

## Minutes

Cuyahoga County Board of Control  
Monday, March 16, 2020 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:10 a.m.

#### Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
James Boyle, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
David Marquard, Design and Construction Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 3/9/2020

Michael Chambers motioned to approve the minutes from the March 9, 2020 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

Items BC2020-127, BC2020-129, BC2020-130 and BC2020-183, listed in section B. were presented collectively and approved concurrently.

#### BC2020-127

Sheriff's Department, submitting Agreement No. AG2000217 with City of Richmond Heights in the amount not-to-exceed \$60,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.  
Funding Source: Revenue Generating

#### BC2020-129

Sheriff's Department, submitting Agreement No. AG2000220 with Village of Woodmere in the amount not-to-exceed \$5,000 for inmate housing services for the period 1/1/2020 – 12/31/2020.  
Funding Source: Revenue Generating

BC2020-130

Sheriff's Department, submitting Agreement No. AG1900213 with Board of Park Commissioners of The Cleveland Metropolitan Park District in the amount not-to-exceed \$3,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

Acting Sheriff David Schilling, Jr. and Donna Kaleal, Sheriff's Department, presented items BC2020-127, BC2020-129, BC2020-130 and BC2020-183 collectively. Dale Miller commented that he continues to have doubts as to the advisability of this process but has been advised that it is in the best interest legally to continue to provide inmate housing services and indicated that he will vote in favor of this item.

James Boyle asked for confirmation that the County is obligated to pay for prisoner housing for all misdemeanor cases under State Code and asked for clarification as to who is being housed; asked if there is an estimated projected revenue through the end of 2020 and how many prisoners are being housed on behalf of the municipalities; asked if the Sheriff's Department has been accepting prisoners and accepting payments without a signed agreement; asked for confirmation that these services are needed as these prisoners are from smaller municipalities that may not have holding cells and because the Euclid Jail is no longer available; asked what is the long-term plan for these services and if there is any coordination with the municipal courts, as the Acting Sheriff is responsible for any inmates that are transferred in; and asked if there are any more agreements of this type coming to the Board of Control for approval.

Nan Baker asked why the item is being presented after the start date; commented that the Acting Sheriff did inherit this issue, but it is now his responsibility during the remainder of 2020 to develop and implement a strategy once these agreements have ended.

Michael Chambers motioned to approve the items concurrently; James Boyle seconded. Items BC2020-127, BC2020-129, BC2020-130 and BC2020-183 were approved by unanimous vote.

B. – New Items for Review

BC2020-173

Department of Public Works, submitting an amendment to Contract No. CE1700161 with K2M Design, Inc. for general architectural-engineering services to add contract language to include the time period of 10/2/2017 – 10/1/2020, to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. James Boyle asked what project is currently being worked on. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-173 was approved by unanimous vote.

BC2020-174

Department of Public Works, submitting an amendment to Contract No. CE1900110 with Catts Construction, Inc. for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights for additional funds in the amount not-to-exceed \$36,297.52.

Funding Source: 73% Federal and 13% Ohio Public Works Commission (Issue 1), 14% Cuyahoga County using funds from \$5 Vehicle License Tax Fund

Nichole English, Department of Public Works, presented. There were no questions. Dale Miller motioned to approve the item; Michael Chambers seconded. Item BC2020-174 was approved by unanimous vote.

BC2020-175

Department of Development, submitting housing rehabilitation Contract No. CE1920010 with Allenbey Construction Co., LLC in the amount not-to-exceed \$13,500.00 for Lead work for the Lead Program in connection with a homeowner rehabilitation loan to Mary Hall for the period 9/20/2019 – 6/19/2020 (Board Approval No. BC2018-505).

Funding Source: Community Development Block Grant funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-175 was approved by unanimous vote.

BC2020-176

Department of Development, submitting housing rehabilitation Contract No. CE1920014 with Craftsman Custom Flooring, Inc. in the amount not-to-exceed \$6,275.00 for installation of vinyl tile flooring, installation of a dryer vent and washing machine fixtures, replacement of shower unit and faucets, laundry tub, kitchen sink and disposal, installation of a grab bar and replace masonry steps in connection with a homeowner rehabilitation loan to Diana Simmons Ferguson for the period 7/3/2019 – 4/1/2020 (Board Approval No. BC2018-535).

