



**Cuyahoga County Board of Control Agenda
Monday, February 10, 2020 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 2/3/20

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-106

Department of Public Works, recommending an award on RQ46241 and enter into a contract with C&S Engineers, Inc. (20-4) in the amount not-to-exceed \$450,000.00 for general engineering services for the Cuyahoga County Airport for the period 2/10/2020 – 2/13/2025.

Funding Source: General Fund

BC2020-107

Department of Public Works, recommending an award on RQ47463 and enter into a contract with Fabrizi Recycling, Inc. (10-8) in the amount not-to-exceed \$413,558.45 for the replacement of Lindbergh Boulevard Culvert No. C-00.93 over a creek to the West Branch of Rocky River in the City of Olmsted Falls.

Funding Source: 80% Cuyahoga County using the \$7.50 Vehicle License Tax Fund and 20% Municipality

BC2020-108

Department of Public Works, recommending an award on RQ47458 and enter into a contract with Brilar LLC in the amount not-to-exceed \$14,000.00 for County Kennel snow removal services for the period 2/10/2020 – 5/1/2020.

Funding Source: Kennel Operations Fund

BC2020-109

Department of Development, submitting an amendment to Contract No. CE1800346 with Housing Research and Advocacy Center for fair housing services for the period 4/1/2018 - 12/31/2019 to extend the time period to 9/30/2020 and for additional funds in the amount not-to-exceed \$112,000.00.

Funding Source: Federal Community Development Block Grant

BC2020-110

Department of Development, submitting an amendment to Contract No. CE1900125 with Community Housing Solutions for emergency furnace repair/knob and tube electrical replacement services for the period 2/1/2019 – 1/31/2020 to extend the time period to 1/31/2021 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: Federal - Community Development Block Grant

BC2020-111

Department of Development, submitting an amendment to Contract No. CE1800391 with National Council for Community Development, Inc. dba The National Development Council for economic development technical assistance services for the period 11/1/2018 – 12/31/2019 to extend the time period to 4/30/2020 and for additional funds in the amount not-to-exceed \$26,000.00.

Funding Source: General Fund

BC2020-112

Department of Development,

a) Submitting an RFP exemption on RQ47956, which will result in a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$2,163.20 for past invoices associated with the publication of a legal notice in connection with the release of HOME Investment Partnerships Program funds through the Cuyahoga Housing Consortium to participate in funding for various projects for the period 9/26/2019 – 12/31/2019.

b) Recommending a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$2,163.20 for past invoices associated with the publication of a legal notice in connection with the release of HOME Investment Partnerships Program funds through the Cuyahoga Housing Consortium to participate in funding for various projects for the period 9/26/2019 – 12/31/2019.

Funding Source: HOME Administration Fund

BC2020-113

Department of Information Technology, submitting an amendment to Contract No. CE1600276 with Infor Public Sector, Inc. for software licenses, maintenance and support for Enterprise Resource Planning software for the period 10/27/2016 – 10/26/2026 for the purchase of additional licenses and for additional funds in the amount not-to-exceed \$423,430.62.

Funding Source: General Fund

BC2020-114

Fiscal Department,

a) Submitting an RFP exemption on PO20000004, which will result in an award recommendation to RR Donnelley in the amount not-to-exceed \$31,852.30 for payment of postage costs in connection with the mailing of Homestead Applications for calendar year 2020.

b) Recommending an award on PO20000004 to RR Donnelley in the amount not-to-exceed \$31,852.30 for payment of postage costs in connection with the mailing of Homestead Applications for calendar year 2020.

Funding Source: Real Estate Assessment Fund

BC2020-115

Department of Public Safety and Justice Services, recommending an award on RQ47022 and enter into a contract with Cleveland Rape Crisis Center in the amount not-to-exceed \$100,466.41 for domestic violence victims assistance services for the Direct Service for Survivors Program in connection with the FY2019 STOP Violence Against Women Act Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: State of Ohio, Office of Criminal Justice Services

BC2020-116

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. CE1800384 with Planned Parenthood of Greater Ohio for the Teen Pregnancy Prevention Program for the period 1/1/2019 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$125,000.00.

Funding Source: Health and Human Services Levy

BC2020-117

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ47893, which will result in an award recommendation to Senior Transportation Connection in the amount not-to-exceed \$200,000.00 for operational support for transportation services for seniors and adults with disabilities for the period 2/10/2020 – 12/31/2020.

b) Recommending an award on RQ47893 and enter into a contract with Senior Transportation Connection in the amount not-to-exceed \$200,000.00 for operational support for transportation services for seniors and adults with disabilities for the period 2/10/2020 – 12/31/2020.

Funding Source: Health and Human Services Levy Fund

C. – Exemptions

BC2020-118

Office of the Medical Examiner, recommending an alternative procurement process, which will result in various awards to University Hospitals in the total amount not-to-exceed \$50,000.00 for tissue sample processing services for the period 2/10/2020 – 12/31/2020.

Funding Source: Medical Examiner’s Office Lab Fund

D. – Consent Agenda

BC2020-119

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800461 with Perk Company, Inc. for resurfacing of Cedar Road from South Green Road to Interstate 271 in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights for a decrease in the amount not-to-exceed (\$48,140.93).

