

## Minutes

Cuyahoga County Board of Control  
Monday, November 18, 2019 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

#### Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Lisa Rocco, Director of Operations, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
David Marquard, Design and Construction Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 11/12/2019

Michael Chambers motioned to approve the minutes from the November 12, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

##### BC2019-826

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ45810 and enter into a contract with Community of Hope (37-1) in the amount not-to-exceed \$150,000.00 for trauma informed team mentoring services for transition age young adults who have and/or are aging out of the foster care system in Cuyahoga County for the period 1/1/2020 – 12/31/2020. Funding Source: 30% Title IV-E Admin; 70% HHS Levy

Chris Alexander, Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services, presented. Trevor McAleer asked if the contract contains a renewal term. Nan Baker thanked Ms. Alexander for the informative follow-up responses to the Council members' prior questions related to this request. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-826 was unanimously approved.

## B. – New Items for Review

The following item was held at the request of the Board of Control members.

### ~~BC2019-841~~

~~Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800293 with DiGioia Suburban Excavating, LLC for reconstruction and widening of Royalton Road from West 130<sup>th</sup> Street to York Road in the City of North Royalton for additional funds in the amount not to exceed \$331,507.49.~~

~~Funding Source: 41% Cuyahoga County using Funds from the Vehicle License Tax Fund 59% City of North Royalton~~

Tom Sotak, Department of Public Works, presented. Nan Baker asked for confirmation on the revised contract amount and asked what amount of financial responsibility belongs to the City of North Royalton and if they will be paying for the water main work; asked what the original bid amount of this project was; asked if the item could be conditionally approved pending the receipt of additional information and explanation of funding. Michael Chambers recommended that this item be held for one week so the Council members could be provided with additional information related to the cost breakdown of this construction project. The remaining Board of Control members concurred with Mr. Chambers' recommendation and the item was held for one week.

### BC2019-842

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1900221 with Fabrizi Recycling, Inc. for reconstruction and widening of Sprague Road from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville for additional funds in the amount not-to-exceed \$83,598.27.

Funding Source: \$70,805.00 - 85% City of Parma; \$5,245.24 - 6% Ohio Public Works Commission; \$3,774.02 - 4% Cuyahoga County using \$7.50 Vehicle License Tax Fund and \$3,774.01 – 4% Municipalities

Tom Sotak, Department of Public Works, presented. Michael Chambers asked about the need for tree replacement in the City of Middleburg Heights. Nan Baker asked if the City of Middleburg Heights agreed with the need for the tree removal and understands it will be the City's responsibility to replace the trees. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-842 was unanimously approved.

### BC2019-843

Department of Public Works, submitting an amendment to Contract No. CE1800175 with Terrace Construction Company, Inc. for improvements to Future Amazon Site Perimeter Roads including Warrensville Center Road, Emery Road and Northfield Road in the Village of North Randall for additional funds in the amount not-to-exceed \$39,448.92; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Village of North Randall

Tom Sotak, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-843 was unanimously approved.

BC2019-844

Department of Public Works, submitting an amendment to Contract No. CE1900110 with Catts Construction, Inc. for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights for additional funds in the amount not-to-exceed \$29,036.82.

Funding Source: 73% Federal and 13% Ohio Public Works Commission (Issue 1), 14% Cuyahoga County using funds from \$5 Vehicle License Tax Fund

Tom Sotak, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-844 was unanimously approved.

The following item was held at the request of the department.

~~BC2019-845~~

~~Department of Information Technology, submitting an amendment to Contract No. CE1800194 with RSM US LLP for third-party assurance services for components of the County's Enterprise Resource Planning System for the period 4/17/2018 – 12/31/2019 to expand the scope of services to add Organizational Change Management guidance and support, effective 10/1/2019 and for additional funds in the amount not to exceed \$50,000.00.~~

~~Funding Source: General Fund~~

BC2019-846

Department of Human Resources, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees for the period 8/8/2017 – 12/31/2019 to extend the time period to 12/31/2020, to change the terms to increase the hourly rate for Payroll Officer, effective 1/1/2020 and for additional funds in the amount not-to-exceed \$57,865.60.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-846 was unanimously approved.

BC2019-847

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption on RQ46801, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$15,000.00 for evidence-based, trauma-informed treatment services for child victims and witnesses to violence in connection with the Defending Childhood Initiative Project for the period 10/1/2019 – 9/30/2020.
- b) Recommending an award on RQ46801 and enter into a contract with to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$15,000.00 for evidence-based, trauma-informed treatment for child victims and witnesses to violence in connection with the Defending Childhood Initiative Project for the period 10/1/2019 – 9/30/2020.

