

Minutes

Cuyahoga County Board of Control
Tuesday, February 18, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 2/10/2020

Michael Chambers motioned to approve the minutes from the February 10, 2020 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-122

Department of Public Works, recommending an award on RQ47585 to Columbiana Dodge, Inc. dba Columbiana Chrysler Jeep Dodge (12-1) in the amount not-to-exceed \$55,574.00 for the purchase of (2) new, never-titled 2020 Dodge Grand Caravan 4-Door Wagons SE AT for use by the Division of Children and Family Services.

Funding Source: Administrative Services-Children & Family Services

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-122 was approved by unanimous vote.

BC2020-123

Department of Public Works, submitting an amendment to Agreement No. AG1800050 with Cuyahoga Soil and Water Conservation District for technical assistance with various activities in connection with the implementation of soil and water conservation measures in accordance with Ohio Revised Code Chapter 940 for the period 3/27/2018 – 3/26/2020 to extend the time period to 3/26/2021 and for additional funds in the total amount not-to-exceed \$14,000.00:

a) for Storm Water Pollution activities in the amount not-to-exceed \$8,500.00 associated with National Pollutant Discharge Elimination System (NPDES) covered construction activities.

b) for Public Involvement and Public Education Program activities in the amount of not-to-exceed \$5,500.00.

Funding Source: \$8,500.00 - Road and Bridge Fund and \$5,500.00 - Sanitary Sewer Fund

Thomas Sotak, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-123 was approved by unanimous vote.

BC2020-124

Department of Information Technology, recommending an award on RQ46661 and enter into a contract with Carahsoft Technology Corporation in the amount not-to-exceed \$37,592.00 for the purchase of (160) Enterprise Select Chat Operation software subscriptions and support services for the period 2/18/2020 – 2/17/2021.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2020-124 was approved by unanimous vote.

BC2020-125

Department of Information Technology,

a) Submitting an RFP exemption on RQ47962, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$5,142.74 for the purchase of (2) Microsoft SQL Server Standard Core licenses for use by the Department of Public Works.

b) Recommending an award on RQ47962 to Dell Marketing LP in the amount not-to-exceed \$5,142.74 for the purchase of (2) Microsoft SQL Server Standard Core licenses for use by the Department of Public Works.

Funding Source: Public Works Custodial Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked if licensing operations are more or less expensive in a virtual environment. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-125 was approved by unanimous vote.

BC2020-126

Office of Procurement & Diversity, submitting and amendment to Contract No. CE1800477 with Brink's, Incorporated fka Dunbar Armored Inc. for armed guard and armored truck services for various County Departments for the period 01/01/2019 – 12/31/2021 to expand the scope of services, by adding (1) pick-up location for the Office of Child Support Services (Juvenile Court), located at 9300 Quincy Avenue, Cleveland, effective 01/01/2019 and for additional funds in the amount not-to-exceed \$18,158.82.

Funding Source: General Fund

Lenora Lockett, Office of Procurement & Diversity, presented and requested conditional approval as the provider has not completed the vendor registration process with the Office of the Inspector General. There were no questions. Michael Chambers motioned to conditionally approve the item; Trevor McAleer seconded. Item BC2020-126 was conditionally approved by unanimous vote.

The following item was held at the request of the Board of Control members.

BC2020-127

~~Sheriff's Department, submitting Agreement No. AG2000217 with City of Richmond Heights in the amount not to exceed \$60,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.~~

~~Funding Source: Revenue Generating~~

Tanisha Gates, Sheriff's Department, presented. Dale Miller inquired about the need to continue with these services and asked if a long-term solution for these services has been identified; asked if the City of Richmond Heights has alternatives to this agreement for inmate housing needs; and asked where the inmates were housed prior to the County facilities.

Trevor McAleer commented that the County has been housing prisoners for the City of Richmond Heights since 2016 but was not certain how this was handled prior to 2016; stated that it does not seem logical to take in inmates on behalf of other municipalities, at the same time the County is outsourcing Cuyahoga County prisoner board and care services to other county jails; asked how the per diem rate was determined; asked if the per diem rate of \$105.00 covers actual costs per inmate; and asked what is required to implement effective diversion.

Michael Chambers asked if the Board members would prefer to hold this item for one week so that additional information and an explanation for the necessity of these services could be provided to the Board members.

Mr. McAleer commented that Mr. Miller has raised concerns on this issue for months but stated that he does not want to put the City of Richmond Heights in a difficult position on short notice.

Nan Baker asked if the City of Richmond Heights was aware that this service may be discontinued once it became public that the relationship with the City of Euclid had ended.

