



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, January 8, 2020

**Location: Cassidy Theatre
6200 Pearl Rd.
Parma Heights OH 44130**

Attendees (Voting Committee Members)

Steven Greene	X	Chairman		N/A
Lisa Raffurty	X	Vice Chair		VACANT
Randy Kimbro	X	Southwest Radio COG		Lt. Tom Cramer
Brad Handke	X	City of Cleveland		Courtney Newman
John O'Flaherty	X	City of Cleveland		VACANT
Cmdr. Debra Cavett	X	City of Cleveland		Capt. Brian McEntee
VACANT		CECOMS		Jacquelynn Costa
Melinda Burt	X	Cuyahoga County EMA		Nancy Kolcan
Mark Christie	X	Cuyahoga County EMA		Adam Griffith
Chief Papesh	X	Fire		VACANT
Chief Schepp	X	Fire		Chief Carcippolo
VACANT		Center for Health Affairs		Beth Gatlin
Chief Bobak	X	Law Enforcement – Muni		A/C Manning
Chief Elliott	X	MARCS User Group		Chief Robinson
Jim Heath		MARCS User Group		Chief Freeman
Lt. Leff	X	Law Enforcement – Non-Muni		Craig Bollinger
George Balasko	X	PARMA		Walter Samijlenko
T. J. Martin	X	PARMA		Mike Lasky
Nick DiCicco	X	Regional Dispatch – East		Shawn Smith
Ron Barlow	X	Regional Dispatch - West		Kristina Eich
Mike Dever		Public Works		Dave Marquard

Others in Attendance: A. Bradford, J. Sullivan, C. Jones, D. Miller, W. Samijlenko, A. Griffith, C. Bollinger, J. Knapp, B. McEntee.

AGENDA ITEMS

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

- Meeting called to order by Steven Greene at 11:05 AM.
- Roll was called, and a quorum of 17 was in attendance.

2. PUBLIC COMMENT

None.

3. APPROVAL November 13 MINUTES

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T.J. Martin motioned to approve the November 13th minutes, seconded by George Balasko. Motion carried.

4. ELECTIONS

Chair Nominations/Election - Call for nominations for Committee Chair; on separate two motions to nominate Steve Greene and close nominations so moved by TJ Martin, seconded by John O'Flaherty. Motion passed by unanimous vote.

5. BYLAWS

S. Greene briefly discussed the changes made. CCESAB requires the bylaws be reviewed every three years. The changes proposed are as follows:

- CCESAB allows alternates for the Chair and Vice-Chair for voting purposes only.
- The Center for Health Affairs and Public works were removed.
- OEM membership was reduced to one.
- Public Safety and Justice Services was added.
- Regional Dispatch membership was increased by one and East/West was removed.
- Law Enforcement membership was increased by one; Members now include Municipal, Non-Municipal and Sheriff/Sheriff's Deputy. Chief Elliot said fire and police should have equal representation at meetings.
- Section 2.09 Vacancies was added to address how a vacancy shall be filled.

Motion of the First Reading of the bylaws by TJ Martin, seconded by Randy Kimbro. Motion carried.

6. TIC PLAN UPDATES/APPROVAL

Updates were provided by several members and sent to Adam Griffith. Adam is in the process of making the updates and changing some of the formatting. Plan should be complete by the March 11th meeting.

7. ANNOUNCEMENTS/OTHER BUSINESS

Mark Christie, OEM

- A Functional Exercise will take place on January 14, 2020 from 9 -3 p.m. Tests will be conducted on how resources are shared.
- Evacuation Planning Project to be in line with Cuyahoga County Plan.
- Table top exercises are planned with county communities.
- Two vacancies in OEM announced. The vacancies will close February 7, 2020.

Dick Miller, Ohio MARCS

- Mr. Miller introduced Jim Sullivan and Arlin Bradford from the Ohio MARCS Office.
- MARCS fees will remain at \$10.00 for 2020.
- Mr. Miller commented on the progress made over the last decade, MARCS now has over 125,000 users and Cuyahoga County averages 1.6 million push to talks daily.

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Brad Handke, City of Cleveland

- Mr. Handke reminded anyone that will be conducting an exercise or drill to share the 205 Communications Plans with system administrators (Cleveland, MARCS & Parma) for system loading concerns.

8. EXECUTIVE SESSION

None

10. NEXT MEETING

March 11, 2020 at 11:00. Location will be the Cassidy Theatre, 6200 Pearl Rd., Parma Heights.

11. ADJOURNMENT

Motion to adjourn by George Balasko, seconded by Craig Bollinger. Meeting adjourned 11:40.