

Minutes

Cuyahoga County Board of Control
Monday, February 24, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Shaunquitta Walker, Purchasing Manager, Office of Procurement and Diversity
(Alternate for Lenora Lockett)

II – REVIEW MINUTES – 2/18/2020

Michael Chambers motioned to approve the minutes from the February 18, 2020 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-141

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1900157 with Karvo Companies, Inc. for the resurfacing of Cedar Road from S.O.M. Center Road to Chagrin Road in the Villages of Gates Mills and Hunting Valley for additional funds in the amount not-to-exceed \$7,623.21.

Funding Source: 58% Road and Bridge Fund; 7% Gates Mills and 35% Hunting Valley

Thomas Sotak, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-141 was approved by unanimous vote.

BC2020-142

Department of Information Technology, submitting an amendment to Contract No. CE1400329 for dark fiber maintenance services for the period 10/1/2014 – 9/30/2019 to extend the time period to 9/30/2024, to expand the scope of services for additional fiber maintenance at various locations, effective 1/12/2020, to modify the payment and contract terms, to assign the interest from Time Warner Cable Enterprises, LLC to Charter Communications Operating, LLC dba Spectrum, effective 2/24/2020, and for additional funds in the amount not-to-exceed \$405,431.40.

Funding Source: Wide Area Network Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if there are any other providers for this service; asked if this can be considered a sole source provider; asked if a sole source process will be utilized at the end of this contract and asked if payment is due for services already provided. James Boyle asked for clarification on the contract end date and reason for the late submittal. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-142 was approved by unanimous vote.

BC2020-143

Department of Human Resources,

- a) Submitting an RFP exemption on Purchase Order No. PO20000222, which will result in an award recommendation to State of Ohio/Department of Job and Family Services in the amount not-to-exceed \$475,000.00 for unemployment compensation payments for the period 12/1/2019 – 12/31/2020.
- b) Recommending an award on PO20000222 to State of Ohio/Department of Job and Family Services in the amount not-to-exceed \$475,000.00 for unemployment compensation payments for the period 12/1/2019 – 12/31/2020.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. James Boyle asked if the change in the payment process was initiated by the State or the County. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-143 was approved by unanimous vote.

BC2020-144

Department of Human Resources, submitting an amendment to Contract No. CE1800124 with Health Management Systems, Inc. for dependent eligibility review services for the period 3/26/2018 – 3/25/2020 to extend the time period to 4/15/2021, to change the terms by increasing the Project Fees from \$18.00 to \$18.54 per employee/review participant, effective 2/24/2020 and for additional funds in the amount not-to-exceed \$9,990.00.

Funding Source: Benefits Administration Self Insurance Fund

Holly Woods, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2020-144 was approved by unanimous vote.

BC2020-145

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Contract No. CE1300441 with Knowledge Center Enterprises, LLC for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2020 to extend the time period to 6/30/2023 and for additional funds in the amount not-to-exceed \$59,151.00.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-145 was approved by unanimous vote.

BC2020-146

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800121 with Cleveland Metropolitan School District for school-based/community-based Closing the Achievement Gap Program services for the period 7/24/2018 – 12/31/2019 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$407,800.00.

Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. Dale Miller asked how many youths are served annually under this program. James Boyle asked for clarification on the prior and current evaluation processes. Nan Baker asked for clarification on the backup materials as it relates to schools that have shown interest in the program but were not participating; asked why the contract amendment was being submitted 2 months late; and asked if the item would have been late if it had not been funded during a budget year. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-146 was approved by unanimous vote.

BC2020-147

Office of the Medical Examiner, recommending a sole source award on RQ47622 and enter into a contract with Lodox NA, LLC in the amount not-to-exceed \$55,500.00 for support and maintenance on the Statscan Critical Imaging System for the period 4/30/2020 - 4/29/2023.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-147 was approved by unanimous vote.