Dale Miller stated that he was inclined to approve this item so as not to leave the City of Richmond Heights in a bad position but recommended that the item be held for one week so that the Sheriff's Department could respond to the Board members' concerns regarding diversion efforts, maintaining jail capacity and a long-term strategy for these services. The Board members concurred with Mr. Miller's recommendation and also held related Item Nos. BC2020-129 and BC2020-130.

BC2020-128

Sheriff's Department,

a) Recommending to terminate an agreement with the City of Cleveland for inmate housing services for various law enforcement agencies operating within the City of Cleveland for the period 8/1/2018 – 11/30/2019, effective 6/1/2019.

b) Submitting Agreement No. AG2000221 with the City of Cleveland in the amount not-to-exceed \$50,000.00 for inmate housing services for various law enforcement agencies operating within the City of Cleveland for the period 6/1/2019 - 12/31/2019:

1. Cleveland Clinic Foundation
2. Cleveland Municipal School District
3. Case Western Reserve University
4. University Hospitals
5. Cleveland State University
6. Cuyahoga Metropolitan Housing Authority
7. Cuyahoga Community College
8. University Circle Incorporated
9. MetroHealth System

Funding Source: Revenue Generating

Tanisha Gates, Sheriff's Department, presented. Dale Miller asked what is the time period of the 2020 agreement that has not yet been presented for approval; and commented that Board members will be questioning the lateness of the 2020 agreement when its presented for approval. Trevor McAleer asked what is the per diem rate for the 2019 and 2020 agreements; asked if negotiations have begun on the 2020 agreement and how much is owed on this agreement; and asked if the City of Cleveland is up to date on their billings. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-128 was approved by unanimous vote.

The following item was held at the request of the Board members.

~~BC2020-129~~

~~Sheriff's Department, submitting Agreement No. AG2000220 with Village of Woodmere in the amount not to exceed \$5,000 for inmate housing services for the period 1/1/2020 – 12/31/2020.~~

~~Funding Source: Revenue Generating~~

The following item was held at the request of the Board members.

~~BC2020-130~~

~~Sheriff's Department, submitting an agreement with Board Of Park Commissioners of The Cleveland Metropolitan Park District in the amount not to exceed \$3,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.~~

~~Funding Source: Revenue Generating~~

BC2020-131

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ46790 and enter into a contract with OhioGuidestone (22-2) in the amount not-to-exceed \$50,000.00 for diversion case management services for the period 2/1/2020 - 1/31/2022.

Funding Source: RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-131 was approved by unanimous vote

BC2020-132

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ46148 and enter into a Master contract with various providers (25-5) in the total amount not-to-exceed \$350,000.00 for thermal and chemical bed bug inspection and extermination services for the period 1/1/2020 – 12/31/2021:

a) Contract No. CE2000494-01 Speed Exterminating Company in the amount not-to-exceed \$210,000.00.

b) Contract No. CE2000494-02 Terminix International LP dba Terminix Commercial in the amount not-to-exceed \$140,000.00.

Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller asked if it will be possible to transfer awarded funds between the two service providers, as needed, without additional Board approval.

Trevor McAleer asked if all seniors are eligible for these services or if eligibility is income-based.

Nan Baker asked why adding a second service provider caused a delay in submitting the Master contract for approval; asked if Speed Exterminating Company is a new provider; asked if services have been provided or if any payments have been made since 1/1/2020; asked if funds would be transferred back to the contract if it had been necessary to use emergency funds for services provided prior to contract approval; and commented that use of emergency funds for services needed prior to the approval of the contract is one of the disadvantages of submitting a late contract, as emergency funds could be utilized for other purposes.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-132 was approved by unanimous vote.

C. – Exemptions

BC2020-133

Department of Public Works, submitting an RFP exemption on RQ46919, which will result in an award recommendation on state contract to Great Lakes Petroleum in the amount not-to-exceed \$1,236,000.00 for the purchase of fuel for various County Facilities for the period 4/1/2020 – 3/31/2022.

Funding Source: Enterprise Fund – County Airport - \$60,000.00; Internal Service Fund – Space Maintenance - \$36,000.00; Internal Service Fund – Maintenance Garage - \$1,040,000.00

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-133 was approved by unanimous vote.

BC2020-134

Sheriff's Department, recommending an alternative procurement process on RQ47971, which will result in an award recommendation and issuance of a purchase order to Personnel Research & Development Corp. dba PRADCO in the amount not-to-exceed \$49,000.00 for Pre-Hire Psychological Assessments for Protective Service Officers for the period 2/18/2020 – 12/31/2020.

