



**Cuyahoga County Board of Control Agenda  
Monday, October 28, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 10/21/19**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**BC2019-631**

Department of Information Technology,

- a) Submitting an RFP exemption on RQ46654, which will result in an award recommendation to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$237,584.47 for maintenance and support of OnBase software for various departments for the period 1/1/2019 – 1/31/2020.
- b) Recommending an award on RQ46654 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$237,584.47 for maintenance and support of OnBase software for various departments for the period 1/1/2019 – 1/31/2020.

Funding Source: 60% - General Fund and 40% - Health and Human Services Levy

**B. – New Items for Review**

**BC2019-771**

Department of Development,

- a) Submitting an RFP exemption on RQ46888, which will result in a payment in the amount of \$25,000.00 to Spirit of Cleveland, Inc. for operational support of the 2019 Cleveland Rising Summit for the period 10/29/2019 – 10/31/2019.
- b) Recommending a payment to Spirit of Cleveland, Inc. in the amount of \$25,000.00 for operational support of the 2019 Cleveland Rising Summit for the period 10/29/2019 – 10/31/2019.

Funding Source: General Fund

**BC2019-772**

Department of Information Technology,

a) Submitting an RFP exemption on RQ47043, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$80,947.22 for the purchase of (125) Microsoft Office subscription licenses; (16) Windows Server Licenses; (96) Windows Server Access Licenses and (3) SQL Server Licenses for use by the Board of Elections.

b) Recommending an award on RQ47043 to Dell Marketing LP in the amount not-to-exceed \$80,947.22 for the purchase of (125) Microsoft Office subscription licenses; (16) Windows Server Licenses; (96) Windows Server Access Licenses and (3) SQL Server Licenses for use by the Board of Elections.

Funding Source: General Fund

**BC2019-773**

Department of Information Technology, submitting an amendment to Contract No. CE1200571 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2019 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$37,076.00.

Funding Source: General Fund

**BC2019-774**

Department of Information Technology, recommending an award on RQ46974 and enter into a contract with Canto, Inc. in the amount not-to-exceed \$24,400.00 for Cloud-based Digital Asset Management System services for the period 10/28/2019 – 10/27/2021.

Funding Source: General Fund

**BC2019-775**

Department of Health and Human Services, recommending an award on RQ46465 and enter into a sole source contract with United Way of Greater Cleveland in the amount not-to-exceed \$277,333.00 for community resource navigation and MedRefer services to residents of Cuyahoga County for the period 1/1/2020 - 12/31/2020.

Funding Source: Health and Human Services Levy

**BC2019-776**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending awards on RQ45073 and enter into contracts with various providers (29-10) in the total amount not-to-exceed \$188,369.00 for emergency shelter and supportive services for individuals and families experiencing homelessness in connection with the Emergency Solutions Grant Program for the period 9/1/2019 – 8/31/2020:

- a) Family Promise of Greater Cleveland in the amount not-to-exceed \$68,800.00.
- b) Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$25,000.00.
- c) West Side Catholic Center in the amount not-to-exceed \$61,260.00.
- d) Young Men’s Christian Association of Greater Cleveland (YMCA) of Greater Cleveland in the amount not-to-exceed \$33,309.00.

Funding Source: Emergency Solutions Grant

**BC2019-777**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

- a) Submitting an RFP exemption on RQ46832, which will result in an award recommendation to United Way of Greater Cleveland in the amount not-to-exceed \$20,708.00 for staffing services for the Family Space Project for the period 10/21/2019 – 9/30/2020.
- b) Recommending an award on RQ46832 and enter into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$20,708.00 for staffing services for the Family Space Project for the period 10/21/2019 – 9/30/2020.

Funding Source: Health and Human Services Levy

**BC2019-778**

Office of the Medical Examiner, submitting an agreement with the United States Attorney’s Office, Northern District of Ohio in the amount not-to-exceed \$35,000.00 for forensic testing services for the period 11/28/2018 – 11/27/2019.

Funding Source: Revenue Generating

**BC2019-779**

Personnel Review Commission, submitting an agreement with the City of Parma Heights in the amount not-to-exceed \$3,237.00 for classification and compensation consulting services for the period 10/28/2019 – 1/27/2020.

Funding Source: Revenue Generating

## **C. – Consent Agenda**

### **BC2019-780**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

### **BC2019-781**

Office of Innovation and Performance, submitting Memoranda of Understanding with various government entities to define the terms, roles and responsibilities for coordination and participation in the The Lab @ Cuyahoga County Project for the period 11/1/2019 – 10/31/2020.

- a) Board of Park Commissioners of the Cleveland Metropolitan Parks District
- b) Northeast Ohio Areawide Coordinating Agency

Funding Source: N/A

### **BC2019-782**

Department of Public Safety and Justice Services,

- a) Requesting authority to submit a grant application to the Ohio Department of Public Safety/ Office of Criminal Justice Services in the amount of \$547,525.46 for the Regional Planning Unit Project in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.
- b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$547,525.46 for the Regional Planning Unit Project in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY19 STOP Violence Against Women Act Block Grant is from the Ohio Department of Public Safety, Office of Criminal Justice Services

### **BC2019-783**

Department of Public Safety and Justice Services,

- a) Requesting authority to submit a grant application to the Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,956.84 for management of the FY2019 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2020 – 12/31/2020.
- b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,956.84 for management of the FY2019 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2020 – 12/31/2020.

Funding Source: FY19 STOP Violence Against Women Act Block Grant is from the Ohio Department of Public Safety, Office of Criminal Justice Services

**BC2019-784**

Sheriff's Department,

a) Requesting authority to submit a grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of \$150,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2019 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2019 – 9/30/2022.

b) Submitting a grant agreement with the U.S. Department of Justice, Office of Justice Programs in the amount of \$150,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection for the FY2019 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2019 – 9/30/2022.

Funding Source: U.S. Department of Justice, Office of Justice Programs

**BC2019-785**

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to submit a grant application to U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$1,000,000.00 for the creation of a High-Risk Domestic Violence Court in connection with Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program for the period 10/1/2019 – 9/30/2022.

b) Submitting a grant award from U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$1,000,000.00 for the creation of a High-Risk Domestic Violence Court in connection with Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program for the period 10/1/2019 – 9/30/2022.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program

**BC2019-786**

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to submit a grant application to U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$439,924.00 for the creation of a Behavioral Health and Criminal Justice Initiative Program in connection with the Adult Drug Court Discretionary Grant Program for the period 10/1/2019 – 9/30/2021.

b) Submitting a grant award from U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$439,924.00 for the creation of a Behavioral Health and Criminal Justice Initiative Program in connection with the Adult Drug Court Discretionary Grant Program for the period 10/1/2019 – 9/30/2021.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program - \$439,924.00 (grant award) + \$146,886.00 (match) Targeted Community Alternative to Prison ("T-CAP") grant program funds

**BC2019-787**

Department of Public Safety and Justice Services, submitting an amendment to Board Approval No. BC2019-236 dated 3/18/2019, which approved a Direct Open Market Purchase and made an award on Requisition No. JA-19-44673 to AirGas USA, LLC for the purchase of cutting torch equipment for Ohio Homeland Region 2 Urban Search and Rescue Team, to change the amount from \$6,479.08 to \$8,393.93:

JA-19-44673	Cutting Torch Equipment for Ohio Homeland Region 2 Urban Search & Rescue Team	Department of Public Safety and Justice Services	AirGas USA, LLC	<del>\$6,479.08</del> <b>\$8,393.93</b>	FY2016 State Homeland Security Grant Program
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**BC2019-788**

Fiscal Office presenting proposed Travel for the week of 10/28/2019

<b>Travel Requests</b>							
<b>Department</b>	<b>Staff</b>	<b>Event</b>	<b>Host</b>	<b>Dates of Travel</b>	<b>Location</b>	<b>Expenses</b>	<b>Funding Source</b>
Department of Public Safety and Justice Services	Kevin Friis	A conference entitled "International Association of Emergency Managers (IAEM) 2019 Conference"	International Association of Emergency Managers (IAEM)	11/13/-11/23/2019	Savannah, GA	*Registration - \$624.00  **Meals - \$411.00  <b>Total- \$1,035.00</b>	General Fund-

\*Paid to the Host

\*\*Staff reimbursement

## Purpose:

Requesting approval for Cuyahoga County Office of Emergency Management staff Kevin Friis to attend the International Association of Emergency Managers (IAEM) 2019 Conference November 13-23, 2019 at the Savannah International Trade and Conference Center in Savannah, GA. Employee will be reimbursed for meals (up to \$450) and registration fee (\$624.00) expense. Travel (flight) will be paid for by employee and overnight accommodations will be with employees' family. The IAEM Annual Conference provides an opportunity for all levels of emergency managers to learn, to grow, and to meet colleagues from around the world.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Mark Christie	A conference entitled "International Association of Emergency Managers (IAEM) 2019 Conference"	International Association of Emergency Managers (IAEM)	11/17/-11/21/2019	Savannah, GA	*Registration - \$624.00 **Lodging – \$800.00 **Meals - \$174.00 **Ground Transportation- \$50.00 **Baggage – \$50.00 ***Airfare – \$206.00  <b>Total- \$1,904.00</b>	General Fund-

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$206.00)**

**Purpose:**

Requesting approval for Cuyahoga County Office of Emergency Management staff Mark Christie to attend the International Association of Emergency Managers (IAEM) 2019 Conference November 17-20, 2019 at the Savannah, GA. Employee will be reimbursed for meals, lodging and incidentals. The county will be invoiced for the registration fee. The IAEM Annual Conference provides an opportunity for all levels of emergency managers to learn, to grow, and to meet colleagues from around the world.



