

Minutes

Cuyahoga County Board of Control
Monday, April 27, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Nichole English, Transportation Planning Engineer, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 4/20/2020

Michael Chambers motioned to approve the minutes from the April 20, 2020 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-227

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1800293 with DiGioia-Suburban Excavating, LLC for reconstruction and widening of Royalton Road from West 130th Street to York Road in the City of North Royalton for additional funds in the amount not-to-exceed \$392,962.77.

Funding Source: Federal: 64%; Ohio Public Works Commission; 22%; County via the \$5.00 Fund: 7% : Municipality 7%

Nichole English, Department of Public Works, presented. Dale Miller asked what the total contract amount for this project is including this amendment. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-227 was approved by unanimous vote.

BC2020-228

Department of Public Works, submitting an amendment to Contract No. CE1900185 with DLR Group, Inc. dba DLR Group/Westlake Reed Leskosky for programming services for the Justice Center Complex Project for the period 4/24/2019 – 12/31/2021, to expand the scope of services to include the Old Courthouse, Interim Central Booking, Jail Population Management and additional work group and Steering Committee meetings, public forums and diversion services, effective 4/27/2020 and for additional funds in the amount not-to-exceed \$496,875.00.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. Dale Miller asked what the plan is for when and how the Executive Steering Committee process will resume; and asked what the revised target date is to complete the process and to implement recommendations. Nan Baker asked for follow up on how much money has been spent to date, since April 24, 2019 and how much money remains from the original award amount; and asked if more money will be needed to complete the original scope of services. Trevor McAleer asked if this project will proceed as planned, considering the projected deficit and requested budget cuts. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-228 was approved by unanimous vote.

BC2020-229

Fiscal Office, recommending an award on Purchase Order No. 20000842 to United States Postal Service in the amount not-to-exceed \$95,000.00 for the purchase of postage in connection with the 2020 mailing of Homestead Applications and Valuation Change Notices.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. Nan Baker asked if this mailing is related to property tax bills that are due in July. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-229 was approved by unanimous vote.

BC2020-230

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption which will result in an award recommendation to Adoption Network Cleveland in the amount not-to-exceed \$250,000.00 for support services to adoptive, kinship and foster families for the period 4/27/2020 – 1/31/2021.
- b) Recommending an award on Purchase Order No. 20000827 and enter into a contract with Adoption Network Cleveland in the amount not-to-exceed \$250,000.00 for support services to adoptive, kinship and foster families for the period 4/27/2020 – 1/31/2021.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, on behalf of Division of Children and Family Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-230 was approved by unanimous vote.

BC2020-231

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption which will result in an award recommendation to The Cleveland Rape Crisis Center in the amount not-to-exceed \$250,000.00 for counseling and justice system advocacy services to victims of rape and sexual violence for the period 4/27/2020 – 1/31/2021.
- b) Recommending an award on Purchase Order No. 20000828 and enter into a contract with The Cleveland Rape Crisis Center in the amount not-to-exceed \$250,000.00 for counseling and justice system advocacy services to victims of rape and sexual violence for the period 4/27/2020 – 1/31/2021.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, on behalf of Division of Children and Family Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-231 was approved by unanimous vote.

BC2020-232

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1900473 with Fisher & Phillips, LLP for legal services for the period 10/28/2019 – 10/31/2020 to expand the scope of services to include assistance with labor negotiations with Laborer's Union 860 and for public relations services, effective 2/1/2020 and for additional funds in the amount no-to-exceed \$150,000.00.

Funding Source: General Fund

Sarah Baker and Mark Majer, Juvenile Court Division, presented. Dale Miller asked how many total employees are in the bargaining units that are negotiating; asked how many employees are in each of the 2 bargaining units; asked when the collective bargaining agreement expires; and asked what the current status of negotiations is. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-232 was approved by unanimous vote.

BC2020-233

Court of Common Pleas/Juvenile Court Division, recommending awards on various Purchase Orders and enter into agreements with various municipalities in the total amount not-to-exceed \$63,593.54 for the Community Diversion Program for the period 3/1/2020 - 12/31/2020:

- a) PO No. 20000749 with City of Brooklyn in the amount not-to-exceed \$2,574.02.
- b) PO No. 20000850 with City of Brecksville in the amount not-to-exceed \$4,088.16.
- c) PO No. 20000855 with City of Cleveland in the amount not-to-exceed \$39,973.08
- d) PO No. 20000856 with City of East Cleveland in the amount not-to-exceed \$16,958.28.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-233 was approved by unanimous vote.

