



**Cuyahoga County Board of Control Agenda
Monday, January 6, 2020 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 12/16/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-01

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1900175 with EnviroCom Construction, Inc. for the Cuyahoga County Medical Examiner Building Improvements Project for the period 4/24/2019 – 12/31/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$310,000.00.

Funding Source: General Fund Capital Improvement Project

BC2020-02

Department of Development,

a) Submitting an RFP exemption on RQ47669, which will result in a payment to JumpStart Inc. in the amount of \$43,200.00 for operational support for the Shared Entrepreneur In Residence Program for the period 1/1/2020 – 12/31/2020.

a) Recommending a payment to JumpStart Inc. in the amount of \$43,200.00 for operational support for the Shared Entrepreneur In Residence Program for the period 1/1/2020 – 12/31/2020.

Funding Source: General Fund

BC2020-03

Department of Information Technology, submitting an amendment to Contract No. CE1700038 with Four Winds Interactive, LLC for maintenance and support on the enterprise digital signage application for upgrade and migration to cloud services for the period 3/1/2017 – 2/29/2020 to extend the time period to 2/28/2023 and for additional funds in the amount not-to-exceed \$106,927.00.

Funding Source: General Fund - \$57,048.50 and HHS Levy - \$49,878.50

BC2020-04

Department of Information Technology,

a) Submitting an RFP exemption on RQ47240, which will result in an award recommendation to Vestige, LTD dba Vestige Digital Investigations in the amount not-to-exceed \$50,000.00 for augmented security operations staffing services for various duties for the period 1/6/2020 – 1/5/2021.

b) Recommending an award on RQ47240 to Vestige, LTD dba Vestige Digital Investigations in the amount not-to-exceed \$50,000.00 for augmented security operations staffing services for various duties for the period 1/6/2020 – 1/5/2021.

Funding Source: General Fund

BC2020-05

Department of Information Technology,

a) Submitting an RFP exemption on RQ47241, which will result in an award recommendation to Vestige, LTD dba Vestige Digital Investigations in the amount not-to-exceed \$50,000.00 for augmented security staffing services that focus on eDiscovery within Microsoft Office 365 Collaboration Suite and Network File Systems for the period 1/6/2020 – 1/5/2021.

b) Recommending an award on RQ47241 to Vestige, LTD dba Vestige Digital Investigations in the amount not-to-exceed \$50,000.00 for augmented security staffing services that focus on eDiscovery within Microsoft Office 365 Collaboration Suite and Network File Systems for the period 1/6/2020 – 1/5/2021.

Funding Source: General Fund

BC2020-06

Department of Information Technology, submitting an amendment to Contract No. CE1900228 with Sound Com Corporation dba Sound Com Systems for preventative maintenance and repair of communication equipment located at various County locations for the period 5/28/2019 - 12/31/2020 to extend the time period to 12/31/2021, to expand the scope of services to include service for the Westshore Training Center located at 9830 Lorain Avenue, to purchase a block of 75 hours for reactive maintenance services for the County Administration Building, effective 11/5/2019 and for additional funds in the amount not-to-exceed \$8,625.00.

Funding Source: General Fund

BC2020-07

Department of Public Safety and Justice Services on behalf of the Sheriff's Department, submitting an amendment to Contract No. CE1500032 with Pointe Blank Solutions, Ltd. for software support and maintenance of the InJail System for the period 1/1/2015 – 12/31/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$6,000.00.

Funding Source: CJIS Funds

BC2020-08

Department of Public Safety and Justice Services, submitting an agreement with City of Rocky River in the amount not-to-exceed \$7,000.00 for decommissioning and/or relocating Motorola CallWorks equipment for the period 12/16/2019-12/15/2022.

Funding Source: Revenue Generating - Reimbursing the CECOMS

BC2020-09

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting an amendment to Contract No. CE1800349 with Housing Innovations, LLC for Planning and Evaluation services for the period 8/1/2018 – 12/31/2019 to extend the time period to 12/31/2020; and for additional funds in the amount not-to-exceed \$207,040.00 in connection with the Cuyahoga County Continuum of Care Evaluation and Planning Project.

Funding Source: U.S. Department of Housing & Urban Development, Continuum of Care Homeless Assistance Grant

BC2020-10

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800114 with The Ohio State University for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2018 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$105,347.00.

Funding Source: Health and Human Services Levy

BC2020-11

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ47254 and enter into an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$250,000.00 for the Child Fatality Review Program for the period 1/1/2020 – 12/31/2021.

Funding Source: Health and Human Services Levy

C. – Exemptions

BC2020-12

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ47504, which will result in an award recommendation to Child Care Resource Center dba Starting Point in the amount not-to-exceed \$1,587,702.00 for administration and coordination of the Teacher Education and Compensation Help (T.E.A.C.H.) and Early Care and Education Center Capacity Expansion and Child Care Resource Referral Programs for Invest in Children for the period 1/1/2020 – 12/31/2021.

Funding Source: Health and Human Services Levy

BC2020-13

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ47482, which will result in an award recommendation to Family Connections Center of Northeast Ohio in the amount not-to-exceed \$992,230.00 for program administration services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period 1/1/2020 – 12/31/2021.

Funding Source: Supporting Partnerships to Assure Ready Kids Grant

BC2020-14

County Prosecutor's Office, recommending an alternative procurement process on RQ47603, which will result in an award recommendation(s) in the amount not to exceed \$100,000.00 for Forensic Genetic Genealogical DNA Analysis Testing and Searching services for a 3 year period.

Funding Source: the Department of Justice/Bureau of Justice Affairs Grant

D. – Consent Agenda

BC2020-15

Fiscal Office, submitting an amendment to Contract No. CE1800358 with Professional Travel, Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 – 12/31/2019 to extend the time period to 12/31/2020.

Funding Source: N/A

BC2020-16

Fiscal Office presenting proposed Travel for the week of 1/6/2020

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Carlos Johnson	A seminar entitled "Challenging & Suppressing Evidence Before Trial"	National Association of Criminal Defense Lawyers (NACDL)	2/12/- 2/15/2020	San Diego, CA	*Registration - \$319.00 **Lodging – \$937.59 **Meals - \$152.00 **Ground Transportation-\$100.00 ***Airfare – \$386.00 Total- \$1,894.59	General Fund-\$568.38 Ohio Public Defender-\$1,326.21

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$386.00)**

NOTE: As an operating cost, this travel is subject to 70% reimbursement by the Office of the Ohio Public Defender.

Purpose:

Requesting approval for attorney Carlos Johnson Jr. to attend the 2020 Mid-winter Meeting & Seminar in San Diego, CA. Today's criminal defense bar is facing ever-increasing challenges when protecting their clients from law enforcement searches, unreliable information and prejudicial evidence. This program will arm attendees with the tools necessary to combat these intrusions and prosecutorial overreach and equip them with effective strategies to suppress them whether on 4th and 5th Amendment grounds or by other pretrial motions.

BC2020-17

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/6/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-19-46743	Purchase (15) replacement mobile radios for Lake County Emergency Management Transit Buses	Department of Public Safety and Justice Services	Vasu Communications, Inc.	Not-to-exceed \$30,257.00	FY2018 State Homeland Security Grant Program
JA-19-47112	Purchase (20) laptop computers and (1) server for City of Cleveland back-up Emergency Operations Center	Department of Public Safety and Justice Services	Brown Enterprise Solutions	\$33,798.00	FY2017 Urban Area Security Initiative Grant
CT-19-44270	Purchase Volunteer Management Software for Animal Shelter	Department of Public Works	Volgistics	\$1,356.00	County Dog Kennel
CT-20-47423	293 linear feet of 8' galvanized chain link fence and gates for Harvard Yard	Department of Public Works	Petty Group, LLC	\$18,000.00	30% Road and Bridge Fund 70% Sanitary – Maintenance Administration
PR-19-46787	Renewal of (4) law enforcement software licenses and upgrade to Axion for Ohio Internet Crimes Against Children Task Force	Prosecutor's Office	SHI International Corporation	\$16,703.38	FY2017 Internet Crimes Against Children Task Force Grant

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CR-19-47486	Toxicology testing*	Medical Examiner's Office	National Medical Services dba NMS Labs	\$3,471.00	Medical Examiner's Office Lab Fund

***Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.**

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-20-47493	Bread – January - March	Juvenile Court Division	Gordon Food Service	\$10,068.09	General Fund
JC-20-47495	Meats – January - March	Juvenile Court Division	Gordon Food Service	\$11,202.10	General Fund
JC-20-47497	Lunch meats – January – March	Juvenile Court Division	Gordon Food Service	\$948.12	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with Village of Brooklyn Heights in connection with the resurfacing of Spring Road from Van Epps Road to North Corporation Line for the 2020 50/50 Resurfacing Program.

Funding Source: Spring Road is to be funded \$250,000.00 with County Road and Bridge Funds and \$1,120,000.00 from the Village of Brooklyn Heights, the total cost of the project is \$1,370,000.00.

Item No. 2

Department of Development, submitting housing rehabilitation Contracts with various providers in the total amount not-to-exceed \$29,760.00 in connection with a homeowner rehabilitation loan to Kathleen Baher (Board Approval No. BC2019-566) for Installation of a new septic system and removal of the cistern, installing shower, replacing tub faucet and spout, replacing the toilet, installing vanity with sink and faucet, replacing the hot water tank and replacing the kitchen faucet for the period 9/25/2019 - 6/23/2020.