	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Carey Baucher	A conference entitled "25 <sup>th</sup> Annual National Combined DNA Index System (CODIS) Conference"	Federal Bureau of Investigations (FBI)	11/18/- 11/20/2019	Norman, Oklahoma	Lodging – \$376.00 Meals - \$182.50 Mileage - \$30.80 Parking - \$80.00 Airfare – \$484.00  <b>Total- \$1,153.30</b>	Federal Bureau of Investigations

**All travel expenses sponsored, scheduled, and paid for by the Federal Bureau of Investigations.**

Purpose:

Carey Baucher, Forensic Scientist 3 – DNA, to attend the 25<sup>th</sup> Annual National CODIS Conference as the Combined DNA Index System (CODIS) administrator for our laboratory. Updates relevant to the operation and use of the system are discussed. This conference fulfills her continuing education requirement for 2019. Carey is required to attend the FBI’s annual conference regarding the CODIS database, and this conference is sponsored and paid for by the FBI. There is no cost to the County.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Kristen Koeth	A workshop entitled "Technical Assessor Training (ISO/IEC 17025 and 17020)"	ANSI National Accreditation Board	12/9/-12/13/2019	Mesa, Arizona	*Registration- \$1,195.00 **Lodging- \$530.67 **Meals - \$256.00 **Ground Transportation- \$65.06 ***Airfare – \$447.50  <b>Total – \$2,494.23</b>	FY 2019 Coverdell Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$447.50)**

Purpose:

In 2020 the Cuyahoga County Regional Forensic Science Laboratory (CCRFSL) will be seeking accreditation by ANAB. The Firearms Section of CCRFSL was not accredited by the American Society of Crime Laboratory Directors (ASCLD) and this will be the first time the unit will be audited by an accrediting body. It is imperative that a member of the unit have full understanding of what is expected so as to prepare for the inspection and ensure that the Firearms Section will meet the requirements. Additionally, this training will prepare Kristen Koeth, Forensic Scientist 3 to perform the audits of other Forensic Laboratories, gaining an insight into the policies and procedures other laboratories are using and also building relationships with other scientists that can improve CCRFSL.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Agency of the Inspector General	Valissa Turner Howard	A conference entitled "Council on Governmental Ethics Laws (COGEL) 2019 Conference"	Council on Governmental Ethics Laws (COGEL)	12/14/-12/18/2019	Chicago, IL	*Registration- \$600.00 **Lodging- \$745.50 **Meals - \$220.00 **Ground Transportation- \$80.00 **Parking – \$55.00 ***Airfare – \$208.00  <b>Total – \$1,908.50</b>	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$208.00)**

**Purpose:**

The COUNCIL ON GOVERNMENTAL ETHICS LAWS (COGEL) is the preeminent organization of government ethics administrators. COGEL members work in the fields of governmental ethics, freedom of information, elections, lobbying, and campaign finance. Members include (1) governmental entities; (2) educational institutions; (3) organizations, such as law firms, and corporations; and (4) honorary members. The COGEL conference is the top destination for learning what’s new in the fields of campaign finance, governmental ethics, elections, lobbying and freedom of information. Will include over 40+ educational sessions led by more than 125 engaging experts. Valissa Turner Howard is a on the COGEL Program Committee that planned this conference and will be a moderator of one session.

**BC2019-789**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 10/28/2019

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-44277	Purchase DonorPerfect software to manage shelter donor records, fundraising communications and newsletters	Department of Public Works	SofterWare, Inc.	\$4,416.00	Special Revenue Fund
CT-19-46571	De-watering system for Trucks S-226, S-227 and S-228 for Sanitary Engineer	Department of Public Works	Jack Doheny Companies	\$49,869.45	Sanitary Sewer Fund
CT-19-46827	Repairs to Vactor 225 for Sanitary Engineer	Department of Public Works	Valley Freightliner	\$2,709.07	Sanitary Sewer Fund
CT-19-46862	Various paper offset and digital coloring for Print Shop	Department of Public Works	Veritiv	\$1,844.64	General Fund – Internal Service Fund
CT-19-46949	Broom wafers for County Airport	Department of Public Works	United Rotary Brush Corporation	Not-to-exceed \$15,000.00	Airport Operations Fund
CT-19-46950	Vehicle batteries for Fleet Services	Department of Public Works	Harris Battery	Not-to-exceed \$45,000.00	\$20,000.00 – Road and Bridge Fund \$25,000 – Sanitary Engineer
CT-19-47012	Purchase (2) electric scissor lifts for various County buildings	Department of Public Works	Sunbelt Rentals	\$27,425.00	General Fund – Internal Service Fund
CT-19-47038	Vehicle tires for Sanitary Engineer	Department of Public Works	Bob Sumerel Tire	Not-to-exceed \$49,995.00	Sanitary Sewer Fund
CT-19-47041	Various truck parts for Fleet Services	Department of Public Works	Fleetwise Truck Parts	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CT-19-47047	Various truck parts for Sanitary Engineer	Department of Public Works	Fleetwise Truck Parts	Not-to-exceed \$39,500.00	Sanitary Sewer Fund

CT-19-47074	John Deere Gators for use at Harvard Garage for Sanitary Engineer	Department of Public Works	AG-Pro Ohio, LLC	\$36,769.99	Sanitary Sewer Fund
CT-19-47123	Doors and frames for various County projects at the Justice Center	Department of Public Works	Doors and Hardware, Inc.	\$13,230.00	General Fund – Internal Service Fund
AU-19-46955	Printing and mailing of (82,000) Homestead Applications for 2020	Fiscal Office	RR Donnelley	\$18,056.40	Real Estate Assessment Fund
CR-19-46922	Replacement cameras and accessories for Photography Lab	Medical Examiner’s Office	B&H Photo	\$6,629.57	General Fund
CR-19-47042	Mandatory proficiency tests to maintain accreditation for DNA, Drug Chemistry, Trace Evidence, Fingerprint and Firearms staff	Medical Examiner’s Office	Collaborative Testing Services, Inc.	\$11,040.00	Medical Examiner’s Office Lab Fund
SH-19-46236	Identification wristbands for inmates	Sheriff’s Department	Precision Dynamics Corporation	\$12,680.87	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-47141	Post Adoption Special Services Subsidy: Adoption services*	Division of Children and Family Services	Applewood Centers	\$10,796.10	70% Health and Human Services Levy Fund 30% Title IV-E
SH-19-46680	Legal notice: Delinquent Land Sale #131	Sheriff’s Department	The Legal News Publishing Co.	\$27,487.50	General Fund
SH-19-47085	Prisoner board and care to alleviate overcrowding in County jails, pursuant to Ohio Revised Code Sections 341.12 and 341.14	Sheriff’s Department	Seneca County	\$45,000.00	General Fund

**\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting a Master Agreement of cooperation with various municipalities for pavement preventive maintenance services in connection with various Road Projects:

- a) Bedford Heights - for resurfacing of Solon Road from the Bedford Heights west corporation line to the Bedford Heights east corporation line.
- b) City of Berea - for resurfacing of Eastland/Fowles Road from Bagley Road to the East Corporation Line.
- c) City of Cleveland – for resurfacing of Eddy Road from St. Clair Avenue to Interstate Route -90.
- d) City of Cleveland Heights – for resurfacing of Noble Road from the Cleveland Heights North Corporation Line to Mayfield Road.
- e) City of East Cleveland – for resurfacing of East 152nd Street from Coit Avenue to Woodworth Avenue.
- f) City of Garfield Heights – for resurfacing of Hathaway Road from the Garfield Heights south corporation line to Turney Road.
- g) City of Garfield Heights – for resurfacing of Turney Road from Hathaway Road to the Garfield Heights East Corporation Line.
- h) City of North Olmsted – for resurfacing of Mastick Road from Columbia Road to North Olmsted East corporation line.
- i) City of North Olmsted – for resurfacing of Bradley Road from North Olmsted West Corporation Line to Center Ridge Road.
- j) Village of North Randall – for resurfacing of Emery Road from Warrensville Center Road to Northfield Road.
- k) Village of North Randall – for resurfacing of Miles Road from IR-271 to the North Randall east corporation line.
- l) City of Brook Park – for resurfacing of West 130<sup>th</sup> Street from Brook Park Road to Lorain Road.
- m) City of Cleveland – for resurfacing of Biddulph Road from Cleveland West Corp Line to Pearl Road.
- n) City of Cleveland – for resurfacing of Munn Road from Rocky River Drive to Warren Road.
- o) City of Cleveland – for resurfacing of West 73<sup>rd</sup> Street from Denison Avenue to Lorain Road.
- p) City of Cleveland – for resurfacing of Woodhill Road from Quincy Avenue to Kinsman Road.

q) City of Euclid – for resurfacing of East 250<sup>th</sup> Street from Lakeland Boulevard to Lake Shore Boulevard.

r) City of East Cleveland – for resurfacing of Noble Road from Euclid Avenue to 150 ft. NW of Railroad Bridge.

Funding Source: The project is to be funded \$242,000 with County Road and Bridge Funds

**Item No. 2**

The Department of Public Safety & Justice Services, submitting an amendment to a grant award from Camp HOPE America for the Camp HOPE America Readiness Grant Program for the period 3/1/2018 – 12/31/2019, to extend the time period to 12/30/2020; no additional funds required.

Original Funding Source: Camp HOPE America and the Verizon Foundation

**Item No. 3**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from the City of Cleveland in the amount not-to-exceed \$658,770.00 for the Rapid Re-housing Program in connection with the FY2019 Emergency Solutions Grant Program for the period 11/1/2019 – 10/31/2020.

Funding Source: 100% of the Award is through a FY2019, Federal Entitlement Grant to the City of Cleveland from the US Department of Housing and Urban Development

**Item No. 4**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
n/a	Amend Contract No. CE1800368	Cuyahoga County Land Reutilization Corporation	Administration of the demolition of vacant, abandoned, nuisance or blighted structures for the Cuyahoga County Property Demolition Program	\$0.00	Department of Development	11/19/2018 – 12/31/2019, to extend the time period to 12/31/2020	Original Contract – Demolition Fund	10/17/2019 (Executive) 10/18/2019 (Law Dept.)
RQ 46429	Amend Contract No. CE1900324	George Junior Republic in Pennsylvania	Residential treatment services for (1) youth, to expand the scope of services to include Intensive Supervision Program and to change the per diem rate, effective 10/16/2019	\$0.00	Juvenile Court Division	7/29/2019 – 7/28/2020	Title IV-E – Special Revenue Funds	10/16/2019



## Minutes

Cuyahoga County Board of Control  
Monday, October 21, 2019 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

#### Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 10/15/2019

Michael Dever motioned to approve the minutes from the October 15, 2019 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

##### BC2019-677

Department of Information Technology, submitting an amendment to Contract No. CE1200652 with Rimini Street, Inc. for maintenance and support services for the SAP Human Capital Management R3 System for the period 11/6/2012 - 10/31/2019 to extend the time period to 10/30/2020 and for additional funds in the amount not-to-exceed \$78,302.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked for confirmation that the provider has not agreed to hold the same pricing if another renewal is required but will work with the department on an agreed upon duration for a time extension and would not require a one year extension; and asked if the contract with Northwoods Consulting Partners, Inc. is anticipated for an upcoming Board of Control meeting. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2019-677 was unanimously approved.

B. – New Items for Review

BC2019-753

Department of Public Works, submitting an amendment to Contract No. CE1800337 with Terrace Construction Company for the Bradford Road Relief Sewer and Pump Station Elimination Project in the City of Brecksville for additional funds in the amount not-to-exceed \$268,446.06.

Funding Source: 100% Sewer District User Fees (City of Brecksville)

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-753 was unanimously approved.

BC2019-754

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1800224 with Catts Construction, Inc. for resurfacing of Pleasant Valley Road from State Road to Broadview Road in the City of Parma for additional funds in the amount not-to-exceed \$25,432.37; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal and 20% State – Issue 1

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-754 was unanimously approved.

BC2019-755

Department of Public Works, submitting an amendment to Contract No. CE1300495 with Hanna Holdings, Inc. for property management services for the Samuel R. Gerber Cuyahoga County Medical Examiner's Building and Parking Garage located at 11001 Cedar Avenue, Cleveland for the period 11/1/2013 – 10/31/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$10,000.00.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-755 was unanimously approved.

BC2019-756

Department of Development, recommending an award on RQ45924 and enter into an Agreement with the City of Euclid in the amount not-to-exceed \$110,000.00 for Consolidated Plan consulting services for development of a Cuyahoga Housing Consortium 5-Year Consolidated Plan for the period 10/21/2019 – 8/15/2020.

Funding Source: Federal Home Investments Partnerships Program Administrative Funds

Paul Herdeg, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2019-756 was unanimously approved.

BC2019-757

Department of Workforce Development, submitting an amendment to Contract No. CE1900233 with United Labor Agency Incorporated for operation of the Workforce Service Center, job seekers and employer services and management of the On-the-Job Training Program for the period 7/1/2019 – 6/30/2020, to expand the scope of services for the provision of (1) Opioid Project Coordinator and (2) Opioid Community Development Specialists to provide workforce services in connection with the State Opioid Response and Disaster Recovery National Dislocated Worker Grant Programs, effective 10/21/2019 and for additional funds in the amount not-to-exceed \$214,500.00.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked if there will be any coordination of services with other entities, such as the Alcohol, Drug Addiction and Mental Health Services Board, that serve the targeted population; asked if there is a written strategic plan in place for use of settlement funds; and expressed her appreciation to the department for their efforts to work in collaboration with other community partners. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-757 was unanimously approved.

BC2019-758

Department of Workforce Development, submitting an amendment to Contract No. CE1900243 with Towards Employment, Inc. for job seeker services for applicants with felony backgrounds in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2021 to expand the scope of services to implement a transitional jobs/work experience pilot program for up to (15) opioid impacted eligible participants in connection with the Disaster Recovery National Dislocated Worker Grant Program, effective 10/21/2019 and for additional funds in the amount not-to-exceed \$91,928.00.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked if there are other organizations that provide similar services within the community or is this a new initiative for this population; asked if Towards Employment is anticipated to participate if services are later expanded to include the re-entry population. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-758 was unanimously approved.

BC2019-759

Department of Workforce Development,

a) Submitting an RFP exemption on RQ46994, which will result in an award recommendation to The Edna House for Women, Inc. in the amount not-to-exceed \$40,494.73 for disaster-relief employment services in connection with the Disaster Recovery National Dislocated Worker Grant Program for the period 10/21/2019 – 10/21/2020.

b) Recommending an award on RQ46994 and enter into a contract with The Edna House for Women, Inc. in the amount not-to-exceed \$40,494.73 for disaster-relief employment services in connection with the Disaster Recovery National Dislocated Worker Grant Program for the period 10/21/2019 – 10/21/2020.  
Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Dale Miller asked what procurement process was used for this contract and was there any attempt to conduct a competitive process; asked how the remaining awarded grant funds will be spent after the approval of this contract and the contracts approved under Item Nos. BC2019-757 and BC2019-758; asked what does the training consist of for Peer Support Specialists. Nan Baker asked if this program supports housing services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-759 was unanimously approved.

BC2019-760

Department of Information Technology,

a) Submitting an RFP exemption on RQ46977, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$304,768.02 for the purchase of (610) Microsoft Office subscription licenses for use by Juvenile Court Division.

b) Recommending an award on RQ46977 to Dell Marketing LP in the amount not-to-exceed \$304,768.02 for the purchase of (610) Microsoft Office subscription licenses for use by Juvenile Court Division.  
Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked if these subscription licenses provide the employees access to Microsoft Office Suite; asked how long the licenses are valid and if these will need to be purchased again after June, 2020 when the Enterprise Agreement expires. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2019-760 was unanimously approved.

BC2019-761

Department of Information Technology, recommending an award on RQ46799 to Oarnet/The Ohio State University in the amount not-to-exceed \$96,269.73 for upgrades, support and maintenance on VmWare software subscriptions for the period ~~1/1/2020 – 2/12/2021~~ **12/19/2019 – 2/12/2021**.