Funding Source: Community Development Block Grant funds

Sara Parks Jackson, Department of Development, presented. Dale Miller asked for a reason for late submittal. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-176 was approved by unanimous vote.

BC2020-177

Department of Information Technology,

a) Submitting an RFP exemption on RQ47952, which will result in an award recommendation to Infor US, Inc. in the amount not-to-exceed \$32,586.96 for the purchase of (50) Customer Relations Management (CRM) Enterprise CloudSuite – Saas Concurrent User licenses for use by the Department of Development and the Department of Health and Human Services for the period 1/1/2020 – 12/31/2020.

b) Recommending an award on RQ47952 and enter into a contract with Infor US, Inc. in the amount not-to-exceed \$32,586.96 for the purchase of (50) Customer Relations Management (CRM) Enterprise CloudSuite – Saas Concurrent User licenses for use by the Department of Development and the Department of Health and Human Services for the period 1/1/2020 – 12/31/2020.

Funding Source: General Fund and Health and Human Services Levy

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked for a reason for late submittal. James Boyle asked for clarification on the funding source. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2020-177 was approved by unanimous vote.

BC2020-178

Department of Public Safety and Justice Services, recommending an award on RQ47021 and enter into a contract with Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$110,000.00 for the Latina Domestic Violence Project in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if any services have been provided or paid for; and asked if there were any funds available from prior years that the provider could have utilized until payment is made. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-178 was approved by unanimous vote.

BC2020-179

Department of Public Safety and Justice Services, recommending an award on RQ47022 and enter into a contract with Cleveland Rape Crisis Center in the amount not-to-exceed \$100,466.41 for domestic violence victims assistance services for the Direct Service for Survivors Program in connection with the FY2019 STOP Violence Against Women Act Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-179 was approved by unanimous vote.

BC2020-180

Department of Public Safety and Justice Services, recommending an award on RQ47014 and enter into an agreement with City of Bedford in the amount not-to-exceed \$36,501.69 for the Domestic Violence Victims Program in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-180 was approved by unanimous vote.

BC2020-181

Department of Public Safety and Justice Services, recommending an award on RQ47016 and enter into a contract with Jewish Family Services Association of Cleveland in the amount not-to-exceed \$35,920.06 for the Domestic Violence Services Project in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-181 was approved by unanimous vote.

The end date for the following item was amended at the request of the Department.

BC2020-182

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. PO20000318 and enter into a contract with Spec. Rescue International, Inc. in the amount not-to-exceed \$25,240.00 for Technical Search Specialist Training for a maximum of (18) Ohio Homeland Region 2 Urban Search and Rescue team members in connection with the FY2017 State Homeland Security Grant for the period 3/16/2020 – ~~4/30/2020~~ **6/15/2020**.

Funding Source: FY2017 State Homeland Security Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on the dates of training. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-182 was approved by unanimous vote, as amended.

Item BC2020-183 was presented collectively with Items BC2020-127, BC2020-129 and BC2020-130 listed in section A. and approved concurrently.

BC2020-183

Sheriff's Department, submitting Agreement No. AG2000218 with Village of Highland Hills in the amount not-to-exceed \$20,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

Acting Sheriff David Schilling, Jr. and Donna Kaleal, Sheriff's Department, presented. Michael Chambers motioned to approve the items concurrently; James Boyle seconded. Items BC2020-183; BC2020-127, BC2020-129 and BC2020-130 were approved by unanimous vote.

## C. – Consent Agenda

Michael Chambers commented on the Council members' advance questions related to BC2020-184 – proposed travel for the Department of Public Safety and Justice Services. Dale Miller asked why the Board would proceed to approve travel requests if there is uncertainty that the travel ban will be lifted by the time the travel is to take place; and asked for clarification on the refund policy for air travel bookings.

Michael Chambers asked what would happen if this trip was canceled and asked for confirmation that there would be no loss of County funds if this trip was approved now but was later canceled due to the travel ban; and stated that action taken on this travel request, while there is a travel ban, will set a precedent for future travel requests and asked the Board members for their thoughts on the best way to proceed.

James Boyle commented that some travel may be deemed more necessary than others, such as required licensing or accreditation renewals.