- a) Contract No. CE1920029-02 with Green Home Solutions, LLC in the amount not-to-exceed \$11,520.00.
- b) Contract No. CE1920029-01 with A & P Septic LLC in the amount not-to-exceed \$18,240.00

Funding Source: Community Development Block Grant funds

Item No. 3

Department of Development, submitting housing rehabilitation Contracts with various providers in the total amount not-to-exceed \$21,420.00 in connection with a homeowner rehabilitation loan to Katie Jones (Board Approval No. BC2019-566) for replacing storm line drain around complete house, replacing storm line drain from house to curb tee, and replacing gutters and downspouts, replacing existing furnace and air conditioner for the period 9/25/2019 - 6/23/2020.

- a) Contract No. CE1920028-01 with Custom Craft Builders Co. Inc. in the amount not-to-exceed \$1,620.00.
- b) Contract No. CE1920028-02 with LSC Construction, LLC in the amount not-to-exceed \$13,140.00
- c) Contract No. CE1920028-03 with Westfield Heating & Air Inc. in the amount not-to-exceed \$6,660.00

Funding Source: Community Development Block Grant funds

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 44193	Amend Contract No. CE1800494	Guardian Alarm Company	Monitoring services on alarm systems located in various County buildings	\$3,000.00	Sheriff's Department	1/1/2019 – 12/31/2019; to extend the time period to 12/31/2020	General Fund	12/4/2019 (Executive) 12/11/2019 (Law Dept.)
RQ 36373	Amend Contract No. CE1600113	Specialized Alternatives for Families and Youth of Ohio, Inc.	Respite services in connection with the Domestic Violence Prevention Coordinated Approach to Low Risk Misdemeanors (CALM) Program	\$0.00	Juvenile Court Division	7/1/2016 – 12/31/2019; to extend the time period to 9/30/2020	Original Contract – Title II Grant Funds	12/20/2019

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, December 16, 2019 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Amy Himmelein, Controller, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 12/9/2019

Dale Miller motioned to approve the minutes from the December 9, 2019 meeting; Michael Chambers seconded. The minutes were approved by unanimous vote as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-917

Department of Public Works, submitting an agreement with the City of Bedford in the amount not-to-exceed \$300,000.00 for sanitary and storm sewer maintenance services located in County Sewer District No. 20 for the period 1/1/2020 – 12/31/2020.
Funding Source: Revenue Generating

David Marquard, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-917 was unanimously approved.

BC2019-918

Department of Public Works, submitting an agreement with the City of Seven Hills in the amount not-to-exceed \$300,000.00 for sanitary and storm sewer maintenance services located in County Sewer District No. 2 for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

David Marquard, Department of Public Works, presented. Trevor McAleer asked why this agreement was only for one year and has any consideration been given to a multiple year agreement. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-918 was unanimously approved.

BC2019-919

Department of Public Works, recommending an award on RQ45663 and enter into a contract with S.A. Comunale Co., Inc. (15-1) in the amount not-to-exceed \$86,949.00 for fire extinguisher inspection, servicing, testing and replacement at various County buildings for the period 12/16/2019 – 12/15/2022.

Funding Source: General Fund - Internal Service Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-919 was unanimously approved.

BC2019-920

Department of Public Works, submitting an amendment to Contract No. CE1800310 with Schirmer Construction, LLC for the replacement of Stone Road Bridge No. 00.98 over Hemlock Creek in the City of Independence for additional funds in the amount not-to-exceed \$43,558.02; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$7.50 Vehicle License Tax Fund

David Marquard, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-920 was unanimously approved.

The following item was held at the request of the department:

~~BC2019-921~~

~~Department of Development, requesting approval of a Loan Loss Reserve with National Development Council Impact Loan Fund in the amount not to exceed \$460,000.00 to support bank financing for loans to minority borrowers through the Capital Access Fund of Greater Cleveland.~~

~~Funding Source: Economic Development Fund~~

BC2019-922

Department of Development,

a) Submitting an RFP exemption, which will result in grant awards to various municipalities in the total amount not-to-exceed \$427,500.00 for Round 3 of the SBA-Municipal-County Small Business Financing Initiative Pilot Program for the period 1/1/2020 – 12/31/2021.

b) Recommending awards to various municipalities in the total amount not-to-exceed \$427,500.00 for Round 3 of the SBA-Municipal-County Small Business Financing Initiative Pilot Program for the period 1/1/2020 – 12/31/2021:

a) City of Cleveland Heights in the amount not-to-exceed \$127,500.00

b) City of Lakewood in the amount not-to-exceed \$150,000.00

c) City of Shaker Heights in the amount not-to-exceed \$150,000.00

Funding Source: Economic Development Fund

Paul Herdeg, Department of Development, presented. Trevor McAleer asked if any other municipalities, aside from those receiving awards, applied for funding. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-922 was unanimously approved.

BC2019-923

Department of Development,

a) Submitting an RFP exemption on RQ47328, which will result in a payment to HZW Environmental Consultants, LLC in the total amount not-to-exceed \$14,724.05 to cover the remaining balance on (2) final invoices for environmental assessment services rendered during the month of July and August, 2019 for various projects in connection with Contract No. CE1700027.

b) Recommending a payment on RQ47328 to HZW Environmental Consultants, LLC in the total amount not-to-exceed \$14,724.05 to cover the remaining balance on (2) final invoices for the month of July and August, 2019 for environmental assessment services rendered during the month of July and August, 2019 for various projects in connection with Contract No. CE1700027.

Funding Source: Federal - USEPA ASSESSMENT GRANT FUNDING

Paul Herdeg, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-923 was unanimously approved.

BC2019-924

Department of Workforce Development,

- a) Submitting an RFP exemption on RQ47506, which will result in an award recommendation to St. Vincent Charity Medical Center in the amount not-to-exceed \$75,000.00 for the provision of (1) Social Worker to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.
- b) Recommending an award on RQ47506 and enter into a contract with St. Vincent Charity Medical Center in the amount not-to-exceed \$75,000.00 for the provision of (1) Social Worker to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Trevor McAleer asked what will happen to the staff person that is hired at the end of the contract term and whether St. Vincent Charity Medical Center will have the resources available to maintain the Social Worker's position when the contract expires. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-924 was unanimously approved.

BC2019-925

Department of Workforce Development,

- a) Submitting an RFP exemption on RQ47510, which will result in an award recommendation to TreatmentWorks, Inc. in the amount not-to-exceed \$56,672.00 for the provision of (1) Intake Coordinator to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.
- b) Recommending an award on RQ47510 and enter into a contract with TreatmentWorks, Inc. in the amount not-to-exceed \$56,672.00 for the provision of (1) Intake Coordinator to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked if the contracts being presented under BC2019-924, BC2019-925 and BC2019-926 will exhaust all available grant funds for this program. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-925 was unanimously approved.

BC2019-926

Department of Workforce Development,

- a) Submitting an RFP exemption on RQ47429, which will result in an award recommendation to Stella Maris Inc. in the amount not-to-exceed \$41,000.00 for the provision of (1) Peer Specialist to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.
- b) Recommending an award on RQ47429 and enter into a contract with Stella Maris Inc. in the amount not-to-exceed \$41,000.00 for the provision of (1) Peer Specialist to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-926 was unanimously approved.

BC2019-927

~~Department of Information Technology,~~ **Department of Public Safety and Justice Services,** recommending an award on RQ47163 and enter into a contract with AT&T Corp. in the amount not-to-exceed \$251,696.68 for network connectivity services for the Next Generation 9-1-1 System for the period 11/1/2019 – 10/31/2024.

Funding Source: Wireless 9-1-1 Government Asst Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-927 was unanimously approved, as amended.

BC2019-928

Department of Information Technology, submitting an amendment to Contract No. CE1600120 with DWR Consulting for consultant services on FAMIS and Payroll System applications for the period 4/1/2016 – 12/31/2019 to extend the time period to ~~12/31/2020~~ **6/30/2020** and for additional funds in the amount not-to-exceed ~~\$110,000.00~~ **\$53,000.00**, effective 11/19/2019.

Funding Source: ~~90% ERP (General Fund) and 10% General Fund~~ **100% ERP General Fund**

Jeanelle Greene, Department of Information Technology, presented.

Nan Baker asked if the amount of the amendment was part of the Enterprise Resource Planning Project (ERP) set-aside fund; asked if the \$53,000 that was allocated to carry services through June, 2020, as stated in Ms. Greene's presentation, would be sufficient funding as none of this money has yet been spent; asked for confirmation that this contract will be in effect several months past the implementation of core services for the ERP project in March, 2020; asked if the ERP project will be complete by the end of 2020 and if this is the reason the department initially determined to extend this contract to December, 2020; asked if the extra \$47,000.00 could be used for other purposes if not utilized for this service; asked if the contract could contain a provision where the additional \$47,000.00, if needed, could not be spent

unless authorized by the Board of Control; asked for clarification on the effective date of the amendment; asked if services were provided but not yet paid and asked what the amount owed was; and asked Council's Board of Control members if they are comfortable approving this amendment for \$110,000.00 for an additional year or should consideration be given to the reduced amount and time period.

Trevor McAleer responded to Ms. Baker's question and indicated that the additional \$47,000.00 was not an anticipated expense and stated that only money that is required should be requested to be more transparent with actual contract expenses.