Funding Source: 93.8% - General Fund – Information Technology – Engineering Services and 6.2% - General Fund - Common Pleas Court – Judicial/General

Dennis Sullivan, Department of Information Technology, presented and stated that the start date of this award should reflect 12/19/2019. Nan Baker asked for clarification on the contract dates and asked why the services are only for one year; asked if the time period for this purchase seems unusual; and asked for follow up on the rationale of the award dates. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2019-761 was unanimously approved, as amended.

BC2019-762

Department of Information Technology, submitting an amendment to Contract No. CE1700329 with Hawk Search, Inc. for Web Search Tool services for the period 11/27/2017 – 12/4/2019 to extend the time period to 12/4/2021 and for additional funds in the amount not-to-exceed \$32,400.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked for clarification on the time period and asked if this renewal was at an increased cost. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-762 was unanimously approved.

BC2019-763

Department of Information Technology,

a) Submitting an RFP exemption on RQ46953, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$10,285.48 for the purchase of (4) Microsoft SQL Server Standard Core licenses for use by the Office of the Medical Examiner.

b) Recommending an award on RQ46953 to Dell Marketing LP in the amount not-to-exceed \$10,285.48 for the purchase of (4) Microsoft SQL Server Standard Core licenses for use by the Office of the Medical Examiner.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2019-763 was unanimously approved.

BC2019-764

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1900189 with J.C. Penney Corporation, Inc. for emergency clothing assistance services for the period 5/1/2019 - 4/30/2020 for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: 79% Federal Emergency Services; 21% Health and Human Services Levy

Chris Alexander, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2019-764 was unanimously approved.

BC2019-765

Court of Common Pleas/Corrections Planning Board,

a) Submitting an RFP exemption on RQ46524, which will result in an award recommendation to Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$90,500.00 for Specialized Programming for Non-Support Offenders for the period 7/1/2019 - 6/30/2021.

b) Recommending an award on RQ46524 and enter into a contract with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$90,500.00 for Specialized Programming for Non-Support Offenders for the period 7/1/2019 - 6/30/2021.

Funding Source: Ohio Community Corrections Act (CCA) Grant

Linda Lagunzad, Corrections Planning Board, presented. Dale Miller asked if this service is targeted to offenders who are not paying child support and serves as an alternative to incarceration; asked if the participants are already in prison and have been released, conditioned upon participation in the program, or if they have been diverted into the program before going to prison. Nan Baker asked for the reason for late submittal and whether services have been provided or if there was a gap in services; asked if payments were made to the provider; and asked if this is a new program. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-765 was unanimously approved.

### C. – Exemptions

#### BC2019-766

Sheriff's Department, requesting approval to amend Board Approval No. BC2019-564, dated 7/29/2019, which approved an alternate procurement process and resulted in award recommendations, to various providers, payable by department orders, in the total amount not-to-exceed \$150,000.00 for various equipment repairs in the Jail facilities for the period 7/29/2019 - 12/31/2020, to allow for payment by purchase orders:

- a) Astro Supply – \$10,000.00
- b) Belenky, Inc. - \$13,000.00
- c) Cleveland Communications, Inc. - \$35,000.00
- d) Dawnchem, Inc. - \$7,000.00
- e) General Parts, LLC - \$60,000.00
- f) SoundCom - \$25,000.00

Funding Source: General Fund

Stephen Witt, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-766 was unanimously approved.

### D. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2019-767 through -769; Dale Miller seconded, the consent items were unanimously approved.

#### BC2019-767

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, requesting authority to submit a grant application to the U.S. Department of Justice, Office of Justice Programs, National Institute of Justice in the amount of \$339,459.00 for the FY2019 DNA Capacity Enhancement and Backlog Reduction Grant Program for the period 1/1/2020 – 12/31/2021.

Funding Source: U.S. Department of Justice, Office of Justice Programs

BC2019-768

Fiscal Office presenting proposed Travel for the week of 10/21/2019

	Travel Requests						
Department	Community Partners (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Robert Horwatt Fred Szabo	A conference entitled "2019 International Association of Emergency Managers	International Association of Emergency Managers	11/17/- 11/21/2019	Savannah, GA	*Registration- \$1,328.00  **Lodging- \$1,076.16  **Meals - \$357.00  **Ground Transportation- \$200.00  **Baggage - \$120.00  **Parking- \$180.00  ***Airfare- \$800.00  Total- \$4,061.16	FY17 Urban Area Security Initiative

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$800.00)

Community Partners:

Fred Szabo is the Emergency Manager and Robert Horwatt is a Planner, both with the City of Cleveland Office of Emergency Management

Purpose:

As a Planner in the City of Cleveland Office of Emergency Management, Robert Horwatt and Fred Szabo are directly involved with the development and maintenance of the citywide Emergency Operations Plan (EOP). The EOP outlines the general responsibilities of City departments and divisions in responding to an emergency, which includes mass evacuations, sheltering, and terrorism prevention/preparedness. The EOP also coordinates response and recovery activities with voluntary organizations active in the community. This plan unifies the efforts of these groups for a comprehensive approach to reducing the effects of an emergency.



<i>Travel Requests</i>							
<i>Department</i>	<i>Staff (4)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Brant DiChiera, Timothy Huber, Ashley Stebbins, Jeremy Gatta, and Kelsey Taylor</i>	<i>A seminar entitled "National Association of Criminal Defense Lawyers (NACDL) 2019 Fall Seminar: The Gris-Gris of Voir Dire"</i>	<i>National Association of Criminal Defense Lawyers (NACDL)</i>	<i>10/16/-10/18/2019</i>	<i>New Orleans, LA</i>	<i>*Registration- \$1,116.00</i> <i>**Lodging – \$2,034.32</i> <i>**Meals- \$384.00</i> <i>**Ground Transportation- \$200.00</i> <i>***Airfare– <del>\$1,691.00</del></i> <i>***Airfare- \$1,789.68</i>  <i>Total - <del>\$5,425.32</del></i> <i>\$5,524.00</i>	<i>General Fund- <del>\$3,146.69</del></i> <i>\$1,657.20</i>  <i>Ohio Public Defender- <del>\$2,278.63</del></i> <i>\$3,866.80</i>

*Request to amend Board Approval No. BC2019-535 dated July 15, 2019 to remove Ashley Stebbins who was unable to attend and replace with Jeremy Gatta. The change increases the airfare in the amount of \$98.68, bringing the total to \$5,524.00.*

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$1,789.68)*

*As an operating cost, this travel is subject to 70% reimbursement by the Office of the Ohio Public Defender.*

*Purpose:*

*National Association of Criminal Defense Lawyers (NACDL) is an organization dedicated to serve as a leader, alongside diverse coalitions, in identifying and reforming flaws and inequalities in the criminal justice system and fully equipping members with the education and training to serve all accused persons at the highest level. NACDL's 2019 Fall Seminar, "The Gris-Gris of Voir Dire" will cover basic and advanced principles of the most effective voir dire approaches and techniques needed to conduct comprehensive jury selection.*

Department	Travel Requests						Funding Source
	Staff (25)	Event	Host	Dates of Travel	Location	Expenses	
Public Defender's Office	<u>1. Aaron Baker,</u> <u>2. Joshua Barnhizer,</u> <u>3. Frank Cavallo,</u> <u>4. Erika Cunliffe,</u> <u>5. Audrey Del Valle,</u> <u>6. Maureen Dixon,</u> <u>7. Anduena Dobroski,</u> <u>8. Jeffrey Gardner,</u> <u>9. Jeremy Gatta,</u> <u>10. John Greene,</u> <u>11. Linda Hricko,</u> <u>12. Michael Hustick,</u> <u>13. Laura Jones,</u> <u>14. Joy Kennedy,</u> <u>15. Patricia London,</u> <u>16. Ashley Loyke,</u> <u>17. Robert McCaleb</u> <u>18. Mark Spadaro,</u> <u>19. John Stanard,</u> <u>20. Mark Stanton,</u> <u>21. Mark Stefan,</u> <u>22. Sean Sweeney,</u> <u>23. Therese Webb,</u> <u>and</u>	A seminar entitled "Ohio Association of Criminal Defense Lawyers (OACDL) Annual Death Penalty Seminar"	Ohio Association of Criminal Defense Lawyers (OACDL)	11/20/- 11/22/ 2019	Columbus, OH	*Registration- \$4,350.00  **Lodging- \$5,980.00  **Meals - \$2,500.00  **Mileage- \$3,953.28   Total – \$16,783.28	General Fund- \$5,034.98  Ohio Public Defender- \$11,748.30