Funding Source: Building Security Internal Services Fund

Tanisha Gates, Sheriff, Department, presented. Trevor McAleer commented that prior discussions were held regarding similar assessments for Corrections Officers and asked what has been the result of those discussions; asked if this recommended provider could provide similar assessments for Corrections Officers; asked if the plan was to not include Corrections Officers until January, 2021; asked if there are vendors that could facilitate the high volume of services required or would services need to be provided among multiple vendors. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-134 was approved by unanimous vote.

BC2020-135

Sheriff's Department, requesting approval to amend Board Approval No. BC2019-766, dated 10/21/2019, which amended Board Approval No. BC2019-564, dated 7/29/2019, which approved an alternative procurement process and resulted in award recommendations to various providers, payable by department orders, in the total amount not-to-exceed \$150,000.00 for various equipment repairs in the Jail facilities for the period 7/29/2019 - 12/31/2020, to allow for payment by purchase orders, by rescinding awards to multiple providers in the total amount not-to-exceed \$17,000.00:

- a) Belenky, Inc. - \$13,000.00
- b) Cleveland Communications, Inc. - \$35,000.00
- d) General Parts, LLC - \$60,000.00
- e) SoundCom - \$25,000.00

Rescind awards

- f) Astro Supply – \$10,000.00
 - g) Dawnchem, Inc. - \$7,000.00
- Funding Source: General Fund

Tanisha Gates, Sheriff, Department, presented. Nan Baker asked if Astro Supply or Dawnchem, Inc. provided any services since 7/29/2019 and asked if there was any protest from the providers on the rescission of the awards. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2020-135 was approved by unanimous vote.

D. – Consent Agenda

Andria Richardson, Clerk of the Board of Control, commented that the department's response to Council members' advance questions regarding Item No. BC2020-136 was received but could not be accessed, prior to the meeting and stated the responses would be forwarded to the Board members at the conclusion of the meeting. There were no questions or comments on the consent agenda items. Michael Chambers motioned to approve BC2020-136 through -139; Dale Miller seconded, the consent items were unanimously approved.

BC2020-136

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. CE1800383 with Beech Brook for the Teen Pregnancy Prevention Program for the period 1/1/2019 - 12/31/2019 to extend the time period to 12/31/2020; no additional funds required.

Funding Source: Health and Human Services Levy

BC2020-137

Department of Sustainability, submitting an amendment to Contract No. CE1900111 with Coalition for Green Capital for Green Bank Services for the period 2/11/2019 – 2/10/2020 to extend the time period to 7/31/2020; no additional funds required.

Funding Source: Original Contract – Sustainability Fund

BC2020-138

Fiscal Office presenting proposed Travel for the week of 2/18/2020

| | Travel Requests | | | | | | |
|------------------------|---|--|---|-----------------|---|--|----------------|
| Department | Community Partner (1) | Event | Host | Dates of Travel | Location | Expenses | Funding Source |
| Regional Collaboration | Tim Cowden (CEO of Kansas City Development Council) | A forum entitled "Regional Collaboration Stakeholder Initiative" | City of Brooklyn, Mayors and Managers, Department of Regional Collaboration | 1/16/-1/17/2020 | Cleveland, Ohio Tri-C Jerry Sue Thornton | *Lodging— \$195.05 *Meals - \$50.00 *Airfare – \$616.00 Total- \$861.05 | General Fund |

*Reimbursement paid to the City of Brooklyn capped at \$500.00

NOTE: Travel for expenses to be shared with Mayors and Managers Association for speaker

Purpose:

Regional Stakeholder Initiative with County wide leaders of organizations that impact the County: Members of this group include Metro, Cleveland Clinic, Libraries, Team NEO, NOACA, Tri-C, CSU, NOPEC, ODOT and others to review current events and support regional collaboration and cost savings. We meet quarterly and this one had an economic development focus. The cost of travel is for the Economic Development Chief of Kansas City, Tim Cowden, to speak about the challenges and successes of the region he supports. The Mayor of Brooklyn chairs the Committee and prepaid the travel. The department is seeking reimbursement for the travel costs of the speaker up to the capped commitment of \$500.00.

| Travel Requests | | | | | | | |
|--|----------------|---|------------------------|--------------------|------------------|--|--|
| Department | Staff (1) | Event | Host | Dates of Travel | Location | Expenses | Funding Source |
| Department of Health and Human Services/ Division of Children and Family Services | Jaleesa Dotson | A seminar entitled "ABC Training at University of Delaware" | University of Delaware | 2/9/- 2/11/2020 | Newark, Delaware | <p>**Lodging – \$223.85</p> <p>**Meals - \$128.00</p> <p>**Rental Car- \$329.79</p> <p>**Tolls - \$30.00</p> <p>***Airfare – \$758.90</p> <p>Total- \$1,470.54</p> | Health and Human Services Levy – 70% Title IV-E – 30% |