Mr. McAleer asked for confirmation that the department's original intent was to extend the contract through June, 2020 for \$53,000.00 but opted to extend to December, 2020 at a higher cost in the event services would still be needed beyond June, 2020; asked if payments are on a monthly basis and asked what the monthly amount is; asked if the hourly rate increased with this contract extension; asked if this will be the final amendment to this contract; asked how long has DWR Consulting been providing this service; asked why the item details submitted by the department does not address Technology Advisory Committee approval; asked if the provider had only expected a six-month extension for \$53,000.00 as that was the budgeted amount; asked if the provider would have an issue with a six-month contract; and asked if the contract ran over budget in 2019, as the effective date was November 19, 2019.

Dale Miller expressed his concern that if an additional amendment is required next year that the provider may not be amenable to only a six-month extension and suggested to proceed with a one-year extension of time for the entire requested amount and terminate the contract prior to expiration, if necessary.

Trevor McAleer recommended to either hold the amendment so the department can discuss with the provider or revise the contract for a six-month extension for \$53,000.00. Ms. Greene requested to proceed with the six-month extension at the reduced amount. Mr. McAleer asked if the reduced amount will cover services through June, 2020.

Nan Baker stated that a good business practice would be to strive to meet set deadlines with the intended budget that was approved for services and if services are then needed past June, 2020, the department can submit a subsequent amendment for approval.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-928 was unanimously approved, as amended.

BC2019-929

Department of Information Technology,

- a) Submitting an RFP exemption on RQ47243, which will result in an award recommendation to TrustedSec, LLC in the amount not-to-exceed \$50,000.00 for specialized security staff services focusing in application security for the period 12/9/2019 – 12/8/2020.
- b) Recommending an award on RQ47243 and enter into a contract with TrustedSec, LLC in the amount not-to-exceed \$50,000.00 for specialized security staff services focusing in application security for the period 12/9/2019 – 12/8/2020.

Funding Source: General Fund

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Trevor McAleer asked why the briefing materials submitted by the department do not address questions related to Technology Advisory Committee (TAC) approval and stated that the procedures for waiving TAC approvals must be reviewed and discussed outside of this meeting to ensure compliance with the County Code. Nan Baker asked if the security staff services are being outsourced due to inadequate staffing; asked how many new hires are needed to eliminate the need for this contract; asked if the cost of this not-to-exceed contract will be reduced if 2 new employees are hired during the first quarter of 2020 and asked if the department anticipates additional requests for funding. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-929 was unanimously approved.

BC2019-930

Department of Information Technology,

- a) Submitting an RFP exemption on RQ47430, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$10,285.48 for the purchase of (4) Microsoft SQL Server Standard Core licenses for use by the Veterans' Service Commission.
- b) Recommending an award to Dell Marketing LP in the amount not-to-exceed \$10,285.48 for the purchase of (4) Microsoft SQL Server Standard Core licenses for use by the Veterans' Service Commission.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-930 was unanimously approved.

BC2019-931

Department of Information Technology, submitting an amendment to Contract No. CE1700084 with Attunity Inc. for support and maintenance on (23) Repliweb-R1 Distribution Manager full license server software for the period 1/1/2017 - 12/31/2019, to extend the time period to 12/31/2020, to assign the interest to Qlik Tech International AB, effective 5/7/2019 and for additional funds in the amount not-to-exceed \$5,400.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Michael Chambers asked when this service was last bid. Trevor McAleer asked if this was originally a sole source purchase and would this provider still be considered sole source today. Nan Baker commented that the cost for this service appears to be low. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-931 was unanimously approved.

BC2019-932

Fiscal Office,

a) Submitting an RFP exemption on RQ47655, which will result in an award recommendation to Richard Opre in the amount not-to-exceed \$110,000.00 for support for the Enterprise Resource Planning (ERP) Project for the period 12/17/~~2017~~ **2019** – 12/31/2020.

b) Recommending an award on RQ47655 to Richard Opre in the amount not-to-exceed \$110,000.00 for support for the Enterprise Resource Planning (ERP) Project for the period 12/17/~~2017~~ **2019** – 12/31/2020.
Funding Source: Enterprise Resource Planning Fund

Michael Zapola, Fiscal Office, Jack Rhyne, Project Manager, Infor and Mark Griffin, Office of the Inspector General, presented. Nan Baker asked for clarification on the funding source; asked if money was set aside in the last round of approved funding for this specific purpose or was this a new, unanticipated funding request; asked if future requests for additional funds are anticipated over the already approved amount; asked if any other shortfalls are expected or will this service take us through the end of the ERP project; asked that a complete funding analysis be provided when Mr. Rhyne meets again with County Council. Dale Miller asked why Mr. Opre was not directly hired by the County to save money and asked how hiring him as a contractor saves the County money rather than go through County contractor, Main Sail; and asked for confirmation that Mr. Opre is not being hired by Main Sail. Michael Chambers stated that this provider will receive oversight by the Office of Procurement and Diversity. Trevor McAleer asked for confirmation that this contact does not conflict with the any “revolving door” policy; asked if the provider is registered with the Office of the Inspector General and asked for clarification on the start date. Nan Baker asked if the contract will only be for one year or will there be a need to fill a vacant position at the end of the contract term. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-932 was unanimously approved, as amended.

BC2019-933

Fiscal Office/Treasurer's Department, recommending an award on RQ47128 to the United States Postal Service in the amount not-to-exceed \$250,000.00 for the purchase of postage for second half 2019; first half 2020 and 3rd Tax Bill mailings for the period 12/17/2019 – 12/31/2020.

Funding Source: General Fund

Chris Murray, Treasurer's Department, presented. Dale Miller asked what the projected date of the tax bill mailing and the payment due date was. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-933 was unanimously approved.

BC2019-934

Fiscal Office/Treasurer's Department, submitting an amendment to a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 – 12/31/2019 to extend the time period to 3/31/2020 and for additional funds in the total amount not-to-exceed \$98,875.00:

Contract No. CE1400155/Contract No. CE1400156

For Corporate Credit Card Program services for Duty Related Travel for additional funds in the amount not-to-exceed \$60,000.00.

Contract No. CE1400157

For Procurement Card Program services for additional funds in the amount not-to-exceed \$29,625.00.

Contract No. CE1500263

For Procurement Card Program services for additional funds in the amount not-to-exceed \$9,250.00.

Contract No. CE1800115

For implementation of the Harris Govern Tax System & Treasury/Banking Fee services; no additional funds required.

Funding Source: General Fund

Chris Murray, Treasurer's Department, presented. Trevor McAleer asked if the new contract will be presented for Council approval prior to the expiration of this amendment and asked if the fees increased for the 3-month contract extension. Nan Baker asked how the department will address issues which result in delays in submitting contracts prior to expiration. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-934 was unanimously approved.

BC2019-935

Fiscal Office/Board of Revision, recommending a sole source award on RQ47286 to Mid-West Presort Mailing Services, Inc. dba Midwest Direct in the amount not-to-exceed \$225,035.00 for the purchase of (100,000) customized envelopes for certified mailing, tracking and document retention.

Funding Source: Real Estate Assessment Fund

Audrey Rodriguez, Board of Revision, presented. Nan Baker asked if this unique, customized mailing product is the only United States Postal Service certified system in the country and asked if there is a process to ensure this is a sole source service. Trevor McAleer asked if the purchase of the original software application was specifically designed to meet the unique needs of the County and asked what part of the service qualifies as a sole source purchase, as mail house services are not exclusive to this provider; and asked if Midwest Direct developed the original software application. Michael Chambers stated that this software also provides for document retention and asked for additional information on this part of the service. Mr. McAleer asked if the \$225,000.00 includes cost of postage and asked if the Office of Procurement and Diversity (OPD) reviewed for sole source requirements. Lenora Lockett explained the process and OPD's role for reviewing sole source purchases. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-935 was unanimously approved.

Items BC2019-936 through - 951 were presented collectively.

BC2019-936

Department of Public Safety and Justice Services, recommending an award on RQ47192 and enter into an agreement with the City of Beachwood in the amount not-to-exceed \$10,206.43 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-937

Department of Public Safety and Justice Services, recommending an award on RQ47195 and enter into an agreement with the City of Cleveland in the amount not-to-exceed \$7,000.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-938

Department of Public Safety and Justice Services, recommending an award on RQ47197 and enter into an agreement with the City of East Cleveland in the amount not-to-exceed \$3,678.96 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-939

Department of Public Safety and Justice Services, recommending an award on RQ47196 and enter into an agreement with the City of Cleveland Heights in the amount not-to-exceed \$14,000.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-940

Department of Public Safety and Justice Services, recommending an award on RQ47198 and enter into an agreement with the City of Euclid in the amount not-to-exceed \$10,089.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-941

Department of Public Safety and Justice Services, recommending an award on RQ47199 and enter into an agreement with the City of Fairview Park in the amount not-to-exceed \$3,095.24 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-942

Department of Public Safety and Justice Services, recommending an award on RQ47200 and enter into an agreement with the City of Garfield Heights in the amount not-to-exceed \$19,896.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-943

Department of Public Safety and Justice Services, recommending an award on RQ47086 and enter into an agreement with the City of Maple Heights in the amount not-to-exceed \$6,286.37 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-944

Department of Public Safety and Justice Services, recommending an award on RQ47216 and enter into an agreement with the City of Parma in the amount not-to-exceed \$57,336.28 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-945

Department of Public Safety and Justice Services, recommending an award on RQ47227 and enter into an agreement with the City of Richmond Heights in the amount not-to-exceed \$2,366.67 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-946

Department of Public Safety and Justice Services, recommending an award on RQ47228 and enter into an agreement with the City of South Euclid in the amount not-to-exceed \$4,967.64 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-947

Department of Public Safety and Justice Services, recommending an award on RQ47229 and enter into an agreement with the City of University Heights in the amount not-to-exceed \$2,619.05 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-948

Department of Public Safety and Justice Services, recommending an award on RQ47230 and enter into an agreement with the City of Warrensville Heights in the amount not-to-exceed \$6,855.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-949

Department of Public Safety and Justice Services, recommending an award on RQ47193 and enter into an agreement with the Village of Brooklyn Heights in the amount not-to-exceed \$7,217.86 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-950

Department of Public Safety and Justice Services, recommending an award on RQ47194 and enter into an agreement with the Village of Chagrin Falls in the amount not-to-exceed \$3,523.81 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-951

Department of Public Safety and Justice Services, recommending an award on RQ47207 and enter into an agreement with the Village of Highland Hills in the amount not-to-exceed \$10,571.10 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked if there were any municipalities that applied for reimbursement but were not approved by Federal Emergency Management Agency (FEMA); asked if these purchases could be made without FEMA's approval; and confirmed that no municipality would initiate a purchase without prior approval from FEMA; and asked if the municipalities could match and apply directly to FEMA without going through the County. Trevor McAleer asked why the awards are contingent upon FEMA's approval if County General Funds are being used and stated that the grant funding was not presented to County Council with the FEMA contingency; and asked if all the grant money has been expended.