C. - Exemptions

BC2020-234

Fiscal Office, recommending an alternative procurement process, which will result in payments to various legal firms in the total amount not-to-exceed \$65,000.00 for professional services rendered in connection with the Letter of Credit to support Hospital Revenue Bonds, Series 2017, (The MetroHealth System).

- a) Roetzel & Andress, LPA, as counsel to the PNC Bank, National Association in the amount not-to-exceed \$30,000.00
- b) Climaco, Wilcox, Peca & Garofoli Co., LPA, as counsel to Cuyahoga County in the amount not-to-exceed \$35,000.00

Funding Source: General Fund

Michael Chambers, Fiscal Office, presented. Trevor McAleer asked if legal expenses will be necessary every 3 years, each time the letter of credit is renewed; asked how long a letter of credit will be required to be in place. Lenora Lockett recommended that the item be conditionally approved so it may be determined whether Roetzel & Andress, LPA requires registration with the Office of the Inspector General. Michael Chambers motioned to conditionally approve the item; Dale Miller seconded. Item BC2020-234 was conditionally approved by unanimous vote.

D. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2020-235 through -238; Dale Miller seconded, the consent items were unanimously approved.

BC2020-235

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Short-Term Emergency Child Care services for children in custody of (DCFS) for the period 4/1/2019 – 3/31/2020, to extend the time period to 3/31/2021; no additional funds required:

- a) Contract No. CE1900153 with Providence House, Inc.
- b) Contract No. CE1900154 with Specialized Alternatives for Families and Youth of Ohio, Inc.

Original Funding Source: 70% by HHS LEVY and 30% Title IV-E Federal

BC2020-236

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Requesting authority to apply for grant funds from Dollar Bank in the amount of \$6,000.00 for the 16th Annual Fatherhood Conference to be held in September, 2020.
- b) Submitting a grant award from Dollar Bank in the amount of \$6,000.00 for the 16th Annual Fatherhood Conference to be held in September, 2020.

Funding Source: Dollar Bank

BC2020-237

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Requesting authority to apply for grant funds from St. Luke's Foundation in the amount of \$5,000.00 for the 16th Annual Fatherhood Conference to be held in September, 2020.
- b) Submitting a grant award from St. Luke's Foundation in the amount of \$5,000.00 for the 16th Annual Fatherhood Conference to be held in September, 2020.

Funding Source: St. Luke's Foundation

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
PO20000753	(4) Replacement gas generators for use by Region 2 Urban Search and Rescue Team	Department of Public Safety and Justice Services	Chagrin Pet & Power Equipment Supply, Inc.	\$9,553.92	FY2017 State Homeland Security Grant Program
PO20000881	International parts for Fleet Services	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$49,999.00	Motor Vehicle Gas Tax
PO20000987	(1) Tennant Scrubber for Sanitary Engineer	Department of Public Works	Nichols Paper and Supply Co.	\$7,097.43	Sanitary Engineer Fund
PO20000327	(2,000) Sweatshirts for inmates	Sheriff's Department	Bob Barker Company, Inc.	\$13,887.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
PO20000758	Repair parts for Unit 17-45 for Fleet Services	Department of Public Works	Bob Gillingham Ford	\$3,666.13	Maintenance Garage Fund
PO20000768	Repair parts for Mobile 1 for Fleet Services	Department of Public Works	Valley Ford Truck, Inc.	\$2,023.44	Maintenance Garage Fund

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V – OTHER BUSINESS

Dale Miller offered additional comment on Item No. BC2020-234 and complimented the administration on the resulting cost reduction by securing the MetroHealth letter of credit.

Mr. Miller asked if the next Board of Control meeting will take place on Monday, May 4, 2020. Michael Chambers stated that the Board of Control meetings will continue to meet every week.

Items of Note (non-voted)

Item No. 1

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>PO/Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 383</i>	<i>CE1700245 – CE1700265</i>	<i>Master Contract with various providers</i>	<i>Various services for OPTIONS for Independent Living Services Program, amend to add LHC Group, Inc. and Honor & Compassion Homecare, LLC, effective 4/15/2020</i>	<i>\$0.00</i>	<i>Division of Senior and Adult Services</i>	<i>1/1/2018 - 12/31/2020</i>	<i>Health and Human Services Levy Fund</i>	<i>4/15/2020</i>

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:29 a.m.