	<u>24. Nori Wieder</u>						
	<u>25. Ashley Stebbins</u>						

*\*Paid to the Host*

*\*\*Staff reimbursement*

*NOTE: As an operating cost, this travel is subject to 70% reimbursement by the Office of the Ohio Public Defender.*

*The Public Defender office has been awarded 12 scholarships from The Ohio Association of Criminal Defense Lawyers. Also, eight attorneys are members of the OACDL and receive a lower registration rate.*

*Purpose:*

*Sending 25 Assistant Public Defenders to the 2019 Ohio Association of Criminal Defense Lawyer's death penalty seminar as mandated by the Supreme Court of Ohio in order to gain and/or maintain death penalty certification (Rule 20) both individually and for the certification of the Office of the Public Defender as a whole.*

BC2019-769

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/21/2019:

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-19-46957	Expansion envelopes for Sheriff's Department	Department of Public Works	Millcraft Paper Company	\$5,607.50	General Fund – Internal Service Fund
CT-19-46887	60# Opaque offset paper for Print Shop	Department of Public Works	Veritiv	\$6,726.72	General Fund – Internal Service Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
WT-19-46500	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	17322 Euclid Avenue Company LLC dba Eastbrook Healthcare Center	Not-to-exceed \$23,200.00	Health and Human Services Levy Fund
SH-19-46874	Maintenance services on (2) X-Ray machines located in the Justice Center	Sheriff's Department	Smith's Detection Inc.	\$1,228.00	General Fund

\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical

#### BC2019-770

Office of the Medical Examiner, recommending an award on RQ47104 to Thermal Electron America, LLC in the amount not-to-exceed \$10,045.44 for the repair of (1) Thermo Electron FTIR Transport Infrared Microscope.

Funding Source: Medical Examiner's Office Crime Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Dale Miller asked how old the microscope is and if it is no longer under warranty; asked what the cost would be to replace the equipment and what the anticipated useful life of the microscope is; and asked what the condition of the equipment was. Michael Chambers motioned to amend the agenda to consider the item; Nan Baker seconded. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-770 was unanimously approved.

### Items of Note (non-voted)

#### Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Middleburg Heights in connection with then resurfacing of West 130<sup>th</sup> Street from Bagley Road to Snow Road.

Funding Source: \$785,000 - Road and Bridge Fund, \$144,200 - Brook Park, \$216,300 - Middleburg Heights, \$144,200 - Parma, \$216,300 - Parma Heights and \$5,768,000 - Federal Funds

#### Item No. 2

Department of Development, submitting an amendment to a grant award from the U.S. Environmental Protection Agency for assistance with the remediation of contaminated properties in connection with the Brownfields Revolving Loan Fund Project for the period 10/1/2008 - 7/31/2018 to extend the time period to 7/31/2020.

Funding Source: Brownfield Revolving Loan Funds

#### Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount not-to-exceed \$20,104.77 for the HOME Energy Assistance Program for the period 9/1/2019 – 8/31/2020.

Funding Source: SFY2020 Western Reserve Area Agency on Aging

## VI – PUBLIC COMMENT

## VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:43 a.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

##### **BC2019-631**

Department of IT

RQ# IS-19-46654

Northwoods Consulting Partners, Inc

OnBase Support

Scope of Work Summary

Department of IT is requesting approval of contract with Northwoods Consulting Partners, Inc for OnBase Support for the amount not to exceed \$237,584.47.

Northwoods Consulting Partners, Inc would provide support for the County's various OnBase licenses. The contract period is ~~8/19/2019~~ **1/1/2019** to 1/31/2020.

Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval n/a as this is a standard

b) Are the purchases compatible with the new ERP system? yes

c) Is the item ERP approved no

d) Are the services covered by the original ERP budget no

#### Procurement

The procurement method for this project was RFP exemption.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

This item is a professional services contract in accordance to 501.12 D. Three quotes were obtained that were compared to previous pricing from the creator of OnBase.

#### Contractor and Project Information

Northwoods Consulting Partners, Inc

5815 Wall Street

Dublin, Ohio 43017

The Business Development Manager for the contractor/vendor is Chuck Wilson.

#### Project Status and Planning

The support is necessary for the proper functioning of the OnBase system as it is critical to the current and future procurement systems, as well as other County purposes.

#### Funding

The project is funded 60% by the General Fund and 40% by the HHS Levy

The schedule of payments is by invoice.

## **B. – New Items for Review**

### **BC2019-771**

Department of Development RQ DV-19-46888 Spirit of Cleveland, Inc. 2019 Operating Support for Cleveland Rising Summit

#### Scope of Work Summary

Department of Development requesting approval of 2019 operating support payment to Spirit of Cleveland for the 2019 Cleveland Rising Summit, for the anticipated cost of \$25,000.

This is a new project.

Since this payment is for general operating support, no services are provided directly to Cuyahoga County. The anticipated start-completion dates are 10/29/2019 – 10/31/2019.

The primary goal of the project is to provide 2019 operating support to Spirit of Cleveland, Inc. for the 2019 Cleveland Rising Summit event.

The project will be carried out countywide.

#### Procurement

**An RFP exemption is needed as a competitive process is not applicable; the operational support payment is discretionary.**

#### Contractor and Project Information

The address of Spirit of Cleveland, Inc. is  
334 Euclid Avenue  
Cleveland, Ohio 44114  
Council District 7

Spirit of Cleveland is an affiliate of Destination Cleveland. The CEO of Destination Cleveland is David Gilbert.

#### Project Status and Planning

This is a new project.

#### Funding

The operating support is 100% from Development's General Fund budget.

The schedule of payments is upon invoicing.

## **BC2019-772**

### Scope of Work Summary

Department of Information Technology requesting approval of a purchase with Dell Marketing LP for the anticipated cost of \$80,947.22.

The Microsoft Enterprise Agreement requiring purchases of Microsoft software through Dell Marketing was approved by County Council - Item EXEC2017-00258 on 8/9/17

Purchase 125 Microsoft Office 365 licenses, 16 Windows Server Licenses, 96 Windows Server Access Licenses, and 3 SQL Server Licenses for Board of Elections. These licenses will allow Board of Elections to upgrade both their Desktop and Server Operating systems. The purchase of this software is needed keep the Board of Elections computers up to date with the current supported Operating systems and allow the installation of the Microsoft Office 365 suite. The State of Ohio mandated the need for additional security features that the Board of Elections does not currently have but are a component of the upgraded Microsoft software (Microsoft Security Software – Azure Services) being purchased.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – N/A, TAC Approval is part of OnBase Processing
- b) Are the purchases compatible with the new ERP system? - N/A
- c) Is the item ERP approved - N/A
- d) Are the services covered by the original ERP budget - N/A

### Procurement

**The procurement method for this project was RFP Exemption. The total value is \$80,947.22.**

**These licenses are a Microsoft product in which the county has a MSA with Dell Marketing LP. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.**

### Contractor and Project Information

DELL MARKETING LP

PO BOX 643561

PITTSBURGH, PA 15264-3561

The President for the contractor/vendor is Michael S. Dell

County Wide

### Project Status and Planning

Purchase 125 Microsoft Office 365 licenses, 16 Windows Server Licenses, 96 Windows Server Access Licenses, and 3 SQL Server Licenses for Board of Elections. These licenses will allow Board of Elections to upgrade both their Desktop and Server Operating systems.

### Funding

The project is funded

100% - General Fund – Board of Elections - Electronic Voting Consultation – BE475095 0600

The schedule of payments is one-time invoice.



**BC2019-773**

## Scope of Work Summary

DoIT requesting approval of an amendment with IDATA for the anticipated cost not-to-exceed \$37076.00. Prior Board Approval Number or Resolution Number. CPB2012-819, BC2014-188, BC2016-595, BC2017-689, BC2018-914

Need to continue maintenance and support for the County's Synapse Web Content Management System (CMS). The anticipated start-completion dates are 8/20/19-12/31/21.

The primary goals of the project are to continue maintenance and support for the County's Synapse Web Content Management System (CMS).

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

Amendment

Contractor and Project Information

IDATA Consulting Services Inc.

1910 Biltmore St. NW

Washington, DC 20009

The President is Mark Reichard.

Project Status and Planning

The project's term started 8/20/19. Need to continue maintenance and support for the County's Synapse Web Content Management System (CMS).

Funding

The project is funded 100% by the General Fund – WEB.

The schedule of payments is upon invoice.

The project is an amendment to a contract. This amendment is from 8/20/19-12/31/21, \$37076.00 and is the 5<sup>th</sup> amendment of the contract.