Dale Miller motioned to approve the items; Nan Baker seconded. Items BC2019-936 through -951 were unanimously approved concurrently.

BC2019-952

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1800217 with Selex ES Inc. dba Elsag North America, LLC for maintenance, support and extension of warranty on the Automated License Plate Reader for the period 4/1/2018 – 12/31/2019 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$57,183.00.

Funding Source: Enterprise Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-952 was unanimously approved.

BC2019-953

Department of Public Safety and Justice Services, recommending an award on RQ46716 and enter into a contract with Vasu Communications, Inc. in the amount not-to-exceed \$13,500.00 for maintenance and repair of Mutual Aid Box Alarm System equipment and associated tower services located at 4300 Robert Bishop Drive, Highland Hills for the period 1/1/2020 – 12/31/2021.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-953 was unanimously approved.

BC2019-954

Department of Health and Human Services, Office of Re-entry, submitting an amendment to Agreement No. AG1500090 with Cuyahoga County Court of Common Pleas for Intensive Probation Supervision services in connection with the Veterans Treatment Court Program for the period 7/1/2015 – 12/31/2019 to extend the time period to 12/31/2021 to expand the scope of services to increase the number of veterans serviced to ~~to~~ **by** (75), effective 1/1/2020 and for additional funds in the amount not-to-exceed \$131,000.00.

Funding Source: Health and Human Services Levy Fund

Fred Bolotin, Office of Re-entry, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-954 was unanimously approved, as amended.

BC2019-955

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800367 with Charter Communications Operating, LLC dba Spectrum Reach for digital advertising and search placement services to recruit Foster and Adoptive Parents for Children in the custody of the Division of Children and Family Services for the period 10/1/2018 – 12/31/2019 to extend the time period to 12/31/2020, to expand the scope of services to include advertising placement services for the Division of Senior and Adult Services, effective 12/31/2019 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: Health and Human Services Levy Fund

Stephen Flannery, Division of Children and Family Services, presented. Trevor McAleer asked how many users represent the 12% “click rate” to the site, as stated in Mr. Flannery’s presentation; asked if the department can determine the number of visitors to the office relative to those that have searched the site through this method; asked if there has been any consideration given to increase services to assist with foster care placements; asked if advertising is placed on social media sites and if there is a way to track social media users that respond to the advertisements. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-955 was unanimously approved.

BC2019-956

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1300016 with CourtSmart Digital Systems, Inc. for audio and visual recording system maintenance and support services for the period 1/1/2013 – 12/31/2019 to extend the time period to 12/31/2020, to expand the scope of service for the provision and installation of (46) replacement microphones in various courtrooms, effective 12/16/2019 and for additional funds in the amount not-to-exceed \$153,192.64.

Funding Source: Legal Computerization Fund and 68.8% funded by the Court’s ADR Fund.

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-956 was unanimously approved.

BC2019-957

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019:

to extend the time period to 9/30/2020 and for additional funds in the amount not-to-exceed \$13,986.67:

- a) Contract No. CE1800371 with Applewood Centers, Inc.
- b) Contract No. CE1800373 with Catholic Charities Corporation
- c) Contract No. CE1800375 with Ohio Mentor, Inc.

to remove various providers, effective 10/1/2019:

- d) Bellefaire Jewish Children's Bureau
 - e) Cornell Abraxas Group, Inc.
- Funding Source: 35.7% Title IV-E and 64.3% Victims of Crime Act Grant Funds

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked for clarification on the time period. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-957 was unanimously approved.

BC2019-958

Sheriff's Department, submitting an agreement with City of Richmond Heights in the amount not-to-exceed \$25,000.00 for inmate housing services for the period 5/1/2018 – 12/31/2019.
Funding Source: Revenue Generating

Lauryn Harwell, Sheriff's Department, presented. Dale Miller asked why the Sheriff's Department continues to house prisoners on behalf of other municipalities when the primary focus should be on the County Jail and asked if services will continue in 2020; asked why the Sheriff's Department would continue this service and indicated that he does not support and will not vote for any future requests for inmate housing services on behalf of other communities. Nan Baker asked if this will be the final agreement and if the not-to-exceed amount is accurate. Trevor McAleer asked if the opening of the Euclid Jail had any bearing on the timing of these services and stated that he will follow up with Brandy Carney, Department of Public Safety and Justice Services, for additional information on this agreement. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-958 was unanimously approved.

BC2019-959

Medical Examiner's Office, recommending an award on RQ47212 and enter into a contract with X-Ray Services of Ohio, LLC in the amount not-to-exceed \$40,894.20 for preventative maintenance, repair and calibration on various X-ray equipment for the period 1/1/2020- 12/31/2022.
Funding Source: Medical Examiner's Office **Crime** Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-959 was unanimously approved, as amended.

BC2019-960

Department of Sustainability,

- a) Submitting an RFP exemption on RQ47293, which will result in an award recommendation to Clevelanders for Public Transit c/o All Aboard Ohio, fiscal agent in the amount not-to-exceed \$7,500.00 to organize a transit riders union to train riders to be advocates for alternative transportation and continued improvement of public transit at the County and State level in connection with the 2019 Climate Change Action Plan for the period 12/20/2019 – 12/19/2020.
- b) Recommending an award on RQ47293 and enter into a contract with Clevelanders for Public Transit c/o All Aboard Ohio, fiscal agent in the amount not-to-exceed \$7,500.00 to organize a transit riders union to train riders to be advocates for alternative transportation and continued improvement of public transit at the County and State level in connection with the 2019 Climate Change Action Plan for the period 12/20/2019 – 12/19/2020.

Funding Source: General Fund

Mike Foley, Department of Sustainability, presented. Nan Baker asked if the provider solicited funding directly from the Regional Transit Authority (RTA) and if this type of activity is the responsibility of RTA; and asked if RTA will be involved with this initiative. Trevor McAleer asked if the funding is being used for operating expenses or organizing efforts and asked if there are any other funding partners besides Cuyahoga County and the Gund Foundation; and asked if there are any expected deliverables contained in the contract and whether the support will be on-going or a one-time cost. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-960 was unanimously approved.

BC2019-961

Personnel Review Commission, submitting an amendment to Contract No. CE1600268 with The Archer Company, L.L.C for Classification and Compensation Analysis for the period 12/5/2016-12/4/2019 to extend the time period to 12/4/2022 and for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: General Fund

Rebecca Kopcienski, Personnel Review Commission, presented. Trevor McAleer asked if the cost reduction for the contract extension, compared to prior years, was due to the need for only continued maintenance of classification specifications. Michael Chambers motioned to approve the item; Dale Miler seconded. Item BC2019-961 was unanimously approved.

BC2019-962

Personnel Review Commission, submitting an agreement with the City of Seven Hills in the amount not-to-exceed \$1,927.00 for classification and compensation consulting services for the period 12/16/2019 – 1/30/2020.

Funding Source: Revenue Generating

Rebecca Kopcienski, Personnel Review Commission, presented. Dale Miller commented that the pricing for services to the City of Seven Hills was quite low and that the County services and expertise are more valuable than the agreed upon pricing. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2019-962 was unanimously approved.

C. – Exemptions

BC2019-963

Department of Health and Human Services/Division of Senior and Adult Services, recommending an alternative procurement process to add providers for homemaking and personal care services to the Master Contract with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 – 12/31/2019; no additional funds required.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller asked who the additional providers will be and why were they not included in the original contract. Lenora Lockett stated that the goal is to provide a process to add new providers and that a future amendment will be submitted to the existing master contract to include the new vendors and that the dates will be concurrent with the alternate procurement process. Trevor McAleer asked if there is adequate funding in the budget to add the new providers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-963 was unanimously approved.

D. – Consent Agenda

There were no questions or comments on the consent items. Michael Chambers motioned to approve items BC2019-964 through -968; Trevor McAleer seconded; the consent agenda was unanimously approved.

BC2019-964

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-965

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an Operational Capacity Building Funds Assurance agreement for allocation of FY2020 funding in the amount of \$15,750.00 in connection with the implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2019 – 6/30/2020.

