



**Cuyahoga County Board of Control Agenda  
Monday, January 13, 2020 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 1/6/20**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2020-20**

Department of Public Works, submitting an amendment to Contract No. CE1500153 with Karpinski Engineering, Inc. for general mechanical, electrical, plumbing architectural-engineering services for the period 6/15/2015 - 12/31/2019 to extend the time period to 12/31/2021; and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund - Capital Projects

**BC2020-21**

Department of Public Works, submitting an amendment to Contract No. CE1700020 with Kevin C. Robinette Architects, LLC for architectural engineering services for the period 2/22/2017 – 2/21/2020 to extend the time period to 2/21/2022 and for additional funds in amount not-to-exceed \$150,000.00.

Funding Source: General Fund - Capital Project

**BC2020-22**

Department of Public Works, submitting an amendment to Contract No. CE1700275 with Wiss, Janney, Elstner Associates, Inc. for general architectural engineering services for the period 11/28/2017 – 11/27/2020 to extend the time period to 11/27/2021 and for additional funds in the amount not-to-exceed \$150,000.00

Funding Source: General Fund – Capital Project

**BC2020-23**

Department of Public Works, submitting an amendment to Contract No. CE1900146 with Great Lakes Petroleum for middle distillates for various County facilities for the period 2/25/2019 – 12/31/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: \$142,500.00 Other – Internal Service Fund; \$3,000.00 – Other – County Airport; and \$4,500 – Other – Internal Service Fund

**BC2020-24**

Department of Development, recommending an award on RQ47297 and enter into a sole source contract with Court Community Service in the amount not-to-exceed \$100,000.00 for litter control services and oversight in selected urban communities for the period 1/1/2020 - 12/31/2021.

Funding Source: Community Development Block Grant Fund

**BC2020-25**

Department of Information Technology, recommending an award on RQ45654 and enter into a contract with Service Express, Inc. (20-4) in the amount not-to-exceed \$172,191.59 for enterprise hardware maintenance and support services at various County locations for the period 1/1/2020 – 12/31/2022.

Funding Source: General Fund

**BC2020-26**

Department of Information Technology, submitting an amendment to Contract No. CE1500151 with Great Northern Consulting, LLC for support and maintenance on (5) Sun Solaris Operating System T4 servers for the period 6/30/2015 - 6/29/2022, to expand the scope of services to add data migration services from EMC SAN to NetAPP enterprise storage, effective 1/13/2020 and for additional funds in the amount not-to-exceed \$22,330.00.

Funding Source: General Fund

**BC2020-27**

Fiscal Office/Department of Consumer Affairs, submitting an amendment to Contract No. CE1700339 with Nover Englestein & Associates, Inc. for support and maintenance on the WinWam Software System for the period 2/1/2018 – 1/31/2020 to extend the time period to 1/31/2021 and for additional funds in the amount not-to-exceed \$5,010.00.

Funding Source: General Fund

**BC2020-28**

Department of Health and Human Services,

- a) Submitting an RFP exemption on RQ47657, which will result in an award to TEC Communications in the amount not-to-exceed \$346,392.00 for the purchase of (1) Cisco Hyperconverged Infrastructure System with related accessories, licensing and support services.
- b) Recommending an award on RQ47657 to TEC Communications in the amount not-to-exceed \$346,392.00 for a state contract purchase of (1) Cisco Hyperconverged Infrastructure System with related accessories, licensing and support services.

Funding Source: Health and Human Services Levy Fund

**BC2020-29**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800174 with West Side Catholic Center, fiscal agent, for provision of Identification Documentation Crisis Collaborative Program services for the period 3/1/2018 – 2/29/2020 to extend the time period to 2/28/2021 and for additional funds in the amount not-to-exceed \$170,000.00.

Funding Source: Health and Human Services Levy Fund

**BC2020-30**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP exemption on RQ47756, which will result in an award recommendation to The Young Women’s Christian Association of Greater Cleveland, fiscal agent on behalf of A Place 4 Me, in the amount not-to-exceed \$118,000.00 for provision of system coordination planning and implementation activities for ending and preventing youth homelessness for the period 2/1/2020 – 1/31/2021.
- b) Recommending an award on RQ47756 and enter into a contract with The Young Women’s Christian Association of Greater Cleveland, fiscal agent on behalf of A Place 4 Me, in the amount not-to-exceed \$118,000.00 for provision of system coordination planning and implementation activities for ending and preventing youth homelessness for the period 2/1/2020 – 1/31/2021.

Funding Source: U.S. Department of Urban Development (HUD) FY2018 Planning Grant Award

**BC2020-31**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1800043 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/30/2019 to extend the time period to 9/29/2020 and for additional funds in the amount not-to-exceed \$257,000.00.

Funding Source: University of Maryland, Baltimore Grant

**BC2020-32**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800222 with Kinnect for child welfare personnel, training and consulting in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 for additional funds in the amount not-to-exceed \$398,760.00.

Funding Source: University of Maryland Grant

**BC2020-33**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1900105 with Cleveland Clergy Alliance for Community Outreach Navigator services to seniors and adults with disabilities within faith-based communities throughout Cuyahoga County for the period 2/1/2019 – 12/31/2019 to extend the time period to 12/30/2020 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: Health and Human Services Levy Fund

**BC2020-34**

Sheriff's Department,

a) Submitting an amendment to Contract No. CE1500371 with Sadler Ne-Camp Financial Services, Inc. dba Proware for modification, maintenance and support services on the Civil Criminal Justice Information System (CCJIS) electronic filing system for the period 2/1/2016 – 12/31/2020, to expand the scope of services to add the CCJIS/Sheriff Civil Application Support and CCJIS/Sheriff Mobile Service Module, effective 1/13/2020 and for additional funds in the amount not-to-exceed \$60,500.00.

b) Submitting a Memorandum of Understanding among Clerk of Courts, Court of Common Pleas; Sheriff's Office and Sadler Ne-Camp Financial Services, Inc. dba Proware to clarify how the associated parties will work together on various projects in connection with said amendment.

Funding Source: General Fund

**BC2020-35**

Sheriff's Department,

- a) Submitting an RFP exemption on RQ47606, which will result in an award recommendation to Seneca County in the amount not-to-exceed \$48,500.00 for outsourcing prisoner board and care services to reduce the average daily population in the County jails for the period 1/13/2020 – 12/31/2020.
- b) Recommending an award to Seneca County in the amount not-to-exceed \$48,500.00 for outsourcing prisoner board and care services to reduce the average daily population in the County jails for the period 1/13/2020 – 12/31/2020.

Funding Source: General Fund

**BC2020-36**

Sheriff's Department, submitting an amendment to Contract No. CE1900215 with Western Reserve Psychological Associates, Inc. for psychological evaluation services for new hire Sheriff Deputy candidates for the period 5/20/2019 – 12/31/2019 to extend the time period to 12/31/2020 to modify the scope of services to remove the Guilford-Zimmerman Temperament Survey and the Group Interview, effective 1/1/2020 and for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: General Fund

**BC2020-37**

Sheriff's Department, submitting an amendment to Contract No. CE1900265 with Alternative Body Connections, LLC for inmate physical therapy evaluations and treatment services for the period 6/24/2019 – 12/31/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: General Fund

**BC2020-38**

Sheriff's Department,

- a) Submitting an RFP exemption on RQ47758, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$7,750.00 for the software upgrade of (19) security servers from Windows Server 2008 to Windows Server 2016 or higher.
- b) Recommending an award on RQ47758 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$7,750.00 for the software upgrade of (19) security servers from Windows Server 2008 to Windows Server 2016 or higher.

Funding Source: General Fund

**BC2020-39**

Medical Examiner’s Office, submitting an amendment to Contract No. CE 1800475 with Advantra Group, Inc. for biomedical waste removal services for various County Departments for the period 1/1/2019 - 12/31/2021 for additional funds in the amount not-to-exceed \$22,200.00.

Funding Source: Court of Common Pleas Special Revenue Fund.

**BC2020-40**

Court of Common Pleas/Corrections Planning Board, submitting an agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$64,400.00 for forensics Jail liaison services for the Cuyahoga County Offenders with Developmental Disabilities Program in connection with the Ohio Department of Rehabilitation and Correction Community-based Corrections Programs/Non-Residential Misdemeanant for the period 7/1/2019 – 6/30/2021.

Funding Source: Ohio Department of Rehabilitation and Correction

**BC2020-41**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Diagnostic Clinic Psychologist services for the period 1/1/2018 – 12/31/2019 to extend the time period to 12/31/2020, to remove various vendors and for additional funds in the total amount not-to-exceed \$175,000.00:

- a) Contract No. CE1700317 with Randall S. Baenen,
- b) Contract No. CE1700318 with Edward A Becker
- c) Contract No. CE1700324 with Terry B. Pinsoneault
- d) Contract No. CE1700326 with Douglas E. Waltman

Remove various vendors, effective 1/1/2020

- e) Contract No. CE1700322 with Robert Kurtz
- f) Contract No. CE1700326 with LaKisha L. Sharp

Funding Source: Health and Human Services Levy

**BC2020-42**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master contract with various providers for Trauma Informed Residential Treatment services for the period 10/1/2018 – 9/30/2019 to extend the time period to 9/30/2020; to remove various vendors and for additional funds in the total amount not-to-exceed \$84,075.00:

- a) Contract No. CE1800455 with Gracehaven, Inc.
- b) Contract No. CE1800456 with Keystone Richland Center, LLC dba Foundations for Living
- c) Contract No. CE1800458 with OhioGuidestone
- d) Contract No. CE1800458 with The Village Network
- e) Contract No. CE1800460 with Youth For Tomorrow New Life Center, Inc.

Remove various vendors, effective 10/1/2019

- f) Contract No. CE1800454 with Clarinda Youth Corporation dba Clarinda Academy
- g) Contract No. CE1800459 with Woodward Youth Corporation dba Forest Ridge Youth Services

Funding Source: VOCA Grant

**BC2020-43**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ45552 and enter into a contract with (25-2) Mizanin Reporting Service, Inc. in the amount not-to-exceed \$80,000.00 for court transcription services for the period 1/1/2020 – 12/31/2021.

Funding Source: General Fund

**BC2020-44**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Safe Space Housing services for Court referred youth for the period 10/1/2018 – 9/30/2019 to extend the time period to 9/30/2020, to remove a vendor and for additional funds:

- a) Contract No. CE1800434 with the Village Network in the amount not-to-exceed \$68,664.00.

Remove a vendor, effective 10/1/2019

- a) Contract No. CE1800433 with Lutheran Metropolitan Ministry

Funding Source: Victims of Crime Act

**BC2020-45**

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption on RQ47089, which will result in an award recommendation to Fisher & Phillips, LLP (25-2) in the amount not-to-exceed \$50,000.00 for legal services for the period 10/28/2019 – 10/31/2020.

- b) Recommending an award on RQ47089 and enter into a contract with Fisher & Phillips, LLP (25-2) in the amount not-to-exceed \$50,000.00 for legal services for the period 10/28/2019 – 10/31/2020.

Funding Source: General Fund

**BC2020-46**

Department of Law, on behalf of the Department of Development,

- a) Submitting an RFP exemption on RQ47820, which will result in an award recommendation to Ulmer & Berne, LLP in the amount not-to-exceed \$70,000.00 to represent Cuyahoga County in connection with negotiation of financial inducements to retain the headquarters and research facility of Sherwin-Williams in Cuyahoga County for the period 1/13/2020 – 12/31/2020.
- b) Recommending an award on RQ47820 and enter into a contract with Ulmer & Berne, LLP in the amount not-to-exceed \$70,000.00 to represent Cuyahoga County in connection with negotiation of financial inducements to retain the headquarters and research facility of Sherwin-Williams in Cuyahoga County for the period 1/13/2020 – 12/31/2020.

Funding Source: General Fund – Department of Development Operating Budget

**C. – Exemptions**

**BC2020-47**

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ47002 which will result in an award recommendation to AT&T Corp. in the amount not-to-exceed \$924,259.95 for network connectivity services for the Next Generation 9-1-1 System for the period 7/31/2019 – 7/30/2024.

Funding Source: 92.5% Wireless 9-1-1 Government Assistance fund and 7.5% General Fund

**BC2020-48**

Corrections Planning Board, submitting an RFP exemption on RQ46988, which will result in an award recommendation to Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$1,065,476.00 for implementation of the Cognitive Behavioral Interventions Employment and Job Placement for Probationers Program in connection with the Ohio Community Correction Act Grant for the period 7/1/2019 – 6/30/2021.

Funding Source: JRIG

**BC2020-49**

Court of Common Pleas/Juvenile Court, recommending an alternative procurement process to allow quarterly repetitive food purchases in the amount not-to-exceed \$1,000,000.00 for the period 1/1/2020 – 12/31/2021.

Funding Source: General Fund



## **D. – Consent Agenda**

### **BC2020-50**

Department of Public Works, submitting an amendment to Contract No. CE1800242 with Whiting-Turner Contracting Company for design-build services for the Maintenance Yard Consolidation Project for the period 3/31/2018 – 12/31/2019 to extend the time period to 4/30/2020; no additional funds required.

Funding Source: 70% Sanitary and 30% Road and Bridge

### **BC2020-51**

Department of Development, submitting an amendment to Agreement No. AG1800109 with the City of Parma for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 6/15/2018 – 12/15/2019 to extend the time period to 12/31/2020; no additional funds required.

Funding Source: (Original Contract) Demolition Fund

### **BC2020-52**

Department of Information Technology, on behalf of the Court of Common Pleas/Probate Court Division, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

### **BC2020-53**

County Treasurer's Office, submitting an agreement with Official Payments Corporation to utilize the Point of Sale service (POS) card swipe electronic payment transaction system in connection with Cuyahoga County's existing on-line Credit Card Payment Program for the period 6/23/2015 – 12/31/2021.

Funding Source: N/A

### **BC2020-54**

Department of Public Safety and Justice Services, requesting authority to submit a grant application to State of Ohio, Office of Criminal Justice Services in the amount of \$76,926.25 for the FY2020 Victims of Crime Act Defending Childhood Initiative Intake and Assessment Program for the period 7/1/2020 – 6/30/2021.

Funding Source: FY2020 Family Violence Prevention & Services Act, Office of Criminal Justice Services (OCJS)

### **BC2020-55**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to terminate Contract No. CE1800269 with The Young Women's Christian Association of Greater Cleveland for Universal Pre-Kindergarten Program services for the period 8/1/2018 – 7/31/2020, effective 10/3/2018.

Funding Source: Health and Human Services Levy Fund

**BC2020-56**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a Master Contract with various providers for Universal Pre-Kindergarten Program services for the period 8/1/2018 – 7/31/2020, to reinstate and add Contract No. CE1900484 with The Young Women’s Christian Association of Greater Cleveland – Metro Early Learning Center, effective 11/24/2019; no additional funds required.

Funding Source: Health and Human Services Levy Fund

**BC2020-57**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting approval of a draw-down of funds from the Cleveland Foundation in the amount not-to-exceed \$950,000.00 for the Universal Pre-Kindergarten 2.0 Program for the period 11/1/2019 – 10/31/2020.