Funding Source: 80% Federal Funds/20% Ohio Public Works Commission Issue 1 (up to \$1M).

BC2020-120

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2020-121

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/10/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-20-47612	Heartworm and parvovirus tests for Animal Shelter	Department of Public Works	Idexx Distribution Inc.	Not-to-exceed \$11,000.00	Special Revenue Fund
CT-20-47817	Medical and industrial gases for use at various facilities	Department of Public Works	Airgas USA, LLC	Not-to-exceed \$49,999.00	20% - Sanitary Sewer 20% - Road and Bridge 32% - Special Revenue and 28% - General Fund
CT-20-47839	Lift truck for Harvard Facility for Sanitary Engineer	Department of Public Works	Burns Industrial Equipment	\$48,432.10	Sanitary Sewer Fund
CT-20-47849	Purchase of (1) 2020 Ford AWD Utility Interceptor	Department of Public Works	Bob Gillingham Ford	\$39,854.00	Road and Bridge Fund
CT-20-47910	Hydromatic pump for Sanitary Engineer	Department of Public Works	Pump Systems LLC	Not-to-exceed \$49,500.00	Sanitary Sewer Fund
CT-20-47980	Repair of cooling tower at Juvenile Justice Center	Department of Public Works	Mark Elliott Company	\$8,720.00	General Fund – Internal Service Fund
CR-20-47900	Purchase a digital microscope camera for Firearms/Toolmarks Lab	Medical Examiner's Office	W. Nuhsbaum	\$5,788.00	Medical Examiner's Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

- V – OTHER BUSINESS**
- VI – PUBLIC COMMENT**
- VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control
Monday, February 3, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:07 a.m.

Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 1/27/2020

Michael Chambers motioned to approve the minutes from the January 27, 2020 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-89

Department of Public Works, recommending an award on RQ47634 and enter into a contract with Great Lakes Testing, LLC in the amount not-to-exceed \$7,435.00 for maintenance testing on six (6) 11.4kV-480/277V Dry Type Transformers, six (6) 15kV 600A ITE HPL-C Switches and eighteen (18) 15kV Surge Arrestors in the Cuyahoga County Justice Center for the period 1/13/2020 - 2/12/2020.

Funding Source: General Fund - Capital Project

Matt Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-89 was unanimously approved.

BC2020-90

Department of Public Works, submitting a Facility Construction Agreement with CSX Transportation, Inc. in the amount not-to-exceed \$1,000.00 for right-of-way to relocate an existing 36" waterline in connection with the replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn.

Funding Source: Road and Bridge

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-90 was unanimously approved.

BC2020-91

Department of Development,

a) Submitting an RFP exemption on RQ47714, which will result in a payment to Greater Cleveland Partnership in the amount of \$35,000.00 for operational support of the Cuyahoga County Community Improvement Corporation for the period 2/3/2020 – 12/31/2020.

b) Recommending a payment to Greater Cleveland Partnership in the amount of \$35,000.00 for operational support of the Cuyahoga County Community Improvement Corporation for the period 2/3/2020 – 12/31/2020.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Trevor McAleer asked for clarification as to whether the \$35,000.00 will fund a staff person at Greater Cleveland Partnership (GCP) to review economic development loans and asked why the County could not staff the Cuyahoga County Community Improvement Corporation (CCCIC); stated that from a strategic standpoint, with or without the \$35,000.00 payment, that the County would have a good relationship with GCP in terms of coming up with economic development packages to attract other business and not sure why the County would pay for operational support for someone to record keep and clerk the meetings while we have the capability in house; stated there would still be a partnership in this process between CCCIC and GCP without the operational support; asked if the County provides any other financial support to GCP aside from this request; asked if the Department of Development will be requesting additional financial support for other initiatives to GCP; stated that it is important to expand the services and the relationship with GCP as a strategic partner but feels the County can manage the administrative functions; and asked if the organization's budget could be shared with the Board members.

Nan Baker asked how the amount of this payment compares to the revenue received by GCP that has been exhausted and asked how the amount of \$35,000.00 was determined; asked if this support would be necessary if interest rates were to increase as the organization could use other sources of revenue; asked if other sources of revenue were considered where this payment would not be necessary; asked for clarification on the funding source and stated that she was pleased that this payment is only for one year so that other options could be explored or the funds absorbed elsewhere; and stated that there needs to be an understanding of the total overall funding provided to the organization.

Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2020-91 was approved by majority vote with Michael Chambers recusing, as he serves on the Board of the Cuyahoga County Community Improvement Corporation.

BC2020-92

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to modify the scope of services to implement the strategic sourcing and procurement contract management modules, effective 2/3/2020 and for additional funds in the amount not-to-exceed \$79,875.00.

Funding Source: ERP - General Fund

Jack Rhyne, Project Manager, Infor, presented. Dale Miller asked if all scheduled components of the Enterprise Resource Planning (ERP) Project were launched on the scheduled go live date of February 3.

Trevor McAleer commented that this amount was not included in the ERP budget that was presented to County Council and asked if this is an additional expense; and asked Mr. Rhyne to work with Consultant, Zig Berzins on any changes to the estimate, as they relate to Perfect Pay.