**Paid to Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$758.90)*

Purpose:

The Attachment and Biobehavioral Catch-up (ABC) intervention was developed to help caregivers provide nurturing care and engage in synchronous interactions with their infants. Young children who have experienced early mistreatment and/or disruptions on care can often behave in ways that push caregivers away. ABC Helps caregivers reinterpret children's behavioral signals so that they provide nurturance even when it is not elicited. Nurturance does not come naturally to many caregivers, but children who have experienced early adversity especially need nurturing care.

| | <i>Travel Requests</i> | | | | | | |
|---|--|---|---------------------------------------|------------------------|--------------------|---|---------------------------------------|
| <i>Department</i> | <i>Staff (2)</i> | <i>Event</i> | <i>Host</i> | <i>Dates of Travel</i> | <i>Location</i> | <i>Expenses</i> | <i>Funding Source</i> |
| <i>Department of Health and Human Services/ Division of Senior and Adult Services</i> | <i>Tracey N. Mason, and Marlene Robinson-Statler</i> | <i>A conference entitled "2020 Aging in America ASA Conference"</i> | <i>America Society on Aging (ASA)</i> | <i>3/23/-3/27/2020</i> | <i>Atlanta, GA</i> | <i>*Registration - \$1,885.00</i> <i>**Lodging – \$1,864.00</i> <i>**Meals - \$500.00</i> <i>**Ground Transportation-\$70.00</i> <i>**Parking-\$160.00</i> <i>**Mileage-\$458.80 (capped at amt. of airfare)</i> <i>**Baggage-\$100.00</i> <i>***Airfare-\$458.80</i> <i>Total-\$5,486.60</i> | <i>Health and Human Services Levy</i> |

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$458.80)*

Purpose:

The staff at DSAS are requesting approval to attend the Aging in America Conference being held on Atlanta, Georgia, March 24-27, 2020. The Conference/ Leadership institute will be held at the Hyatt Regency Atlanta, 265 Peachtree St NE, Atlanta, GA 30303. Aging in America attendees can earn up to 22 CE credits during the 2020 conference. The conference brings together a multidisciplinary community of professionals to explore issues, challenges and opportunities in aging. The theme for 2020: Examining the Needs of Today's Diverse Older Adults.

| <i>Travel Requests</i> | | | | | | | |
|---|--------------------------|---|--------------------------------|------------------------|--------------------|---|-----------------------|
| <i>Department</i> | <i>Staff (1)</i> | <i>Event</i> | <i>Host</i> | <i>Dates of Travel</i> | <i>Location</i> | <i>Expenses</i> | <i>Funding Source</i> |
| <i>Office of Innovation and Performance</i> | <i>Catherine Tkachyk</i> | <i>A conference entitled "Transforming Local Government Conference"</i> | <i>Alliance for Innovation</i> | <i>5/6/-5/8/2020</i> | <i>Phoenix, AZ</i> | <i>*Registration - \$810.00</i> <i>**Lodging – \$493.06</i> <i>**Meals - \$148.00</i> <i>**Ground Transportation- \$30.00</i> <i>***Airfare- \$459.40</i> <i>Total- \$1,940.46</i> | <i>General Fund</i> |

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$459.40)*

Purpose:

The Alliance for Innovation Transforming Local Government Conference brings together local government innovators from around the country to learn from each other on successes and challenges related to improving government. This year's conference has a track on organizational culture, strategy, ecosystem, budget, transportation, public safety, environment, and housing. Catherine Tkachyk was asked to present with two other County governments (Durham County, North Carolina and Athens-Clarke County, GA) on how to start up an Office of Innovation in local government.

| <i>Travel Requests</i> | | | | | | | |
|---------------------------------------|---------------------|--|--|------------------------|-------------------|--|-----------------------------|
| <i>Department</i> | <i>Staff (1)</i> | <i>Event</i> | <i>Host</i> | <i>Dates of Travel</i> | <i>Location</i> | <i>Expenses</i> | <i>Funding Source</i> |
| <i>Office of the Medical Examiner</i> | <i>Edgar Andras</i> | <i>A seminar entitled "Drug Enforcement Administration (DEA) Forensic Chemist Seminar"</i> | <i>Drug Enforcement Administration</i> | <i>3/8/-3/13/2020</i> | <i>Dulles, VA</i> | <i>**Lodging - \$627.15</i> <i>**Meals - \$218.00</i> <i>**Ground Transportation- \$43.10</i> <i>**Mileage- \$398.48</i> <i>Total – \$1,286.73</i> | <i>2019 Coverdell Grant</i> |

***Staff reimbursement*

Purpose:

For Edgar Andrus, Forensic Scientist 2, to attend a training seminar to develop a deeper understanding of the tasks performed in his role as a drug chemist. He will be taught about novel drugs as well as how other laboratories are identifying and handling them. Edgar will also learn more about the equipment we use in the laboratory and the equipment that could be used in the future.