Funding Source: 100% Grant Funds from various donors through the Cleveland Foundation

**BC2020-58**

Court of Common Pleas/Corrections Planning Board,

- a) Requesting authority to submit a grant application to The Nord Family Foundation in the amount of \$73,100.00 for staffing of a Program Coordinator for the Cuyahoga County Recovery Court in connection with the Pro Bono Civil Legal Assistance for Criminal Justice Program for the period 11/1/2019 - 8/3/2020.
- b) Submitting a grant award from The Nord Family Foundation in the amount of \$73,100.00 for staffing of a Program Coordinator for the Cuyahoga County Recovery Court in connection with the Pro Bono Civil Legal Assistance for Criminal Justice Program for the period 11/1/2019 - 8/3/2020.

Funding Source: The Nord Family Foundation Grant

**BC2020-59**

Fiscal Office presenting proposed Travel for the week of 1/13/2020

Department	Travel Requests						Funding Source
	Staff (1)	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Works	Andrew Stoll	A conference entitled "Traffic Engineering Fundamentals"	University of Wisconsin	1/27/- 1/28/2020	Madison, Wisconsin	*Registration - \$1,095.00  **Lodging – \$411.78  **Meals - \$111.00  **Ground Transportation- \$298.03  ***Airfare – \$266.96  <b>Total- \$2,182.77</b>	Road & Bridge fund

\*To be paid to Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$266.96)**

## Purpose:

Requesting to send staff member to Madison, WI for Traffic Engineering Conference. This course is intended to provide a foundation for building knowledge and skill in traffic engineering. This includes how to address safety and operational problems and how to develop practical, cost-effective solutions that are sensitive to political concerns and community expectations.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public safety and Justice Services – Office of emergency Management	Kevin Friis	A workshop entitled “EMAP Accreditation Workshop”	Emergency Management Accreditation Program (EMAP)	1/5/- 1/10/2020	Scottsdale, Arizona	**Lodging- \$835.00 **Meals – \$348.00 **Ground Transportation- \$40.00 **Mileage- \$17.40 **Parking- \$84.00 **Baggage - \$60.00 ***Airfare- \$394.00  <b>Total- \$1,778.40</b>	General Fund

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor – **(\$394.00)**

Purpose:

The Department of Public Safety & Justice Service requesting authority for Kevin Friis, Office of Emergency Management, to attend the Emergency Management Assessment Program (EMAP) Accreditation Workshop in Scottsdale, Arizona. This will be held January 5, through January 10, 2020 at the Arizona Division of Emergency Management, Phoenix, AZ. Kevin Friis will be conducting the assessment on Training, Exercising & Credentialing Data Collection & Continuity Planning Data Collection for the accreditation site.

Department	Travel Requests						Funding Source
	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	
Public Safety and Justice Services	Cynthia Mason  Henry Tafe	A seminar entitled "OJP Financial MGMT and Grant Administration Training"	U.S. Dept. of Justice Office of Justice Programs	1/28/-1/31/2020	Washington, D.C.	**Lodging – \$1,441.48  **Meals - \$360.00  **Ground Transportation- \$156.25  ***Airfare – \$703.20  ** Parking and baggage - \$118.00  <b>Total- \$2,778.93</b>	Public Safety Grant Administration

\*To be paid to Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$703.20)**

Purpose:

Requesting to send (2) staff members to Washington, D.C. for basic training required to support the required certification for awards received by Public Safety and Justice Services. The purpose includes programmatic and financial mgmt. training for the Medical Examiner and Public Safety and Justice Services for awarded projects.

Travel Requests							
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Health and Human Services/ Cuyahoga Job and Family Services	Jeffery Bloom  Christine Meznarich	A forum entitled "2020 National Child Support Enforcement Association Policy"	National Child Support Enforcement Association	2/5/- 2/8/2020	Washington, D.C.	*Registration - \$1,080.00  **Lodging – \$1,951.82  **Meals - \$360.00  **Ground Transportation- \$100.00  ***Airfare – \$604.12  <b>Total- \$4,095.94</b>	<b>*See Below</b>

\*To be paid to Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$604.12)**

**\*Note: Initially, registration fees lodging, meals and ground transportation, will be covered by Staff after which, all expenses including Airfare will be reimbursed by State Funds.**

Purpose:

Requesting to send (2) staff members to Washington, D.C. to attend the respective forum which is dedicated to the policies and issues influencing the child support program at the national, state and local levels. This forum will discuss the issues, including both problems and solutions and ideas for getting results. It will also provide guidance to assist in implementing next steps to impact change.

	Travel Requests						
Department	Staff (6)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Dr. Erica Armstrong Dr. Nasir Butt Dr. Harmeet Kaur Dr. Joseph Felo Justin Wilson Eric Lavins	A meeting entitled "American Academy of Forensic Scientists 72 <sup>nd</sup> Annual Scientific"	American Academy of Forensic Sciences	2/15/- 2/23/2020	Anaheim, CA.	*Registration - \$3,745.00  **Lodging – \$6,469.18  **Meals - \$1,876.00  **Ground, parking and mileage - \$876.69  ***Airfare – \$2,431.00  <b>Total- \$15,397.87</b>	2018 Coverdell Grant (\$14,951.30) and general Fund (\$446.57)

\*To be paid to Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$2,431.00)**

Purpose:

Requesting to send (6) staff members to Anaheim, CA to attend a meeting of the American Academy of Forensic Sciences. This meeting will provide updated information in forensic sciences and pathology and will provide required continuing educational credits.

Mr. Wilson will be presenting a paper and Mr. Lavins will be receiving the Toxicology Section Ray Abernathy award.

Department	Travel Requests						Funding Source
	Staff (5) <u>Committee Member</u> (1)	Event	Host	Dates of Travel	Location	Expenses	
Public Defender's Office	Paul Kuzmins,  Benjamin Miller,  Madison Perretta,  Leah Winsberg,  Mark Jablonski,  and <u>Julia Lauritzen</u>	A trip entitled "New York Bronx Defender Visit (Holistic Defense Model)"	New York Bronx Defender Office	1/15/- 1/17/2020	Bronx, New York	**Lodging – \$1,887.12  **Meals - \$1,080.00  **Ground Transportation- \$624.96  ***Airfare – \$1,596.60  <b>Total- \$5,188.68</b>	Supreme Court of Ohio, Civil Justice Program Funding Grant

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$1,596.60)**

Purpose:

Requesting to send (5) staff members and (1) committee member to Bronx, NY, Public Defender Office for a site visit. Grant funding was awarded to the Cuyahoga County Public Defender Office, by the Supreme Court of Ohio, to be the lead agency to develop a road map for the implementation of the Holistic Defense Model, which is an innovative model of client representation that aims to address the issues underlying and surrounding an individual's involvement in the criminal justice system with the goal of client empowerment, reduction of recidivism, and crime prevention.



**BC2020-60**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 1/13/2020

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-20-47648	Guardrails and related parts for various road projects	Department of Public Works	American Timber and Steel Company Inc.	Not-to-exceed \$20,000.00	Road and Bridge Fund
SH-20-47435	(6) Replacement medical beds for Jail Infirmary	Sheriff's Department	HPM Business Systems	\$5,077.77	General Fund
SH-20-47439	Personal care products for female inmates	Sheriff's Department	Amercare Products	\$8,890.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-20 -47490	Produce – January - March	Juvenile Court Division	Gordon Food Service	\$15,573.36	General Fund
JC-20 -47496	Dairy – January – March	Juvenile Court Division	Gordon Food Service	\$1,859.52	General Fund
JC-20 -47498	Pork and beans- January – March	Juvenile Court Division	Gordon Food Service	\$ 7,113.72	General Fund
JC-20-47492	Milk – January – March	Juvenile Court Division	Borden Dairy Company of Ohio, LLC	\$17,016.00	General Fund
JC-20-47494	Frozen vegetables – January – March	Juvenile Court Division	Gordon Food Service	\$25,840.32	General Fund

JC-20-47501	Canned fruit – January – March	Juvenile Court Division	JNS Foods LLC	\$6,387.75	General Fund
JC-20-47501	Canned fruit – January – March	Juvenile Court Division	Gordon Food Service	\$1,965.42	General Fund

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting an agreement of cooperation with the City of Middleburg Heights for the resurfacing of Webster Road from Pearl Road to Sprague Road in connection with the 2020 50/50 Resurfacing Program.

Funding Source: \$250,000 County Road and Bridge Funds and \$362,000,000 City of Middleburg Heights

#### **Item No. 2**

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Camp HOPE America for the Camp HOPE America Readiness Grant Program for the period 3/1/2018 – 12/30/2020 for additional funds in the amount of \$1,500.00.

Funding Source: Camp HOPE America and the Verizon Foundation

**Item No. 3**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 31064	Agreement No. AG1400118	Cuyahoga County Planning Commission	Planning and mapping services for the Cuyahoga County Geographical Information System	\$0.00	Department of Public Safety and Justice Services	8/1/2014 – 12/31/2019; extend time period to 12/31/2020	Original Contract - General Fund	12/20/2019 (Executive) 01/03/2020 (Law Dept.)

Item No. 4

**Purchases Processed  
\$1,000.00 - \$4,999.99  
For the period 12/2/2019 – 12/31/2019  
(No Vote Required)**

Purchase Order #	Purchase Order Date	Description	Department	Vendor Name	Total	Status
1926950	12/31/2019	Centrifuge	Medical Examiner	FISHER SCIENTIFIC COMPANY, L.L.C.	\$2,365.84	3PS - Sent
1926948	12/30/2019	CAFR Certificate Fee for FY 2018	Fiscal Office - Financial Reporting	Government Finance Officers Association	\$1,265.00	3PRS - Ready to Send
1926944	12/26/2019	2019 Therapy and Nursing Services	Senior and Adult Services	Amara Home Care	\$3,000.00	3PI - In Progress
2026937	12/26/2019	3 Lenovo Tablets and Docking Stations for IT Department	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$4,005.00	3PS - Sent
1926934	12/23/2019	6,000 M Warrants	Fiscal Office - Financial Reporting	RR DONNELLEY	\$3,700.00	3PRS - Ready to Send
2026931	12/19/2019	1 Microsoft Surface Pro Tablet and accessories for PRC	Information Services Center	MICROSOFT CORPORATION / PROFESSIONAL SUPPORT SALES	\$2,326.91	3PS - Sent
1926927	12/19/2019	Facilities: Factory Authorized Service at BOE	Public Works	Johnson Controls Inc	\$2,448.00	3PS - Sent
1926925	12/19/2019	Print Shop (WT): Table Throws	Public Works	Bernard R Doyle Inc dba Fastsigns	\$2,397.00	3PS - Sent
1926923	12/19/2019	Radio communication for the BOE Work Force	Board of Elections	Clear Channel	\$4,500.00	3PS - Sent
1926922	12/19/2019	Radio communication for the BOE Work Force	Board of Elections	CBS Radio	\$4,500.00	3PS - Sent

1926920	12/19/2019	Restocking Cart used for ballot machine emptying during in person voting	Board of Elections	Uline, Inc	\$1,133.00	3PS - Sent
1926917	12/18/2019	Radio communication for the BOE Work Force	Board of Elections	Latino Media Network	\$2,000.00	3PS - Sent
2026906	12/17/2019	JANUARY-MARCH DRY GOODS	Sheriff	GORDON FOOD SERVICE, INC.	\$2,672.70	3PS - Sent
1926902	12/17/2019	November, December 2019 JD Dairy Products	Juvenile Court	GORDON FOOD SERVICE, INC.	\$1,542.40	3PRS - Ready to Send
2026895	12/17/2019	JANUARY-MARCH FRANKS	Sheriff	GORDON FOOD SERVICE, INC.	\$2,980.80	3PS - Sent
2026885	12/17/2019	JANUARY-MARCH BULK CEREAL	Sheriff	JNS FOODS, LLC	\$3,939.00	3PS - Sent
2026884	12/17/2019	JANUARY-MARCH BULK CEREAL	Sheriff	National Food Group, Inc.	\$3,276.00	3PS - Sent
2026883	12/17/2019	JANUARY-MARCH BULK CEREAL	Sheriff	GORDON FOOD SERVICE, INC.	\$3,150.00	3PS - Sent
2026874	12/17/2019	JANUARY-MARCH SPICES	Sheriff	JNS FOODS, LLC	\$4,154.72	3PS - Sent
2026871	12/17/2019	JANUARY-MARCH FRUIT JUICE	Sheriff	GORDON FOOD SERVICE, INC.	\$1,136.80	3PS - Sent
1926864	12/17/2019	BLU Studio Mega 2019-6.0" Display Smartphone/4 Rovers on Election Day	Board of Elections	Pro-Tech Sales	\$2,195.00	3PS - Sent
1926860	12/17/2019	Repair to two Agilent GC/MS Instrument - Drug Chemistry	Medical Examiner	Envantage, Inc.	\$4,360.00	3PS - Sent
2026852	12/16/2019	Install Cameras for the Animal Shelter	Information Services Center	INTEGRATED PRECISION SYSTEMS, INC.	\$2,958.40	3PS - Sent
1926851	12/16/2019	2 HP EliteBook 850 G5 Laptops with Docking Stations and Cases for new ERP Employees	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$2,596.30	3PS - Sent
1926850	12/16/2019	HEADSETS FOR PHONES	Health & Human Services	QUALITY RIBBONS & SUPPLIES	\$2,498.50	3PS - Sent
1926847	12/13/2019	Accessories for Swing Stage	Public Works	Safeworks - Spider	\$4,323.68	3PS - Sent

1926846	12/12/2019	Laptop for Greater Cleveland Rapid Transit Authority	Justice Services	Dell Inc	\$2,595.81	3PS - Sent
1926844	12/12/2019	Stanchions/Carts for Election Day	Board of Elections	GLOBAL EQUIPMENT COMPANY	\$2,130.14	3PPR - Partial Receipt
1926841	12/11/2019	Wireless T Stats for Courthouse Square	Public Works	Johnson Controls Inc	\$2,266.70	3PS - Sent
1926840	12/11/2019	Heating Valves for Justice Center	Public Works	Johnson Controls Inc	\$1,784.15	3PS - Sent
1926839	12/11/2019	Replacement Controllers for the Courthouse	Public Works	Johnson Controls Inc	\$2,385.88	3PS - Sent
1926838	12/11/2019	Field Equipment Controllers (FEC) for JJC	Public Works	Johnson Controls Inc	\$1,194.94	3PS - Sent
1926837	12/11/2019	Damper Actuators for Justice Center Court Tower	Public Works	Johnson Controls Inc	\$3,901.54	3PS - Sent
1926836	12/10/2019	Self -Closing Safety Cabinet	Sheriff	GRAINGER INDUSTRIAL SUPPLY	\$3,934.00	3PCR - Complete Receipt
1926832	12/10/2019	IQ Casework/PowerQuant - DNA	Medical Examiner	Promega Corporation	\$4,996.40	3PS - Sent
1926829	12/9/2019	Port Gigabit Ethernet Switch	Board of Elections	MNJ TECHNOLOGIES DIRECT	\$3,940.00	3PS - Sent
1926828	12/9/2019	3 HP EliteBook 850 G5 Laptop with Docking Stations for Planning Commission	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$3,856.95	3PS - Sent
1926827	12/6/2019	Adjustable Chairs	Board of Elections	GLOBAL EQUIPMENT COMPANY	\$2,437.78	3PCO - Closed
1926821	12/6/2019	Relocation of the RELAY3000 Inserting System\Mail Machine	Board of Elections	PITNEY BOWES GLOBAL MAILING SYSTEMS	\$1,746.00	3PS - Sent
1926816	12/4/2019	Foster Care Recruitment Advertising	Children and Family Services		\$2,500.00	3PI - In Progress