Nan Baker asked if the need for additional funds was expected and could have been forecasted earlier; asked if there are any other unexpected expenses identified; and asked why this expense would not be drawn from the Contingency Fund. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2020-92 was unanimously approved.

BC2020-93

Department of Human Resources, recommending an award on RQ46665 and enter into a Contract with The Archer Company, LLC (16-2) in the amount not-to-exceed \$63,000.00 for Classification and Compensation Analysis services for the period 2/3/2020 – 12/31/2022.

Funding Source: General Fund

Rhonda Caldwell, Department of Human Resources, presented. Trevor McAleer asked who the second bidder was and how their pricing compared to The Archer Company, LLC. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-93 was unanimously approved.

BC2020-94

Department of Public Safety and Justice Services, recommending an award on RQ47001 and enter into a contract with Golden Ciphers, Inc. in the amount not-to-exceed \$46,961.68 for the SESA Rites of Passage Program in connection with the FY2020 Title II Formula Juvenile Justice and Delinquency Prevention Grant for the period 10/1/2019 - 9/30/2020.

Funding Source: Ohio Department of Youth Services

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-94 was unanimously approved.

BC2020-95

Department of Health and Human Services/Division of Children and Family Services, requesting authority to pay membership dues in the amount of \$35,982.92 to Public Children's Services Association of Ohio (PCSAO) for the period 1/1/2020 – 12/31/2020.

Funding Source: Health and Human Services Levy - 70% , Title IV-E - 30%

Daniel Basta, Department of Health and Human Services, presented. Michael Chambers commented that while he is authorized to independently approve requests for memberships that this payment was brought forward to the Board of Control for the purpose of transparency due to the total amount and to allow the Board members to ask questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-95 was unanimously approved.

BC2020-96

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ47548 and enter into an agreement with the Department of Health and Human Services/Division of Children and Family Services in the amount not-to-exceed \$125,000.00 for management of the Cuyahoga County Family Centered Support Services Project for Juvenile Court youth for the period 1/1/2020 - 12/31/2020.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-96 was unanimously approved.

C. – Consent Agenda

Nan Baker referred to Item No. BC2020-98 and asked for clarification on the extension of time and what purchases were funded under this contract. Mary Beth Vaughn, Department of Public Safety and Justice Services, responded to Ms. Baker's question.

Trevor McAleer referred to Item No. BC2020-101 and asked Michael Chambers if Board members could be provided with a list of agreements for credit card processing services and commented that the fees for the agreement with Point and Pay, LCC are higher than a similar agreement used by the County Treasurer's Office and stated that these types of agreements are often viewed as revenue neutral but a percentage of the fees go to the vendor so these varying fees should be reviewed. Michael Chambers responded to Mr. McAleer's request.

Nan Baker referred to Item No. BC2020-100 and asked for clarification on the time period and if all funds have been utilized; asked why only \$6,000.00 has been spent over a 2 ½ year period and if there are requests in process that will expend some of these available funds. Paul Herdeg, Department of Development, responded to Ms. Baker's questions.

There were no additional questions or comments on the consent items. Michael Chambers motioned to approve BC2020-97 through -104 Trevor McAleer seconded, the consent items were unanimously approved.

BC2020-97

Department of Information Technology, on behalf of the Department of Public Works and the Court of Common Pleas, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2020-98

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1800158 with City of East Cleveland for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019 to extend the time period to 4/30/2020; no additional funds required.

Original Funding Source: General Fund

BC2020-99

Department of Public Safety and Justice Services, submitting a Memorandum of Understanding with Ohio Department of Public Safety, Ohio Emergency Management Agency to permanently transfer ownership of (61) Ludlum 26-3's, CDV-750 charger and Direct Reading Dosimeters to Cuyahoga County and to define the terms and conditions associated with the acceptance and calibration of said equipment to participate in the Annual Radiological Instrumentation Maintenance and Calibration Lab Program.

Funding Source: Ohio Emergency Management Agency

BC2020-100

Department of Health and Human Services/Cuyahoga Job and Family Services on behalf of the Department of Development, submitting an amendment to Contract No. CE1700152 with PSI Services, LLC fka Performance Assessment Network, Inc. for technical and soft skill assessment services for operation of various programs for the period 6/1/2017 – 12/31/2019 to extend the time period to 12/31/2023 and to modify the billing conditions in Article 2, Subsection 2.2 - Invoicing, effective 12/31/2019; no additional funds required.

Original Funding Source: Health and Human Services Levy

BC2020-101

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a revenue neutral agreement with Point and Pay, LCC for onsite and telephone credit card processing services for the period 1/1/2015 - 12/31/2019 to extend the time period to 12/31/2021.

Funding Source: Revenue Neutral

BC2020-102

Sheriff's Department, recommending to amend Board Approval No. BC2019-832 dated 11/12/2019, which amended Board Approval No. BC2019-622 dated 8/19/2019, which authorized an alternative procurement process, and resulted in award recommendations to various providers in the total amount not-to-exceed \$40,000.00 for various purchases for food service operations in the Jail Kitchen for the period 8/19/2019 – 12/31/2021, to allow for the issuance and encumbrance of a single not-to-exceed Department/Purchase Order for future payments, by changing the name of the vendor from Gordon Food Supply to Gordon Food Service, Inc; no additional funds required.