Mr. Chambers asked Ms. Vaughn to track the current travel restrictions and to bring this item back for approval at a later date, if permitted.

Nan Baker asked how previously-approved travel that has not yet occurred is being addressed.

Mr. Chambers said that he would follow up with Michael Zapola to monitor these types of requests.

Ms. Baker recommended to hold the item for several weeks until there is a more current status on travel restrictions. Dale Miller and James Boyle concurred with Ms. Baker's recommendation and Item BC2020-184 was held.

There were no further questions or comments on the consent items. Dale Miller motioned to approve BC2020-185; James Boyle seconded, the consent items were unanimously approved, as noted.

The following item was held at the request of the Board of Control members.

BC2020-184

Fiscal Office presenting proposed Travel for the week of 3/16/2020

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff (1)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
	<i>Community Partner (1)</i>						
<i>Department of Public Safety and Justice Services</i>	<i>Jakolya Gordon,  and  Susan Weaver</i>	<i>20<sup>th</sup> Annual International Family Justice Center Conference</i>	<i>Alliance for Hope International</i>	<i>5/17/ 5/20/2020</i>	<i>San Diego, California</i>	<i>*Registration— \$1,140.00</i>  <i>**Lodging— \$2,175.00</i>  <i>**Meals— \$448.00</i>  <i>**Ground Transportation— \$100.00</i>  <i>**Parking— \$100.00</i>  <i>**Baggage— \$100.00</i>  <i>***Airfare— \$1,200.00</i>   <i>Total— \$5,263.00</i>	<i>Camp Hope America Readiness Grant</i>

*This Travel item was authorized through the Office of the Executive in accordance with Executive Order No. EO2020-002 but will only be permitted if the travel restriction is lifted.*

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\* Airfare will be covered by a contract with the County's Travel Vendor — (\$1,200.00)*

*Purpose:*

*Department of Public Safety and Justice Services requesting authority for Witness Victim Service staff Jakolya Gordon and community partner Susan Weaver, Frontline Services, to attend the 20<sup>th</sup> Annual International Family Justice Center Conference. This conference will be held in San Diego, California. All expenses will be paid by the Camp HOPE Grant Award which was received specifically to cover the mandatory attendance at this conference. All expenses in the amount not to exceed \$5,263.00, will be covered by the Camp HOPE America grant.*



BC2020-185

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/16/2020

Direct Open Market Purchases  
 (Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
 the Office of Procurement & Diversity – See Below):

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

Items/Services Received and Invoiced but not Paid:

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
PO20000330	Post Adoption Special Services Subsidy: Attachment therapy, in-home neurofeedback software and supervision and parent training services*	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$5,199.78	70 % Health and Human Services Levy and 30% Title IV-E
PO20000358	Post Adoption Special Services Subsidy: Non-reoccurring legal fees*	Division of Children and Family Services	William T. Babin	\$1,950.00	70 % Health and Human Services Levy and 30% Title IV-E
PO20000368	Post Adoption Special Services Subsidy: Non-reoccurring legal fees*	Division of Children and Family Services	Hackenberg, Feighner, Bishop & Werth, LLC	\$3,716.00	70 % Health and Human Services Levy and 30% Title IV-E

\*Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases  
 (Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical Items

#### BC2020-186

Department of Public Works, recommending an award on RQ48219 to Craun Liebing in the amount not-to-exceed \$24,999.00 for County pump station operation and repairs.

Funding Source: Sewer District Fund

Thomas Pavich and Nichole English, Department of Public Works, presented. Lenora Lockett asked for clarification on the requisition number for this purchase, which is a Buyspeed requisition number and asked if there is an Infor requisition number; and commented that Infor is the official financial record-keeping system that is to be used for purchases and that this request should be submitted in Infor.

Dale Miller asked how this purchase qualifies as a time sensitive/mission critical request as it appears to be put in place as a precaution rather than in response to an urgent need; asked what the time period for services is and if the department order will expire on 12/31/2020 if the money is not used; and asked if the urgency of this request is related to the Coronavirus emergency.

David Marquard commented that there is currently a limited number of people working on the pump stations and the Coronavirus could make it more difficult to maintain the pump stations if there are limited resources.

Michael Chambers asked if services have already been authorized, which is the protocol for mission critical requests.