1926815	12/4/2019	Interactive Display and Media Cart Bundle	Information Services Center	Wide Area Media LLC	\$4,870.09	3PS - Sent
1926807	12/2/2019	USB Wall Charger PowerPort 2 for EPB Transport cases	Board of Elections	GlobeCom Technologies, Inc.	\$3,356.50	3PCR - Complete Receipt
1926804	12/2/2019	Print Shop (CJFS): Pocket Folders	Public Works	Foot Printing	\$1,220.00	3PS - Sent
1926799	12/2/2019	County Animal Shelter - Veterinary Services	Public Works	FAMILY PET CLINIC	\$1,967.70	3PCR - Complete Receipt
1926798	12/2/2019	County Animal Shelter - Veterinary Services	Public Works	VCA Great Lakes Veterinary Specialists	\$1,629.08	3PCR - Complete Receipt
1926796	12/2/2019	Justice Center Jail II - Door Controls	Public Works	SHALTZ FLUID POWER, INC.	\$1,200.00	3PCO - Closed
1926795	12/2/2019	FCSS State FY19 Respite	Family and Children First	Nuhop Center For Experiential Learning	\$3,880.00	3PRS - Ready to Send
2026794	12/2/2019	Fleet Services (FAC) - Exhaust Repair and Wheel Alignment	Public Works	MUFFLERS FOR LESS	\$4,999.00	3PS - Sent
2026793	12/2/2019	Fleet Services (SAN) - Heavy Duty Towing Services	PW - Sanitary Engineer	Rich's Towing & Service Inc.	\$4,900.00	3PS - Sent
2026792	12/2/2019	Road & Bridge - Fasteners	Public Works	Fastenal Company	\$5,000.00	3PRS - Ready to Send

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**



## Minutes

Cuyahoga County Board of Control  
Monday, January 6, 2020 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

#### Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Lisa Rocco, Director of Operations, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
David Marquard, Design and Construction Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 12/16/2019

Michael Chambers motioned to approve the minutes from the December 16, 2019 meeting; Dale Miller seconded. The minutes were approved by unanimous vote as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2020-01

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1900175 with EnviroCom Construction, Inc. for the Cuyahoga County Medical Examiner Building Improvements Project for the period 4/24/2019 – 12/31/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$310,000.00.

Funding Source: General Fund Capital Improvement Project

Matt Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-01 was unanimously approved.

BC2020-02

Department of Development,

a) Submitting an RFP exemption on RQ47669, which will result in a payment to JumpStart Inc. in the amount of \$43,200.00 for operational support for the Shared Entrepreneur In Residence Program for the period 1/1/2020 – 12/31/2020.

a) Recommending a payment to JumpStart Inc. in the amount of \$43,200.00 for operational support for the Shared Entrepreneur In Residence Program for the period 1/1/2020 – 12/31/2020.

Funding Source: General Fund

Paul Herdeg, Department of Development and Lamont Mackley, Jumpstart Inc., presented. Dale Miller asked what the total one-year project amount was and asked if the County's contribution was approximately 1/3 of that total. Trevor McAleer asked if the local match for a Third Frontier Grant from the State to Jumpstart was required and if Jumpstart, Inc. would have received the grant without the local match; asked what the total amount of the grant was and if the other four minority business organizations that are providing funding have contributed similar amounts. Nan Baker asked what will happen with this program after 2020 and if future funding requests would come to the Board of Control for approval; asked if this request could have been submitted earlier and if a report will be provided when the program concludes and prior to any future funding requests. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-02 was unanimously approved.

BC2020-03

Department of Information Technology, submitting an amendment to Contract No. CE1700038 with Four Winds Interactive, LLC for maintenance and support on the enterprise digital signage application for upgrade and migration to cloud services for the period 3/1/2017 – 2/29/2020 to extend the time period to 2/28/2023 and for additional funds in the amount not-to-exceed \$106,927.00.

Funding Source: General Fund - \$57,048.50 and HHS Levy - \$49,878.50

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-03 was unanimously approved.

BC2020-04

Department of Information Technology,

a) Submitting an RFP exemption on RQ47240, which will result in an award recommendation to Vestige, LTD dba Vestige Digital Investigations in in the amount not-to-exceed \$50,000.00 for augmented security operations staffing services for various duties for the period 1/6/2020 – 1/5/2021.

b) Recommending an award on RQ47240 to Vestige, LTD dba Vestige Digital Investigations in the amount not-to-exceed \$50,000.00 for augmented security operations staffing services for various duties for the period 1/6/2020 – 1/5/2021.

Funding Source: General Fund

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Dale Miller asked how many bids were received; and asked who the other bidder was and how was this vendor selected. Trevor McAleer commented that this item and BC2020-05 appear to be for similar services and asked why these items were submitted separately; asked what the procurement process through Buyspeed was and why only 2 responses to the bids were received; asked if the department attempts to follow up when invalid vendor contact information is identified; asked how long the notice was out to bid and why was it for such a brief period of time; asked if any vendors, including the one that was non-responsive to the documentation request, followed up after the bid closing; and asked what amount is for technical services.

Nan Baker asked if services related to public records requests and subpoenas are on an as needed basis; asked if \$50,000.00 will cover the entire time period and if this service will be on-going; and asked what is the difference between the services in this item and BC2020-05. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-04 was unanimously approved.

#### BC2020-05

Department of Information Technology,

a) Submitting an RFP exemption on RQ47241, which will result in an award recommendation to Vestige, LTD dba Vestige Digital Investigations in the amount not-to-exceed \$50,000.00 for augmented security staffing services that focus on eDiscovery within Microsoft Office 365 Collaboration Suite and Network File Systems for the period 1/6/2020 – 1/5/2021.

b) Recommending an award on RQ47241 to Vestige, LTD dba Vestige Digital Investigations in the amount not-to-exceed \$50,000.00 for augmented security staffing services that focus on eDiscovery within Microsoft Office 365 Collaboration Suite and Network File Systems for the period 1/6/2020 – 1/5/2021.  
Funding Source: General Fund

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Trevor McAleer asked what role will the staff have and will it include retrieving and reviewing records; asked how many staff will the \$50,000.00 cover and how many hours a month does that consist of; asked if those hours allow enough time to address all projects requiring attention; asked what the hourly rate is on this item and BC2020-04; and asked if there will be a Request for Qualifications for this specific service or will it be a more broad scope of services.

Nan Baker asked if services are on an as-needed basis and if the department will be hiring additional staff; asked if the existing County staff have a knowledge-base for this type of service and asked what the hourly rate for the new hires will be; asked if this contract will be required once new staff is hired and trained; asked if additional requests will be needed after the contract term has ended and if services could be performed in-house with a new hire rather than outsourcing services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-05 was unanimously approved.

BC2020-06

Department of Information Technology, submitting an amendment to Contract No. CE1900228 with Sound Com Corporation dba Sound Com Systems for preventative maintenance and repair of communication equipment located at various County locations for the period 5/28/2019 - 12/31/2020 to extend the time period to 12/31/2021, to expand the scope of services to include service for the Westshore Training Center located at 9830 Lorain Avenue, to purchase a block of 75 hours for reactive maintenance services for the County Administration Building, effective 11/5/2019 and for additional funds in the amount not-to-exceed \$8,625.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked what the nature of services was; asked when the previous contract work was exhausted and if there is a backlog of work to still be completed. Trevor McAleer asked if the additional 75 hours for reactive maintenance services was for prior work or for new services. Dale Miller motioned to approve the item; Michael Chambers seconded. Item BC2020-06 was unanimously approved.

BC2020-07

Department of Public Safety and Justice Services on behalf of the Sheriff's Department, submitting an amendment to Contract No. CE1500032 with Pointe Blank Solutions, Ltd. for software support and maintenance of the InJail System for the period 1/1/2015 – 12/31/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$6,000.00.

Funding Source: CJIS Funds

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked when the new jail management system is expected to go live. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-07 was unanimously approved.

BC2020-08

Department of Public Safety and Justice Services, submitting an agreement with City of Rocky River in the amount not-to-exceed \$7,000.00 for decommissioning and/or relocating Motorola CallWorks equipment for the period 12/16/2019-12/15/2022.

Funding Source: Revenue Generating - Reimbursing the CECOMS

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-08 was unanimously approved.

BC2020-09

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting an amendment to Contract No. CE1800349 with Housing Innovations, LLC for Planning and Evaluation services for the period 8/1/2018 – 12/31/2019 to extend the time period to 12/31/2020; and for additional funds in the amount not-to-exceed \$207,040.00 in connection with the Cuyahoga County Continuum of Care Evaluation and Planning Project.

Funding Source: U.S. Department of Housing & Urban Development, Continuum of Care Homeless Assistance Grant

Ruth Gillett, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-09 was unanimously approved.

#### BC2020-10

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800114 with The Ohio State University for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2018 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$105,347.00. Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. Nan Baker asked for clarification on the time period and contract history; asked why the amendment was not submitted earlier and if future amendments are anticipated or will services be bid out. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-10 was unanimously approved.

#### BC2020-11

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ47254 and enter into an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$250,000.00 for the Child Fatality Review Program for the period 1/1/2020 – 12/31/2021. Funding Source: Health and Human Services Levy

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-11 was unanimously approved.

#### C. – Exemptions

#### BC2020-12

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ47504, which will result in an award recommendation to Child Care Resource Center dba Starting Point in the amount not-to-exceed \$1,587,702.00 for administration and coordination of the Teacher Education and Compensation Help (T.E.A.C.H.) and Early Care and Education Center Capacity Expansion and Child Care Resource Referral Programs for Invest in Children for the period 1/1/2020 – 12/31/2021. Funding Source: Health and Human Services Levy

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-12 was unanimously approved.

#### BC2020-13

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ47482, which will result in an award recommendation to Family Connections Center of Northeast Ohio in the amount not-to-exceed \$992,230.00 for program administration services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period 1/1/2020 – 12/31/2021. Funding Source: Supporting Partnerships to Assure Ready Kids Grant

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-13 was unanimously approved.

#### BC2020-14

County Prosecutor's Office, recommending an alternative procurement process on RQ47603, which will result in an award recommendation(s) in the amount not to exceed \$100,000.00 for Forensic Genetic Genealogical DNA Analysis Testing and Searching services for a 3 year period.

Funding Source: Department of Justice/Bureau of Justice Affairs Grant

Mark Musson, County Prosecutor's Office, presented. Dale Miller asked if the Office of Procurement and Diversity finds this alternative procurement process appropriate and how many award recommendations are anticipated. Lenora Lockett stated that due to confidentiality issues, this process is acceptable. Nan Baker asked if the Department of Justice Grant was always the funding source for services and how long services will be covered for \$100,000.00. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-14 was unanimously approved.

#### D. – Consent Agenda

Trevor McAleer referred to Consent Item No. BC2020-15 and asked for additional information regarding the decrease in the travel administration fees and asked how many transactions per year are processed. Nan Baker asked if this service is only for airline services. Michael Zapola, Fiscal Office, responded to the Board members' questions.

There were no additional questions or comments on the consent items. Michael Chambers motioned to approve BC2020-15 through -17; Trevor McAleer seconded, the consent items were unanimously approved.

#### BC2020-15

Fiscal Office, submitting an amendment to Contract No. CE1800358 with Professional Travel, Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 – 12/31/2019 to extend the time period to 12/31/2020.

Funding Source: N/A

BC2020-16

Fiscal Office presenting proposed Travel for the week of 1/6/2020

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Carlos Johnson	A seminar entitled "Challenging & Suppressing Evidence Before Trial"	National Association of Criminal Defense Lawyers (NACDL)	2/12/-2/15/2020	San Diego, CA	*Registration - \$319.00 **Lodging – \$937.59 **Meals - \$152.00 **Ground Transportation- \$100.00 ***Airfare – \$386.00  Total- \$1,894.59	General Fund- \$568.38  Ohio Public Defender- \$1,326.21

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$386.00)

NOTE: As an operating cost, this travel is subject to 70% reimbursement by the Office of the Ohio Public Defender.

Purpose:

Requesting approval for attorney Carlos Johnson Jr. to attend the 2020 Mid-winter Meeting & Seminar in San Diego, CA. Today's criminal defense bar is facing ever-increasing challenges when protecting their clients from law enforcement searches, unreliable information and prejudicial evidence. This program will arm attendees with the tools necessary to combat these intrusions and prosecutorial overreach and equip them with effective strategies to suppress them whether on 4<sup>th</sup> and 5<sup>th</sup> Amendment grounds or by other pretrial motions.

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-19-46743	Purchase (15) replacement mobile radios for Lake County Emergency Management Transit Buses	Department of Public Safety and Justice Services	Vasu Communications, Inc.	Not-to-exceed \$30,257.00	FY2018 State Homeland Security Grant Program
JA-19-47112	Purchase (20) laptop computers and (1) server for City of Cleveland back-up Emergency Operations Center	Department of Public Safety and Justice Services	Brown Enterprise Solutions	\$33,798.00	FY2017 Urban Area Security Initiative Grant
CT-19-44270	Purchase Volunteer Management Software for Animal Shelter	Department of Public Works	Volgistics	\$1,356.00	County Dog Kennel
CT-20-47423	293 linear feet of 8' galvanized chain link fence and gates for Harvard Yard	Department of Public Works	Petty Group, LLC	\$18,000.00	30% Road and Bridge Fund 70% Sanitary – Maintenance Administration
PR-19-46787	Renewal of (4) law enforcement software licenses and upgrade to Axion for Ohio Internet Crimes Against Children Task Force	Prosecutor's Office	SHI International Corporation	\$16,703.38	FY2017 Internet Crimes Against Children Task Force Grant

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CR-19-47486	Toxicology testing*	Medical Examiner's Office	National Medical Services dba NMS Labs	\$3,471.00	Medical Examiner's Office Lab Fund

\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.



Open Market Purchases  
 (Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JC-20-47493	Bread – January - March	Juvenile Court Division	Gordon Food Service	\$10,068.09	General Fund
JC-20-47495	Meats – January - March	Juvenile Court Division	Gordon Food Service	\$11,202.10	General Fund
JC-20-47497	Lunch meats – January – March	Juvenile Court Division	Gordon Food Service	\$948.12	General Fund

## V – OTHER BUSINESS

### Additional Item

BC2020-18

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to modify the scope of services, effective 1/6/2020; no additional funds required.

### Scope modifications:

Amendment No. 50 – provision of (2) experienced and knowledgeable training instructor resources to provide (4) days of Accounts Payable and Accounts Receivable training and (4) days of Supply Chain transaction training.

Funding Source: ERP - General Fund

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor Public Sector, Inc., presented. Nan Baker asked for clarification on the funding source and where the money for training is being transferred from; asked if Board approval is required if funds are being transferred and if this service is for training only; asked if there are remaining funds in the County Campus Fund and if future training requests, if needed, would require Board of Control approval.; and asked if there are similar funds aside from the 99 Fund and County Campus Card. Trevor McAleer asked if Infor Public Sector, Inc. managed the County Campus Fund and if that is why the item needs Board approval and asked why this item was not presented on a printed agenda. Dale Miller asked if the remaining money in this fund will be returned to the County if no longer required once the Enterprise Resource Planning Project is complete. Michael Chambers commented that he believes that the entire allocation of funds will be utilized for this project. Mr. McAleer asked that Mr. Rhyne follow up with the Board members regarding other existing funds similar to the County Campus and 99 Fund and what would be the disposition of any remaining funds. Dale Miller motioned to amend the agenda to consider the item; Michael Chambers seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-18 was unanimously approved.