Funding Source: FCSS State Funds

BC2019-966

Office of Innovation and Performance, submitting a Memorandum of Understanding with the Cleveland Public Library to define the terms, roles and responsibilities for coordination and participation in The Lab @ Cuyahoga County Project for the period 12/2/2019 – 10/31/2020.

Funding Source: N/A (Note - General Funds are associated with the LAB Project)

Travel Requests							
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of Procurement & Diversity	Cassandra Fulton Sharese McKinney	A workshop entitled "B2GNow 2019 User Training Conference"	B2GNow	5/11/- 5/14/2020	Scottsdale, Arizona	*Registration/ Lodging/ Transportation Package- \$2,544.00 **Meals - \$184.00 **Ground Transportation- \$62.00 **Baggage- \$100.00 ***Airfare – \$1,132.00 Total – \$4,022.00	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$1,132.00)

Purpose:

Currently the B2GNow application is being utilized for our data entry and reporting of the financial compliance on contracts with diversity goals established. The workshop will provide us with the necessary tools/ knowledge to become more efficient and consistent in our everyday operations, and better prepared for our vendors support responsibilities.

BC2019-968

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/16/2019

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-45792	Factory authorized repair and update of sprinkler system in Jail Kitchen	Department of Public Works	Johnson Controls	\$5,672.45	General Fund
CT-19-46889	Factory authorized installation of (4) Simplex Duct Detectors at the Board of Elections	Department of Public Works	Johnson Controls	\$2,448.00	General Fund
CT-20-47412	Reflective sign sheeting for road and bridge projects	Department of Public Works	MD Solutions	Not-to-exceed \$24,000.00	Road and Bridge Fund
TR-19-47127	Printing of Easy Pay coupons and ACH debit letters for 2 nd half of 2019 and 1 st half of 2020 tax collections	Treasurer's Office	Weekley's Mailing Service, Inc.	\$9,686.50	Delinquent Tax Assessment Collection
TR-20-47549	Postage for mailing of Easy Pay coupons and ACH debit letters to 2020 Easy Pay enrollees	Treasurer's Office	United States Postal Service	\$22,500.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-19-46939	2-year Boldchat web-based subscription service for customer service chatting for the Office of Child Support Call Center	Department of Information Technology	Log Me In USA, Inc.	\$9,000.00	54% Federal 46% Health and Human Services Levy Fund

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-47051	Bread – November – December	Juvenile Court Division	Gordon Food Service	\$9,082.18	General Fund
JC-19-47052	Milk – November - December	Juvenile Court Division	Borden Dairy Company of Ohio, LLC	\$11,344.00	General Fund

JC-19-47053	Canned fruit – November - December	Juvenile Court Division	Gordon Food Service	\$8,435.16	General Fund
JC-19-47054	Miscellaneous food (condiments, pasta, rice, sauces, beans, sugar jelly etc.) – November – December	Juvenile Court Division	Gordon Food Service	\$5,686.56	General Fund
JC-19-47056	Frozen foods – November - December	Juvenile Court Division	Gordon Food Service	\$17,469.28	General Fund
JC-19-47057	Dairy Products – November – December	Juvenile Court Division	Gordon Food Service	\$1,542.40	General Fund
JC-19-47061	Meat – November – December	Juvenile Court Division	Gordon Food Service	\$7,112.80	General Fund
JC-19-47062	Fresh produce – November – December	Juvenile Court Division	Gordon Food Service	\$9,503.42	General Fund
SH-20-47366	Waffles- January-March	Sheriff's Department	National Food Group, Inc.	\$9,427.20	General Fund
SH-20-47367	Sauces, Etc. January-March	Sheriff's Department	JNS Foods, LLC	\$24,141.00	General Fund
SH-20-47367	Sauces, Etc. January-March	Sheriff's Department	Gordon Food Service, Inc.	\$13,086.00	General Fund
SH-20-47368	Sauce & Dressing January-March	Sheriff's Department	JNS Foods, LLC	\$6,207.00	General Fund
SH-20-47368	Sauce & Dressing January-March	Sheriff's Department	Gordon Food Service, Inc.	\$5,189.10	General Fund
SH-20-47369	Dry Goods January-March	Sheriff's Department	JNS Foods, LLC	\$19,628.85	General Fund
SH-20-47369	Dry Goods January-March	Sheriff's Department	Gordon Food Service, Inc.	\$2,672.70	General Fund
SH-20-47370	Potatoes January-March	Sheriff's Department	National Food Group, Inc.	\$9,742.50	General Fund
SH-20-47371	Chicken January-March	Sheriff's Department	National Food Group, Inc.	\$13,340.00	General Fund
SH-20-47371	Chicken January-March	Sheriff's Department	JNS Foods, LLC	\$5,200.00	General Fund
SH-20-47372	Soup January-March	Sheriff's Department	JNS Foods, LLC	\$10,038.00	General Fund
SH-20-47373	Crackers/Chips January-March	Sheriff's Department	Gordon Food Service, Inc.	\$14,257.35	General Fund
SH-20-47374	Bagels January-March	Sheriff's Department	JNS Foods, LLC	\$10,920.00	General Fund
SH-20-47375	Beans January-March	Sheriff's Department	JNS Foods, LLC	\$16,360.00	General Fund
SH-20-47376	Cake Mix January-March	Sheriff's Department	JNS Foods, LLC	\$20,787.00	General Fund
SH-20-47377	Franks January-March	Sheriff's Department	National Food Group, Inc.	\$6,624.00	General Fund

SH-20-47377	Franks January-March	Sheriff's Department	Gordon Food Service, Inc.	\$2,980.80	General Fund
SH-20-47378	Frozen Vegetables January-March	Sheriff's Department	National Food Group, Inc.	\$17,120.00	General Fund
SH-20-47378	Frozen Vegetables January-March	Sheriff's Department	Good Source Solutions, Inc.	\$6,960.00	General Fund
SH-20-47378	Frozen Vegetables January-March	Sheriff's Department	Gordon Food Service, Inc.	\$5,535.00	General Fund
SH-20-47379	Jelly/Syrup January-March	Sheriff's Department	Gordon Food Service, Inc.	\$8,007.90	General Fund
SH-20-47380	Sausage January-March	Sheriff's Department	National Food Group, Inc.	\$21,480.00	General Fund
SH-20-47381	Turkey (Ground) January-March	Sheriff's Department	National Food Group, Inc.	\$8,280.00	General Fund
SH-20-47382	Bulk Cereal January-March	Sheriff's Department	JNS Foods, LLC	\$3,939.00	General Fund
SH-20-47382	Bulk Cereal January-March	Sheriff's Department	National Food Group, Inc.	\$3,276.00	General Fund
SH-20-47382	Bulk Cereal January-March	Sheriff's Department	Gordon Food Service, Inc.	\$3,150.00	General Fund
SH-20-47383	Beef January-March	Sheriff's Department	National Food Group, Inc.	\$42,075.00	General Fund
SH-20-47384	Canned Fruit January-March	Sheriff's Department	Atlantic Beverage Co.	\$30,625.00	General Fund
SH-20-47384	Canned Fruit January-March	Sheriff's Department	JNS Foods, LLC	\$28,635.92	General Fund
SH-20-47385	Cheese Sauce January-March	Sheriff's Department	National Food Group, Inc.	\$9,360.00	General Fund
SH-20-47386	Nutri-Cal Drink Mix January-March	Sheriff's Department	National Food Group, Inc.	\$6,800.00	General Fund
SH-20-47387	Drink Mix January-March	Sheriff's Department	JNS Foods, LLC	\$12,530.00	General Fund
SH-20-47388	Cookies January-March	Sheriff's Department	Portland Foods	\$5,296.00	General Fund
SH-20-47389	Donuts January-March	Sheriff's Department	National Food Group, Inc.	\$13,950.00	General Fund
SH-20-47390	Pasta January-March	Sheriff's Department	New England Food Brokerage, Inc.	\$16,302.00	General Fund
SH-20-47391	Spices January-March	Sheriff's Department	JNS Foods, LLC	\$4,154.72	General Fund
SH-20-47392	Turkey-Ham January-March	Sheriff's Department	JNS Foods, LLC	\$30,280.00	General Fund
SH-20-47393	Dairy January-March	Sheriff's Department	Gordon Food Service, Inc.	\$26,368.80	General Fund
SH-20-47394	Fruit Juice January-March	Sheriff's Department	Gordon Food Service, Inc.	\$1,136.80	General Fund
SH-20-47395	Coffee January-March	Sheriff's Department	JNS Foods, LLC	\$460.00	General Fund

<i>SH-20-47396</i>	<i>Kosher/Vegetarian Meat January-March</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$8,730.00</i>	<i>General Fund</i>
<i>SH-20-47397</i>	<i>Kosher Meals January-March</i>	<i>Sheriff's Department</i>	<i>National Food Group, Inc.</i>	<i>\$98,469.00</i>	<i>General Fund</i>
<i>SH-20-47398</i>	<i>Milk January-March</i>	<i>Sheriff's Department</i>	<i>Borden Dairy Company of Ohio dba Dairymens Milk Company</i>	<i>\$52,672.00</i>	<i>General Fund</i>
<i>SH-20-47399</i>	<i>Fresh Fruit January-March</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$19,350.00</i>	<i>General Fund</i>
<i>SH-20-47400</i>	<i>Fresh Vegetables January-March</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$57,785.00</i>	<i>General Fund</i>
<i>SH-20-47401</i>	<i>Bread January-March</i>	<i>Sheriff's Department</i>	<i>Portland Foods</i>	<i>\$66,407.36</i>	<i>General Fund</i>

V – OTHER BUSINESS

Time Sensitive/Mission Critical Item

BC2019-969

Office of the Medical Examiner, recommending an award on RQ47627 to Envantage, Inc. in the amount not-to-exceed \$4,360.00 for the emergency repair of (2) Agilent Gas Chromatograph/Mass Spectrometer instruments.

