

Minutes

Cuyahoga County Board of Control
Monday, January 27, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 1/21/2020

Michael Chambers motioned to approve the minutes from the January 21, 2020 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-80

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1700086 with Great Lakes Construction, Co. for the Cuyahoga County Airport Runway 6/24 Safety Area Improvements - Project Nos. 3 and 4 - Airport Improvement Program for additional funds in the amount not-to-exceed \$122,503.45; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 90% Federal Aviation Administration and 10% Capital Improvement – General Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-80 was unanimously approved.

BC2020-81

Department of Public Safety and Justice Services, recommending an award on RQ47024 and enter into a contract with the Boys and Girls Club of Northeast Ohio in the amount not-to-exceed \$53,164.05 for mentoring services to minority youth at East Tech High School for the Notes for Notes Musical Arts Program in connection with the FY2020 Title II Formula Juvenile Justice and Delinquency Prevention Grant for the period 10/1/2019 – 9/30/2020.

Funding Source: Ohio Department of Youth Services

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if there was any activity from the grant start date of 10/1/2019 to present day. James Boyle asked if all the funding will be utilized prior to the contract end date of 9/30/2020. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-81 was unanimously approved.

BC2020-82

Department of Public Safety and Justice Services/Witness Victim Service Center,

- a) Submitting an RFP exemption on RQ47668, which will result in an award recommendation to Camp HO Mita Koda Foundation in the amount not-to-exceed \$18,850.00 for implementation of the Camp HOPE America Model for the period 1/27/2020 – 8/31/2020.
- b) Recommending an award on RQ47668 and enter into a contract with Camp HO Mita Koda Foundation in the amount not-to-exceed \$18,850.00 for implementation of the Camp HOPE America Model for the period 1/27/2020 – 8/31/2020.

Funding Source: FY19 VOCA Defending Childhood Initiative Intake & Assessment

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-82 was unanimously approved.

BC2020-83

Department of Public Safety and Justice Services, recommending an award on RQ47025 and enter into an agreement with the City of Euclid (Police Department) in the amount not-to-exceed \$9,874.27 for implementation of the Blue P.R.I.N.T. (Pathway for Resilient Individuals Navigating Tomorrow) Project, a juvenile diversion based program for minority at-risk youth in connection with the FY2020 Title II Formula Juvenile Justice and Delinquency Prevention Grant for the period 10/1/2019 – 9/30/2020.

Funding Source: Ohio Department of Youth Services

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if any services were provided since 10/1/2019 and whether the provider was awaiting payment for services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-83 was unanimously approved.

BC2020-84

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. CE1900103 with The Securus/Richard A. Smith Foundation for development of an on-line interactive "Going Home to Stay" re-entry resource and information guide for the period 1/15/2019 - 12 /31/2020 to extend the time period to 12/31/2021, to expand the scope of services to add (1) part-time staff person for web support and maintenance services, to modify the terms by adding Section 9.30 - a Grant of License, effective 1/27/2020 and for additional funds in the amount not-to-exceed \$69,000.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. James Boyle asked for clarification on the funding source and asked if the provider will be responsible for hiring the part-time person to provide the web support and maintenance services; and asked what will happen to this staff person when the project is complete. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-84 was unanimously approved.

BC2020-85

Personnel Review Commission, submitting an agreement with the Greater Cleveland Regional Transit Authority in the amount not-to-exceed \$2,500.00 for employee selection consulting services for the period 2/3/2020 – 5/1/2020.

Funding Source: Revenue Generating

Rebecca Kopcienski, Personnel Review Commission, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-85 was unanimously approved.

C. – Consent Agenda

James Boyle referred to Item No. BC2020-87 and asked for additional background on this project. Michael Chambers asked for confirmation that the funding source is a grant. Sheryl Harris, Department of Consumer Affairs responded to the Board members' questions.

There were no further questions or comments on the consent items. Michael Chambers motioned to approve BC2020-86 through -88; Dale Miller seconded, the consent items were unanimously approved.

BC2020-86

Department of Information Technology, on behalf of the Board of Elections, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2020-87

Fiscal Department on behalf of the Department of Consumer Affairs,

- a) Requesting authority to submit a grant application to The Special Committee Sears Consumer Protection and Education Fund in the amount of \$9,400.00 for development, testing and production of a bingo-like scam education game for older County residents in connection with the SCAMO Game Project for the period 2/17/2020 - 2/17/2021.

- b) Submitting a grant award from The Special Committee Sears Consumer Protection and Education Fund in the amount of \$9,400.00 for development, testing and production of a bingo-like scam education game for older County residents in connection with the SCAMO Game Project for the period 2/17/2020 - 2/17/2021.