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

| <i>Requisition/ Purchase Order Number</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|---|---|--------------------------------------|--|---------------------------|---|
| IS-20-47885 | Annual subscription of McAfee MVision Cloud Security Software | Department of Information Technology | Advanced Server Management Group, Inc. | \$31,890.00 | General Fund |
| IS-20-47918 | (2) year subscription license for Fastvue Reporter for Barracuda Web Filter | Department of Information Technology | VCloud Tech Inc. | \$14,727.19 | General Fund |
| CT-20-47914 | Various industrial supplies for Facilities Division, Sanitary Engineer and Road and Bridge Division | Department of Public Works | Grainger | Not-to-exceed \$47,500.00 | \$20,000.00- General Fund – Internal Service Fund \$20,000.00 - Enterprise Fund \$7,500.00 - Road and Bridge Fund |
| CR-20-47481 | Pads, mats, tubes, scalpels, bags, filters, labels, pipets, tips, applicators and coats for DNA Lab | Medical Examiner's Office | Lab Source, Inc. | \$2,080.59 | Medical Examiner's Office Crime Lab Fund |
| CR-20-47481 | Pads, mats, tubes, scalpels, bags, filters, labels, pipets, tips, applicators and coats for DNA Lab | Medical Examiner's Office | Fisher Scientific | \$3,439.03 | Medical Examiner's Office Crime Lab Fund |
| CR-20-47481 | Pads, mats, tubes, scalpels, bags, filters, labels, pipets, tips, applicators and coats for DNA Lab | Medical Examiner's Office | Amerisochi, Inc. | \$1,708.00 | Medical Examiner's Office Crime Lab Fund |
| CR-20-47583 | Laboratory gas for various labs | Medical Examiner's Office | Airgas USA, LLC | Not-to-exceed \$13,000.00 | Medical Examiner's Office Crime Lab Fund |

| | | | | | |
|-------------|--|---------------------------|---------------------------------------|-------------|--|
| CR-20-47777 | Swabs, masks, scissors, rulers, probes, gowns, shoe covers, forceps, blade handles and knives for Autopsy Lab | Medical Examiner's Office | Fisher Scientific | \$11,215.18 | Medical Examiner's Office Lab Fund |
| CR-20-47777 | Swabs, masks, scissors, rulers, probes, gowns, shoe covers, forceps, blade handles and knives for Autopsy Lab | Medical Examiner's Office | Lab Source | \$3,198.05 | Medical Examiner's Office Lab Fund |
| CR-20-48047 | Application, assessment fees and 2020 Annual Accreditation fee | Medical Examiner's Office | ANSI-ASQ National Accreditation Board | \$33,800.00 | Medical Examiner's Office Crime Lab Fund |

Items/Services Received and Invoiced but not Paid:

| Requisition/ Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|--|--|--|--|------------|--|
| PO20000019 | Post Adoption Special Services Subsidy: non-recurring adoption fees* | Division of Children and Family Services | Linda Griffin P.A. | \$1,000.00 | 70% Health and Human Services Levy 30% Title IV-E |
| CR-20-48046 | 2020 Accreditation for Residency Program | Medical Examiner's Office | Accreditation Council for Graduate Medical Education | \$4,700.00 | Medical Examiner's Office Crime Lab Fund |

* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

| Requisition/ Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|--|-------------|------------|-------------|-------|----------------|
| None | | | | | |

V – OTHER BUSINESS

Additional Item

BC2020-140

Department of Human Resources,

- a) Submitting an RFP exemption on RQ257, which will result in a purchase order to the State of Ohio, Bureau of Workers' Compensation in the amount not-to-exceed \$118,945.00 for the annual true-up for workers' compensation premium payments in 2019.
- b) Recommending an award on RQ257 to the State of Ohio, Bureau of Workers' Compensation in the amount not-to-exceed \$118,945.00 for the annual true-up for workers' compensation premium payments in 2019.

Funding Source: Workers' Compensation Administration Funds

Holly Woods, Department of Human Resources, presented. Dale Miller asked for clarification on the payment details and if the County is acting on behalf of various employers; asked if the payment amount due for 2019 reflects more claims than anticipated; and asked if the payment amount relates more to the number of employees rather than number of claims.