**BC2019-774**

Title: Canto, Digital Asset Management system (DAM)

Dept of Information Technology- Multimedia; RQ# 19-46974, 2019 Canto, Inc; Contract

## Scope of Work Summary

Dept of Information Technology- Multimedia is requesting approval of a contract, with Canto, Inc for the anticipated cost of \$24,400.00

Describe the exact services being provided. Canto is a cloud-based digital asset management system for County photo and video content. A DAM is a centralized repository in which the team can efficiently store, organize, manage, access and distribute large numbers of digital assets to internal and external clients. Effectively managing video, audio, images and other assets finding them, accessing them, and using them efficiently. Both internal and external partners will benefit from this service. However, only the Multimedia team will be able to add content to the DAM. The storage is capped at 2tb, the team will not be able to exceed the storage limit.

The anticipated start-completion dates, 2-year term upon execution of the contract.

The primary goals of the project are (list 2 to 3 goals). The DAM system will help solve the problem of better managing and distributing our digital media, visuals, content and communications materials across our cross-sector teams, departments and external partners. Currently, the team uses a combination of tools to distribute content, including OneDrive/SharePoint, Dropbox, Adobe Creative Cloud. The issue is none of these are actually digital assets management systems and lack the download controls, analytics, metadata searchability.

(When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval. Sept 5, 2019
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

#### Procurement

The procurement method for this project was BuySpeed bid for term of 2 years for total of \$24,400.

#### Contractor and Project Information

Canto, Inc  
625 Market St, Suite 600  
San Francisco, CA 94105  
Jack McGannon, Chief Executive Officer

#### Project Status and Planning

The project is new to the county in the County, it will be reoccurring moving forward, provided the County deems the implementation of the DAM to be successful.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is, by invoice.

#### **BC2019-775**

Health Policy RQ# HS-19-46465 2020 United Way of Greater Cleveland 2020 for 2-1-1 Services.

#### Scope of Work Summary

Health Policy is requesting the approval of a contract with United Way of Greater Cleveland for the anticipated cost of \$277,333.00. from 1/1/2020-12/31/2020

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Previous Contract – BC2018-876 - \$277,333.00 approved on 12/3/18

County residents seek assistance from 2-1-1 each year to be assessed and appropriately directed to helping agencies. 2-1-1, due to its robust database and ability to pre-screen callers for services, saves government and nonprofit agency staff time as they are not fielding inappropriate/misdirected requests for service. 2-1-1 saves the client time by not having to contact multiple organizations or visit agencies in-

person to determine if they qualify and what options they have for assistance. 2-1-1 saves the client the cost of commuting, day care, and the psychological cost of "the run-around." Lastly, 2-1-1 records caller demographics and needs and can identify trends and document unmet needs as well as the frequency of needs requested and referrals provided. 2-1-1 helps County HHS better understand the needs of residents and develop plans to address service gaps.

The anticipated start-completion dates are 01/01/2020-12/31/2020

The primary goals of the project are (list 2 to 3 goals).

To provide 24-7 access to health and human services information and referral for Cuyahoga County residents. In addition, provide referral services for low income, uninsured or underinsured Cuyahoga County residents seeking prescription drug assistance that is free or low cost.

#### Procurement

The proposed contract is an OPD approved sole source item  
Sole source affidavit signed by provider.

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

United Way 2-1-1 is the only entity in Cuyahoga County nationally accredited by the Alliance of Information and Referral Systems. 2-1-1 was first launched in 2004 as a joint effort between the County and United Way. Since then, 2-1-1 has become part of the fabric of health and human services in the community and is needed to direct people to services and to identify trends and document community needs. More than 160,000 Cuyahoga County residents seek assistance from 2-1-1 each year to be assessed and appropriately directed to helping agencies. 2-1-1, due to its robust database and ability to pre-screen callers for services, saves government and nonprofit agency staff time as they are not fielding inappropriate/misdirected requests for service. 2-1-1 saves the client time by not having to contact multiple organizations or visit agencies in-person to determine if they qualify and what options they have for assistance. 2-1-1 saves the client the cost of commuting, day care, dialing 4-1-1 and the psychological cost of "the run-around." Lastly, 2-1-1 records caller demographics and needs and can identify trends and document unmet needs as well as the frequency of needs requested and referrals provided. 2-1-1 helps County HHS better understand the needs of residents and develop plans to address service gaps.

#### Contractor and Project Information

United Way of Greater Cleveland  
1331 Euclid Avenue  
Cleveland, Ohio 44115  
Council District – 7

#### Project Status and Planning

The project The project reoccurs annually with a new contract each year.

#### Funding

The project is funded 100% by Health and Human Services Levy  
The schedule of payments is monthly by invoice

**BC2019-776**

2019 OHS EMERGENCY SOLUTIONS GRANT RFP

Scope of Work Summary

Office of Homeless Services requesting approval of recommended awards and the contracts listed below, on RQ45073 for Emergency Shelter services to providers listed below, in the dollar amounts noted for the 9/01/2019 through 8/31/2020:

a) Family Promise of Greater Cleveland	\$68,800
b) Mental Health Services for Homeless Persons, Inc. dba FrontLine Service	\$25,000
c) West Side Catholic Center	\$61,260
d) YMCA of Greater Cleveland -	\$ 33,309
TOTAL	\$188,369

The primary goals of the Emergency Shelter Grant Program are to:

- a) provide emergency shelter and temporary housing for individuals and families experiencing homelessness;
- b) link clients with services and resources that will resolve their housing instability;
- c) rapidly exit individuals and families to permanent housing.

Procurement

The procurement method for this project was through RFP 45073.

The RFP was closed on 5/24/19. The RFP was exempted from SBE requirements.

The Office of Homeless Services conducted the RFP process on behalf of the County’s Department of Development and the City of Cleveland’s Department of Community Development. Ten vendors submitted proposals. All the submitted proposals were reviewed. Nine proposals were recommended for funding. Of these, four proposals are being recommended for awards and contracts through the County’s ESG federal allocation and five were recommended for funding through the City of Cleveland’s entitlement awards. One project was not recommended for an award.

Contractor and Project Information

Family Promise of Greater Cleveland  
3470 E. 152<sup>nd</sup> St.  
Cleveland, OH 44120  
Council District 10  
Joan Maser, ED

West Side Catholic Center  
3135 Lorain Rd.  
Cleveland, OH 44113  
Council District 7  
John Litten, ED

YMCA of Greater Cleveland  
1801 Superior Ave  
Cleveland, OH 44114  
Council District 7  
Ed Gernerchak, ED, Y-Haven Program

FrontLine Service  
1744 Payne Avenue  
Cleveland, Ohio 44114  
Council District 7  
Susan Neth, CEO

#### Project Status and Planning

The Emergency Solutions Grant Program is an annual HUD Entitlement awarded to Cuyahoga County, Department of Community Development.

The projects' term has already begun. The reason the award submission was delayed was that several agencies were slow in returning required contract documents.

#### Funding

The total RFP amount is \$188,369.00. 100% of the funds in the attached contracts are from a federal source.

The schedule of payments is monthly.

#### **BC2019-777**

2019 Contract With United Way Of Greater Cleveland For The Family Space Project

#### Scope of Work Summary

HHS: Office of Early Childhood/Invest in Children is requesting approval of a contract, with United Way of Greater Cleveland for the anticipated cost of \$20, 708.00.

Family Spaces will be hubs of programming, information-sharing, and network-building for young families with infants and young children in Cleveland. They will be dedicated spaces for families of children 0-3 years.

The anticipated start-completion dates are 10/21/2019-9/30/2020

The primary goals of the project are:

1. Parents will be connected to resources and services for them and their children
2. Family Space will provide a safe and welcoming space for families to engage in in

positive supportive experiences.

#### Procurement

The procurement method for this project was other. The total value is \$20,708.00

**An RFP exemption is needed as the City of Cleveland and Invest in Children and United Way have been working on the proof of concept (pilot) of Family Space. United Way is the fiscal agent for the project. They are poised to implement the concept.**

#### Contractor and Project Information

United Way of Greater Cleveland  
1331 Euclid Avenue  
Cleveland, OH 44115  
Council District 7

The executive director for the contractor/vendor is August Napoli

Project Status and Planning

The project is a new to the County.

Funding

The project is funded 100% by the Health and Human Services Levy.

The schedule of payments is by other: one-time payment.

### **BC2019-778**

Scope of Work Summary

Justice Department Forensic Testing - Revenue Generating

Medical Examiner's Office is requesting approval to enter into a Revenue Generating Contact with U.S. Attorney's Office Northern District of Ohio, for the anticipated income of \$90,000.00. The anticipated start-completion dates are 11/28/2018 – 11/27/2019.