Funding Source: Sears Consumer Protection and Education Fund

BC2020-88

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/27/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CT-20-47527</i>	<i>Lubricant, fluids and oil for Fleet Services</i>	<i>Department of Public Works</i>	<i>Universal Oil Inc.</i>	<i>Not-to-exceed \$49,000.00</i>	<i>\$13,000.00 General Fund – Internal Service Fund; \$18,000.00 Road and Bridge Fund; \$18,000.00 Sanitary Sewer Fund</i>
<i>CT-20-47798</i>	<i>Plumbing supplies for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Woodhill Nipple & Supply, Inc.</i>	<i>\$28,122.70</i>	<i>Sanitary Sewer Fund</i>
<i>CT-20-47813</i>	<i>Suspension and spring repairs for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>EAB Truck Service</i>	<i>Not-to-exceed \$49,999.00</i>	<i>Sanitary Sewer Fund</i>
<i>CR-20-47478</i>	<i>Gas Chromatograph/ Mass Spectrometer supplies for Drug Chemistry Lab</i>	<i>Medical Examiner's Office</i>	<i>Agilent Technologies</i>	<i>Not-to-exceed \$33,484.45</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-20-47577</i>	<i>Vials, tubes, disposal containers, filter tips, pipet tips, syringes, and test strips for Toxicology Lab</i>	<i>Medical Examiner's Office</i>	<i>Fisher Scientific</i>	<i>\$14,161.18</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-20-47577</i>	<i>Vials, tubes, disposal containers, filter tips, pipet tips, syringes, and test strips for Toxicology Lab</i>	<i>Medical Examiner's Office</i>	<i>Government Scientific</i>	<i>\$28,115.96</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-20-47580</i>	<i>Strata screen tubes for Toxicology Lab</i>	<i>Medical Examiner's Office</i>	<i>Phenomenex</i>	<i>\$17,250.00</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>SH-20-47437</i>	<i>C-Fold paper towels for jail cleaning</i>	<i>Sheriff's Department</i>	<i>Joshen Paper & Packaging</i>	<i>\$16,730.00</i>	<i>General Fund</i>
<i>SH-20-47438</i>	<i>Clear trash liners for Jail cleaning</i>	<i>Sheriff's Department</i>	<i>W.B. Mason Co., Inc.</i>	<i>\$13,482.00</i>	<i>General Fund</i>
<i>SH-20-47671</i>	<i>Styrofoam items for use during Jail Kitchen shutdown</i>	<i>Sheriff's Department</i>	<i>Joshen Paper & Packaging Co.</i>	<i>\$10,620.00</i>	<i>General Fund</i>

SH-20-47671	Styrofoam items for use during Jail Kitchen shutdown	Sheriff's Department	Dean Supply	\$10,160.64	General Fund
SH-20-47672	Hair and beard nets and caps for employees in Jail Kitchen	Sheriff's Department	Darling Fire & Safety	\$4,466.00	General Fund
SH-20-47672	Hair and beard nets and caps for employees in Jail Kitchen	Sheriff's Department	W.B. Mason Co., Inc.	\$2,395.50	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-20-47699	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Gent Machine Company	\$3,000.00	Health and Human Services Levy Fund
WT-20-47703	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	North American Seal & Supply	\$3,090.00	Health and Human Services Levy Fund
WT-20-47873	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Computer System Development	\$2,000.00	Health and Human Services Levy Fund

*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 43049</i>	<i>Master Contract (Assign Contract No. CE2000492)</i>	<i>Various providers</i>	<i>Adoption services to add Keeping Kids Safe, Inc., effective 1/13/2020</i>	<i>\$0.00</i>	<i>Division of Children and Family Services</i>	<i>1/1/2019 – 12/31/2020</i>	<i>Original Contract - State Child Protection Allocation</i>	<i>1/13/2020</i>
<i>RQ 43049</i>	<i>Master Contract (Assign Contract No. CE2000491)</i>	<i>Various providers</i>	<i>Adoption services to add Open Arms Adoption, Inc., effective 12/5/2019</i>	<i>\$0.00</i>	<i>Division of Children and Family Services</i>	<i>1/1/2019 – 12/31/2020</i>	<i>Original Contract - State Child Protection Allocation</i>	<i>1/13/2020</i>
<i>RQ 27440</i>	<i>Amend Contract No. CE1500160</i>	<i>AT&T Mobility National Accounts LLC</i>	<i>Wireless communication services and equipment, to update the pricing table, effective 1/13/2020</i>	<i>\$0.00</i>	<i>Department of Information Technology</i>	<i>11/1/2013 – 12/31/2021</i>	<i>Original Contract – General Fund</i>	<i>1/13/2020</i>

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:16 a.m.