### Time Sensitive/Mission Critical Item

BC2020-19

Office of the Medical Examiner, recommending an award on RQ47774 to Envantage, Inc. in the amount not-to-exceed \$1,500.00 for the repair of (2) Agilent Gas Chromatic/Mass Spectrometer Auto-Injector instruments for the Toxicology Lab for the period 12/27/2019 – 1/27/2020.

Funding Source: Medical Examiner's Office Crime Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Dale Miller motioned to amend the agenda to consider the item; Trevor McAleer seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC20120-19 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with Village of Brooklyn Heights in connection with the resurfacing of Spring Road from Van Epps Road to North Corporation Line for the 2020 50/50 Resurfacing Program.

Funding Source: Spring Road is to be funded \$250,000.00 with County Road and Bridge Funds and \$1,120,000.00 from the Village of Brooklyn Heights, the total cost of the project is \$1,370,000.00.

Item No. 2

Department of Development, submitting housing rehabilitation Contracts with various providers in the total amount not-to-exceed \$29,760.00 in connection with a homeowner rehabilitation loan to Kathleen Baher (Board Approval No. BC2019-566) for Installation of a new septic system and removal of the cistern, installing shower, replacing tub faucet and spout, replacing the toilet, installing vanity with sink and faucet, replacing the hot water tank and replacing the kitchen faucet for the period 9/25/2019 - 6/23/2020.

a) Contract No. CE1920029-02 with Green Home Solutions, LLC in the amount not-to-exceed \$11,520.00.

b) Contract No. CE1920029-01 with A & P Septic LLC in the amount not-to-exceed \$18,240.00

Funding Source: Community Development Block Grant funds

Item No. 3

Department of Development, submitting housing rehabilitation Contracts with various providers in the total amount not-to-exceed \$21,420.00 in connection with a homeowner rehabilitation loan to Katie Jones (Board Approval No. BC2019-566) for replacing storm line drain around complete house, replacing storm line drain from house to curb tee, and replacing gutters and downspouts, replacing existing furnace and air conditioner for the period ~~9/25/2019 – 6/23/2020~~ **8/15/2019 – 5/13/2020**.

a) Contract No. CE1920028-01 with Custom Craft Builders Co. Inc. in the amount not-to-exceed \$1,620.00.

b) Contract No. CE1920028-02 with LSC Construction, LLC in the amount not-to-exceed \$13,140.00

c) Contract No. CE1920028-03 with Westfield Heating & Air Inc. in the amount not-to-exceed \$6,660.00

Funding Source: Community Development Block Grant funds

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 44193</i>	<i>Amend Contract No. CE1800494</i>	<i>Guardian Alarm Company</i>	<i>Monitoring services on alarm systems located in various County buildings</i>	<i>\$3,000.00</i>	<i>Sheriff's Department</i>	<i>1/1/2019 – 12/31/2019; to extend the time period to 12/31/2020</i>	<i>General Fund</i>	<i>12/4/2019 (Executive) 12/11/2019 (Law Dept.)</i>
<i>RQ 36373</i>	<i>Amend Contract No. CE1600113</i>	<i>Specialized Alternatives for Families and Youth of Ohio, Inc.</i>	<i>Respite services in connection with the Domestic Violence Prevention Coordinated Approach to Low Risk Misdemeanors (CALM) Program</i>	<i>\$0.00</i>	<i>Juvenile Court Division</i>	<i>7/1/2016 – 12/31/2019; to extend the time period to 9/30/2020</i>	<i>Original Contract – Title II Grant Funds</i>	<i>12/20/2019</i>

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:05 p.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2020-20

myPro Transaction Title: Public Works, 2019, Karpinski Engineering, Inc. Amendment No.3 to CE1500153

#### A. Scope of Work Summary

1. Department of Public Works requesting approval of an amendment with Karpinski Engineering, Inc. for additional not-to exceed amount of \$200,000.00 and extend the contract to December 31, 2021
  - a. Department of Public Works is requesting the approval of a contract amendment with Karpinski Engineering, Inc. for additional not-to-exceed amount of \$200,000.00 and to extend the contract until December 31, 2021 for General Mechanical-Electrical-Plumbing Architectural-Engineering Services. The primary goal of the contract was for Karpinski Engineering, Inc. to provide professional mechanical- electrical-plumbing architectural engineering services through a General Mechanical-Electrical-Plumbing Architectural-Engineering Services Contract.
  - b. Various Locations
  - c. Various Districts
  - d. N/A
2. Amendment.
  - a. There is no change in scope.
  - b. The original contract was for \$200,000.00 – June 15, 2015 – June 14, 2018 BC 2015-239 Amendment No 1 for an additional amount of \$100,000.00 BC 2016-92 Amendment No. 2 to extend the contract to December 31, 2019 BC 2018-407 Amendment No. 3 requesting additional funds of \$200,000.00 and extend the contract from December 31, 2019 to December 31, 2021
  - c. Amended Contract:  
June 14, 2015 – December 31, 2021 - \$500,000.00

#### B. Procurement

1. Identify the original procurement method on the contract/purchase:
  - a. RFQ
  - b. N/A
  - c. N/A
2. For items procured through a competitive process, answer the following:
  - a. The RFQ was closed on February 25<sup>th</sup>, 2015.
  - b. There were 3 statements of qualifications submitted for review, 1 proposal was approved for \$200,000.00.
  - c. There is 30% SBE on this RFQ.
  - d. N/A
  - e. This was not a SBE set-aside.

C. Contractor Information

1. The Consultant:

Karpinski Engineering, Inc.  
3135 Euclid Avenue  
Cleveland, Ohio 44115  
Council District (07)

2. The consultants Kenneth Borah – Executive Vice President

D. Project Status

1. N/A
2. N/A.

E. Funding

1. The funding for the contract is Capital Project General Funds.
1. The schedule of payments is monthly by invoicing.

**BC2020-21**

myPro Transaction Title: Public Works, 2019, Kevin C. Robinette Architects, LLC Amendment No.1 to CE1700020, RQ #38158

Scope of Work Summary

Department of Public Works requesting approval of an amendment with ~~Karpinski Engineering, Inc.~~ Kevin C. Robinette Architects, LLC for additional not-to exceed amount of \$150,000.00 and extend the contract to February 21, 2022

Department of Public Works is requesting the approval of a contract amendment with Kevin C. Robinette Architects, LLC for additional not-to-exceed amount of \$150,000.00 and to extend the contract until February 21, 2022 for General Architectural-Engineering Services. The primary goal of the contract was for Kevin C. Robinette Architects, LLC to provide professional architectural engineering services through a General Architectural-Engineering Services Contract.

- e. Various Locations
- f. Various Districts
- g. N/A

Amendment.

- d. There is no change in scope.
- e. The original contract was for \$245,000.00 – February 22, 2017 – February 21, 2020  
BC 2017-135  
Amendment No 1 requesting additional funds of \$150,000.00 and extend the contract from February 21, 2020 to February 21, 2022.
- f. Amended Contract:  
February 22, 2017 – February 21, 2022 - \$395,000.00

Procurement

Identify the original procurement method on the contract/purchase:

- d. RFQ
3. For items procured through a competitive process, answer the following:
  - f. The RFQ was closed on October 21, 2016.
  - g. There were 11 statements of qualifications submitted for review, 2 proposal were approved for \$245,000.00 each.

- h. There is 30% SBE on this RFQ.
- i. N/A
- j. One of the contracts was a SBE set-aside.

#### Contractor Information

##### The Consultant:

Kevin C. Robinette Architects, LLC

2091 South Belvoir Blvd.

South Euclid, Ohio 44121

Council District (11)

The consultant principal is Kevin Charles Robinette

#### Project Status

N/A

#### Funding

The funding for the contract is Capital Project General Funds appropriated in the current budget.

The schedule of payments is monthly by invoicing.

#### **BC2020-22**

myPro Transaction Title: Public Works, 2019, Wiss, Janney, Elstner Associates, Inc., Amendment No.2 to CE1700275.

#### Scope of Work Summary

Department of Public Works requesting approval of an amendment with Wiss, Janney, Elstner Associates, Inc. for the anticipated not-to-exceed amount of \$150,000.00 and to extend the contract to November 27, 2021.

Department of Public Works is requesting the approval of a contract amendment with Wiss, Janney, Elstner Associates, Inc. for an increase in the not-to-exceed amount of \$150,000.00 and extend the contract from November 27, 2020 to November 27, 2021 for General Architectural-Engineering Services. The primary goal of the contract was for Wiss Janney, Elstner Associates, Inc. to provide professional architectural engineering services through a General Architectural-Engineering Services Contract. Wiss, Janney Elstner Associates, Inc. had provided Architectural-Engineering Services for façade and structural inspections on various County Buildings. It is more cost effective, to include time savings, to continue with Wiss, Janney, Elstner Associates, Inc. for the follow-up façade repair design and plans development from the studies completed since they are familiar with the projects, the buildings, and conditions observed.

- h. Various Locations
- i. Various Districts
- j. N/A

#### Amendment.

- g. There is no change in scope.
- h. The original contract was for \$200,000.00 – November 28, 2017 - November 27, 2020.  
BC 2017-809  
Amendment No. 1 for additional funds of \$100,000.00 BC 2018-691  
Amendment No. 2 requesting additional funds of \$150,000.00 and extend the contract from November 27, 2020 to November 27, 2021
- i. Amended Contract:

November 28, 2017 – November 27, 2021 - \$450,000.00.

## Procurement

Identify the original procurement method on the contract/purchase:

- e. RFQ
- f. N/A
- g. N/A

For items procured through a competitive process, answer the following:

- k. The RFQ was closed on November 20, 2015.
- l. There were 11 statements of qualifications submitted for review, 2 proposals were approved for \$200,000.00.
- m. There is 15% SBE, 10% MBE, and 5% WBE on this RFQ.
- n. N/A
- o. This was not a SBE set-aside.

## Contractor Information

The Consultant:

Wiss, Janney, Elstner Associates, Inc.

19655 Sweet Valley Drive, Suite 3

Cleveland, Ohio 44125

Council District (06)

The Consultant board president is William Nugent

## Project Status

### Funding

The funding for the contract is Capital Project General Funds.

The schedule of payments is monthly by invoicing.

## **BC2020-23**

CONTRACT AMENDMENT - GREAT LAKES PETROLEUM - RQ44785 - CE1900146

### Scope of Work Summary

Department of Public Works is requesting approval of an amendment to contract CE1900146, with Great Lakes Petroleum for the anticipated cost not-to-exceed \$150,000.00.

Fuel to be delivered to various County Locations/Buildings. There are fuel tanks located at Harvard Road Garage that fuel vehicles for Sanitary Engineers, Road and Bridge, Facilities and various other County owned Vehicles and the County Airport. There are also numerous generators, located at various County building, that need to be filled. The amendment will extend the contract to 3/31/2020 while a new contract is presented to County Council for a two-year period.

The primary goals of the project are to be able to purchase fuel at a cheaper cost. The fuel tanks at the locations need to be filled, if they are not, we could not provide our own fuel for vehicles and save money by purchasing in bulk rather than paying pump prices at various stations.

### Procurement

The procurement method for this project was a state contract. The total value of the award recommendation and contract is not-to-exceed \$450,000.00. The amendment adds an additional \$150,000.00.

The state contract was approved by the State of Ohio Department of Administrative Services on 7/5/2018. An RFP Exemption is being requested because the recommended vendor was approved as the Cleveland area supplier through the State Contract. The bid was completed for the entire State, including all entities



allowed to utilize State Contract pricing, making the bidding process for the Contracts much more competitive.

Contractor and Project Information

Great Lakes Petroleum

4500 Renaissance Parkway

Cleveland, Ohio 44128

The President for the vendor is Tom Arcoria.

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded by the following funding sources/amounts

Enterprise Fund – County Airport - \$40,000.00

Internal Service Fund – Space Maintenance - \$10,000.00

Internal Service Fund – Fleet Services – Maintenance Garage

The schedule of payments is by invoice.

**BC2020-24**

APPROVAL OF AGREEMENT WITH COURT COMMUNITY SERVICES FOR LITTER CONTROL IN URBAN COUNTY COMMUNITIES (POSTED TO 11/14 AT 3:00P.M.)

Scope of Work Summary

Department of Development requesting approval of an Agreement with Court Community Service for the anticipated cost \$100,000.00

Prior Board Approval Number or Resolution Number. BC2018-235

Court Community Service (CCS) is a non-profit organization created in 1985 to administer the placement of individuals ordered by courts in Cuyahoga County to perform community service hours as a condition of their sentence.

Court Community Service (CCS) has 30 years of experience operating and managing litter collection programs in Cuyahoga County utilizing crews of uncompensated workers fulfilling community service obligations. CCS currently operates 12 work crews programs and provides litter collection services in 56 suburban communities in Cuyahoga County and throughout the City of Cleveland. CCS crews operate 7 days a week, year-round, and are responsible for removing more than 71,000 bags of litter from Cuyahoga County public right-of-ways

January 1, 2020 – December 31, 2021

Collection of litter in CDBG eligible commercial areas.

Procurement

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

CCS already provides the service through the Cuyahoga County Court of Common Pleas and the Cuyahoga County Solid Waste District.

Contractor and Project Information

Court Community Service

614 West Superior Avenue, Suite 900

Cleveland, Ohio 44113

Countywide

The Executive Director is Paul Klodor

The project is a continuation of a CDBG eligible activity.

#### Funding

The project is funded 100% by Community Development Block Grant Funds (CDBG)  
The schedule of payments is monthly.

#### **BC2020-25**

##### ENTERPRISE HARDWARE MAINTENANCE (SERVICE EXPRESS, INC.)

#### Scope of Work Summary

The Department of Information Technology is requesting approval of a contract with Service Express, Inc for Enterprise Hardware Maintenance for the period 1/1/2020 to 12/31/2022 for the anticipated cost not-to-exceed \$172,191.59.

The primary goals of the project are

- Provide support and maintenance on equipment no longer covered by the manufacturer support agreement at the datacenter locations in Cleveland and Columbus
- Provide preventative and emergency repair to equipment as needed

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – as determined by CTO
- b) Are the purchases compatible with the new ERP system? Not related to ERP specifically
- c) Is the item ERP approved n/a
- d) Are the services covered by the original ERP budget n/a

#### Procurement

The procurement method for this project was RFP. The total value of the RFP was \$450,000.00.

The above procurement method was closed on 6/14/2019. There was an SBE or DBE participation/goal as follows: SBE 3%, MBE 12%, WBE 5%.

There were 4 proposals pulled from OPD, 4 proposals submitted for review, and 1 proposal was approved.

#### Contractor and Project Information

Service Express, Inc

3854 BROADMOOR AVE SE

GRAND RAPIDS, MI 49512

The Regional Sales Manager for the contractor/vendor is Shane Kelly.

#### Project Status and Planning

The project's term has already begun. The item was submitted after the cutoff deadline for 2019 items.

#### Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice, usually quarterly.

#### **BC2020-26**

##### DISK MIGRATION AMENDMENT 3 (GREAT NORTHERN CONSULTING, LLC)

#### Scope of Work Summary

DoIT requesting approval of an amendment with Great Northern for \$22,330.00 for disk migration from EMC to NetApp, to start upon approval.