BC2020-148
Sheriff's Department,

a) Submitting an RFP exemption on RQ47851, which will result in an award recommendation to Geauga County in the amount not-to-exceed \$490,000.00 for outsourcing prisoner board and care services to reduce the average daily population in the County jails in accordance with Ohio Revised Code Section 341.12 for the period 2/24/2020 – 12/31/2020.

b) Recommending an award on RQ47851 to Geauga County in the amount not-to-exceed \$490,000.00 for outsourcing prisoner board and care services to reduce the average daily population in the County jails in accordance with Ohio Revised Code Section 341.12 for the period 2/24/2020 – 12/31/2020.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. Dale Miller asked for additional detail on Ohio Revised Code Section 341.12.

James Boyle addressed the responses to Council members' advance questions and asked if the total amount is for Geauga County only or does it include Seneca and Wood Counties; asked what period of time this amount covers; asked if the cost includes round-trip transportation costs; and commented that while these services are beneficial to alleviate overcrowding at the County jail, he has concerns regarding a long-term strategy and would take the lead from the other Council Board members.

Nan Baker asked for confirmation on the per diem rate for outsourcing services in comparison to costs the County charges to accept prisoners from other municipalities; asked for the status of services for Wood and Seneca Counties; asked who will be providing Board members with details on a long-term strategic plan for these services and commented that this must be addressed; and asked the other Board members if it is their wish to also be advised of future plans; and stated that she does not wish to hold the item but said that the questions regarding a long-term plan must be addressed.

Mr. Miller commented that he is inclined to move this item forward but wants responses to the Board members' questions; and expressed that it is his hope that any future items for similar services will address these questions.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-148 was approved by unanimous vote.

BC2020–149

Domestic Relations Court, submitting an amendment to Contract No. CE1400331-01 with Kreig J. Brusnahan, Esq. for legal services for indigent clients in Domestic Relations Court for the period 11/4/2014 - 12/31/2019 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: Title IV-D and are 100% Federally reimbursable

Justin Seeton, Domestic Relations Court, presented. Michael Chambers asked why this amendment was submitted late.

James Boyle asked what the hourly rate for in court vs. out of court services was and asked if Kreig J. Brusnahan, Esq. is a past service provider.

Dale Miller asked how the rates are determined and commented that the pricing is consistent with the rate of \$60.00 per case for Guardian ad Litem services.

Nan Baker asked if there have been any issues with the delay in paying the provider and if any services have been provided.

Shaunquitta Walker indicated that the provider has not registered with the Office of the Inspector General.

Mark Griffin, Office of the Inspector General, commented that legal service providers are not required to register with the Office of the Inspector General.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-149 was approved by unanimous vote.

BC2020–150

Department of Regional Collaboration, recommending an award on Purchase Order No. 20000148 and enter into a contract with Kegler, Brown, Hill & Ritter Co., LPA in the amount not-to-exceed \$225,000.00 for State Advocacy Services for the period 2/18/2020 – 2/17/2023.

Funding General Fund

Michele Pomerantz, Department of Regional Collaboration, presented. Dale Miller commented that as a former State legislator, he recognized that this contract expires 2 weeks after the State budget process begins and asked if this could pose any issues; and asked if the contract language provides the County any options to extend the contract term and for how many years. Nan Baker asked if there is a strategic plan in place for services the County will be receiving for \$225,000.00; and asked what will happen after one year if the plan is not successful. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-150 was approved by unanimous vote.

C. – Exemptions

BC2020-151

Office of the Medical Examiner, submitting an RFP exemption on RQ47675, which will result in various award recommendations to Italian Cravings Inc. dba Italian Creations in the total amount not-to-exceed \$12,000.00 for the purchase of lunches for Death Scene Investigation Training Course participants for the period 2/24/2020 – 12/31/2020.

Funding Source: Funded by the training participants and deposited into the General Fund

Hugh Shannon, Office of the Medical Examiner, presented. James Boyle asked where the training takes place. Michael Chambers commented that participants pay a fee which covers the cost of the meals. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-151 was approved by unanimous vote.

BC2020-152

Office of the Medical Examiner, submitting an RFP exemption on RQ47951, which will result in various award recommendations to Italian Cravings Inc. dba Italian Creations in the total amount not-to-exceed \$3,000.00 for the purchase of dinners for Citizens Academy Training Course participants for the period 2/24/2020 – 12/31/2020.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-152 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the consent agenda items. Michael Chambers motioned to approve BC2020-153 through -156; Dale Miller seconded, the consent items were unanimously approved.