Funding Source: Medical Examiner's Office Crime Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer asked if the age of the equipment could justify purchasing new instruments. Michael Chambers motioned to amend the agenda to consider the item; Trevor McAleer seconded. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-969 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount not-to-exceed \$19,774.95 for the Medicare Improvements for Patients and Providers Act (MIPPA) Medicare Savings Programs, Low-income Subsidy and Prescription Drug Assistance through the Aging Network, State Health Insurance Program and Aging and Disability Resource Centers for the period 9/30/2019 – 9/29/2020.

Funding Source: WRAAA through the federal Medicare Improvements for Patients and Providers Act (MIPPA)

Items of Note (non-voted)

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 44078	CE1800514	Frank Novak & Sons, Incorporated	Interior painting services at various County buildings	\$0.00	Department of Public Works	1/14/2019 – 1/13/2020, to extend the time period to 12/30/2020	Original Contract-Capital Projects Fund	12/4/2019

VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board of Control announced that the December 23, 2019 and December 30, 2019 meetings have been canceled and that the next meeting of the Board of Control will be held on Monday, January 6, 2020.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 12:57 p.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2020-01

Scope of Work Summary

Public Works is submitting an amended agreement (Subsidiary No. 1) to Contract CE1900175 with EnviroCom Construction, Inc. for the Medical Examiner Building Improvements Project for an amount not-to-exceed \$310,000.00 and to extend the contract period from 4/24/19 – 12/31/19 to 1/1/20 to 6/30/20.

This amendment is needed to replace 3 Variable Frequency Drives for multiple HVAC Air Handlers and Return Fans. These drives failed over the course of the last 6 months and with HVAC work in progress as part of this project, we are best positioned to perform the work with the current contractor onsite. Portions of the Building Automation System will also be upgraded to properly control the new HVAC components installed as part of this contract and amendment.

Procurement

Justification for Other than Full and Open Competition has been submitted.

Contractor Information

EnviroCom Construction, Inc., 23632 Mercantile Road, Beachwood, Ohio 44122

Council District 11.

Project Status

Construction is progressing per plans and specifications.

Funding

General Fund

BC2020-02

Department of Development RQ DV20-47669 JumpStart Inc- Shared EIR Operating Support

Scope of Work Summary

Department of Development requesting approval of 2020 operating support payment to JumpStart Inc for the Shared EIR program for operating support for the anticipated cost of \$43,200.

This is a new project.

Since this payment is for general operating support, no services are provided directly to Cuyahoga County. The anticipated start-completion dates are 1/1/2020 – 12/31/2020.

The primary goal of the project is to provide 2020 operating support for JumpStart Inc- Shared EIR program.

The project will be carried out countywide.

Procurement

Procurement is not applicable for discretionary operating support.

Contractor and Project Information

The address of the JumpStart Inc. is
6701 Carnegie Avenue, Suite 100
Cleveland, Ohio 44103
Council District 8

The CEO of the JumpStart Inc. is Ray Leach.

Project Status and Planning

This is a new project.

Funding

The operating support is 100% from Development’s General Fund budget.

The schedule of payments is upon invoicing.

BC2020-03

Title:

DoIT; 39478; 2019; Four Winds Interactive, LLC; Amendment

Scope of Work Summary

DoIT requesting approval of an Amendment with Four Winds Interactive, LLC for \$106,927.00 for maintenance and professional services until 2/28/23.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. BC2017-252

Communications for internal and external customers. Used by communications groups at HHS / DoIT. Currently Admin building does not have support on digital signage.

Effective term upon approval – 2/28/23.

The primary goals of the project are (list 2 to 3 goals).

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method via Amendment.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

Contractor and Project Information

Four Winds Interactive, LLC.

1221 N Broadway

Denver, CO 80203

Lauren Strickland is our Account Executive.

Project Status and Planning

Funding

The project is funded \$57,048.50 by General Fund DoIT Web and \$49,878.50 by HHS Levy.

The schedule of payments is upon invoice.

BC2020-04

DEPARTMENT OF INFORMATION TECHNOLOGY

RQ IS-19-47240

VESTIGE LTD

CONTRACT

SECURITY OPERATIONS SERVICES

Scope of Work Summary

The Department of Information Technology is requesting approval of a contract with Vestige LTD for Security Operations Professional Services for the anticipated cost not to exceed \$50,000.00 for the period ~~12/16/2019 to 12/15/2020.~~ **1/6/2020 – 1/5/2021.**

The primary goals of the project are to provide staff augmentation services in the Information Security services functional team.

This is for Security Operations that cover cybersecurity analysts staff duties to triage and review cyber and malware investigation on the County network. Example of the duties this staff would have is reviewing the spam mailbox and investigating if needed, reviewing and investigating anti-virus and intrusion alerts on the security systems, reviewing alerts trigger via off hour 24x7 Security Services, Homeland Security Alerts, etc.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval NA
- b) Are the purchases compatible with the new ERP system? NA
- c) Is the item ERP approved NA
- d) Are the services covered by the original ERP budget NA

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

Bids were solicited from various vendors, but these services were reviewed by the functional area for compliance with the need for the area.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Vestige LTD

23 Public Square , Suite 203

Medina, Ohio 44256

Council District (xx)

The Chief Technology Officer for the contractor/vendor is Greg Kelley.

Project Status and Planning

The Information Security team needs staff augmentation services in order to defend the County from potential

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

BC2020-05

Title:

DEPARTMENT OF INFORMATION TECHNOLOGY

RQ IS-19-47241

VESTIGE LTD

CONTRACT

E-DISCOVERY AND PUBLIC RECORDS SERVICES

Scope of Work Summary

The Department of Information Technology is requesting approval of a contract with Vestige LTD for eDiscovery and Public Records Professional Services for the anticipated cost not to exceed \$50,000.00 for the period ~~12/16/2019 to 12/15/2020~~. **1/6/2020 – 1/5/2021**.

The primary goals of the project are to provide staff augmentation services in the Information Security services functional team. This is for staff to assist the amount of electronic discovery that we have for but not limited to: Public Records, Civil and Criminal Discovery, Internal investigations, etc.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval NA

- b) Are the purchases compatible with the new ERP system? NA
- c) Is the item ERP approved NA
- d) Are the services covered by the original ERP budget NA

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

Bids were solicited from various vendors, but this services were reviewed by the functional area for compliance with the need for the area.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Vestige LTD
23 Public Square , Suite 203
Medina, Ohio 44256
Council District (xx)

The Chief Technology Officer for the contractor/vendor is Greg Kelley.

Project Status and Planning

The Information Security team needs staff augmentation services in order to meet the legal requirements set forth by the ORC and/or court system.

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

BC2020-06

Title: Sound Com Corporation - RQ44235 – Contract 1st Amendment - Preventative Maintenance of Communication Equipment at Various County Locations

Scope of Work Summary

The Department of Information Technology is requesting approval of a Contract 1st Amendment with Sound Com Corp. for the not-to-exceed amount of \$8,625.00.

The contract is for preventative maintenance and repairs as needed to the communications equipment located in various County Buildings. The anticipated start-completion dates are (current contract dates are 5/28/2019 - 12/31/2020); this amendment will extend the contract through 12/31/21.

The primary goals of the project are to keep up with the communications equipment used in various County buildings, to keep it operational and able to be repaired on an as needed basis.

Procurement

The procurement method for this original contract was an RFB. The total value of the RFB was \$49,000.00. The RFB was closed on 5/8/2019. There were 39 Vendors notified of the opportunity to bid, 1 bid submitted and 1 bid approved.

This is a contract 1st Amendment for an additional \$8,625.00 and extending time thru 12/31/2021.

Contractor and Project Information
SoundCom Corporation
227 Depot Street
Berea, Ohio 44017

The President for the contractor is Paul A. Fussner.

Project Status and Planning
The project is a reoccurring product or service.

Funding
The project is funded 100% by DoIT Web & Multi-Media Design & Development
The schedule of payments is by invoice.

BC2020-07

CONTRACT 6TH AMENDMENT POINTE BLANK SOLUTIONS FOR INJAIL SOFTWARE MAINTENANCE -
THROUGH 6/30/2020; \$6,000.00

Scope of Work Summary

Dept. of Public Safety & Justice Services requesting approval of a 6th Contract Amendment for InJail Software Maintenance Services with Pointe Blank Solutions Ltd for the anticipated cost of an additional \$6,000.00.

InJail Software Maintenance Services: InJail is currently utilized by criminal justice agencies around the County to check on the custody status of individuals. We are replacing how this information is recorded at the Sheriff's Department and will be utilizing a new Jail Management System made by Securus. In the future, agencies around the County will be able to get the information that they currently get from InJail from the web-based Securus platform. In an effort to eliminate paying for two software platforms that will serve the same purpose, the County will be phasing out InJail. The extension of the InJail contract by 6 months should allow us sufficient time to get users around the County trained on the new system.

The anticipated start-completion dates are 01/01/2020 – 06/30/2020

The primary goals of the project are:

1. SQL Server Support
2. Remote desk help, off-site support.
3. Software updates required for maintenance.

The project is a Countywide project.