Prior Board Approval Number or Resolution Number. BC2015-241, BC2017-02, BC2019-327

If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved

d) Are the services covered by the original ERP budget  
Procurement

The procurement method is an Amendment.

Contractor and Project Information

Great Northern Consulting LLC

200 E. Campus View Blvd., Ste. 200

Columbus, OH 43235

Mike Anderson is the Chief of Engineering.

Project Status and Planning

The project is a new to the County.

Funding

The project is funded 100% by the General Fund – DoIT Engineering.

The schedule of payments is upon invoice.

The project is an amendment to a contract. This amendment changes scope, adding migration professional services, and is the 3<sup>rd</sup> amendment of the contract.

### **BC2020-27**

WINWAM MAINTENANCE CONTRACT AMENDMENT FROM 2/1/2020 TO 1/31/2021

Scope of Work Summary

Fiscal Department requesting approval of a contract amendment with Nover Engelstein & Associates, Inc. for the anticipated cost of \$5,010.00.

Prior Board Approval Number or Resolution Number.

Prior Approval Numbers - BC2018-617 - (First Amendment)

BC2017-917 - (Original Contract)

This amendment is for the annual maintenance contract for WinWam software used by the Weights & Measures Department from February 1, 2020, through January 31, 2021, for the amount of \$5,010.00.

The primary goals of the project are to allow the Weights and Measures Department to conduct and track all testing of devices throughout the County, as well as price checking and scanning. The annual maintenance contract includes software updates, bug fixes, remote technical support, and updates to the latest hypertext handbooks.

Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system? yes

c) Is the item ERP approved – n/a

d) Are the services covered by the original ERP budget – n/a

Procurement

The procurement method for this project was RFP – Exemption. The total value is \$5,010.00.

This is an amendment to continue software maintenance services for the WinWam software.

Contractor and Project Information

Nover Engelstein & Associates, Inc.

3000 Atrium Way, suite 2203

Mount Laurel, NJ 08054

The president/ CEO for the contractor/vendor is Neal Nover.

Project Status and Planning

The project reoccurs annually and is an extension of the existing project.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment extends the term of the agreement through January 31, 2021 and is the 2nd amendment of the contract. The history of the amendments is: the first amendment was done last year 2018 for \$5,010.00

**BC2020-28**

HHS 2020: TEC COMMUNICATION

Health and Human Services; HS-20-47657 2020 Health and Human Services; TEC Communication; State Contract

Scope of Work Summary

Health and Human Services is requesting approval of a purchase with TEC Communication for the anticipated cost \$346,392.00.

The primary goals of the project are:

Hyperconverged Infrastructure (servers and storage) will bring computing, data storage, and network under a single, unified management system. The new system will address multiple data center and network issues that include:

1. Initial system deployment times;
2. Scalability/expandability;
- 3 . Manageability

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

**The procurement method for this project was through state contract pricing form TEC Communication in the amount not to exceed \$346,392.00.**

Contractor and Project Information

TEC Communication

20234 Detroit Road

Rocky River, OH 44116

The seller administrator for the vendor is Melanie Schilling

Project Status and Planning

This is new to the county.

Funding The project is funded 100% by Health and Human Services.

The schedule of payments is by invoice.

**BC2020-29**

2020 OHS AMENDMENT 2 WITH WEST SIDE CATHOLIC CENTER FOR ID COLLABORATIVE

Scope of Work Summary

Office of Homeless Services requesting approval of a Contract Amendment to CE1800174 with West Side Catholic Center (WSCC) for the anticipated cost of \$170,000.00; and to extend the term through 2/28/2021, no change in Scope of Services.

The Contract was initially approved by the Board of Control on:

Original Contract \$170,000.00 Approved on 4/16/2018, BC2018-242.

Amend 1 \$170,000.00 Approved on 3/4/2019 , BC2019-171

WEST SIDE CATHOLIC CENTER (WSCC) acts as the Fiscal Agent on behalf of the Identification Crisis Collaborative (ID Crisis Collaborative). The ID Collaborative assists low income and disabled persons to

obtain identification documents that are necessary to access benefits, housing, travel, and employment. The initial contract start date was 3/01/2018 – 2/28/2019; the term is being amended to extend the contract period through 2/28/2021.

The primary goals of the project are:

- a) understand the current and changing requirements for obtaining personal identification records;
- b) assist individuals and families who are challenged by disability, mobility, income, and bureaucracy to obtain birth certificates and SS cards;
- c) provide coordination of efforts among service agencies and systems serving this population of clients to expedite and support the process of getting an ID.

The project is NOT mandated.

Procurement

The proposed contract received an RFP exemption on 4/16/2018, BC2018-242.

Contractor and Project Information

West Side Catholic Center

3135 Lorain Avenue

Cleveland, Ohio 44113

Council District 7

The Executive Director of the WSCC is:

John Litten, (216) 631-4741 Ext. 102

The service is provided County – wide based on eligibility. The service is offered to low income and disabled persons by agencies throughout the County.

Project Status and Planning

The project reoccurs annually.

Funding

The Contract Amendment is funded 100% by the Health and Human Services Levy.

The schedule of payments is monthly.

The project is an amendment to Contract CE1800174. This amendment changes:

- The contract amount by adding \$170,000; and
- The term, by extending the term through 2/28/2021;

This is the 2nd amendment to the contract.

## **BC2020-30**

2020 OHS CONTRACT WITH YWCA/A PLACE FOR ME FOR HOMELESS YOUTH

Scope of Work Summary

Office of Homeless Services requesting approval of a Contract with the YWCA Greater Cleveland, A Place 4 Me program for the anticipated cost of \$ 118,000.00.

The YWCA provides fiscal agent services for A Place 4 Me (AP4M) which has as its mission to Prevent and End Youth Homelessness. AP4M has a Youth Advisory Board (YAB) which drives strategies and collaborations to link unstably housed youth leaving System involvement with permanent housing and other supports.

The anticipated start-completion dates are 2/01/2020 –1/31/2021.

The primary goals of the project are to:

- a) Support the updating of the Plan to Reduce and End Youth Homelessness, previously completed in FY2015., by coordinating the Youth Homelessness Leadership Group in collaboration with the Continuum of Care and to assess the gaps in Systems' services that contribute to youth homelessness;

- b) assure authentic youth engagement in the community planning process;
- c) mentor youth leadership to have a strong voice in developing strategic responses to identified needs.

A Place 4 Me is located at 4019 Prospect Avenue, Cleveland, Ohio 44103.

**Procurement**

**The procurement method for this project was an EXEMPTION due to the contract focus of vulnerable homeless Youth population, 36% of whom have experienced foster care placements through DCFS**

The proposed contract received an RFP exemption from the Law Department.

**Contractor and Project Information**

A Place 4 Me  
 C/O YWCA Greater Cleveland  
 4019 Prospect Avenue  
 Cleveland, Ohio 44103  
 Council District #7

The executive director for A Place 4 Me is Kate Lodge.

The address or location of the project is:

AP4M  
 4019 Prospect Ave.  
 Cleveland, Ohio 44103

The project is located in Council District 7

**Project Status and Planning**

This is a Planning activity that will occur within a 12 month time frame.

**Funding**

The project is funded 100% by through a federal, U.S. Department of Urban Development (HUD) FY2018 Planning Grant Award.

The schedule of payments is monthly.

**BC2020-31**

2019/20 DCFS SUBAWARD AMENDMENT #4 -UNIVERSITY OF MARYLAND BALTIMORE - REVENUE GENERATING

**Scope of Work Summary**

DCFS is requesting approval of a contract amendment (revenue generating – subaward) with the University of Maryland, Baltimore for the anticipated cost of \$257,000.00.

Prior Approval Dates	Prior Approval #'s	Prior Amounts
4/3/2018	BC2018-205	\$219,026.00
9/5/2018	BC2018-603	\$300,000.00
11/19/2018	BC2018-820	\$219,026.00
07/01/19	BC2019-502	\$240,000.00

This is an award to a competitive grant that was developed and written by DCFS, Case Western, and Kinnect.

Services include developing strategies to safely identify LGBTQ youth in foster care, identify, and train a network of affirming foster homes who can care for identified youth, and services to ensure that these youth have lifelong permanency resources and connections.

Services are provided by Kinnect and Case Western Reserve University Mandel School of Applied Social Sciences.

The anticipated start-completion dates are 09/30/2019 - 09/30/2020.

The primary goals of the project are:

- Develop and implement internal agency-wide policy for the best way to safely and confidentially identify, assess, and record data on sexual and gender identity/expression among our youth.
- Develop and foster a network of caregivers who are highly competent at serving youth with diverse SOGIE in our care.

#### Procurement

The procurement method for this project is a contract amendment (revenue generating – subaward). The total value of the contract amendment is \$257,000.00.

#### Contractor and Project Information

UNIVERSITY OF MARYLAND, BALTIMORE

220 ARCH STREET ROOM 02-148

BALTIMORE, MD 21201

Council District (N/A)

The deputy director for the contractor/vendor is Marlene Matarese.

#### Project Status and Planning

The project reoccurs based on grant funding.

#### Funding

The project is funded 100% by the University of Maryland, Baltimore grant.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and is the 3<sup>rd</sup> amendment of the contract. The history of the amendments is:

Original Grant (9/30/17 - 9/29/18);	\$219,026.00
Amendment #1 (9/30/17 - 9/29/18);	\$300,000.00
Amendment #2 (9/30/18 - 9/29/19);	\$219,026.00
Amendment #3 (9/30/18 – 9/30/19);	\$240,000.00
<u>Proposed Amendment #4 (9/30/19 – 9/30/20);</u>	<u>\$257,000.00</u>
Total	\$1,235,052.00

**BC2020-32**

2019-2020 DCFS AMENDMENT#2 WAITING CHILD FUND

Scope of Work Summary

DCFS is requesting approval of a subgrantee agreement (amendment #2) with Waiting Child Fund nka Kinnect in the amount of \$398,760.00. The term of the amendment is 09/30/19 to 09/30/2021.

Prior Approval Dates	Prior Approval #'s	Prior Amounts
5/21/2018	BC2018-324	\$351,912.00
10/22/2018	BC2018-715	\$269,577.00

Does the project reoccur annually? Yes, through 9/30/21.

The primary goal of the project is: The primary goals of this project include; developing strategies to safely identify LGBTQ youth in foster care, identify, and train a network of affirming foster homes who can care for identified youth, and services to ensure that these youth have lifelong permanency resources and connections. There is also rigorous evaluation of each aspect of the project. Services are provided by Kinnect and Case Western Reserve University Mandel School of Applied Social Sciences.

Describe the services that will be provided: To deliver services related to programs and best practices to improve the lives of LGBTQ2S youth in foster care.

The anticipated start-completion dates are (09/30/2019 - 09/30/2021).

The primary goals of the project are:

- Develop and implement internal agency-wide policy for the best way to safely and confidentially identify, assess, and record data on sexual and gender identity/expression among our youth.
- Develop and foster a network of caregivers who are highly competent at serving youth with diverse SOGIE in our care.

Procurement

Identify the procurement type used: Exemption (Child Services) Pursuant to Cuyahoga County Code 501-12 (10):

The purchase is made by a public children services agency performing the duties provided for in Section 5153.16 of the Ohio Revised Code and consists of family services, programs, or ancillary services that provide case management, prevention, or treatment services for children at risk of being or alleged to be abused, neglected, or dependent children;

Contractor and Project Information

WAITING CHILD FUND nka KINNECT

1427 E. 36TH STREET STE 4203F

CLEVELAND, OH 44114

MIKE KENNEY

216-692-1161

MKENNEY@WAITINGCHILDFUND.ORG

The Co-Founder & Executive Director for the contractor/vendor is Mike Kenney.

Project Status and Planning

The project reoccurs based on grant funding.



Funding

The project is funded 100% by the University of Maryland, Baltimore grant.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and is the 3<sup>rd</sup> amendment of the contract. The history of the amendments is:

Original Grant (09/30/17 to 9/30/21);	\$351,912.00
Amend #1 (11/01/18 to 9/30/21);	\$269,577.00
Proposed Amend #2 (11/01/18 to 9/30/21);	<u>\$398,760.00</u>
Total	\$1,020,249.00

**BC2020-33**

2020 COMMUNITY NAVIGATOR SERVICES FOR SENIORS CONTRACT AMENDMENT (011320)

Scope of Work Summary

Division of Senior and Adult Services requesting approval of a contract amendment with Cleveland Clergy Alliance for the anticipated cost not-to-exceed \$150,000.00

Prior Board Approval #BC2019-78

DSAS is seeking to continue contracting with the Cleveland Clergy Alliance to provide Community Navigator services that will connect seniors with resources and benefits to enable them to age in their own homes independently as long as feasible. The anticipated start-completion dates are 1/1/2020-12/31/2020

The primary goals of the project are to connect seniors with resources and benefits and to enable seniors to live independently in their homes as long as feasible.

Procurement

The original procurement method for this project was an exemption request. The total value of this amendment is \$150,000.00. The original contract contained an option to extend the contract via amendment based on provider performance, funding availability, and agency priorities.

This is an amendment to an existing agreement, so it is not being competitively procured at this time.

Contractor and Project Information

Cleveland Clergy Alliance

3130 Eastwick Drive

Cleveland Heights, OH 44118

Council District 10

The primary contact for the contractor/vendor is Rev. Lorenzo Norris.

This project will operate countywide.

Project Status and Planning

The project has been in operation since 2019.

The project is on a critical action path because the current contract ends 12/31/2019.

Funding

The project is funded 100% by the Health and Human Services Levy.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment adds \$150,000.00 to the contract and extends the term to end 12/31/2020 and is the first amendment of the contract.

**BC2020-34**

Title:

SHERIFF'S DEPT

The Proware Civil Service Module will create the ability to electronically receive and return court documents from the Clerk of Courts. This will increase service time, return docketing time, quality control and reduce paper and material costs. Not-to-exceed \$60,500.00 consisting of the CCJIS/Sheriff Civil Application Support (\$30,900.00) and the CCJIS/Sheriff Mobile Service Module (\$29,600.00). Amending only to add the Sheriff's department to master agreement with Proware ending date 12/31/20.

2. The primary goals of the project is Proware Civil Service Module will create the ability to electronically receive and return court documents from the Clerk of Courts. This will increase service time, return docketing time, quality control and reduce paper and material costs..

4. Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval-10/29/19

**B. Procurement**

1. The procurement method for this project was n/a. The total value is \$60,500.00.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

PROWARE

7621 E KEMPER RD

CINCINNATI, OH 45249

2. The owner for the contractor/vendor is DON FLISCHEL.

**D. Project Status and Planning**

1. The project is an extension of the existing project.

**E. Funding**

1. The project is funded 100% by the General Fund

2. The schedule of payments is by invoice.

**BC2020-35**

2020 SENECA COUNTY PRISONER BOARD AND CARE

Scope of Work Summary

Sheriff' Department requesting approval of an departmental order for the service of outsourcing prisoner housing to Seneca County Sheriff's jail.

Cuyahoga County has used the Seneca County jail in the past for prisoner housing.

Seneca County Sheriff's Department has agreed to house Cuyahoga County inmates on an as needed basis when the Cuyahoga County jail's ADP needs to be reduced.