Trevor McAleer asked why this item was presented as a "walk-on" item and not listed on the printed agenda; and asked when the payment is due in order to benefit from the discounts and if a wire transfer will be necessary.

Nan Baker asked if there is a penalty if premiums are not paid on time.

Michael Chambers motioned to amend the agenda to consider the item; Trevor McAleer seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-140 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Development, submitting housing rehabilitation Contract No. CE1920025-02 with LSC Construction, LLC in the amount not-to-exceed \$1,250.00 in connection with a homeowner rehabilitation loan to Kathleen Krizman (Board Approval No. BC2018-505) for the installation of new front step landing railings for the period 12/3/2019 – 9/2/2020.

Funding Source: Community Development Block Grant Fund

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

| <i>RQ No.</i> | <i>Contract Number</i> | <i>Vendor</i> | <i>Service Description</i> | <i>Amount</i> | <i>Department</i> | <i>Date(s) of Service</i> | <i>Funding Source</i> | <i>Date of Execution</i> |
|---------------|-------------------------------------|---------------------|---|---------------|----------------------------|---|---|--------------------------|
| RQ 41694 | Amendment to Contract No. CE1800176 | United Survey, Inc. | 2018 Sewer Rehabilitation Program in various County sewer districts | \$0.00 | Department of Public Works | 4/30/2018 – 4/30/2020 to extend the time period to 12/30/2020 | (Original contract) Sewer District Fund | 2/6/2020 |

Item No. 3

*Purchases Processed
\$1,000.00 - \$4,999.99
For the period 1/2/2020 – 1/31/2020
(No Vote Required)*

| <i>Purchase Order #</i> | <i>Purchase Order Date</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Status</i> |
|-------------------------|----------------------------|--|-----------------------------|---|--------------|----------------------|
| 2027119 | 1/31/2020 | Lab Coats, Sodium Thiosulfate, Detergent - Trace/Photo/Fingerprint | Medical Examiner | AMERISOCHI, INC. | \$1,079.50 | 3PS - Sent |
| 2027118 | 1/31/2020 | Sanitary - Batteries | Public Works | Harris Battery Company, Inc. | \$5,000.00 | 3PS - Sent |
| 2027117 | 1/31/2020 | JC TV System | Sheriff | MTI | \$2,434.00 | 3PS - Sent |
| 2027107 | 1/29/2020 | WSFTP Technical Support Subscription | Information Services Center | MNJ TECHNOLOGIES DIRECT | \$4,700.00 | 3PS - Sent |
| 2027106 | 1/29/2020 | Hot/Cold Therapy Packs | Senior and Adult Services | 4 IMPRINT | \$1,707.94 | 3PRS - Ready to Send |
| 2027105 | 1/29/2020 | Temporary/Permanent Voting Location Change Letters | Board of Elections | Midwest Direct | \$2,851.85 | 3PS - Sent |
| 2027104 | 1/28/2020 | Flooring Materials for BOE Project | Public Works | L. Fishman & Son, Inc. dba Fishman Flooring Solutions | \$1,144.27 | 3PS - Sent |
| 2027099 | 1/28/2020 | (2020) Hair Nets, Beard Nets & Bouffant Caps for Kitchen Staff | Sheriff | L-Mor, Inc. dba Darling Fire & Safety Co., Inc. | \$4,466.00 | 3PS - Sent |
| 2027098 | 1/28/2020 | (2020) Hair Nets, Beard Nets & Bouffant Caps for Kitchen Staff | Sheriff | W.B. Mason Company, Inc. | \$2,395.50 | 3PS - Sent |