Original Funding Source: General Fund

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Development	Theodore N. Carter	A summit entitled "Annual International Economic Development Council Summit"	International Economic Development Council (IEDC)	2/9/-2/11/2020	Tampa, Florida	*Registration- \$899.00 **Meals - \$240.00 **Additional Fees for Conference Sessions – \$330.00 ***Airfare- \$247.00 Total – \$1,716.00	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$247.00)

Note: Mr. Carter will cover his own lodging expenses and is not seeking reimbursement.

Purpose:

Leadership Summit explores social impact strategies and ability to transform the economic well-being of communities. Senior national economic development officers will engage with thought leaders & peers who have implemented/developing innovative approaches to addressing pressing social challenges as part of their economic growth strategy. Through keynote/breakout sessions, attendees will gain fresh perspectives on how to intentionally foster more inclusive/sustainable growth and maximize positive impacts from projects. International Economic Development Council (IEDC) is the global economic development association. Ted Carter is being nominated to its Board to represent Northeast Ohio at this meeting.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff (3)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services/ Division of Children of Family Services</i>	<i>Karen Anderson, Jennifer Croessmann, Cynthia Weiskittel</i>	<i>A workshop entitled "QIC-LGBTQ2S February 2020 Quality Learning Session"</i>	<i>The Institution for Innovation</i>	<i>2/4/- 2/6/2020</i>	<i>Baltimore, MD</i>	<i>*Registration - \$954.00 **Meals - \$186.00 **Ground Transportation- \$180.00 **Airfare – \$641.88 Total – \$1,961.88</i>	<i>University of Maryland Grant</i>

**Paid to host*

***Staff reimbursement*

Purpose:

This meeting will build knowledge to improve outcomes for LGBTQ2S youth in foster care. This learning session will provide training and best practices in providing services for children and youth with diverse Sexual Orientation, Gender Identities and Expression (SOGIE) who are disproportionately more likely than their heterosexual and cisgender peers to experience greater health challenges, enter into the child welfare system, have more placements in both foster homes and group homes, experience homelessness, and have lower rates of reunification with their families of origin. The National Quality Improvement Center on Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirited Children and Youth in Foster Care (QIC-LGBTQ2S) is funded through the U.S. Department of Health and Human Services, Administrative for Children, Youth and Families, Children’s Bureau, University of Maryland Grant. This grant will cover the costs associated with this travel request.

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-20-47791	Topsoil and landscaping straw for various County properties	Department of Public Works	Three Z Supply	Not-to-exceed \$9,500.00	Sanitary Sewer Fund
CT-20-47807	Fire alarm services for Jail II	Department of Public Works	Honeywell Business Solutions	\$7,615.84	General Fund – Internal Services Fund
CT-20-47883	(1) Lift for use at Harvard Road Garage	Department of Public Works	Northcoast Equipment Specialists	\$5,520.00	33% - Road and Bridge Fund 33% - General Fund – Internal Service Fund 34% - Sanitary Sewer Fund
CR-20-47578	Consumables Sensors, Calibrators and Controls - All-In-One-Analyzer for various labs	Medical Examiner's Office	Nova Biomedical	\$8,434.93	Medical Examiner's Office Crime Lab Fund
CR-20-47581	Consumables for DNA Lab	Medical Examiner's Office	Life Technologies	Not-to-exceed \$43,193.26	DNA Backlog Grant

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-20-47877	Post Adoption Special Services Subsidy: Installation and materials for ADA Deck*	Division of Children and Family Services	Petro Homes Inc.	\$4,940.00	70% Health and Human Services Levy Fund 30% Title IV-E
CF-20-47889	Post Adoption Special Services Subsidy: Residential treatment services*	Division of Children and Family Services	OhioGuidestone	\$5,220.98	70% Health and Human Services Levy Fund 30% Title IV-E
CF-20-47915	Post Adoption Special Services Subsidy: Residential treatment services*	Division of Children and Family Services	OhioGuidestone	\$8,991.67	70% Health and Human Services Levy Fund 30% Title IV-E
CF-20-47943	Post Adoption Special Services Subsidy: Residential treatment services*	Division of Children and Family Services	Applewood Centers	\$12,307.55	70% Health and Human Services Levy Fund 30% Title IV-E

CR-20-47905	Toxicology testing**	Medical Examiner's Office	National Medical Services dba NMS Labs	\$4,817.00	Medical Examiner's Office Lab Fund
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* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

**Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Item

BC2020-105

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ47984 to East Way Behavioral Health in the amount not-to-exceed \$24,999.99 for residential treatment services for the period 1/14/2020 – 5/14/2020.

Funding Source: Health and Human Services Levy Fund

Emily Lockshine, Cuyahoga Job and Family Services on behalf of Division of Children and Family Services, presented. Dale Miller asked what the age of the child receiving services was and if it is anticipated that the child will remain in County custody until the age of 18 or would be released earlier; and asked what the provider's per diem rate is and what the monthly cost would be.