This DO will run from current date until 12/31/2020. The entire DO amount will be for \$48,500.00

The primary goals of the project are to reduce ADP in the Cuyahoga County jails.

Procurement

**An RFP exemption is needed as this is a Government Purchase. This is a County to County DO which does not require a formal procurement method.**

Contractor and Project Information  
County of Seneca Ohio County Office of Auditor  
109 S Washington St Ste 2206  
Tiffin, OH 44883  
419-447-8407

This is a County Wide initiative

Project Status and Planning

This project is to positively impact the Cuyahoga County jails average daily population.

The project is on a critical action path due to the current circumstances and population in the County jail.

Funding

The project is funded 100% by the General Fund

The schedule of payments are monthly over the course of this department order.

### **BC2020-36**

Title:

Sheriff's Department

SH-19-44817

2020

Western Reserve Psychological Associates, INC.

1<sup>st</sup> Contract Amendment Psychological Evaluations

#### A. Scope of Work Summary

1. Sheriff's Department requesting approval of the 1st contract amendment with Western Reserve Psychological Associates, Inc. for the anticipated cost of not-to-exceed \$40,000.00 and extends the time until 12/31/2020.

A series of test will be completed by the vendor on all new hires post offer to determine their psychological state. The anticipated dates are 1/1/2020 - 12/31/2020.

2. The primary goals of the project is to have all new hires complete a psychological evaluation post offer.

#### B. Procurement

1. The procurement method for this project was RFB. The total value of the RFB is not-to-exceed \$24,999.99 for the master contract.

2. The RFB was closed on 2/26/19 for the master contract.

3. There were 5 bids pulled from OPD, 1 bid approved.

#### C. Contractor and Project Information

1. Western Reserve Psychological Associates, INC.

4833 DARROW ROAD, SUITE 101

Stow, OH 44224

2. The Practice Administrator, Christine Taylor

#### D. Project Status and Planning

1. The project is an occasional service.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

**BC2020-37**

Title:

Sheriff's Department; SH-19-45118, 2020, Alternative Body Connections, LLC  
Contract Inmate Physical Therapy, 1<sup>st</sup> Amendment

A. Scope of Work Summary

1. The Sheriff's Department requesting approval of a contract amendment with Alternative Body Connections, LLC for the anticipated cost of NTE \$20,000.00 & extend the time to 6/30/20.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2019-484

Inmate Physical Therapy evaluations and treatments. Original contract 6/24/19 – 12/31/19 requesting to add funds \$20,000.00 and extend time to 6/30/20.

2. The primary goal of the project is to provide physical therapy services to inmates.

B. Procurement

1. The original procurement method for this project was RFB. The total value of the RFB is \$44,500.00.
2. The RFB was closed on 3/15/19.

C. Contractor and Project Information

1. Alternative Body Connections, LLC  
26965 Center Ridge Rd.  
Westlake, Ohio 44145

2. The owner and sole proprietor Kurt M. Zillmann.

D. Project Status and Planning

1. The project is an occasional service.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

**BC2020-38****SH-20-47758 SOFTWARE UPGRADE**

## Scope of Work Summary

Requesting approval of an RFP Exemption with Integrated Precision Systems, Inc. for the anticipated cost of \$7,750.00.

19 security servers will be upgraded from Windows Server 2008 to Windows Server 2016 or higher. The anticipated start-completion dates are to be determined.

The primary goal of the project is to upgrade the server software with minimal disruption to the security system(s).

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval - Pending
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

## Procurement

The procurement method for this project is and RFP Exemption. The total value of the RFP is \$7,750.00.

The RFP Exemption is currently in process as of 11/27/2019

IT recommended IPS to update the software for the security servers. IPS was selected since the company performs preventative maintenance to the equipment and will minimize the disruption caused to the security system during the upgrade.

## Contractor and Project Information

Integrated Precision Systems, Inc.

9321 Ravenna Rd

Twinsburg, OH 44087

The president for the contractor/vendor is Rob Jackson.

The address or location of the project is: Cuyahoga County Justice Center, 1215 West Third Street Cleveland, Ohio 44113

## Project Status and Planning

The project is a software upgrade to 19 security servers, The IT department will take the lead on procurement and installation.

## Funding

The project is funded 100% by the General Fund.

The schedule of payments is upon receipt of invoice.

**BC2020-39**

Title: Medical Examiner's Office/2019/Biomedical Waste Removal Contract Amendment/Advantra Group, Inc.

## A. Scope of Work Summary

1. Medical Examiner's Office is requesting approval of an amendment with Advantra Group, Inc. for the anticipated cost of \$22,200. The anticipated start-completion dates are upon BOC approval date – 12/31/2021
2. The primary goal of the project is to increase funds according to the needs of the Court of Common Pleas.

## B. Procurement

1. The procurement method for this project was an RFP Exemption. The total value was originally \$236,100 and will not increase to \$258,300.

2.The procurement method was closed on n/a.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Advantra Group, Inc.  
PO Box 467021  
Atlanta, GA 31146  
Jamie Reid, President

2. The (owners, executive director, other[specify]) for the contractor/vendor is listed above.

D. Project Status and Planning

1. The project will occur as needed.

E. Funding

1. This amendment is funded 100% by the Court of Common Pleas Special Revenue Fund.

2. The schedule of payments is by invoice.

**BC2020-40**

CCBDD – SFY 2020-2021 (JAIL LIAISON)

The Common Pleas Court (“Court”)/Corrections Planning Board is requesting authority to apply Ohio Community Corrections Act (CCA) Grant in the amount of \$64,400 to support the shared funding of full-time Forensics Liaison position for the Cuyahoga County Offenders with Developmental Disabilities Program in connection with the Ohio Department of Rehabilitation and Correction Community-based Corrections Programs/Non-Residential Misdemeanant for the period 7/1/2019 – 6/30/2021.

Funding Source: Ohio Community Corrections Act (CCA) 408 Grant

Are vendors written into the Agreement – Cuyahoga County Board of Developmental Disabilities

Title: CCBDD – SFY 2020-2021

Scope of Work Summary

The Cuyahoga County Board of Developmental Disabilities (“CCBDD”) will establish a Forensic Unit that provides a full-time Forensics Liaison position to support the Cuyahoga County Offenders with Developmental Disabilities Program. The position is being established to better assist offenders associated with the Court who have developmental disabilities and to ensure they have the right access to all necessary and appropriate services and opportunities, to advocate for their welfare, and prevent abuse, neglect and exploitation.

The position will provide services to offenders within the Developmental Disabilities Program at least 2 days per week and to the Cuyahoga County Corrections Center at least 2 days per week for a total of 7.5 hours per day (35 hours/week). Specifically, the position will screen, identify and monitor persons with developmental disabilities incarcerated at the Cuyahoga County Correction Center, assess their developmental disability needs and provide assistance through service plans that include referrals for appropriate services and service coordination on an as needed basis. Services include identifying people in the court system already known to the CCBDD and determining eligibility for the Court’s Mental Health and Developmental Disability Docket.

### **Late Submission of Agenda Item**

**The reason this item is being submitted well after the contract start date of July 1, 2019 includes the following issues influencing the submission date.**

The State of Ohio did not pass the current two (2) year budget until July 15, 2019.

1. The Ohio Department of Rehabilitation and Correction received confirmation as to their community corrections funding availability on July 17, 2019.
2. Although the contract would have already would be at least three (3) weeks late if the Corrections Planning Board had the ability to move it forward at that time, we were unable to do so because of the required appropriations underpinning the contract required approval prior to this happening.
3. In August, there was only one (1) fiscal agenda (August 6<sup>th</sup>) Corrections Planning Board potentially could have placed the appropriations item on. The August 6<sup>th</sup> meeting was not on the original schedule released by OBM to include appropriations. By the time the Court learned that appropriations were to be included in the August 6<sup>th</sup> meeting, the deadline to submit required documents had passed (July 25<sup>th</sup>).
4. Upon review of required OnBase documentation that accompanies all contracts, the Corrections Planning Board discovered that during this lapse in time, the Vendor provided certificates for insurance had expired. The Vendor was contacted and provided an updated certificate on 09/06/19.
5. The next scheduled meeting with appropriations on the agenda did not take place until September 10<sup>th</sup>, with funding becoming available September 11<sup>th</sup>.
6. Signed contracts were returned by the ADAMHS Board to the Corrections Planning Board in October, 2019.

Little or nothing under the control of the Corrections Planning Board can be changed to avoid this chain of events from happening in the future.

### **BC2020-41**

Title: Juvenile Court FY2019 Master Contract Amendment with Various Vendors for Psychologist Services

#### **A. Scope of Work Summary**

1. Juvenile Court requesting approval of a contract amendment with various vendors as listed below for the anticipated cost \$175,000.00.

1. Randall S. Baenen, Ph.D.
2. Edward Becker LISW-S, BCD
3. Terry B. Pinsoneault, Ph.D.
4. Douglas E. Waltman, Ph.D.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2017-891

BC2019-32

Describe the exact services being provided. This contract provides psychologist services for the Court's Diagnostic Clinic. The anticipated start-completion dates are (xx/xx/xxxx- xx/xx/xxxx).

2. The primary goals of the project are (list 2 to 3 goals).

Provide qualified staff to complete various types of assessments in the Diagnostic Clinic.

#### B. Procurement

1. The procurement method for this project was an RFQ back in 2017.

#### C. Contractor and Project Information

Randall Baenen  
8029 Washington Avenue  
North Royalton, Ohio 44133

Edward Becker  
3035 Euclid Heights Boulevard  
Cleveland Heights, Ohio 44118

Terry Pinsoneault  
1889 Basswood Drive  
Kent, Ohio 44240

Douglas Waltman  
142 Garden Street  
Bedford, Ohio 44146

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()  
All the vendors are independent contractors.

The address or location of the project is:

Randall Baenen  
8029 Washington Avenue  
North Royalton, Ohio 44133

Edward Becker  
3035 Euclid Heights Boulevard  
Cleveland Heights, Ohio 44118

Terry Pinsoneault  
1889 Basswood Drive  
Kent, Ohio 44240

Douglas Waltman  
142 Garden Street  
Bedford, Ohio 44146

#### D. Project Status and Planning

1. The project is an extension of the existing project



E. Funding

1. The project is funded 100% by the Health and Human Services Levy Funds.
2. The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the time period, funding amount, and vendors included and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2019: \$175,000.00

**BC2020-42**

Title: Juvenile Court FY2019 Master Contract Amendment for Trauma Informed Residential Treatment Services with Various Vendors

A. Scope of Work Summary

1. Juvenile Court requesting approval of a contract amendment with various vendors as listed below to increase the funds in the amount of \$84,075.00, extend the time period through September 30, 2020, and to remove two vendors as indicated below:

- Clarinda Youth Corporation dba Clarinda Academy – remove effective 10/1/19
- Gracehaven, Inc.
- Keystone Richland Center, LLC dba Foundations for Living
- OhioGuidestone
- The Village Network
- Woodward Youth Corporation dba Forest Ridge Youth Services – remove effective 10/1/19
- Youth for Tomorrow New Life Center, Inc.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-861

BC2019-747

Describe the exact services being provided. This contract will provide trauma specific residential treatment services to youth being referred from the Safe Harbor Docket. The anticipated start-completion dates are October 1, 2018 through September 30, 2020.

2. The primary goals of the project are (list 2 to 3 goals).

- Provide trauma specific residential treatment options
- Youth referred will be with vendors who are specifically trained to handle victims of human trafficking

B. Procurement

1. The procurement method for this project is a contract amendment.

6. *[Option 4]* If an RFP Exemption is being requested please list the reason a competitive process was not utilized. The vendors were written into the grant agreement.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Gracehaven, Inc.  
P.O. Box 82102  
Columbus, Ohio 43202

Keystone Richland Center, LLC dba Foundations for Living  
P.O. Box 102550  
Atlanta, GA 30368

OhioGuidestone  
202 East Bagley Road  
Berea, Ohio 44017

The Village Network  
2000 Noble Drive  
Wooster, Ohio 44691

Youth for Tomorrow New Life Center, Inc.  
11835 Hazel Circle Drive  
Bristow, Virginia 20136

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()

Gracehaven = Board Vice President Geoff Arthur

Keystone = CEO Karen Spires

OhioGuidestone = Executive Vice President Donna Keegan

The Village Network = President Richard Graziano

Youth for Tomorrow = CFO Rich Von Gersdorff

D. Project Status and Planning

1. The project has occurred previously.

4. The project's term has already begun .State the time-line and reason for late submission of the item. The Court did not receive notice of the grant award until after the grant term had already begun. The Court sent out the contract to the vendors on 9/27/19, and there was one vendor in particular who did not return their signed document until 12/2/19.

5.[When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. This project is 100% funded by VOCA Grant Funds.

2. The schedule of payments is monthly.

3The project is an amendment to a contract. This amendment changes the funding level, time period and vendors included and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2019 – (\$40,000.00)

**BC2020-43**

Title: Juvenile Court FY20 Contract for Court Transcription Services with Mizanin Reporting Service, Inc.

A. Scope of Work Summary

1. Cuyahoga County Court of Common Pleas, Juvenile Court Division requesting approval of a contract with Mizanin Reporting Service, Inc. for the anticipated cost of \$80,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. This vendor will be providing Court Transcription Services to the Court. The anticipated start-completion dates are January 1, 2020 through December 31, 2021.

2. The primary goals of the project are (list 2 to 3 goals).

To provide transcription services.

To provide certified copies of the record.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP. The total value of the RFP is \$80,000.00.

2. The RFP was closed on June 26, 2019. (*When applicable*) There is a 3% SBE, 12% MBE, and 5% WBE goal.

3. [*Option 1*] There were two (2) proposals pulled from OPD, two (2) proposals submitted for review, and one (1) proposal approved.

4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Mizanin Reporting Service, Inc.  
5755 Granger Road Suite 335  
Independence, Ohio 44131

2. The Owner and President of Mizanin Reporting Service, Inc. is James Mizanin.

3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Mizanin Reporting Service, Inc.  
5755 Granger Road Suite 335  
Independence, Ohio 44131

3.b. *[When applicable]* The project is located in Council District (xx)

#### D. Project Status and Planning

1. The project reoccurs annually.

2. *[When applicable]* The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. *[When applicable]* The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. *[When applicable]* The project's term has (already begun or ended). State the time-line and reason for late submission of the item.

5. *[When applicable]* The contract or agreement needs a signature in ink by (enter date).

#### E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is as services are provided.

3. *[When applicable]* The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

**BC2020-44**

Title: Juvenile Court FY2019 Contract Amendment for Safe Space Housing Services with The Village Network

A. Scope of Work Summary

1. Juvenile Court requesting approval of a contract amendment with The Village Network for the anticipated cost of \$68,664.00

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-862

BC2019-613

Describe the exact services being provided. This contract will provide short term safe placements for youth involved in the Court's Safe Harbor Docket. This provides time for assessments to be completed and treatment plans to be created. The anticipated start-completion dates are October 1, 2018 through September 30, 2020.

2. The primary goals of the project are (list 2 to 3 goals).

- Provide safe placements for youth to be assessed
- Keeps youth out of the Detention Center

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was an RFP Exemption. The total value of the contract is \$95,000.00 plus the requested \$68,664.00.

2. The (above procurement method) was closed on (date). [*When applicable*] There is an SBE or DBE participation/goal (list the % of both).

3. [*Option 1*] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.