Michael Chambers motioned to amend the agenda to add the item; James Boyle seconded. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-186 was approved by unanimous vote.

#### BC2020-187

Department of Public Works, recommending an award on RQ48197 to Service Master Restore in the amount not-to-exceed \$24,999.00 for specialty cleaning services and disinfecting at various County buildings.

Funding Source: Centralized Custodial Services

Nichole English, Department of Public Works, presented. Dale Miller commented that this purchase is one example of someone benefitting from a bad situation. Lenora Lockett commented that Infor is the official financial record-keeping system that is to be used for purchases and that this request should be submitted in Infor.

Michael Chambers motioned to amend the agenda to add the item; Dale Miller seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-187 was approved by unanimous vote.

Dale Miller recommended that the process for future Board of Control meetings would be to provide advance questions to the departments and have them available via conference call during the meeting to reduce the number of people assembled in an effort to mitigate the spread of the Coronavirus. Michael Chambers stated that the Executive Review meetings will be conducted in the same manner and that a communication will follow.

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2017 Urban Area Security Initiative Grant Program for the period 9/1/2017 – 3/31/2020 to extend the time period to 8/30/2020; no additional funds required.

Original Funding Source: Ohio Emergency Management Agency

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Emergency Management Agency to support regional first responders in the preparation to prevent, protect, mitigate, respond, and recover from man-made, terrorist events for the FY2017 State Homeland Security Grant Program for the period 9/1/2017 – 3/31/2020 to extend the time period to 6/30/2020; no additional funds required.

Original Funding Source: Ohio Emergency Management Agency

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 44111</i>	<i>Amendment to Purchase and Sale Agreement</i>	<i>Bridgeworks LLC</i>	<i>Sale of various parcels, to amend the terms to change the closing date to 4/16/2020</i>	<i>\$0.00</i>	<i>Department of Public Works</i>	<i>n/a</i>	<i>n/a</i>	<i>2/28/2020</i>

Item No. 4

*Purchases Processed  
\$1,000.00 - \$4,999.99  
For the period 2/3/2020 – 2/27/2020  
(No Vote Required)*

<i>Purchase Order #</i>	<i>Purchase Order Date</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Status</i>
2027182	2/27/2020	Radio Advertising for Poll Workers Voter Education March 17, 2020 Election	Board of Elections	Blue Chip Broadcasting LTD	\$1,550.00	3PS - Sent
2027181	2/27/2020	Radio Poll Worker Recruitment and Voter Education Messages March 17, 2020 Election	Board of Elections	La Mega Media, Inc.	\$1,500.00	3PS - Sent
2027180	2/27/2020	Parking Spots for March 17, 2020 Primary Election	Board of Elections	ElRawy Real Estate	\$4,425.00	3PS - Sent
2027179	2/27/2020	Voting change location letters/mail 2020 Primary Election	Board of Elections	Midwest Direct	\$2,879.76	3PS - Sent
2027178	2/26/2020	Unarmed Security Guards for Election Day March 17, 2020	Board of Elections	Willo Security, Inc	\$3,420.00	3PS - Sent
2027176	2/24/2020	SkillUp Training Costs	Cuyahoga Job and Family Services	Gent Machine Company	\$3,000.00	3PS - Sent
2027175	2/24/2020	SkillUp Training Costs	Cuyahoga Job and Family Services	NORTH AMERICAN SEAL & SUPPLY	\$3,090.00	3PS - Sent
2027173	2/24/2020	2020 Accreditation of Residency Training Program	Medical Examiner	Accreditation Council for Graduate Medical Education	\$4,700.00	3PS - Sent
2027172	2/24/2020	Swabs, Masks, Scissors, Rulers, Probes, Gowns, Shoe Covers, Forceps, Blade Handles, Knives - Autopsy	Medical Examiner	LABSOURCE INC	\$3,198.05	3PS - Sent