Trevor McAleer asked if this provider will be added to the Master Contract. Michael Chambers motioned to amend the agenda to consider the item; Nan Baker seconded. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC20120-105 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Highland Heights in connection with the rehabilitation of Bishop Road Bridge No. 01.78 over the East Branch of Euclid Creek. Funding Source: 100% with County Road and Bridge Funded. Total cost of project is \$1,800,000.00.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with Board of Park Commissioners of the Cleveland Metropolitan District in connection with the replacement of Mastick Road Bridge No. 03.13 side hill structure in the City of Fairview Park.

Funding Source: N/A

Item No. 3

Department of Development, submitting a housing rehabilitation Contract with Bull Construction Services LLC in the amount not-to-exceed \$16,757.50 in connection with a homeowner rehabilitation loan to Barbara K. Kling (Board Approval No. BC2020-77) for Sewer/Water tie-in for the period 8/19/2019 – 5/19/2020.

Funding Source: Community Development Block Grant

Item No. 4

Department of Development, submitting a housing rehabilitation Contract with Craftsman Custom Flooring, Inc. in the amount not-to-exceed \$34,980.00 in connection with a homeowner rehabilitation loan to Robert & Guiseppina Kalvitz (Board Approval No. BC2019-566) for installation of a new circuit, rewiring garage, waterproofing basement walls, tree removal, replacing sidewalk and front porch floor, installing metal porch posts, railing and handrails for the period 8/21/2019 – 5/21/2020.

Funding Source: Community Development Block Grant

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:42 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2020-106

Public Works, 2019, C & S Engineers, Inc. for General Engineering Services for Cuyahoga County Airport, RFQ 46241

Scope of Work Summary

Department of Public Works is requesting award and approval of a contract with C & S Engineers, Inc. for the not-to-exceed cost of \$450,000.00. Provide professional design/engineering, construction administration, construction inspection and consulting services for projects included in the approved Master Plan Updated and future Airport Layout Plan for Cuyahoga County Airport as requested and authorized on a Task Order basis. The anticipated start completion dates are when the contract is executed and run for 5 years.

The primary goals of this contract:

Allow this office to continue to maximize our resources (staff and financial) to address our airport needs. Provide prompt response for general engineering services for Cuyahoga County Airport and initiating work on the required professional tasks.

To assist the County with qualified and experience staff who are familiar with airport design, construction, requirements, and FAA and ODOT Aviation requirements and procedures

Procurement

Procurement method is RFQ # 46241 for a total not to exceed amount of \$450,000.00.

The RFQ was closed on October 4, 2019

There were 4 statement of qualifications submitted for review, 1 proposal was approved.

Contractor and Project Information

Consultant:

C & S Engineers, Inc.

17401 Lorain Avenue, Suite 100

Cleveland, Ohio 44111

Council District (2)

Principal in Charge Matthew Wenham, Project Manager Maria Benovic

Cuyahoga County Airport

26300 Curtiss Wright Pkwy

Cleveland, Oh 44143

Council District (11)

Project Status and Planning

The project is new.

Funding

100% General Fund, 2019 Facility CIP, if grants are awarded funding will be 90% FAA and 5 % ODOT

Aviation and 5% General Fund

Payments invoiced monthly

BC2020-107

Contract Award, Linbergh Blvd. Culvert No. 00.93, Fabrizi Recycling, Rq47463

Scope of Work Summary

Public Works is recommending an award on RQ47463 and requesting to enter into a contract with Fabrizi Recycling, Inc. for the replacement of Lindbergh Boulevard Culvert C-00.94 over a Creek to West Branch of the Rocky River in the City of Olmsted Falls in the amount not-to-exceed \$413,558.45. The anticipated start-completion dates are April 1, 2020 – August 31, 2020.

The Engineer’s Estimate \$600,000.00. The bid amount is (31%) under the estimate.

Procurement

The RFB was closed on January 9, 2020.

There were ten (10) bid packages taken out from OPD and eight (8) bids were submitted.

The Diversity Goals were 7% SBE, 17% MBE, 6% WBE

They were compliant per OPD.

Contractor Information

Fabrizi Recycling, Inc., 6751 Eastland Road, Middleburg Heights, Ohio 44130.

Council District 4.

Project Status

The contractor will be given a notice to proceed with construction following the award and execution of a contract.

Funding

80% Cuyahoga County using the \$7.50 Vehicle License Tax Fund

20% Municipalities

BC2020-108

RQ47458 - County Kennel Snow Removal Services - Brilar

Scope of Work Summary

The Department of Public Works is requesting to enter into a contract with Brilar LLC for Snow Removal and Salting Services to be used at the County Kennel. Awarded vendor will be responsible for monthly Snow Removal and Salting Services along with as-needed services. The term of this contract will extend through May 1, 2020 and in the amount of (not-to-exceed) \$14,000.00.

The primary goal of the contract is to provide a vendor that can service the County Kennel for Snow Removal and Salting Service on a regular basis along with as-needed services.

Procurement

Identify the original procurement method on the contract/purchase:

The procurement method for this contract was an Informal Competitive Bid. Brilar is recommended for the award as the lowest and best bidder.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Brilar LLC

13200 Northend Avenue

Oak Park, MI 48237

440-376-5662

Joseph Wright is the President and CEO

Project Status

Public Works is submitting this contract to ensure services are immediately available, as the services may be needed on an as-needed basis.