Procurement

This a request for exemption on a 6th Amendment to the original contract. The contract was initially bid out and awarded in 2012 as a Sole Source on RQ#22323. Software is proprietary and subsequent contact and amendments have been through exemption; RQ#29652 and RQ#33033.

Contractor and Project Information

Pointe Blank Solutions Ltd
30500 Detroit Road #400
Westlake, Ohio 44145

The Chairman and Chief Software Architect for the vendor is Thomas J. Coury.

Project Status and Planning

The project an extension of the existing project.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is invoice.

The project is 6th Amendment to a contract. This amendment adds time extension of 01/01/2020 thru 06/30/2020 for the additional amount of \$6,000.00.

The history of the amendments is:

	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$33,000.00			2/17/2015	CPB2015-79
Prior Amendment Amounts (List separately)					
		\$ 33,000.00	12/31/2016	1/25/2016	BC2016-57
		\$ -	12/31/2017	3/6/2017	BC2017-183
		\$ 8,000.00	12/31/2018	12/18/2017	BC2017-962
		\$ 6,000.00	6/30/2019	11/19/2018	BC2018-811
		\$ 6,000.00	12/30/2019	6/10/2019	BC2019-452
Pending Amendment		\$ 6,000.00	6/30/2020		
Total Amendment(s)					
Total Contract Amount		\$92,000.00			

BC2020-08

Department of Public Safety and Justice Services; RQ# n/a 2019 City of Rocky River; Revenue Generating Agreement City of Rocky River – Decommissioning and/or Relocating a Workstation

Scope of Work Summary

Department of Public Safety and Justice Services requesting approval of a revenue generating agreement with the City of Rocky River for the anticipated cost not-to-exceed \$7,000.00.

Rocky River is in the process of building a new Police Station. While the new station is being built Rocky River has established a temporary Public Safety Answering Point (PSAP), which will require a second hand-off from the Multiprotocol Label Switching (MPLS) network. Each time Motorola CallWorks decommissions and/or relocates a workstation, the County is assessed a fee of \$3,500.00. This contract will allow repayment for the fees the County will incur due to set up of the temporary PSAP. The anticipated start-completion dates are 12/16/2019- 12/15/2022.

The Clinic Police receive 911 calls transferred from Cleveland dispatch. They currently have no way of identifying the location of transferred calls. The Motorola CallWorks System used by the County and by Cleveland, has a plotting function and other features that will help the Clinic Police identify the location of callers and dispatch officers to respond to incidents on Clinic property.

The County will incur a \$3,500.00 fee when CallWorks sets up the new workstation at the temporary PSAP and will also incur a \$3,500.00 when the workstation is moved back to the permanent location. This contract allows for repayment of those fees by the City of Rocky River.

Procurement
n/a - Revenue Generating agreement

Contractor and Project Information
City of Rocky River
21012 Hilliard Blvd.
Rocky River, OH 44116
Council District 1

The point of contact is Police Chief Kelly Stillman.

Project Status and Planning
The project is new to the County.

Funding
The project is a revenue generating agreement reimbursing the CECOMS.

The schedule of payments is monthly (when fees are incurred).

BC2020-09

Title:
OHS RQ# HO-18-42507 2020 Amend 2 Housing Innovations, Inc. Contract Amendment for planning & implementation strategies.

Scope of Work Summary
OHS requesting approval of a contract amendment, with Housing Innovations, Inc. for the anticipated cost \$207,040.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Original Contract - \$281,600.00 from 8/1/18-7/31/19 BC 2018-620 Approved on 9/17/18
Amendment 1 - \$0.00 from 8/1/19-12/31/19 O2019-0003 Approved on 7/10/19
Amendment 2 - \$207,040.00.1/1/20-12/31/20
Total: \$488,640.00

- Assist in the development of a coordinated plan to end youth homelessness in Cuyahoga County;
- Assess and make recommendations on current Rapid Re-Housing Program policies and practices;
- Assess and provide training to increase the skills of direct service providers at the shelter level;
- Support the CoC in responding to the NOFA for the annual CoC competition;
- Provide recommendations for the integration and coordination of mainstream resources with CoC dedicated resources including TANF, child welfare, and workforce resources;
- Provide recommendations for the organization of the CoC lead agency and staffing; and,
- Assess and provide recommendations to improve the effectiveness and efficiency of the Coordinated entry system.

The anticipated start-completion dates are 8/1/19-7/31/20

The primary goals of the project are (list 2 to 3 goals).

Assist the Office of Homeless services with short term and long term planning and implementation strategies targeted to reducing and ending homelessness in Cuyahoga County.

Procurement

The procurement method for this project was RFP in 2018. The total value of the RFP was \$281,600.00

The RFP was closed on 6/8/18. We are amending to continue.

There were two proposals pulled from OPD, two proposals submitted for review, two proposals approved.

Contractor and Project Information

Vendor Name:	Housing Innovations
Address	235 Walnut Road
City, State, Zip	Lake Peekskill, NY 10537
IG Registration #	15-0033

The Executive Director for the contractor/vendor is Suzanne Wagner

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% of funding is through Housing and Urban Development Planning Grant.

The schedule of payments is monthly by invoice.

The project is an amendment to a contract. This amendment changes the term and is the 1st amendment of the contract.

The history of the amendments is:

Original Contract - \$281,600.00 from 8/1/18-7/31/19 BC 2018-620 Approved on 9/17/18

Amendment 1 - \$0.00 from 8/1/19-12/31/19 O2019-0003 Approved on 7/10/19

Amendment 2 - \$207,040.00 1/1/20-12/31/20

Total: \$488,640.00

BC2020-10

Title:

FCFC RQ#40437 2019 The Ohio State University Amendment #2 Youth Leadership Advocacy and Leadership Coalition

Scope of Work Summary

FCFC is requesting approval of an amendment with The Ohio State University for the anticipated cost \$105,347.00 to change the end date and add funding.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Contract/Amend	Approval Number
Original Contract	BC2018-459
Amend 1	BC2018-793

Describe the exact services being provided.

To provide planning, coordination and facilitation of the Youth Advocacy and Leadership Coalition in Cuyahoga County, including providing youth with leadership opportunities to serve as youth representatives, discuss and create action plans to advocate for issues important to them and their peers, and promote positive youth development through community engagement in civic activities in Cuyahoga County.

The anticipated start-completion dates are 1/1/20 to 12/31/20.

The primary goals of the project are (list 2 to 3 goals).

- To promote youth development
- To increase leadership opportunities and improve interpersonal communication in a professional setting by providing opportunities to serve as youth representatives
- To enhance youth voice and choice platform by assessing needs of the community and facilitating change through advocacy

Procurement

Second amendment to contract dated 1/1/20-12/31/20. The contract contains the option to extend via amendment.

The procurement method for this project was RFP.

There was no SBE goal.

There were 3 bids pulled from OPD, 3 submitted for review, and 1 approved.

Contractor and Project Information

THE OHIO STATE UNIVERSITY
1960 KENNY ROAD
COLUMBUS, OH 43210-1016
Council District (N/A)

The Associate Dean and Director, OSU Extension is Roger Rennekamp.

The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

THE OHIO STATE UNIVERSITY
1960 KENNY ROAD
COLUMBUS, OH 43210-1016

Project Status and Planning

The project is an extension of the existing project

Funding

The project is funded by 100% Health and Human Services Levy.

The schedule of payments is monthly by invoice

The project is an amendment to a contract. This amendment adds funding and changes the end date and is the first of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Amendment	Value
Original 2018	\$105,347.00
Amendment 1 2019	\$105,347.00
Amendment 2 2020	\$105,347.00

BC2020-11

Office of Early Childhood; RQ# EC-20-47254; 2020-2021; Cuyahoga County Board of Health; Contract – Child Fatality Review Board.

Scope of Work Summary

Office of Early Childhood is requesting approval of a contract with the Cuyahoga County Board of Health for the anticipated cost not-to-exceed \$250,000.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
BC2018-85

Describe the exact services being provided. The anticipated start-completion dates are January 1, 2020 through December 31, 2021.

The county is required by Ohio Revised Code to conduct a Child Fatality Review program to track, study and report all child deaths to both national and state health departments, and to prepare an annual report to the community. Through this program, all unexpected and potentially preventable child deaths receive an individual and in-depth case review by the Child Fatality Review Committee to better understand the circumstances that led to the death and to make informed recommendations for system changes and programs that could prevent similar deaths in the future. The Cuyahoga County Board of Health

administers this program in close cooperation with the Office of Early Childhood and produces an annual statistical summary.

The primary goals of the project are (list 2 to 3 goals).

(A) Advising the Ohio department of health of aggregate data, trends and patterns concerning child deaths.

(B) Promoting cooperation, collaboration and communication between all groups, professions, agencies, or entities that serve families and children.

(C) Maintaining a comprehensive database of all child deaths that occur in the county and recommending and developing plans for implementing local service and program changes to the groups that serve families and children that might prevent child deaths.

The project is mandated by ORC statute 3701-67-02

(When applicable) Technology Items - If the request is for the purchase of software or technical equipment: NOT APPLICABLE

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was RPF Exemption. The total value of the exempted contract is \$250,000.

2. The (above procurement method) was closed on (date). (When applicable) There is an SBE or DBE participation/goal (list the % of both). N/A

6. [Option 4] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

No competitive bids were solicited, and no other potential vendors were evaluated, due to no other vendor having the legally granted access to medical records and vital statistics, as well as the established relationships with all medical institutions in the county, that allows the Board of Health unfettered access to their confidential medical records systems, and interconnectivity to the federal and state health department child fatality systems and databases. This has been the case for the 21 years of the program and remains true today.