Funding Source: Ohio Attorney General Victim of Crime Act VOCA Grant Fund

Mary Beth Vaughn and Jill Smialek, Department of Public Safety and Justice Services, presented. Nan Baker asked why there was a targeted cut to this program by the State and if the department anticipates submitting additional contracts for other similar services under this grant. Trevor McAleer asked for confirmation that funding received for the Victims of Crime Act Grant was cut by \$65,000.00 from the previous fiscal year and what services will be reduced to absorb the funding cuts; asked who the providers for the Defending Childhood Initiative Project will be and whether their staffing will be impacted due to the funding cuts. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-847 was unanimously approved.

#### BC2019-848

Department of Health and Human Services, submitting a cooperative grant agreement with Ohio Department of Health in the amount not-to-exceed \$172,944.00 for the provision of fiscal agent services **and control and prevention services** for public health activities associated with the Tuberculosis Control Program for the period 7/1/2019-12/31/2019.

Funding Source: Federal Funds – (CDC – National Center for HIV, Viral Hepatitis, STDs and TB Prevention (PS) Cooperative Agreement Grant)

Shawntaye McCurdy, Department of Health and Human Services, presented. Dale Miller requested to amend the wording of the agenda caption to include “and control and prevention services” in addition to fiscal agent services, to more accurately align with the description of services in Ms. McCurdy’s presentation. Nan Baker asked for clarification on the time period and if services will continue beyond 2019. Michael Chambers clarified that this is a continuous program. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-848 was unanimously approved, as amended.

#### BC2019- 849

Department of Health and Human Services,

a) Submitting an RFP exemption on RQ47182, which will result in an agreement with The MetroHealth System in the amount not-to-exceed \$172,944.00 for reimbursement of services rendered for public health activities associated with the Tuberculosis Control Program for the period 7/1/2019 – 12/31/2019.

b) Submitting an agreement with The MetroHealth System in the amount not-to-exceed \$172,944.00 for reimbursement of services rendered for public health activities associated with the Tuberculosis Control Program for the period 7/1/2019 – 12/31/2019.

Funding Source: Federal Funds – (CDC – National Center for HIV, Viral Hepatitis, STDs and TB Prevention (PS) Cooperative Agreement Grant)

Shawntaye McCurdy, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-849 was unanimously approved.

BC2019-850

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. CE1600273 with The Effective Leadership Academy for Leadership and Life Skills Training and services for the period 12/1/2016 – 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$23,000.00.

Funding Source: Health and Human Services Levy Fund

Fred Bolotin, Office of Re-entry, presented. Nan Baker asked for clarification on the amount of the original three-year contract and how that amount compares to this amendment, which is only for one year. Andria Richardson, Clerk of the Board of Control, provided the contract history. Trevor McAleer asked how many youths will be served and if there is a maximum number of participants; and asked if there will be an evaluation of the program at the end of the contract term. Michael Chambers motioned to approve the item; Lisa Rocco seconded. Item BC2019-850 was unanimously approved.

BC2019-851

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. CE1700370 with Psych and Psych Services for assessment and intensive treatment services in connection with the Cuyahoga County Adult Probation Department Sex Offender Program for the period 7/1/2017 – 6/30/2019 to extend the time period to 6/30/2021 and for additional funds in the amount not-to-exceed \$93,900.00.

Funding Source: Ohio CCA 407 funding ~~and County General Funds~~

Linda Lagunzad, Corrections Planning Board, presented. Trevor McAleer asked for clarification on the funding source and confirmation that no General Funds will be used. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-851 was unanimously approved, as amended.

BC2019-852

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ46069 and enter into a Master Contract with various providers in the total amount not-to-exceed \$24,960.00 for limited scope legal services to families using the Juvenile Court Resource Center to initiate or modify custody and child support claims for the period 11/1/2019 – 4/30/2020.

- a) Nancy Fioritto
- b) Judith Kowalski
- c) Helen Rhynard

Funding Source: 100% Funded by a grant received from the Ohio Supreme Court

Sarah Baker, Juvenile Court Division, presented. Lisa Rocco stated that she would recuse from voting on this item for personal reasons. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-852 was approved by majority vote with Lisa Rocco recusing.