Funding

This contract with Brilar is for not-to-exceed \$14,000.00.

The schedule of payments is by invoice.

BC2020-109

Housing Research And Advocacy Center Fair Housing Agreement Ce1800346 Amendment

Title: Emergency Furnace/Knob and Tube wiring Agreement Amendment

Scope of Work Summary

Department of Development requesting approval of an amendment to the agreement with Housing Research and Advocacy Center for the anticipated cost of an additional \$112,000.00 and to change the time of service from December 31, 2019 to September 30, 2020

Prior Board Approval Number or Resolution Number. Prior number is BC2018-569

Fair Housing Services

The anticipated start-completion dates are April 1, 2018 – September 30, 2020

The primary goals of the project are to affirmatively further fair housing.

Procurement

The procurement method for this project was formal RFP. The total value of the RFP was \$112,000. This is an amendment to that agreement in the amount of \$112,000.

Contractor and Project Information

Housing Research and Advocacy Center

2728 Euclid Avenue

Cleveland, Ohio 44115

Council District 7

The Executive Director is Carrie Pleasants

The address or location of the project is:

County wide

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the Community Development Block Grant Funds

The schedule of payments is monthly

This is the first amendment to contract CE1800346 to increase the amount by \$112,000 and extend the term to expire 9/30/2020

BC2020-110

Emergency Furnace/Knob And Tube Agreement Ce1900125 Amendment - Contract Amendment

Title: Emergency Furnace/Knob and Tube wiring Agreement Amendment

Scope of Work Summary

Department of Development requesting approval of an amendment to the agreement with Community Housing Solutions for the anticipated cost of an additional \$60,000.00 and to change the time of service to February 1, 2020 – January 31, 2021

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. Prior number is BC2019-141

Emergency Furnace Repair and replacement of Knob and Tube wiring.

The anticipated start-completion dates are February 1, 2020 – January 31, 2021

The primary goals of the project are Decrease health and safety hazards in low-moderate income homes.

Procurement

The procurement method for this project was formal RFP. The total value of the RFP was \$50,000. This is an amendment to that agreement in the amount of \$60,000.

The RFP was closed on 12/10/2018.

There were 1 bids/proposals/applications pulled from OPD, 1 bids/proposals/ applications submitted for review, 1 bids/proposals/applications approved.

Contractor and Project Information

Community Housing Solutions

12114 Larchmere Blvd

Cleveland, Ohio 44120

Council District 9

The Executive Director is Andris Nikforous

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the Community Development Block Grant Funds

The schedule of payments is monthly

This is the first amendment to contract CE1900125 to increase the amount by \$60,000 and extend the term to expire 1/31/2021

BC2020-111

Amend Ce1800391 With Nccd- Extend Time And Add Funds

Department of Development RQ# DV-18-43650 2019 Amendment to National Council for Community Development Agreement CE1800391 for Additional Technical Assistance and Advice.

Scope of Work Summary

Department of Development requesting approval of an amendment to agreement CE1800391 with National Council for Community Development for the anticipated additional cost not to exceed \$26,000, for an amended total amount not to exceed \$117,000.

The Prior Board Resolution Number is BC2018-707.

The services provided are technical assistance to the Department of Development and Communities. The amendment extends the anticipated start-completion dates from 11/01/2018 – 12/31/2019 to 11/01/2018 – 4/30/2020.

The primary goal of the project is to provide technical assistance to the Department of Development and Communities in Economic Development.

Procurement

The procurement method for this project was Exemption from Procurement.

The Exemption for the original contract was Pursuant Ohio Revised Code and for the amendment is Contract Amendment.

Contractor and Project Information

National Council for Community Development

1 Battery Park Plaza, Suite 710

New York, New York 10004

County Council District is not applicable

The President of the National Council for Community Development is Daniel Marsh.

Project Status and Planning

The project reoccurs annually depending on available budget allocations.

Funding

The amendment is funded \$26,000 by General Fund.

The schedule of payments is by invoice.

BC2020-112

2019 Advance Ohio - Public Notice

Scope of Work:

Kassan Bahhur, Business Service Manager, Department of Development is requested the encumbrance of \$2,163.20 coming from DV715268 Home Admin, HUD Funded Account Sub Object Code 0654 to pay for invoiced services in 2019 from Advanced Ohio for Public Notices Advertisements in The Cleveland Plain Dealer.

Advance Ohio (The Cleveland Plain Dealer) has been utilized by our Community Development Section and will continue to be utilized by them to conduct Public Notice Advertisements on a as needed bases.

Procurement:

This proposal is to allow procurement to encumber funds to pay invoices, for Advance Ohio. These invoices have now exceeded the \$2,163.20 yearly threshold, set by Cuyahoga County's Fiscal Office. Therefore, funds must be encumbered.