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| 2027097 | 1/28/2020 | REINSTALL ADJUST INSTALLATION & PROGRAMMING for CAMERAS ON 1st FL | Board of Elections | Intellinet Systems | \$1,193.88 | 3PS - Ready to Send |
| 2027096 | 1/28/2020 | Portable Restroom Rentals for Various County Buildings | Public Works | United Rentals | \$4,800.00 | 3PS - Sent |
| 2027094 | 1/27/2020 | 2020 Self Contained Breathing Apparatus (SCBA) Testing | Sheriff | GENE PTACEK & SON FIRE | \$1,443.50 | 3PS - Sent |
| 2027087 | 1/23/2020 | Plow Blades for the Airport | Public Works | Concord Road Equipment Mfg Inc | \$1,288.44 | 3PS - Sent |
| 2027083 | 1/23/2020 | Video Access Control for Jail 1 - 4th Floor | Information Services Center | INTEGRATED PRECISION SYSTEMS, INC. | \$3,065.18 | 3PS - Sent |
| 2027081 | 1/22/2020 | Magna Cart Flatform 300 lb. capacity 4 wheel folding truck | Board of Elections | HPM BUSINESS SYSTEMS INC. | \$1,027.77 | 3PS - Sent |
| 2027079 | 1/21/2020 | NMS - Outside Toxicology Testing - November 2019 Toxicology | Medical Examiner | National Medical Services dba NMS Labs | \$4,905.00 | 3PS - Sent |
| 2027057 | 1/21/2020 | Repairs to Nobles Strive Carpet Extractor | Public Works | ASTRO SUPPLY | \$1,912.95 | 3PS - Sent |
| 2027056 | 1/21/2020 | Road and Bridge - Power Tools, Grinders, and Drills | Public Works | Hilti Inc | \$5,000.00 | 3PS - Sent |
| 2027053 | 1/21/2020 | Facilities: Televisions for Jail Facilities | Public Works | MNJ TECHNOLOGIES DIRECT | \$2,418.00 | 3PS - Sent |
| 2027052 | 1/21/2020 | Facilities: Shop Lite Fixtures for Halle 5th Floor 40242 | Public Works | GRAYBAR ELECTRIC COMPANY | \$4,000.00 | 3PS - Sent |
| 2027051 | 1/21/2020 | Facilities: Gas Nails and Drywall Screws | Public Works | Hilti Inc | \$4,950.00 | 3PS - Sent |
| 2027050 | 1/21/2020 | Print Shop: Calendar Printing, Scoring, Stitching | Public Works | Direct Digital Graphics | \$4,095.00 | 3PS - Sent |
| 2027049 | 1/21/2020 | Print Shop: City of Brooklyn Newsletter | Public Works | Direct Digital Graphics | \$2,425.00 | 3PS - Sent |

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| 2027042 | 1/16/2020 | 2020 Data Days Sponsorship | Innovation and Performance | CASE WESTERN RESERVE UNIVERSITY | \$4,500.00 | 3PCR - Complete Receipt |
| 2027039 | 1/16/2020 | (2020) Paper Towel Rolls | Sheriff | W.B. Mason Company, Inc. | \$1,558.80 | 3PS - Sent |
| 2027038 | 1/16/2020 | (2020) black can liners | Sheriff | W.B. Mason Company, Inc. | \$3,564.00 | 3PS - Sent |
| 2027036 | 1/16/2020 | (2020) Utility Carts & Trash Dumpsters | Sheriff | SOVEREIGN INDUSTRIES, INC. | \$2,312.00 | 3PS - Sent |
| 2027030 | 1/16/2020 | Pipette Calibration | Medical Examiner | Pipette Pros LLC | \$4,254.99 | 3PS - Sent |
| 2027029 | 1/15/2020 | Invoices for independent medical exams and affiliated services approved by alternate procurement | Human Resources | Medical Resource Group, Inc. | \$3,510.00 | 3PRS - Ready to Send |
| 2027028 | 1/15/2020 | 2020 BULLETPROOF VEST TRAUMA PLATES | Sheriff | VANCE OUTDOORS, INC | \$1,480.50 | 3PS - Sent |
| 2027026 | 1/15/2020 | Bottles, Tubes, Pipettes, Applicators, Dishes, Respirators, Paper, Sharps - Drug Chemistry | Medical Examiner | FISHER SCIENTIFIC COMPANY, L.L.C. | \$1,779.06 | 3PS - Sent |
| 2027025 | 1/15/2020 | Pitney Bowes postage meter for 2020 | Board of Elections | PITNEY BOWES GLOBAL MAILING SYSTEMS | \$4,743.00 | 3PS - Sent |
| 2027024 | 1/15/2020 | Lockers - 6th Floor | Medical Examiner | HPM BUSINESS SYSTEMS INC. | \$4,697.77 | 3PS - Sent |
| 2027023 | 1/15/2020 | Weights Calibration & Balances PM | Medical Examiner | Lake Balance Calibration Solutions | \$2,452.00 | 3PS - Sent |
| 2027014 | 1/14/2020 | Absentee Ballot Envelopes for Nursing Home Voters - 2020 March Election | Board of Elections | Western States Envelope and Label | \$1,188.00 | 3PS - Sent |
| 2027010 | 1/14/2020 | HHS 2020: MNJ Technologies Direct- Cisco 8811 IP Phone- Wall Mountable | Health & Human Services | MNJ TECHNOLOGIES DIRECT | \$1,712.00 | 3PS - Sent |
| 2027008 | 1/13/2020 | HHS2020: Longevity Awards | Health & Human Services | PS Awards | \$3,142.45 | 3PS - Sent |