## C. – Consent Agenda

Andria Richardson, Clerk of the Board of Control stated that Council members had an advance question regarding Item No. BC2019-855 and asked the reason for late submittal. Mary Beth Vaughn, Department of Public Safety and Justice Services, responded to the advance question. Michael Chambers stated that most grants appear to be submitted after the start date and recommended that these types of requests could be annotated in a specific way to explain the late submittal or perhaps warrants further discussion on ways to address. There were no further questions or comments. Michael Chambers motioned to approve BC2019-853 through -857; Michael Dever seconded, the consent items were unanimously approved.

### BC2019-853

Department of Public Works, submitting an amendment (Subsidiary No. 4) to Contract No. CE1600298 with Mark Haynes Construction, Inc. for construction of the Towpath Trail – Stage 3 from Steelyard Commons to Literary Road in the City of Cleveland, for a decrease in the amount of (\$69,176.40).

Funding Source: 68% Federal Funds, 30% City of Cleveland, 2% Cuyahoga County using Funds from the \$5.00 Vehicle License Tax Fund.

### BC2019-854

Department of Public Works, requesting approval of a settlement agreement for acquiring necessary Rights-of-Way for the replacement of The Jefferson Avenue Bridge No. 00.57 between West 3<sup>rd</sup> Street and the Cuyahoga River in the City of Cleveland:

Parcel 4 T (Temporary Easement)

Property Owners: UO West 3<sup>rd</sup> LLC AKA Universal Oil, Inc.

Recommended Offer of Settlement: \$1,050.00

Fair Market Value Estimate: \$1,050.00

Funding Source: Road and Bridge Funds

### BC2019-855

Department of Public Safety and Justice Services,

a) Requesting authority to submit a grant application to the State of Ohio Emergency Management Agency in the amount of \$280,005.00 for the FY2019 State Homeland Security Law Enforcement Grant Program for the period 9/1/2019 – 12/31/2021.

b) Submitting a grant agreement with the State of Ohio Emergency Management Agency in the amount of \$280,005.00 for the FY2019 State Homeland Security Law Enforcement Grant Program for the period 9/1/2019 – 12/31/2021.

Funding Source: State of Ohio Emergency Management Agency Grant Funds

BC2019-856

Department of Public Safety and Justice Services, submitting a grant award from State of Ohio/Office of the Attorney General/Crime Victims Assistant and Prevention Section in the total amount not-to-exceed \$571,644.67 for various grant programs for the period 10/1/2019 – 9/30/2020:

- a) Victims of Crime Act Felony Coordinator Program in the amount of \$177,454.41
- b) Victims of Crime Act Defending Childhood Initiative Intake and Assessment/Camp Hope Program in the amount of \$379,160.26
- c) Juvenile Court Advocacy Project in connection with the Victims of Crime Act and State Victims Assistance Act Grant Program in the amount of \$15,030.00.

Funding Sources:

80% by federal grant dollars passed through the Ohio Attorney General Dave Yost's Office. 20% cash match for the Felony Coordinator Project which is funded through the Witness Victim Service Center HHS budget. 20% In-Kind Match for the Defending Childhood/Camp HOPE Project. The SVAA project is state funding and does not require a match.

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

| Requisition # | Description   | Department                            | Vendor Name  | Total                     | Funding Source                       |
|---------------|---|---------------------------------------|--|---------------------------|--------------------------------------|
| WT-19-47202   | (200) Replacement Office Star Space deluxe task chairs                          | Cuyahoga Job and Family Services      | Midwest Hollowell Dist., Inc., dba Ohio Wholesale Business Furniture | Not-to-exceed \$37,800.00 | Health and Human Services Levy Fund  |
| CT-19-47222   | Steel pipe and gaskets for the Justice Center Complex                           | Department of Public Works            | Lakeside Supply Company  | Not-to-exceed \$25,000.00 | General Fund – Capital Projects      |
| CT-19-47234   | Lift rentals for various County buildings                                       | Department of Public Works            | Sunbelt Rentals  | Not-to-exceed \$49,500.00 | General Fund – Internal Service Fund |
| CT-19-47235   | Utility task vehicle for Protective Services                                    | Department of Public Works            | AG-Pro Ohio, LLC   | \$18,874.99               | General Fund                         |
| CT-19-47272   | Log books for Sheriff's Department  | Department of Public Works            | Direct Digital Graphics  | \$8,457.00                | General Fund – Internal Service Fund |
| SA-19-46985   | Uniforms for Home Support Staff   | Division of Senior and Adult Services | Shuttlers Uniform, Inc.  | Not-to-exceed \$10,000.00 | Health and Human Services Levy Fund  |
| SH-19-46603   | (35) Replacement Sig P320 Carry Pistols and (70) Magazines for Sheriff Deputies | Sheriff's Department                  | Vance Outdoors, Inc., dba Vance's Law Enforcement                    | \$16,765.00               | General Fund                         |