Contractor and Project Information:

Toni Ponzio, Sales Representative
Advance Ohio
One World Trade Center,
New York, NY 10007

Payment To:

Advance Ohio
Department 77571
P.O. Box 77000
Detroit, MI 48277-0571

BC2020-113

Department of Information Technology
RQ# 29315
Infor Public Sector
Contract Amendment
ERP LICENSES TRUE UP - AMENDMENT 2

Scope of Work Summary

The Department of Information Technology is requesting approval of a contract amendment with Infor Public Sector Inc for additional ERP Licenses in the amount not to exceed \$423,430.62 for the period 2/10/2020 to 12/31/2022.

The primary goals of the project are (list 2 to 3 goals).

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval n/a
- b) Are the purchases compatible with the new ERP system? Yes
- c) Is the item ERP approved Yes

d) Are the services covered by the original ERP budget No

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

A competitive process was not used as the County has already engaged into a contract with Infor and are amending that contract.

Contractor and Project Information

Infor Public Sector

13560 MORRIS RD, STE 4100

Alpharetta, GA 30004

Council District (xx)

The sales manager for the contractor/vendor is Barry Fisk

Project Status and Planning

This amendment request is to increase the various number of licenses to modules that comprise the ERP to match the number in use by the County, in a process called a true-up. The number of licenses needed or in use by the County is reviewed annually by internal employees, and a true up or down would be done.

Funding

The project is funded 100% by the General Fund

The schedule of payments is annually.

The project is an amendment to a contract. This amendment changes the amount of licenses and is the 2nd amendment of the contract. The history of the amendments is:

Original Contract – 10/27/2016 \$14,358,698

Amendment 1 – 2/25/2019 \$0

BC2020-114

Fiscal Department; PO2000004, 2020; RR Donnelley; Purchase Order; Postage for Homestead Mailer

Scope of Work Summary

1. Fiscal Department requesting approval of a purchase order with RR Donnelley for the anticipated cost of \$31,852.30.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided.

Reimbursement of the postage paid by RR Donnelley to the US Postal Service for the cost to mail the 2020 Homestead Forms.

The primary goals of the project are mail the forms and meet the deadline outlined by ORC.

The project is mandated by O.R.C. 323.

Procurement

The procurement method for this project was RFP-Exemption. The total value is \$31,852.30.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. Competitive process not a viable option as the postage was paid by the vendor in order to have the forms mailed by the deadline expressed by the ORC. The request is reimbursement.

Contractor and Project Information

The (owners, executive director, other[specify]) for the contractor/vendor is ()

The address of the vendor is:

RR Donnelley
111 South Wacker Drive
Chicago, Illinois 60606

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the Real Estate Assessment Fund.

The schedule of payments is by invoice.

BC2020-115

Fy19 Vawa Block Cleveland Rape Crisis Center Contract

VAWA funding requires that a specific amount of funding be dedicated to this population and the funds will be used to assist the Latina population with crisis management, shelter services, counseling and immediate resources to law enforcement and the legal system.

Services provided through the CRCC Latina Project will assist in providing the immediate services that a victim will need in in a crisis situation involving rape or sexual abuse. Providing resources, referral to shelters, medical treatment and access to the justice system will reduce the further victimization of the clients by removing them from the environment in which they are being abused.

Advocates meet survivors at the police station to assist with filing a police report. CRCC also provides outreach, community engagement as well as individual group therapy.

The Latino/a population in Ohio increased by 63% from 2000-2010 making Latino/a as one of the fastest growing populations in Ohio. The 2000 National Violence Against Women Survey found that Hispanics, particularly Latinas, were less likely to report rape victimization than non-Latinas.

CRCC solves the problem of sexual assault by providing services that can immediately assist a clients on a 24-hour bases. A hot-line will be established that provides emotional support, crisis intervention and information to survivors and their supporters. CRCC's advocates are specifically trained to assist survivors in person. Advocates meet survivors at the police station to assist with filing a police report. CRCC also provides outreach, community engagement as well as individual group therapy.

CRCC will provide services to victims in the greater Cleveland-Metropolitan area.

An alternative procurement process was used. The process to receive funding is done through the posting of a solicitation on the PSJS website and an email is sent out via a plan holders list established by PSJS. A time-period is given for all applicants to apply by the deadline. Once all applications are received, those applications are then sent to members an allocation committee established by PSJS. The allocation committee is comprised of community leaders, educators, law enforcement and subject matter experts who work with or are well-versed in the field of sexual assault and domestic violence.

Each committee member reviews the applications submitted and scores each based upon the categories set forth in the application. Once each application is scored, the committee then convenes to discuss which applicant should receive funding. Those providers funded then receives a notice of award letter pending final State approval.

BC2020-116

2020 Fcfc Amend 1 With Planned Parenthood Of Greater Ohio For Teen Pregnancy Prevention Family and Children First Council; RQ#42836; 2020; Planned Parenthood of Greater Ohio; Contract Amendment; Teen Pregnancy Prevention Services

Scope of Work Summary

Family and Children First Council requesting approval of a contract amendment with Beech Brook for the anticipated cost not-to-exceed \$125,000.00 amending for time and funds.