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| 2027005 | 1/10/2020 | Backup VAT Logs for March 17, 2020 Primary Election | Board of Elections | SP Mount Printing Company | \$3,800.00 | 3PS - Sent |
| 2027002 | 1/10/2020 | Magnifier, Lamps, Sealer, Stools - Firearms | Medical Examiner | FISHER SCIENTIFIC COMPANY, L.L.C. | \$2,119.10 | 3PS - Sent |
| 2026999 | 1/10/2020 | Archives - Banker Boxes | Public Works | W.B. Mason Company, Inc. | \$2,190.00 | 3PS - Sent |
| 2026997 | 1/9/2020 | Water Booster Parts for JJC | Public Works | MARK ELLIOTT COMPANY | \$1,732.00 | 3PS - Sent |
| 2026995 | 1/9/2020 | IQ Casework - DNA | Medical Examiner | Promega Corporation | \$4,968.00 | 3PS - Sent |
| 1926994 | 1/9/2020 | Repair to two Agilent Injectors - Toxicology | Medical Examiner | Envantage, Inc. | \$1,500.00 | 3PS - Sent |
| 2026993 | 1/8/2020 | Reagent Alcohol & Xylene - Histology | Medical Examiner | The Warner GrahamCo | \$4,855.52 | 3PS - Sent |
| 2026992 | 1/8/2020 | Bleach, Spic & Span, Brillo Pads - Autopsy | Medical Examiner | L-Mor, Inc. dba Darling Fire & Safety Co., Inc. | \$1,814.70 | 3PS - Sent |
| 2026990 | 1/7/2020 | Spanish translations administrative/non-election related materials for 2020 | Board of Elections | Access 2 Interpreters | \$3,000.00 | 3PS - Sent |
| 2026985 | 1/7/2020 | Facilities: Premix Freeze Point | Public Works | LAKESIDE SUPPLY COMPANY | \$1,560.00 | 3PS - Sent |
| 2026984 | 1/7/2020 | Facilities: Collapsible Ball Hooks | Public Works | LAKESIDE SUPPLY COMPANY | \$3,348.00 | 3PS - Sent |
| 2026983 | 1/7/2020 | Print Shop (CFS): Solar Yellow Catalogs | Public Works | Western States Envelope and Label | \$3,466.20 | 3PS - Sent |
| 2026982 | 1/7/2020 | Facilities: BOE Carpentry Supplies | Public Works | FBM Wholesale Builders Supply | \$4,999.00 | 3PS - Sent |
| 1926981 | 1/7/2020 | Animal Shelter: Volgistics Volunteer Management Software | Public Works | Volgistics, Inc. | \$1,356.00 | 3PS - Sent |
| 2026980 | 1/7/2020 | Print Shop (HR): HR Wellness Postage for Mailing | Public Works | WEEKLEYS MAILING SERVICE | \$1,808.19 | 3PS - Sent |
| 2026976 | 1/7/2020 | Fingerprint Laboratory Supplies | Medical Examiner | Evident, Inc. | \$1,446.31 | 3PS - Sent |

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| 2026975 | 1/7/2020 | Wonder Wax, Slides Histology | Medical Examiner | Mercedes Medical | \$3,724.00 | 3PS - Sent |
| 1926974 | 1/7/2020 | NMS - Outside Toxicology Testing - October 2019 Toxicology | Medical Examiner | National Medical Services dba NMS Labs | \$3,471.00 | 3PS - Sent |
| 2026969 | 1/6/2020 | Tempered Reflective Glass for Probation | Sheriff | Prism Glass & Door Co., Inc. | \$1,890.00 | 3PS - Sent |
| 2026962 | 1/3/2020 | Mediation Legal Fees - MediationInc. | PW - Sanitary Engineer | MEDIATIONINC | \$4,125.00 | 3PCR - Complete Receipt |
| 2026959 | 1/3/2020 | Archives - Shelving Dividers | Public Works | CENTRAL BUSINESS GROUP dba Patterson Pope Inc. | \$1,682.00 | 3PS - Sent |
| 2026958 | 1/3/2020 | Archives - 6x9 Inch Blank Tab Card Guides with 1/3 Cut Tabs | Public Works | Franklin Mills Co. | \$3,880.00 | 3PS - Sent |
| 2026957 | 1/2/2020 | Materials for Justice Center Sidewalk | Public Works | LAKEWOOD SUPPLY CO | \$1,356.54 | 3PS - Sent |
| 2026956 | 1/2/2020 | Kitchen Hood Inspection for the Justice Center Cafeteria | Public Works | S.A. Comunale Co., Inc. | \$1,312.08 | 3PS - Sent |

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:49 a.m.