BC2020-153

Department of Public Safety and Justice Services/Witness Victim Service Center, requesting authority to submit a grant application to U.S. Department of Justice, Office on Violence Against Women in the amount of \$824,800.33 for the Domestic Violence Homicide Prevention Demonstration Initiative in connection with the FY2020 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program for the period 10/1/2020 – 9/30/2023.

Funding Source: U.S. Department of Justice, Office on Violence Against Women

BC2020-154

Department of Public Safety and Justice Services/Office of Emergency Management, requesting authority to submit a grant application to the Ohio State Emergency Response Commission in the amount of \$136,058.00 for the Chemical Emergency Planning and Community Right-to-Know Fund in connection with the Ohio EPA Right-to-Know Program for the period 7/1/2020 – 6/30/2021.

Funding Source: Ohio State Emergency Response Commission

BC2020-155

Fiscal Office presenting proposed Travel for the week of 2/24/2020

	Travel Requests						
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Information Technology	Thomas P. Fisher Jordan Abbott	A conference entitled "GIS/ Valuation Technologies Conference"	Urban Regional Information Systems Association (URISA) and International Association of Assessing Officers (IAAO)	3/22/- 3/26/2020	Louisville, Kentucky	*Registration - \$1,150.00 **Lodging – \$1,847.84 **Meals - \$330.00 **Mileage- \$399.05 Total- \$3,726.89	General Fund

*Paid to host

**Staff reimbursement

Purpose:

This conference brings together the GIS and Land Assessing professions to educate attendees on the technologies that, when integrated with GIS, make valuation and assessment more accurate, efficient and applicable for jurisdictions of all sizes. The Urban and Regional Information Systems Association (URISA) and the International Association of Assessing Officers (IAAO) partner each year to discuss the importance of data and the analysis of location information for better decision-making within a jurisdiction.

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
SH-20-47751	Various clothing items for inmate population	Sheriff's Department	Bob Barker Company	\$1,329.48	General Fund
SH-20-47751	Various clothing items for inmate population	Sheriff's Department	Victory Supply	\$13,469.41	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
PO20000058	Post Adoption Special Services Subsidy: Residential treatment services*	Division of Children and Family Services	Marygrove	\$2,453.64	Health and Human Services Levy Fund

*Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting various easements in connection with the Lighthouse Steps Park Improvement Project:

a) Standard highway easement with the City of Cleveland to perform necessary work to maintain County-owned property, a portion of Permanent Parcel No. 101-13-031, beginning at a monument located at the intersection of Lakeside Avenue and West 9th Street in connection with the Lighthouse Steps Park Improvements Project.

b) An amendment to a permanent easement with Morgan Warehouse Apartments LLC, as successor in interest to National Terminals Corporation, to modify the legal description of the easement premises.

Funding Source: N/A

Item No. 2

Department of Public Works, submitting an LPA Agreement with the Ohio Department of Transportation in connection with the rehabilitation of St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland.

Funding Source: 20% with County Road and Bridge Fund, 80% CEAO Local Bridge Program (LBR) Funds.

Item No. 3

Sheriff's Department, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2017 Stonegarden Project for the period 9/1/2017 – 4/30/2020 to extend the time period to 6/30/2020; no additional funds required.

Funding Source: U.S. Department of Homeland Security, Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Emergency Management Agency (OEMA).

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 40136</i>	<i>Amendment to Contract No. CE1700332</i>	<i>Selex ES, Inc.</i>	<i>Implementation of County-wide Fixed Automated License Plate Recognition Project</i>	<i>\$0.00</i>	<i>Department of Public Safety and Justice Services</i>	<i>12/1/2017 – 6/30/2021 to extend the time period to 12/31/2021</i>	<i>(Original contract) UASI 16 and General Fund</i>	<i>2/6/2020 (Executive) 2/12/2020 (Law Dept.)</i>

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:44 a.m.