Contractor and Project Information
Cuyahoga County Board of Health
5550 Venture Dr.
Parma, OH 44130
Council District: 4 (Services provided countywide)

The Director of the Cuyahoga County Board of Health is Terry Allan, MPH

The address or location of the project is: Countywide

The project is located in Council District #4

Project Status and Planning

The project is an ongoing program as required of the county in the Ohio Revised Code. It has been in place for 21 years.

Funding

The project is funded 100% by the Health and Human Services Levy.

The schedule of payments is quarterly by invoice.

C. – Exemptions

BC2020-12

RQ47504 DEPARTMENT OF HEALTH AND HUMAN SERVICES STARTING POINT TEACH CONTRACT

Scope of Work Summary

The Office of Early Childhood requesting approval of a contract with Starting Point not-to-exceed \$1,587,702.00.

The anticipated start-completion dates are January 1, 2020 – December 31, 2021.

This is a contract with Starting Point, Cuyahoga County's leading resource and referral agency for a two-year period for the management and administration of T.E.A.C.H. Early Care and Professional Development System and Early Care and Education Capacity Expansion for Invest in Children. The primary goals are to 1.) To improve the quality of center based child care by providing technical assistance and training to center based child care providers; 2.) To provide scholarships, training and technical assistance to individual child care providers through the TEACH component of the program; 3.) To recruit and increase the number of centers participating in the state administered voluntary tiered rating system known as Step Up to Quality; and 4.) To increase the supply of quality child care through start up or expansion of early care and education programs in neighborhoods where care has been determined as needed.

Procurement

The procurement method for this project was RFP exemption.

Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFGA process conducted by ODJFS for the Child Care Resource and Referral Services project (RFGA#JFSR1415178069).

The total value of the RFP exemption is \$1,587,702.00.

As the child care resource and referral agency for Cuyahoga County, Starting Point provides: 1) assistance to parents needing care for their children; 2) assistance to child care providers in need of technical assistance and training; and 3) assistance to employers seeking quality child care for their employees. Considering the above, they are clearly the best qualified and most logical vendor to provide UPK services.

Contractor and Project Information

Starting Point

4600 Euclid Avenue, Suite 500

Cleveland, OH 44103

Council District 7

The Executive Director for the contractor/vendor is Billie Osborne-Fears.

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the Health and Human Services levy.

The schedule of payments is monthly by invoice.

BC2020-13

HHS: Office of Early Childhood/Invest in Children; requesting approval of a contract with Family Connections of Northeast Ohio for the anticipated cost of \$992,230.00.

SPARK is our Early Literacy program for 3 and 4 year olds. Where a trained parent partner provides early literacy services in the home.

The anticipated start-completion dates are 1/1/2020- 12/31/2021.

The primary goals of the project are:

- 1) Improve school-readiness levels among SPARK children entering kindergarten in targeted communities,
- 2) Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math,
- 3) Improve school attendance rates.

Procurement

The procurement method for this project was by other, the total value of the exemption is \$992,230.00. If an RFP Exemption is being requested please list the reason a competitive process was not utilized. SPARK is the only agency that currently provides SPARK Services. They hold the replication agreement with SPARK Ohio to implement SPARK in Cuyahoga County.

Contractor and Project Information

Family Connections of Northeast Ohio

19824 Sussex Road

Shaker Heights, OH 44122

Council District (9)

The executive director is Joanne Federman.

The address or location of the project is: County Wide

The project is located in Council District: County Wide

Project Status and Planning

The project reoccurs annually.

We could not submit until the appropriations for the next two-year budget was in place.

Funding

The project is funded 87% by the Health and Human Services Levy and 13% Cleveland Foundation.

The schedule of payments is monthly by invoice.

BC2020-14

The Cuyahoga County Prosecutor's Office plans to contract with consultant(s) selected through an Alternative Procurement Process, for the three years with options to renew for its requirements for Forensic Genetic Genealogical DNA Analysis and Searching as approved and funded by the Department of Justice/Bureau of Justice Affairs on the grant award 2019-AK-BX-0005 SAKI Unsubmitted SAK's (index code PR780817) in an amount not to exceed \$100,000. Laboratory services to (1) conduct the forensic genetic genealogical DNA analysis of genotype a forensic or reference sample that the Prosecutor Office identifies (2) generate a profile compatible with publicly-available open data personal databases; (3) enter the profile into the available databases and consult with the Prosecutor's office on the results generated from sample to those with genetic profiles of individuals who have voluntarily submitted their biological samples or genetic profiles into the databases (4) provide any required expert report or witness testimony in any resulting criminal prosecutions.

Estimated cost based on approved federal grant budget is \$100,000 over a three year period with options to renew as additional funding becomes available.

D. – Consent Agenda

BC2020-15

Title:

Fiscal Department; RQ# AU-17-40881; 2020; Professional Travel, Inc.; contract Amendment; 2020 ProTravel Agreement Contract Extension

Scope of Work Summary

Fiscal Department requesting approval of a contract amendment, with Professional Travel, Inc. for the anticipated cost of \$0.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Prior Approval Number – BC2019-48

Describe the exact services being provided.

The contract amendment is to extend the agreement with Professional Travel, Inc. through December 31, 2020, for the travel booking services for employees of the County using air travel. The rates for the services will not increase from current levels. The anticipated dates are 01/01/2020- 12/31/2020.

The primary goals of the project are affording personnel traveling on County business the lowest rates, and benefiting the County by providing better control over employee air travel, offering group savings opportunities as well as better overall reporting.

Procurement

The procurement method for this project was RFP- Exemption. The total value is \$0.00.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. There is an existing agreement with Professional Travel, Inc.; the method of amending the original contract was selected to extend the arrangement through the end of 2020. Current rates levels are at or below state contract levels. The existing agreement has functioned well to date.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Professional Travel, Inc.
25000 Country Club Blvd. ste. 170
North Olmsted, Ohio 44070

The Global Account Manager for the contractor/vendor is Karie Mayornick

Project Status and Planning

The project is an extension of the existing agreement.

Funding

The project is an amendment to an agreement for rates only – fees are paid through the Key Bank agreement.

BC2020-16

(See related items for proposed Travel for the week of 1/6/2020 in Section D. above)

BC2020-17

(See related items for proposed purchases for the week of 1/6/2020 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Scope of Work Summary

Public Works Requests Approval of Agreement for the Resurfacing of Spring Road from Van Epps Road to Corporation Line in Village of Brooklyn Heights. This agreement is a part of the 2020 50/50 Resurfacing Program.

b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality.

The 50/50 Resurfacing Program allows cities to apply for 50% County funding up to a maximum of \$250,000 per project. The anticipated construction year for each project is 2020.

The anticipated cost of the Spring Road project is \$1,370,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$1,120,000.00 from the Village of Brooklyn Heights.

2. The primary goal of this request is approval of this project. The primary goal of the 50/50 Resurfacing Program itself is to properly maintain the County's infrastructure.

The location of the projects, and the project Council Districts are listed below:

Spring Road, Van Epps Road to North Corporation Line in the Village of Brooklyn Heights, Council District 6

Project Status and Planning 1. This project is new to the County. However, the 50/50 Resurfacing Program is an ongoing program.

Funding

Spring Road is to be funded \$250,000.00 with County Road and Bridge Funds and \$1,120,000.00 from the Village of Brooklyn Heights, the total cost of the project is \$1,370,000.00.

Item No. 2

Title:

HOMEOWNER REHAB LOAN TO BAHER - CONTRACTORS: A & P SEPTIC SERVICES LLC AND GREEN HOME SOLUTIONS, LLC. - LOAN # 27-2018-5542 - DEFERRED LOAN

Scope of Work Summary

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Baher for contract with A & P Septic Services LLC for the anticipated cost \$18,240.00, and Green Home Solutions LLC for the anticipated cost of \$11,520.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Deferred

Name of Homeowner – Kathleen Baher

City – Olmsted Falls

Total Loan Amount of \$29,760.00

Property Taxes are current as of 7/24/2019

Scope of services – Septic tank replaced, plumbing and gutters

Homeowner loan includes agreements with the following:

A & P Septic Services - \$18,240.00

Green Home Solutions - \$11,520.00

Item No. 3

Title:

HOMEOWNER REHAB LOAN TO JONES - CONTRACTORS: LSC CONSTRUCTION, LLC, WESTFIELD HEATING AND AIR INC., AND CUSTOM CRAFT BUILDERS CO. INC. - LOAN # 35-2018-5536 - DEFERRED LOAN

Scope of Work Summary

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Jones for contract with LSC Construction for the anticipated cost \$13,140.00, Westfield Heating and Air Inc. for the anticipated cost of \$6,660.00 and Custom Craft Builders Co. Inc. for the anticipated cost of \$1,620.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Katie Jones

City – South Euclid

Total Loan Amount of \$21,420.00

Property Taxes are current as of 7/24/2019

Scope of services – Storm line, HVAC, and Electrical

Homeowner loan includes agreements with the following:

LSC Construction - \$13,140.00

Westfield Heating and Air Inc. - \$6,660.00

Custom Craft Builders - \$1,620.00

Item No. 4

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 1/6/2020 in Section V. above)

VI – PUBLIC COMMENT

VII – ADJOURNMENT