The primary goal of the project is to assist the forensic testing.

Procurement

Contractor and Project Information

U.S. Attorney's Office Northern District of Ohio

801 West Superior Avenue

Suite 400

Cleveland, OH 441 | 3-1852

Project Status and Planning

The project could occur annually.

Funding The project Revenue Generating

### **BC2019-779**

Personnel Review Commission Revenue Generating Agreement With The City Of Parma Heights

Scope of Work Summary

Personnel Review Commission submitting a revenue generating agreement with the City of Parma Heights for the anticipated receivables in the amount not to exceed Three Thousand Two Hundred and thirty-Seven Dollars (\$3,237.00). The anticipated start-completion dates are November 4, 2019 to February 3, 2020. The PRC anticipates the project will require no more than 90 days to complete. This estimate assumes that the City employees will return CPQs and related information to the PRC in a timely manner.

The scope of this project is the work necessary to complete classification specifications for twelve (12) positions with the City. The PRC estimates that each of the twelve (12) classification specifications will require approximately six (6) hours to complete, and the project will require approximately three (3) hours of project management, for a total estimate of seventy-five (75) hours.

Procurement

This is a revenue generating agreement. There was no procurement of goods or services.

Contractor and Project Information

City of Parma Heights

6281 Pearl Road

Parma Heights, OH 44130

The Mayor for the client is Mayor Michael Byrne

The project is located in Council District 4.

Project Status and Planning

The project is new to the County.

The project has 1 phase.

The estimated project term is approximately 90 days. The project has not yet begun.

Funding

The project is a revenue generating agreement.

This is a revenue generating agreement.

The schedule of payments is by invoice at the completion of the project, which is anticipated to be February 3, 2020.

### **C. – Consent Agenda**

#### **BC2019-780**

Scope of Work Summary:

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Contractor and Project Information:

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

There is no cost for this process. The project is a revenue generating project.

**(Board of Elections - Blank Paper Stock Shells - Total Quantity: 651,500 sheets**

**BC2019-781**

Office of Innovation and Performance

MOU agreements with public sector partners for participation in the lab @ Cuyahoga county

In 2019 the Office of Innovation and Performance will launch a new program, The Lab @ Cuyahoga County (The Lab), to connect local entrepreneurs and businesses with public sector partners to test new ideas, products, or services in a real-world environment for 12 to 16 weeks. Transforming Cuyahoga County into a living lab for the latest innovations, The Lab provides local entrepreneurs and businesses with the subject matter expertise, data, and customer feedback needed to make the jump from product ideation and validation to product launch. The Lab will be offered to businesses and entrepreneurs located in the five county region outlined by Northeast Ohio Areawide Coordinating Agency (Cuyahoga, Geauga, Lake, Lorain, Medina), with Cuyahoga County as a preferred location.

To expand the reach and impact of The Lab, the Office of Innovation and Performance invited other public sector agencies to participate. This item brings forth Memorandums of Understanding (MOU) with the following public sector partners for participation in The Lab's inaugural cohort for approval and County signature:

- 1) Cleveland Metropolitan Parks District
- 2) Northeast Ohio Areawide Coordinating Agency (NOACA)

The MOU is used to set expectations and ensure communication and coordination between the County and the public sector partners for The Lab. It outlines the responsibilities of each party, the term of the agreement, how to terminate the MOU, and what partner organizations need to know regarding use of products or services as part of The Lab. MOUs were developed in partnership with the Law Department to allow for other public sector agencies to join Cuyahoga County in participating in The Lab. Through these MOUs additional test environments and subject matter expertise will be made available to local entrepreneurs and business, expanding the reach and impact of The Lab and allowing the program to support a diverse cohort.

The success of an entrepreneur or business isn't based on an idea alone. Access to mentoring, capital, and customers is essential for entrepreneurs and businesses to overcome the barriers to entry that exist in any market. The Lab will support the growth of the local economy by creating a test-bed environment for local entrepreneurs and businesses to gain real-world feedback on their idea, product or service before launch.

**BC2019-782**

FY19 STOP VIOLENCE AGAINST WOMEN ACT (VAWA) RPU BLOCK GRANT ACCEPTANCE (102819)

Scope of Work Summary

Public Safety and Justice Services is the Regional Planning Unit (RPU) that is responsible for the administration of the VAWA block grant in Cuyahoga County.

The grant period for the FY19 VAWA block grant is January 1, 2020 through December 31, 20.

There is no match required for this grant as the subrecipients are required to supply the matching funds under this award.

The primary goal of the funding for this grant is to allocate funds to subrecipients to provide services to victims of domestic violence through direct client contact, providing resources for victims involved in intimate partner relationships, and create community awareness and education.

Contractor and Project Information

PSJS will contract with subrecipients to provide services to victims of domestic violence from January 1<sup>st</sup>, 2020 to December 31<sup>st</sup>, 2020.

Project Status and Planning



Services for the project period will begin upon execution of the contract between the Office of Criminal Justice Services (OCJS) and Cuyahoga County.

#### Funding

The funds for this contract were awarded through the FY19 STOP Violence Against Women Act Block Grant is from the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS).

#### **BC2019-783**

Public Safety & Justice Services

Fy19 Stop Violence Against Women Act (Vawa) Rpu Administrative Grant Acceptance

The funds awarded under this grant will go to the management of the VAWA Block award grant. One Senior Grants Coordinator and one Budget Officer 3 will dedicate a percentage of time on management and oversight of VAWA funds. These funds are dedicated to the salaries of these positions in proportion to the percentage of time spent.

The Senior Grants Coordinator will be responsible for the programmatic oversight and ensuring that the providers who are chosen are managing their funds according to OCJS and County guidelines. Bi-annual and annual reporting will be done as well as monitoring visits to ensure that all programmatic goals and requirements are met. The Budget Office 3 will be responsible for all fiscal oversight by ensuring that the funds are spent according to grant guidelines and County fiscal policies and procedures.

The project period does not begin until January 1, 2020

#### **BC2019-784**

2019 SHERIFF'S FY19 SMART AWA GRANT AWARD

Scope of Work Summary

The Cuyahoga County Sheriff's Department requesting approval to apply and accept \$150,000.00 from the U.S. Department of Justice – Office of Justice Programs for the FY19 SMART Adam Walsh Act Grant for the funding period 10/1/2019-9/30/2022

This is a new grant award for the County.

Grant is to support and enhance Sex Offender Registration and Notification Act activities by enabling deputies assigned to the Sex Offender Unit to verify, in-person, that Tiers I & II sex offenders reside where registered. Grant funds will be used to pay overtime for deputies to conduct the verification. The goal of this program is utilize grant funds to manually verify that sex offenders reside where registered.

Procurement

Grant funds are not used for purchases.

Contractor and Project Information

No contractors will be used.

Project Status and Planning

Tier I and II sex offenders will be verified over the grant period of 36 months.

Funding

The project is funded 100% by the U.S. Department of Justice, Office of Justice Programs.

Payment is provided for reimbursement.

**BC2019-785**

Corrections Planning Board

Grant Application (Doj/Bja) - Innovations In Supervision Initiative Building Safer Communities - High Risk Dv Court (102819)

Grant Acceptance (Doj/Bja) Innovations In Supervision Initiative Building Safer Communities - High Risk Dv Court (102819)

Scope of Work Summary:

The Cuyahoga County Common Pleas Court, through the Cuyahoga County Corrections Planning Board requesting authority to apply for and accept grant funds from the U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program in the amount of \$1,000,000.00 for the creation of a High-Risk Domestic Violence Court under the Cuyahoga County Court of Common Pleas for the period October 1, 2019 until September 30, 2022. *See the attached abstract and RFP for more information.*

Funding Source:

U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program

History:

This is a new grant application for the Court.

Does this Grant require a match: NO

Are vendors written into the grant: YES

- (1) CWRU Begun Center for Violence Prevention Research and Education - Jack, Joseph, and Morton Mandel School of Applied Social Sciences
- (2) Cuyahoga County Public Defender's Office
- (3) Cuyahoga County Prosecutor's Office
- (4) Cuyahoga County Witness/Victim Services Center

Procurement:

All projects associated with the U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program will follow all local, state and federal procurement requirements.

Contractor and Project Information:

The High-Risk Domestic Violence Court, which will operate under the auspices of the Cuyahoga County Court of Common Pleas, will serve the area of Cuyahoga County.

Project Status and Planning:

The award was received on September 22, 2019. An internal Court planning team already met on October 7, 2019 to discuss logistical issues. The grant-funded project must be completed by September 30, 2022.