4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [Option 4] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. These vendors were written into the Grant Agreement to provide these services. An RFP was done back in 2017 for this service.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Village Network  
2000 Noble Drive  
Wooster, Ohio 44691  
N/A

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()

The Village Network: CEO Richard Graziano

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

The Village Network  
2000 Noble Drive  
Wooster, Ohio 44691  
N/A

3.b. [When applicable] The project is located in Council District (xx)

#### D. Project Status and Planning

1. The project is not new to the Court. This is the third Grant that the Court has been awarded for this project.

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has already begun. State the time-line and reason for late submission of the item. The amendment is late due to the grant award process, including waiting for grant award and waiting for appropriations.

5.[When applicable] The contract or agreement needs a signature in ink by (enter date).

#### E. Funding

1. The project is funded 100% VOCA Grant funded.

2. The schedule of payments is monthly.

3. [When applicable] The project is an amendment to a contract. This amendment changes the not-to-exceed value, the time period, as well as, removes a vendor effective October 1, 2019 and is the 2nd amendment of the contract. The history of the amendments is:

2019: \$40,000.00

**BC2020-45**

Title: Juvenile Court FY2019 Contract with Fisher & Phillips LLP for Legal Services

A. Scope of Work Summary

1. Court of Common Pleas, Juvenile Court Division requesting approval of a contract with Fisher & Phillips LLP for the anticipated cost of \$50,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The vendor will be provided legal services to assist the Court in labor negotiations with Laborer's 860. The anticipated start-completion dates are October 28, 2019 through October 31, 2020.

2. The primary goals of the project are (list 2 to 3 goals).

Provide legal services to assist in labor negotiations with Laborer's 860.

Procurement

**If an RFP Exemption is being requested please list the reason a competitive process was not utilized. Due to the emergent nature of this project, the Court needed to move forward with speed and efficiency. The Court also reached out to both the County Law Department and the Prosecutor's Office for assistance in these negotiations; however, neither department was available to assist.**

Contractor and Project Information

Fisher & Phillips LLP

1075 Peachtree Street NE Suite 3500

Atlanta, GA 30309

The managing partner of the Cleveland Office is Steve Nobil.

Fisher & Phillips LLP

1075 Peachtree Street NE Suite 3500

Atlanta, GA 30309

Project Status and Planning

The project is new to the County.

The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

The project's term has already begun. State the time-line and reason for late submission of the item. This item has been on a fast paced path. Once it was determined the Court needed outside counsel to assist in the negotiations, the contracting process began immediately due to the union agreements expiring at the end of 2019.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

## **BC2020-46**

### Scope of Work Summary

Law Department on behalf of the Department of Development requesting approval of an Engagement Letter Agreement with Ulmer & Berne LLP for the anticipated cost not to exceed \$70,000. Ulmer & Berne LLP will provide legal services to Cuyahoga County regarding financial inducements and other legal documents related to finalizing the County's potential support to Sherwin-Williams to retain its corporate headquarters and research facility in Cuyahoga County.

The goal of the project is to negotiate final and complete financial inducements to Sherwin-Williams to retain its corporate headquarters and research facility within Cuyahoga County. Due to the compressed and expedited timing and scope of this matter, the assistance of outside legal counsel is required - the City of Cleveland has also retained outside counsel for its component of the proposed retention package. The county Department of Development and all parties associated with these discussions are under a strict NDA.

### Procurement

The procurement method for this project an RFP Exemption.

Due to the timing and sensitivity of this matter a public procurement process would not be appropriate.

### Contractor and Project Information

The law firm is: Ulmer & Berne LLP 1660 West 2nd Street, Suite 1100 Cleveland, Ohio 44113 Council District 7

The managing partner of Ulmer & Berne LLP is Scott P. Kadish

### Project Status and Planning

This is a one-time project, associated with the retention of this company.

The Engagement Letter Agreement needs a signature in ink by January 13, 2020.

### Funding

The project is funded 100% by the General Fund, specifically from the 2020 operating budget of the Department of Development.

The schedule of payments is by invoice.

## **C. – Exemptions**

### **BC2020-47**

#### Title:

Department of Public Safety 47002 2019 AT&T Corp; Renewal of AT&T ASE and Radio Circuits - 911

#### A. Scope of Work Summary

1. Department of Public Safety and Justice Services requesting approval of an agreement with AT&T Corp for the anticipated cost of \$924,259.95.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number: R2014-0086, RQ 26143.

AT&T provides the network connectivity portion of our Next Generation Vendor-Hosted 911 system. This request is to renew the ASE circuits that connect the PSAPs (Public Safety Answering Points) to the network (the Motorola CallWorks system). This request also covers renewal of three radio circuits that are necessary to keep CECOMS connected to the Cleveland radio system. The anticipated start-completion dates are 07/31/2019-07/30/2024.



2. Without these circuits the PSAPs will be unable to receive 911 calls from the Next Gen. Vendor-Hosted 911 system, and without the radio circuits CECOMS wouldn't be able to communicate on the radio system.

#### B. Procurement

1. The procurement method for this project was State Contract. Additionally, 911 falls under RFP exemption – Public Utility (911 System) exemption in the County ordinance. The county ordinance allows for purchases without competitive bidding in accordance with Ohio Revised Code Section 4931.41(f). The total value of the State Contract/RFP exemption is \$924,259.95.

#### C. Contractor and Project Information

1. The address of the vendor is:

AT&T Corp  
One AT&T Way  
Bedminster, NJ 07921

2. The Strategic Account Lead, AT&T Ohio for the contractor/vendor is Scott Maurer.

#### D. Project Status and Planning

1. The project renews every 5 years.

2. The project's term has already begun for some of the circuits that are included in this renewal. Due to issues with other contracts AT&T has with the County, there was a delay in the vendor being able to get us the documents necessary to begin the renewal process.

The contract needs a signature no later than 90 business days after AT&T's Signature Date of 6<sup>th</sup> December 2019. (by March 4, 2020)

#### E. Funding

1. The project is funded approximately 92.5% by the Wireless 9-1-1 Government Asst Fund and 7.5% by CECOMS General Fund.

2. The schedule of payments is monthly.

#### **BC2020-48**

Corrections Planning Board Passages Cbi-Emp Contract 2019-2021

Common Pleas Court and the Corrections Planning Board requesting authority to contract with Passages Connection Fathers and Sons Inc. in the amount of \$1,065,476.00 to provide Cognitive Behavioral Interventions (CBI) programming for Offenders Seeking Employment (EMP) and employment placement. Services will occur from 07/01/19 - 6/30/21.

Funding Source: Ohio Community Correction Act (CCA) 407 Funding for non-support offenders in the amount of: \$1,065,476.00

History: BC2018-503

The Cuyahoga County Executive, the Common Pleas Court and Passages, Inc. entered into an Agreement in 2019 whereby Passages Connecting Fathers and Sons, Inc. was awarded \$860,707.39 to provide assessment and specialized programming (including individual and gender-specific counseling) to address the employment needs of offenders, both male and female.

Are vendors written into the Agreement: No

Title: Passages CBI-EMP Contract: 2019 - 2021

#### Scope of Work Summary

The vendor Passages Connection Fathers and Sons Inc. will provide assessment and specialized programming (including individual and gender-specific counseling) to address the employment needs of offenders, both male and female.

Based upon the assumption that meaningful and legal employment is one key element of becoming a productive member of society, and justice system involvement can be a barrier to employment, Passages Connection Fathers and Sons Inc. will implement a program designed for criminal justice involved individuals who present as moderate to high need in the area of employment.

The goals of the program are to target the recidivism rates of probationers by providing them with (1) regular cognitive skills development sessions (which includes a research-based curriculum developed by the University of Cincinnati called the Cognitive Behavioral Interventions for Offenders Seeking Employment) (2) follow-up job placement opportunities, and (3) on-going case management. Passages budget addresses these specific areas.

By targeting cognitive behavioral interventions in combination with employment opportunities, specific problem solving skills are learned which greatly assist in both lawful behaviors exhibited by probationers as well as engagement in on-going legal employment.

#### **BC2020-49**

##### JUVENILE COURT ALTERNATE PROCUREMENT FOR FOOD BIDS 2020-2021

Title:

Juvenile Court FY 2020-2021 Alternate Procurement for Food Bids

Cuyahoga County Juvenile Court requesting approval of an Alternate Procurement for Food Bids for FY2020 – 2021 for an anticipated cost of \$500,000.00 per year.

Describe the exact services being provided. The vendors provide food for the Juvenile Detention Center to feed the children. The anticipated start-completion dates are January 1, 2020 through December 31, 2021.

The primary goals of the project are (list 2 to 3 goals).

Allow bids to go out quarterly for food for the detention center for Juvenile Court.

Funding

The project is funded 100% by the General Fund.

#### **D. – Consent Agenda**

#### **BC2020-50**

##### PUBLIC WORKS, 2019, THE WHITING-TURNER CONTRACTING COMPANY, AMENDMENT NO. 3 DB SERVICES MAINTENANCE YARD CONSOLIDATION PROJECT, RQ 41561

Scope of Work Summary

Department of Public Works is requesting approval of an Amendment No 3 with The Whiting-Turner Contracting Company for an extension of time for the final completion of the project. Amendment No. 1 was by R2018-0245 to increase funds to meet the agreed GMP to complete the project. The original contract was approved by R2018-0047 on March 13, 2018 in the amount \$4,250,000.00 with a term of 3/31/2018 – 12/31/2019. Amendment No 2 was by BC2019-551 to expand the scope of work, extend the GMP dates, and increase the GMP by \$375,000.00.

The primary goal of this contract is to provide professional design, pre-construction and construction services to rehabilitate and improve the former RTA facility on Harvard Road, Newburgh Heights, Ohio to be used for the consolidation of Cuyahoga County's three existing maintenance yards into one facility.

2501 Harvard Road

Newburgh Heights, Ohio  
Council District 8  
Amendment No. 3

Extend the Final Completion date from November 30, 2019 to April 30, 2020 to allow for the completion of the installation of Fleet Supervisor's Counter Glass Enclosure, Large Skylight unit over Office 118A, and Site Identification (Monument) Sign and Exterior Wayfinding Signage.

No change in scope.

No change in GMP cost.

#### Procurement

Identify the original procurement method on the contract/purchase:RFP / #41561

The RFP was closed on January 24, 2018.

There were 4 proposals submitted for review, 1 proposal was approved.

There is 7% SBE, 17% MBE, and 6% WBE on this RFP.

The contract was not an SBE set-aside.

#### Contractor Information

The Design Build:

The Whiting-Turner Contracting Company

5875 Landerbrook Drive, Suite 100

Cleveland, Ohio 44124

Council District (06)

The vendor Vice President is Philip J. Kerber.

#### Funding

The funding for the contract was appropriated in the current budget.

The schedule of payments is monthly by invoicing.

#### **BC2020-51**

CITY OF PARMA ROUND 8 DEMOLITION AGREEMENT AG1800109 AMENDMENT

#### Scope of Work Summary

Department of Development is requesting approval of an amendment to the agreement, with City of Parma for the anticipated cost not-to-exceed \$1,351,000.00

This amendment is to provide demolition services as mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program. Anticipated start-completion dates are 6/15/2018 – 12/31/2020.

The primary goals of the project are to demolish vacant, abandoned and blighted structures in the City of Parma.

The project is mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program

#### Procurement

The procurement method for this project was alternative procurement approved by BC2014-317 as amended.

#### Contractor and Project Information

City of Parma

6611 Ridge Road

Parma, Ohio 44129

Council District (2)

Mayor Timothy DeGeeter

The address or location of the project is: City of Parma

The project is able to be used in Council District 2.

Project Status and Planning

The project occurs as cities seek demolition and as they have fulfilled requirements in previous agreements.

Funding

The project is funded 100% by the Demolition Fund.

The schedule of payments occurs as costs are incurred and submitted for reimbursement.

**BC2020-52**

DEPARTMENT OF IT 2019 DISPOSAL OF IT EQUIPMENT (PROBATE COURT

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Agency: Department of IT

Sale of property to:

Info@Ret3.org

1814 E. 40th Street

Cleveland, Ohio 44103

Kenny Kovach-Director

**BC2020-53**

Title:

Office of the County Treasurer; County Treasurer Official Payments Corporation Electronic Bill Pay Services Agreement

A. Scope of Work Summary

1. The Treasury plans to enter an agreement with Official Payments Corporation for Electronic bill pay services, e.g.: credit card services, debit card services, point-of-sale payments, and payments by telephone. All fees associated with this agreement are attached to the taxpayer's transaction and paid by the taxpayer at that time.

If the Project is not new to the County List however, there is no prior approval number.

2. The primary goals of the project : Provide taxpayers with additional payment options and convenience of electronic bill pay services.

4. Technology Items - If the request is for the purchase of software or technical equipment: N/A

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

## B. Procurement

1. The proposed agreement has been revised and backdated with an effective date of June 23, 2015 and continue through December 31, 2021. Please see this section for explanation.

2. RFP Exemption is requested:

- The original contract expired in 2015 and had not been extended unbeknownst to the Treasurer.
- The consultants for the real property implementation informed the Treasury in 2016 that the current vendor would not be able to support the ACI solution that was originally included in the specs of the Real property project.
- The Treasurer amended the existing banking agreement with Key Bank and added electronic payments processing so that an alternative solution would be developed in consultation with the real property consultant.
- Treasury made the recommendation to the Fiscal Office to continue to use Official Payments (ACI) on a month to month basis while the real property implementation continued. Pricing for taxpayers would remain the same as the expired agreement. After legal review, this strategy was adopted.
- However, as of 2019, the real property system implementation is still ongoing and project estimates for completion are 1, more likely 2 years away.
- In order to maintain operations at current pricing, as well as receive upgrades to the Official Payments software, the Treasurer is requesting an RFP exemption so that the contract can be extended to December 2021.
- Since the County was on a month to month arrangement with the vendor ACI (Official Payments), the proposed contract would be made retroactive back to the date that the original contract expired.

## C. Contractor and Project Information

Official Payments Corporation  
6060 Coventry Dr  
Elkhorn, NE 68022

## D. Project Status and Planning

The agreement is perpetual for the electronic bill pay services will always be necessary as additional payment options and convenience for taxpayers will increase tax revenue and timely tax payments. Once the real property implementation is completed, Key Bank will be the provider for electronic bill pay services.

The project is on a critical action path because the anticipated renewal date was 07/25/2019. Services have been utilized but at no cost to the county. Fees for the services are charged to the end user by transaction type.

## E. Funding

This is for processing of a \$0 agreement with an expanded term of 06/23/2015-12/31/2021. All fees are the responsibility of the taxpayer, identical terms as the expired contract.

2. There is no schedule of payments.

**BC2020-54****OFFICE OF CRIMINAL JUSTICE (OCJS) FAMILY VIOLENCE PREVENTION AND SERVICES ACT 2020, DEFENDING CHILDHOOD INITIATIVE****Scope of Work Summary**

Public Safety and Justice Services, Witness Victim Service Center is requesting new funding from OCJS for Defending Childhood Initiative Intake & Assessment Services as funding was reduced from other sources.

The grant period for the FY2020 Family Violence Prevention Services Act grant is July 1, 2020 through June 30, 2021.

There is an in-kind grant match requirement of 35% if awarded funding. The grant application was submitted in the amount of \$76,926.25 (\$50,000 OCJS funds and \$26,926.25 in-kind match). The in-kind match amount will be supported by the Children Who Witness Violence HHS levy funds.