Items/Services Received and Invoiced but not Paid:

| Requisition #  | Description  | Department                    | Vendor Name                   | Total       | Funding Source             |
|----------------|--|-------------------------------|-------------------------------|-------------|----------------------------|
|                | Payment for railroad flagging services in connection with the in-depth inspection and load rating of Jefferson Avenue Bridge No. 00.57 for the period 9/30/2019 – 12/30/2019 | Department of Public Works    | Norfolk South Railway Company | \$516.44    | \$7.50 Fund                |
| CC002-19-46788 | Independent medical exams and affiliated services provided between 5/9/2019 – 8/8/2019*  | Department of Human Resources | Medical Resource Group, Inc.  | \$17,319.00 | Workers' Compensation Fund |



|                |   |  |  |            |   |
|----------------|---|--|--|------------|---|
| CC002-19-47130 | Medical review of body cam and witness statement, attorney discussions, report preparation and final review and affiliated services | Department of Human Resources            | Imex, Inc. dba Kevin Trangle & Associates  | \$2,501.25 | Workers' Compensation Fund                                    |
| CF-19-47300    | Post Adoption and Special Services Subsidy: Adoption services**   | Division of Children and Family Services | Child Center Marygrove                     | \$5,082.54 | 70% - Health and Human Services Levy Fund<br>30% - Title IV-E |
| CF-19-47303    | Post Adoption and Special Services Subsidy: Adoption and attachment therapy**   | Division of Children and Family Services | Adoption & Attachment Therapy Partners LLC | \$1,915.50 | 70% - Health and Human Services Levy Fund<br>30% - Title IV-E |
| FC-19-47263    | Audit services pursuant to Ohio Revised Code Sections 121.37, 115.56 and 117.11   | Family and Children First Council        | Ohio Auditor of State                      | \$1,470.00 | Health and Human Services Levy Fund                           |
| CR-19-47157    | Toxicology testing services***  | Medical Examiner's Office                | National Medical Services dba NMS Labs     | \$2,036.00 | Medical Examiner's Office Lab Fund                            |

\*Alternate procurement process to make award recommendations to Medical Resource Group, Inc. in the estimated amount not-to-exceed \$23,896.56 for independent medical exams and affiliated services for the period 5/9/2019 – 12/31/2019 approved by Board of Control Approval No. BC2019-598 dated 8/12/2019.

\*\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

\*\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

| Requisition # | Description | Department | Vendor Name | Total | Funding Source |
|---------------|-------------|------------|-------------|-------|----------------|
| None          |             |            |             |       |                |

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical Item

BC2019-858

Office of the Medical Examiner, recommending an award on RQ47404 to Envantage, Inc. in the amount not-to-exceed \$4,251.00 for the purchase of a new sideboard in connection with the repair of (1) Agilent Gas Chromatic/Mass Spectrometer Instrument for the period 10/28/2019 – 12/16/2019.

Funding Source: Medical Examiner's Office Crime Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Michael Chambers motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-858 was unanimously approved.

### Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting various documents in connection with Contract No. CE1400135 with Alto Erieview 55, LLC for lease of space located at 75 Erieview Plaza, Cleveland, for operation of the Family Justice Center for the period 6/1/2014 – 10/31/2023:

- a) Form of Tenant Estoppel Letter
- b) Subordination, Non-Disturbance and Attornment Agreement

Funding Source: N/A

Item No. 2

Department of Development, submitting a housing rehabilitation Contract No. CE1900025 with DiFrancesco and Sons Inc. in the amount not-to-exceed \$7,525.00 for the removal and replacement of front and rear steps and removal and replacement of tub with shower in connection with a homeowner rehabilitation loan to Kathleen Krizman for the period 8/3/2018 – 5/4/2019 (Board Approval No. BC2018-505).

Funding Source: Community Development Block Grant Fund

## VI – PUBLIC COMMENT

## VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:43 a.m.