2027169	2/24/2020	Pads,Mats,Tubes,Scalpel s,Bags,Filters,Labels,Pipe ts,Tips,Applicators,Coats - DNA	Medical Examiner	LABSOURCE INC	\$2,080.59	3PS - Sent
2027168	2/24/2020	Pads,Mats,Tubes,Scalpel s,Bags,Filters,Labels,Pipe ts,Tips,Applicators,Coats - DNA	Medical Examiner	AMERISOCHI, INC.	\$1,708.00	3PS - Sent
2027167	2/24/2020	Pads,Mats,Tubes,Scalpel s,Bags,Filters,Labels,Pipe ts,Tips,Applicators,Coats - DNA	Medical Examiner	FISHER SCIENTIFIC COMPANY, L.L.C.	\$3,439.03	3PS - Sent
2027166	2/20/2020	Ward 3 and Ward 7 Mailing	Board of Elections	Midwest Direct	\$1,529.32	3PS - Sent
2027165	2/20/2020	Public Notices Ohio	Developm ent	Plain Dealer (Advance Ohio Media)	\$2,163.20	3PS - Sent
2027161	2/18/2020	LABELS & ENVELOPES FOR MARYCH 2020 PRIMARY ELECTION	Board of Elections	Uline, Inc	\$1,224.05	3PS - Sent
2027160	2/18/2020	(2020) E.S. Sanitizer Array	Sheriff	GORDON FOOD SERVICE, INC.	\$1,403.64	3PS - Sent
2027159	2/18/2020	Court Security Uniform	Sheriff	SCHWARZ UNIFORM CORP.	\$1,410.00	3PS - Sent
2027158	2/18/2020	Offsite Storage for January 2020	Board of Elections	BERMAN MOVING & STORAGE, INC.	\$1,768.00	3PS - Sent
2027157	2/18/2020	Storage envelopes for Voter by mail ballots	Board of Elections	W.B. Mason Company, Inc.	\$1,000.75	3PS - Sent
2027156	2/14/2020	Parking Lot Control Personnel for March, 2020 Primary Election	Board of Elections	Willo Security, Inc	\$2,964.00	3PS - Sent
2027153	2/14/2020	Temporary set up/take down of ramps March 17, 2020 Election	Board of Elections	TRU-TRAC SERVICES, INC.	\$1,890.00	3PS - Sent
2027151	2/12/2020	10x15 Catalogs, Multiple Colors - March 17, 2020 Primary Election	Board of Elections	THE ENVELOPE PRINTERY OF OHIO INC	\$1,482.46	3PS - Sent
2027150	2/12/2020	Deluxe Feather Flag Kit for all BOE Elections Case,	Board of Elections	Inclusion Solutions, LLC	\$1,282.80	3PS - Sent

2027139	2/7/2020	Saw Blades, Clamp Kits, Forceps, Scalpel Handles - Autopsy	Medical Examiner	AMERISOCHI, INC.	\$1,384.10	3PS - Sent
2027138	2/7/2020	Blanket Order - Siemens Viva Jr. Analyzer Plus Consumables	Medical Examiner	AMERISOCHI, INC.	\$3,920.80	3PS - Sent
2027136	2/6/2020	Rental Portable Generators for the March 17, 2020 Primary	Board of Elections	BUCKEYE POWER SALES COMPANY	\$3,008.00	3PS - Sent
2027132	2/4/2020	DS200 thermal paper rolls for the 2020 Primary Election	Board of Elections	Election Systems & Software, LLC	\$1,573.60	3PS - Sent
2027130	2/4/2020	Ethernet Switch	Board of Elections	MNJ TECHNOLOGIES DIRECT	\$3,940.00	3PS - Sent
2027129	2/4/2020	NMS - Outside Toxicology Testing - December 2019 Toxicology	Medical Examiner	National Medical Services dba NMS Labs	\$4,817.00	3PS - Sent
2027126	2/3/2020	parking spaces for temp staff from 12/1/2019 to 12/31/2019 for March 2020 Primary Election	Board of Elections	Madison Development Consulting	\$3,500.00	3PS - Sent
2027125	2/3/2020	Janitorial and Maintenance services BOE Warehouse 11/5/19 General Election	Board of Elections	Halle Industrial Park LLC	\$1,118.00	3PS - Sent
2027122	2/3/2020	Seminar Tables/Mobile Shelving Covers	Board of Elections	Uline, Inc	\$1,612.56	3PS - Sent
2027121	2/3/2020	Desk - Trace Evidence	Medical Examiner	W.B. Mason Company, Inc.	\$2,695.35	3PS - Sent

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; James Boyle seconded. The motion to adjourn was unanimously approved at 12:01 p.m.