Original BC2018-818 \$125,000.00 1/1/19-12/31/19

Teen pregnancy prevention programming

The anticipated start-completion dates are 1/1/20-12/31/20

The primary goals of the project are:

- In collaboration with FCFC, the selected school districts, community partners and the external evaluator, develop effective measures to meet the goals of the program and of prevent Out-of-Wedlock births among teens in Cuyahoga County;
- Ensure program development of services is geared toward school age youth of both genders, with primary emphasis on the target population of youth ages grades 5th through 12th.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$400,000.00. The RFP was closed on 07/20/2018
There were 2 bids pulled from OPD, 2 bids submitted for review, 2 bids approved.

Contractor and Project Information

Planned Parenthood of Greater Ohio
444 W Exchange St.
Akron, Ohio 44302

The executive director for the contractor/vendor Planned Parenthood of Greater Ohio is Iris Harvey.

Funding

The project is funded 100% by the Health and Human Services Levy.
The schedule of payments is monthly.

The project is an amendment to a contract,. This amendment changes funding (\$125,000.00) and term and is the 1st amendment of the contract extending time to 12/31/20. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Original BC2018-818 \$125,000.00 1/1/19-12/31/19

BC2020-117

Division Of Senior And Adult Services - Sa-20-47893 - 2020- Senior Transportation Connection - Contract - Operational Support For Transportation
Scope of Work Summary
Division of Senior and Adult Services requesting approval of a contract with Senior Transportation Connection for the anticipated cost \$200,000.00.

This funding will provide operational support for Senior Transportation Connection to deliver transportation services to seniors and adults with disabilities throughout Cuyahoga County. The contract shall be effective upon approval, with an end date of 12/31/2020.

The primary goals of the project are:

- a) Develop and improve recruitment, hiring, retention and training practices to ensure sufficient, trained workforce (drivers, call center personnel) to meet passenger expectations and demand for service
- b) Invest in optimal maintenance and new vehicle acquisitions to ensure a safe, comfortable, accessible fleet to meet passenger expectations and demand for service.
- c) Launch a long-range strategy of technology investments to improve customer ease of use, registration and reservation experiences; and, trip routing development.

Procurement

DSAS is seeking an exemption for this contract.

An RFP exemption is being sought for this contract, as these funds are specifically designated to provide operational support to Senior Transportation Connection. DSAS competitively procures other transportation services through the CSSP and Options programs.

Contractor and Project Information

Senior Transportation Connection

4735 West 150th Street

Cleveland, OH 44135

Council District 2

The executive director of the vendor is Janice Dzigiel.

The location of the project is countywide.

Project Status and Planning

The project is a new to the County.

Funding

The project is funded 100% by the Cuyahoga County Health and Human Services Levy.

The schedule of payments is monthly.

C. – Exemptions

BC2020-118

Outsourcing Histology Tissue To University Hospitals

Medical Examiner's Office/2020/University Hospitals/RFP Exemption /Outsourcing Tissue Samples

Scope of Work Summary

Medical Examiner's Office is requesting approval of a purchase order with University Hospitals for the anticipated cost not to exceed \$50,000.00. The anticipated start-completion dates are 02/10/2020 – 12/31/2020.

The primary goal of the project is to send tissue samples to University Hospitals in order to help our Histology Lab due to a recent backlog of cases due to the retirement of a Histology Technician who has yet to be replaced.

Procurement

The procurement method for this project was RFP Exemption. The total value is \$50,000.00.

The procurement method exemption.

Contractor and Project Information

University Hospitals

11100 Euclid Avenue

Cleveland, Ohio 44106

Thomas Zenty, III, CEO

Kelly Furguson, Surgical Pathology Supervisor

Project Status and Planning

The project is the first time we are making this request. At this time, it is a one-time occurrence.

Funding

The project is funded 100% by the Medical Examiner's Lab Fund

The schedule of payments is by invoice.

D. – Consent Agenda

BC2020-119

Amendment No. 2, Cedar Road (I271-Green), Perk Company, Ce1800461

Public Works is submitting amended agreement (Subsidiary No. 2) to Contract CE1800461 with Perk Company, Inc. for the resurfacing of Cedar Road from I271 to Green Road in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights for a decreased amount of (\$48,140.93).

Engineer’s Estimate:	\$4,148,911.37
Original Contract Amount:	\$4,499,104.25
Contract Amount to Date:	\$4,900,034.77

(18% over the engineer’s estimate/8% over original contract amount)

All plan quantity adjustments on this amendment are based on actual field measurements and calculations.

The roadway is located in Council Districts 10 & 11.

Procurement

Justification for other than Full and Open Competition has been submitted with this amendment.

Contractor Information

Perk Company, Inc., 8100 Grand Avenue, Suite #300, Cleveland, Ohio 44104
Council District 7.

Project Status

Construction is substantially complete a head of the scheduled completion date of June 22, 2020.

Funding

80% Federal Funds/20% Ohio Public Works Commission Issue 1 (up to \$1M).

BC2020-120

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org in accordance with EA02012-0001.

Agency: Department of IT

Sale of property to:

Info@Ret3.org
1814 E. 40th Street
Cleveland, Ohio 44103
Kenny Kovach-Director

BC2020-121

Office of Procurement & Diversity presenting proposed Purchases

(See related items for proposed purchases for the week of 2/10/2020 in Section D. above)

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT