurement method for this project was a sole source purchase. The total value of the sole source contract over 3 years is 33,371.04.

The proposed contract was posted for 5 days by the Office of Procurement, but no competing offer was submitted.

The proposed contract is an OPD approved sole source item.

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

A competitive process was not utilized because Thomson Reuters Holdings Inc. holds the copyright and/or license for its products, and they are proprietary to the vendor. Although the County Law Library purchases online resources from many legal research vendors, as part of maintaining a broad and comprehensive subject matter collection, the County Law Library needs Westlaw Litigation, People Map, Company Investigator and the features of Westlaw's new products-Westlaw Edge, to enable Law Library staff to provide adequate and meaningful reference and research assistance to patrons. The Westlaw Litigation Add-on offers arbitration materials that are difficult to find and which the Law Library cannot purchase from other vendors. PeopleMap and Company Investigator aggregate public record data from

millions of resources into customizable reports and graphical displays that are unique to Westlaw. Finally, Westlaw Edge offers 1) the next generation of legal research with state-of-the-art AI technologies and predictive research suggestions, 2) the ability to compare versions of statutes and regulations, and 3) a brand new citation signal called Overruling Risk to link researchers to authorities which implicitly undermine a KeyCited resource.

#### Contractor and Project Information

The address of the vendor is:

West, a Thomson Reuters Business  
610 Opperman Drive  
Eagan, MN 55123  
Council District: 7

The Client Manger for Westlaw's Government and Academic Accounts in Ohio for the vendor is Kimberly Fleming.

The address or location of the project is:

Cuyahoga County Law Library  
Cuyahoga County Courthouse  
1 West Lakeside Ave., Floor 4  
Cleveland, OH 44113

The project is located in Council District 7.

#### Project Status and Planning

The project is a new contract, although the Law Library has a history with the vendor.

The contract is a 3-year agreement. The first year runs from 6/1/19-5/31/20; the second year runs from 6/1/20-5/31/21; and the third year runs from 6/1/21-5/31/22.

The project's term began on June 1, 2019. Regarding delays, the Law Library experienced numerous and substantial delays with the vendor such that the last contract could not be amended and a new contract had to be initiated. Once all documents were received from the vendor, the date of 6/1/19 was chosen in the hope of completing County processes in time. However, County processes took a little longer than expected.

The contract needs to be signed and returned to the vendor by 6/15/19. Per the terms of the proposed contract, it will "expire and ...not be accepted after 6/15/2019."

#### Funding

The project is funded 100% by the Cuyahoga County Law Library Resources Board's Fund. No general fund dollars will be used for the contract.

The schedule of payments is monthly.

## **C. – Consent Agenda**

### **BC2019-430**

(See related items for proposed Travel for the week of 6/3/2019 in Section C. above)

### **BC2019-431**

(See related items for proposed purchases for the week of 6/3/2019 in Section C. above)

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Title: 2019, Cuyahoga County Law Library, Grant Acceptance to the Statewide Consortium of County Law Library Resources Boards.

#### Scope of Work Summary

The Cuyahoga County Law Library is requesting approval of a Memorandum of Understanding with the Statewide Consortium of County Law Library Resources Boards (hereinafter “Consortium”) in the amount of \$3,395.95 for technology services and programming for patrons for the period 4/5/2019-5/31/20.

#### Scope of Services

The grant funding will enable the Cuyahoga County Law Library to purchase: a standing touch kiosk to provide patrons with a self-service touch screen for accessing information about the library and its programs and services; a 2-way foreign translation device that will enable patrons and staff to easily communicate back and forth and overcome otherwise difficult language barriers; a closed-back table throw and retractable banner for use during on-site library programming and at outside events which the Librarian attends to promote the library; an Oculus Go headset and carrying case to allow patrons to experiment with educational, law-related virtual reality content; and an HP printer for use at a dedicated County workstation for accessing the County’s mainframe, Intranet, and HR portal.

#### Procurement

The Consortium issued an RFP for optional grants in November 2018. In response, the Cuyahoga County Law Library obtained County approval through BC 2019-102 to submit a grant proposal to the Consortium.

#### Contractor and Project Information

The Consortium’s address is c/o Jennifer Jones, Executive Director, 369 S. High Street, 10<sup>th</sup> Floor, Columbus, OH 43215. The Consortium is providing grant funds for items to be used at the Cuyahoga County Law Library, 1 West Lakeside Ave., Floor 4, Cleveland, OH 44113.

#### Project Status and Planning

With prior approval (BC2019-102), the Cuyahoga County Law Library submitted a grant proposal to the Consortium on February 12, 2019. On April 5, 2019, the Consortium awarded the Cuyahoga County Law Library \$3,395.95 for technology and programming for patrons.

Funding - \$3,395.95

**VI – PUBLIC COMMENT**  
**VII – ADJOURNMENT**