The primary goal of the funding for this grant is to allocate funds to Frontline Services, to continue to support and enhance the centralized intake process.

**Contractor and Project Information**

PSJS will contract with subrecipient to provide services for central intake and assessment from July 1, 2020 to June 30, 2021.

**Project Status and Planning**

Services for the project period will begin upon execution of the contract between the Office of Criminal Justice Services (OCJS) and Cuyahoga County.

**Funding**

The funds for this contract will be awarded through the FY2020 Family Violence Prevention & Services Act, Office of Criminal Justice Services (OCJS).

**BC2020-55****TERMINATION OF YWCA UPK CONTRACT  
UPK AMENDMENT YWCA****Requesting approval of a contract termination with Young Women's Christian Association (YWCA) of Greater Cleveland.****Scope of Work Summary**

The Office of Early Childhood is requesting approval of a contract termination with Young Women's Christian Association (YWCA) of Greater Cleveland.

UPK provides a high-quality preschool experience to children 3-, 4 and 5- (not yet in kindergarten) children by providing funds to existing childcare providers enabling them to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. UPK also makes high quality preschool more accessible by providing scholarships based on income of up to 50% of the total cost of tuition. YWCA's contract was terminated on October 3, 2018 due to a loss of Step Up to Quality stars.

The anticipated start-completion dates are August 1, 2018-October 3, 2018 .

The primary goals of the program are to assure that all 3- to 5-year-olds enrolled in a participating public or private preschool, child care center or family child care home receive care at a level of quality that promotes their development and readiness to enter kindergarten. 2.) Meet specific standards of quality, professional development, parent and family engagement, coordination with related systems, and accountability.

**Procurement**

The procurement method for this project was RFP. The total value of the RFP, is \$8,218,110.00.

The procurement method was closed on March 2018.

A competitive bidding process has already occurred. There is no need to complete another process until the contracts have expired. This is to terminate a contract.

Contractor and Project Information

Young Women's Christian Association of Greater Cleveland, Ohio 4019 Prospect Avenue Cleveland, Ohio 44103 Council District 7 2. The President and CEO of the YWCA is Margaret Mitchell.

Project Status and Planning

The project reoccurs annually.

The project's term has already begun.

I worked with the Law Department to develop the contract termination letter.

Funding

The project is funded 100% by the Health and Human Services levy.

The schedule of payments is monthly by invoice.

The project is to terminate a contract. The YWCA was terminated from the contract on October 3, 2018 due to the loss of their Step Up to Quality Star Rating.

Title:

Health and Human Services: Office of Early Childhood/Invest in Children; RQ# EC-18-41540; 2019 Young Women's Christian Association (YWCA) of Greater Cleveland, Ohio; Contract Amendment; YWCA UPK Contract Amendment

**BC2020-56**

Requesting approval of a contract amendment with Young Women's Christian Association (YWCA) of Greater Cleveland, Ohio not-to-exceed \$321,614.84.

A. Scope of Work Summary

1. The Office of Early Childhood is requesting approval of a contract amendment with Young Women's Christian Association (YWCA) of Greater Cleveland, Ohio not-to-exceed \$321,614.84.

Describe the exact services being provided.

UPK provides a high-quality preschool experience to children 3-, 4 and 5- (not yet in kindergarten) children by providing funds to existing childcare providers enabling them to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. UPK also makes high quality preschool more accessible by providing scholarships based on income of up to 50% of the total cost of tuition. YWCA's contract was terminated on October 3, 2018 due to a loss of Step Up to Quality stars. The site regained its SUTQ Star Rating on November 24, 2019. This amendment is to add the site back into the UPK Master Contract.

The anticipated start-completion dates are November 24, 2019 – July 31, 2020.

2. The primary goals of the program are 1.) To assure that all 3- to 5-year-olds enrolled in a participating public or private preschool, child care center or family child care home receive care at a level of quality that promotes their development and readiness to enter kindergarten. 2.) Meet specific standards of quality, professional development, parent and family engagement, coordination with related systems, and accountability.

3. N/A

4. N/A

B. Procurement

1. The procurement method for this project was RFP, The total value of the RFP, is (\$8,218,110.00).
2. The (above procurement method) was closed on March 2018. N/A
6. A competitive bidding process has already occurred. There is no need to complete another process until the contracts have expired. This is amendment is to that contract.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
Young Women's Christian Association of Greater Cleveland, Ohio  
4019 Prospect Avenue  
Cleveland, Ohio 44103  
Council District 7
2. The President and CEO of the YWCA is Margaret Mitchell.

D. Project Status and Planning

1. The project reoccurs annually.
2. N/A
3. N/A
4. The project's term has already begun. I worked with the Law Department to develop this amendment. The amendment is late because we cannot predict when a site will regain their Step Up to Quality rating. Upon verification of Star Rating, we worked diligently to process the amendment, swiftly.
5. N/A

E. Funding

1. The project is funded 100% by the Health and Human Services levy.
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to a contract. The amendment re-admits a site that was terminated from the contract on October 3, 2018 due to the loss of their Step Up to Quality Star Rating. The funds remained in the original contract, therefor, no additional forms are needed.

**BC2020-57**

GRANT APPLICATION TO THE CLEVELAND FOUNDATION FOR THE UPK 2.0 PROGRAM FOR THE DRAW DOWN OF FUNDS

Scope of Work Summary

HHS: Office of Early Childhood/Invest in Children requesting approval of a grant, with the Cleveland Foundation for the anticipated cost \$950,000.00.

We routinely draw down funds from the Cleveland Foundation to support the UPK 2.0 Program. These funds will be used to pay for Special Needs Technical Assistance, and UPK scholarships.

The anticipated start-completion dates are 11/1/2019-10/31/2020

The primary goals of the project are (list 2 to 3 goals).

The UPK program expands the supply of high quality preschool by providing flexible dollars to increase quality which will lead to:

- a. increased scores on kindergarten readiness assessments.
- b. increases scores in third grade reading assessments.



## Procurement

The procurement method for this project was (grant agreement. The total value of the grant agreement is \$950,000.00.

Grant Award: draw down of funds for UPK 2.0 Program.

## Contractor and Project Information

The Cleveland Foundation

1422 Euclid Avenue Suite 1300

Cleveland, OH 44113

The executive director, for the contractor/vendor is Ronald Richards.

## Project Status and Planning

UPK is an ongoing program. When we require funds to support the continuing work we request a draw down of funds from the Cleveland Foundation.

## Funding

The project is funded 100% by the Cleveland Foundation.

The schedule of payments is other: one-time payment.

## **BC2020-58**

GRANT APPLICATION (NORD FAMILY FOUNDATION) - PRO BONO COLLABORATIVE COORDINATOR

GRANT AWARD (NORD FAMILY FOUNDATION) - PRO BONO COLLABORATIVE COORDINATOR

## Grant Application –

### Scope of Work Summary:

Summary Statement: The Cuyahoga County Common Pleas Court (“Court”), through the Cuyahoga County Corrections Planning Board, requests authority to submit a proposal to the Nord Family Foundation for grant funds needed to support the continuation of its Pro Bono Collaborative through a full-time coordinator.

Background: If a person is arrested and charged with a crime, he or she has a constitutional right to an attorney during the criminal trial. If the person cannot afford an attorney, the Court will appoint one to handle the case at no cost to the defendant. If the same person is involved in a civil proceeding, the right to counsel does not apply. Civil proceedings may include eviction, foreclosure, a family case such as divorce or custody, consumer problems such as debt or bankruptcy, or someone suing for money due to property damage or personal harm.

Many of the defendants who come before the Court's specialized dockets with drug-related criminal cases (e.g., drug courts, veteran's treatment court, recovery court) also have pending civil cases, but cannot afford legal counsel to resolve them. To address this disparity, the Honorable Judge Joan Synenberg, with the assistance of the Cleveland Legal Aid Society, founded the Pro Bono Collaborative. Under the collaborative, volunteer attorneys are recruited to assist addicted, mentally ill, and dually diagnosed offenders participating in the Court' specialized dockets with their pending civil cases.

Initial Grant: In 2018, the Court received funding from the Nord Family Foundation to support a full-time coordinator to oversee implementation of the Pro Bono Collaborative. Today, the collaborative receives client referrals from other divisions within the Court, local municipal courts within Cuyahoga County, and outside agencies including the BMV and drug treatment centers. According to its 2018 application, the Collaborative indicated it would serve 200 people in the calendar year 2019. That goal was exceeded by

June 2019. The Collaborative is now on track to help between 450 to 500 people in 2019 (or approximately 46 clients per month), serving residents of Cuyahoga County. To date, over 80 different lawyers and third-year law students have volunteered over 575 hours in providing pro bono civil legal services to clients.

Expansion Grant Request: On July 31, 2019, the Court submitted a second proposal to the Nord Foundation for additional grant funds to expand the Pro Bono Collaborative for another two years (January 2020 to December 2021). The goal is to assist a minimum of 375 unique individuals with their civil cases before the Court on an annual basis, which represents an increase of 175 clients annually when compared to the original grant program client goal. The project coordinator and Judge Synenberg will continue to recruit additional volunteer attorneys into the collaborative. Recruitment will target small, medium, and large firms, sole practitioners, clinic attorneys, and law students through CWRU, Cleveland Marshall College of Law, and the University of Akron Law School.

Funding Source: The Nord Family Foundation

History: This is a new grant application for the Court requesting continued funding for the program.

Does this Grant require a match: No

Total Program Costs: \$146,202.00 (for two years) (coordinator position)

Are vendors written into the grant: No

#### **Grant Award –**

Scope of Work Summary:

Summary Statement: The Cuyahoga County Common Pleas Court (“Court”), through the Cuyahoga County Corrections Planning Board, requests authority to submit a proposal to the Nord Family Foundation for grant funds needed to support the continuation of its Pro Bono Collaborative through a full-time coordinator.

Background: If a person is arrested and charged with a crime, he or she has a constitutional right to an attorney during the criminal trial. If the person cannot afford an attorney, the Court will appoint one to handle the case at no cost to the defendant. If the same person is involved in a civil proceeding, the right to counsel does not apply. Civil proceedings may include eviction, foreclosure, a family case such as divorce or custody, consumer problems such as debt or bankruptcy, or someone suing for money due to property damage or personal harm.

Many of the defendants who come before the Court's specialized dockets with drug-related criminal cases (e.g., drug courts, veteran's treatment court, recovery court) also have pending civil cases, but cannot afford legal counsel to resolve them. To address this disparity, the Honorable Judge Joan Synenberg, with the assistance of the Cleveland Legal Aid Society, founded the Pro Bono Collaborative. Under the collaborative, volunteer attorneys are recruited to assist addicted, mentally ill, and dually diagnosed offenders participating in the Court's specialized dockets with their pending civil cases.

Initial Grant: In 2018, the Court received funding from the Nord Family Foundation to support a full-time coordinator to oversee implementation of the Pro Bono Collaborative. Today, the collaborative receives client referrals from other divisions within the Court, local municipal courts within Cuyahoga County, and outside agencies including the BMV and drug treatment centers. According to its 2018 application, the Collaborative indicated it would serve 200 people in the calendar year 2019. That goal was exceeded by June 2019. The Collaborative is now on track to help between 450 to 500 people in 2019 (or approximately

46 clients per month), serving residents of Cuyahoga County. To date, over 80 different lawyers and third-year law students have volunteered over 575 hours in providing pro bono civil legal services to clients.

Expansion Grant Award: On November 1, 2019, the Court's proposal submitted to the Nord Foundation for additional grant funds to expand the Pro Bono Collaborative for another two years (January 2020 to December 2021) was awarded. The goal is to assist a minimum of 375 unique individuals with their civil cases before the Court on an annual basis, which represents an increase of 175 clients annually when compared to the original grant program client goal. The project coordinator and Judge Synenberg will continue to recruit additional volunteer attorneys into the collaborative. Recruitment will target small, medium, and large firms, sole practitioners, clinic attorneys, and law students through CWRU, Cleveland Marshall College of Law, and the University of Akron Law School.

Funding Source: The Nord Family Foundation

History:

This is a new grant application for the Court requesting continued funding for the program.

The Nord Family Foundation previously awarded the Court \$70,000 in 2018 to begin the Pro Bono Collaborative.

Does this Grant require a match: No

Total Program Costs: \$73,100

Are vendors written into the grant: No

Procurement: All projects associated with the Nord Family Foundation will follow all Cuyahoga County procurement requirements.

Contractor and Project Information: n/a

Project Status and Planning: The award was received on November 1, 2019. The grant-funded project must be completed by August 3, 2020.

Funding: \$73,100

Award Number: 20190258

#### **BC2020-59**

(See related items for proposed Travel for the week of 1/13/2020 in Section D. above)

#### **BC2020-60**

(See related items for proposed purchases for the week of 1/13/2020 in Section D. above)

### **V – OTHER BUSINESS**

#### **Items of Note (non-voted)**

##### **Item No. 1**

DEPARTMENT OF PUBLIC WORKS REQUESTING APPROVAL OF AGREEMENT OF COOPERATION FOR THE RESURFACING OF WEBSTER ROAD

Scope of Work Summary

The Public Works Department requesting approval of this Agreement of Cooperation for the resurfacing of Webster Road from Pearl Road to Sprague Road in the City of Middleburg Heights. The anticipated cost of the project is \$612,000. The project is to be funded \$250,000 County Road and Bridge Funds and \$362,000,000 City of Middleburg Heights. The anticipated start date for construction is 2020.

The primary goal of this request is to approval of the Agreement.

The primary goal of the project itself is the resurfacing of Webster Road.  
The location of the project is Webster Road from Pearl Road to Sprague Road in City of Middleburg Heights.  
The project is located in Council District 4.

Project Status and Planning  
This project is new to the County.

Funding  
The project is to be funded \$250,000 with County Road and Bridge Fund, \$362,000 City of Middleburg Heights Total cost of project is \$612,000.

**Item No. 2**

CAMP HOPE AMERICA READINESS GRANT - ADDITIONAL FUNDS 2020

Scope of Work Summary

The Department of Public Safety & Justice Services – Witness Victim Service Center/Family Justice Center requesting authority to accept additional funding from Camp HOPE America for their Readiness Grant Program for the period 1/1/2020 through 12/31/2020. Cuyahoga County will receive an additional \$1,500 in funds to help implement Camp Hope America in Cuyahoga County in the summer of 2020.

The total award document indicates \$5,000, although \$3,500 is withheld by Camp Home America to pay for the assessed affiliation level 1. The affiliation fee provides Cuyahoga County Camp Hope with technical assistance and Camp Hope training materials.

Procurement - Grant Award

Contractor and Project Information -

Camp HOPE America  
Alliance for HOPE International  
101 West Broadway, Suite 1770  
San Diego, CA 92101

Project Status and Planning

This is the third year that Cuyahoga County Witness Victim Service Center/Family Justice Center has been awarded the Camp HOPE America Readiness Grant Program.

Funding

The project was funded by Camp HOPE America, with funding provided by the Verizon Foundation. This is a request to accept additional funds in the amount of \$1,500.00

**Item No. 3**

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 1/13/2020 in Section V. above)

**Item No. 4**

See related list of Purchases between \$1,000.00 - \$4,999.99 Processed for the period 12/2/2019 – 12/31/2019 in Section V. above)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**