Funding: \$1,000,000.00

Award Number: 2019-SM-BX-0002

**BC2019-786**

Corrections Planning Board

Grant Application (Doj/Bja) - Adult Discretionary Drug Court - Coordinator Supervisor

Grant Acceptance (Doj/Bja) Adult Discretionary Drug Court - Coordinator Supervisor

Scope of Work Summary:

The Cuyahoga County Common Pleas Court, through the Cuyahoga County Corrections Planning Board requesting authority to apply for and accept grant funds from the U.S. Department of Justice, Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program in the amount of \$439,924.00 for the creation of a Cuyahoga County Behavioral Health and Criminal Justice Initiative Program under the Cuyahoga County Court of Common Pleas. Specifically, the Court's Adult Drug Court Program will be enhanced under a three-pronged approach. First, a Specialty Docket Coordinator Supervisor will be hired to enhance the Adult Drug Court Program operations by supporting the efforts of the coordinators responsible for the daily work of its specialty dockets to ensure consistency of effort. Second, the Adult Drug Court Program services will be enhanced through additional drug urinalysis testing. Third, the Adult Drug Court Program will provide technical assistance training for community providers on how to improve upon their current systems, increase their fidelity of evidence-based practices, and implement programming that follows evidence-based practice guidelines. The program will operate from October 1, 2019 until September 30, 2021. *See the attached abstract and RFP for more information.*

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program

History: This is a new grant application for the Court.

Does this Grant require a match: \$146,886.00

Total Program Costs: \$439,924.00 (grant award) + \$146,886.00 (match) = \$586,810.00

Are vendors written into the grant: Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County.

Does this Grant require a match: \$146,886.00 in Targeted Community Alternative to Prison ("T-CAP") grant program funds.

Procurement:

All projects associated with the U.S. Department of Justice, Bureau of Justice Assistance Grant Programs will follow all local, state and federal procurement requirements.

Contractor and Project Information:

The Cuyahoga County Behavioral Health and Criminal Justice Initiative Program, which will operate under the auspices of the Cuyahoga County Court of Common Pleas, will serve the area of Cuyahoga County.

Project Status and Planning:

The award was received on September 29, 2019. The grant-funded project must be completed by September 30, 2022.

Funding: \$439,924.00

Award Number: 2019-MU-BX-0003

**BC2019-787**

Public Safety & Justice Services 2019 Request To Amend Resolution Bc2019-236 Increase The Value Of Rq44673

The BOC approved JA-19-44673 on resolution BC2019-236 on 3.18.19. The resolution approved the RQ for \$6479.08.

Upon receipt and inspection of the equipment it was learned that some items did not meet the specifications stated in the solicitation/requisition. The county had already paid the invoice when the error was identified. The vendor accepted the return and credited the county for the value of the incorrect items. The vendor then replaced the incorrect items with the correct ones. The correct items increased the value of the award (minus the credit) by \$1914.85.

The original solicitation resulted in four (4) vendor quotes. The awarded vendor and the next lowest vendor each quoted the same incorrect items. The additional cost being requested herein resulted in the original awarded vendor still having the lowest quote when compared to the two remaining quotes with all items meeting the solicitation specifications.

Upon approval of this request the total value to the awarded vendor will be \$8393.93. The next lowest quote is \$10,425.00

**BC2019-788**

(See related items for proposed Travel for the week of 10/28/2019 in Section C. above)

**BC2019-789**

(See related items for proposed purchases for the week of 10/28/2019 in Section C. above)

**V – OTHER BUSINESS****Items of Note (non-voted)****Item No. 1**

Scope of Work Summary

The Public Works Department requesting approval of Master Cooperation Agreement for Pavement Preventive Maintenance Services: a) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements b) authorize the County Executive to enter into and execute this necessary agreements with the appropriate municipalities. The anticipated year is 2019. The anticipated cost of the project is \$242,000, the project is to be funded \$242,000 with County Road and Bridge Fund.

2. The primary goal of this request is approval of this agreement. The primary goal of the project itself is to properly maintain the County's infrastructure.

Procurement – N/A

The location of this project, and the project Council District is listed below:

Bedford Heights - Solon Road - Bedford Heights West Corp Line to East Corp Line. (9)

Berea - East land /Fowles Road - Berea South Corp Line to Bagley Road. (5)

Brook Park – West 130<sup>th</sup> Street – Brookpark Road to Bellaire. (2)

Cleveland – Biddulph Road – Cleveland West Corp Line to Pearl Road. (7)

Cleveland – Eddy Road – St. Clair Avenue to I-90. (7)

Cleveland – Munn Road – Rocky River Drive to Warren Road. (7)

Cleveland – West 73<sup>rd</sup> Street – Denison Avenue to Lorain Avenue. (7)

Cleveland – Woodhill Road – Kinsman Road to Quincy Avenue. (7)  
Cleveland Heights – Noble Road – Mayfield Road to Cleveland Heights North Corp Line. (10)  
East Cleveland – Noble Road – Euclid Avenue to 150 ft. NW of Railroad Bridge. (10)  
Euclid – East 250<sup>th</sup> Street – Lakeland Boulevard to Lake Shore Boulevard. (11)  
Garfield Heights – Hathaway Road – Garfield Heights South Corp Line to Turney Road. (8)  
Garfield Heights – Turney Road - Hathaway Road to Garfield Heights East Corp Line. (8)  
North Olmsted – Mastick Road - Columbia Road to North Olmsted East Corp Line. (1)  
North Olmsted – Bradley Road – North Olmsted West Corp Line to East Corp Line. (1)  
North Randall – Emery Road – Warrensville Center Road to Northfield Road. (9)  
North Randall – Miles Road – I-480 to North Randall East Corp Line. (9)

#### Project Status and Planning

These projects are new to the County. However, the Operations Projects is an ongoing program.

Funding – The project is to be funded \$242,000 with County Road and Bridge Funds.

## **Item No. 2**

### Scope of Work Summary

Camp Hope America Readiness Grant Program - Time Extension

The Department of Public Safety & Justice Services – Witness Victim Service Center/Family Justice Center requesting authority to extend current award from Camp HOPE America for their Readiness Grant Program through 12/31/2020. No additional funds are being added to this award.

The total award was \$15,000 to help implement Camp HOPE in Cuyahoga County during the summer of 2019 and 2020. Among other things, the Readiness Grant Program includes technical assistance with the Camp HOPE America team and other needs required for the Camp in 2020.

Procurement - Grant Award  
Contractor and Project Information -  
Camp HOPE America  
Alliance for HOPE International  
101 West Broadway , Suite 1770  
San Diego, CA 92101

#### Project Status and Planning

This is the third year that Cuyahoga County Witness Victim Service Center/Family Justice Center has been awarded the Camp HOPE America Readiness Grant Program.

#### Funding

The project was funded by Camp HOPE America, with funding provided by the Verizon Foundation. This is a request to extend the project period through 12/31/2020.

**Item No. 3****2019 OFFICE OF HOMELESS SERVICES, CITY OF CLEVELAND EMERGENCY SOLUTIONS AGREEMENT**

## Scope of Work Summary

Office of Homeless Services requesting approval of a Grant Award Agreement with the City of Cleveland for a 2019 Emergency Solutions Grant Program (ESG) Award in the amount of \$658,770.00. The Award term is 11/01/2019 – 10/31/2020. The funding was awarded to the City of Cleveland through the FY2019 U.S. Department of Housing and Urban Development (HUD) Emergency Solutions Grant Entitlement process. The County is accepting a sub-recipient agreement from the City for Rapid Re-Housing program activities in the Continuum of Care.

The primary goals of the ESG Rapid Re-Housing Program are to:

- a) Provide a short term rental assistance subsidy to households in shelter to facilitate a rapid exit to permanent housing;
- b) Support a “housing first” approach to providing assistance which means that assistance is offered regardless of the housing barriers a household may have;
- c) Coordinate with community service providers once the households are housed so that housing stability can be supported through community-based resources;
- d) Monitor household stability to assure that once housed, individuals and families do not return to homelessness.

## Project Status and Planning

The Agreement term will start on 11/01/2019. The Office of Homeless Services received the Agreement 10/08/19. RRH activities are currently being funded through other federal and state awards. These funds will be leveraged with these other sources to maintain rents and to serve additional households.

All three (3) copies of the Agreement require a signature in ink. After the County accepts the Agreement, all 3 copies are returned to the City for its signature. A fully signed copy is then returned to the Office of Homeless Services.

Funding – 100% of the Award is through a FY2019, Federal Entitlement Grant to the City of Cleveland from the US Department of Housing and Urban Development.

**Item No. 4**

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 10/28/2019 in Section V. above)