

Minutes

Cuyahoga County Board of Control
Tuesday, May 26, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Nichole English, Transportation Planning Engineer, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 5/18/2020

Michael Chambers motioned to approve the minutes from the May 18, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-288

Department of Public Works, recommending an award on Purchase Order No. 20000696 to Partners Environmental Consulting Inc. (14-1) in the amount not-to-exceed \$150,000.00 for general environmental consultant services for the period for the period 6/1/2020 – 5/31/2023.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. Nan Baker asked if there have been communications with the Department of Sustainability, as they can be a valuable resource to offer guidance or advice on environmental issues. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-288 was approved by unanimous vote.

BC2020-289

Department of Development,

a) Submitting an RFP exemption on Purchase Order No. 20001199, which will result in a payment to Greater Cleveland Media Development Corporation dba Greater Cleveland Film Commission in the amount of \$178,500.00 for operational support for the period 5/26/2020 – 12/31/2020.

b) Recommending a payment to Greater Cleveland Media Development Corporation dba Greater Cleveland Film Commission in the amount of \$178,500.00 for operational support for the period 5/26/2020 – 12/31/2020.

Funding Source: General Fund

Paul Herdeg, Department of Development and Seema Jayaswal, Chief Operating Officer, Greater Cleveland Film Commission, presented. Dale Miller asked what films have been produced in Cleveland in 2019 and what are the plans for 2020; and asked if the COVID-19 crisis is impacting movie productions.

Nan Baker asked what is the realistic expectation in 2020 relative to being able to draw sizable crowds given the restrictions to limit large gatherings that would warrant the funds being requested for operational support; commented that if these funds are not used this year, that perhaps they may carry over to 2021; asked if the operational needs have been reduced due to the reduced production schedule; and commented that she supports the work of the organization. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-289 was approved by unanimous vote.

BC2020-290

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award to DLT Solutions, LLC in the amount not-to-exceed \$15,257.00 for the purchase of (10) additional Solarwinds Database Performance Analyzer 1-year subscriptions for the period 5/26/2020 – 5/25/2021.

b) Recommending an award on Purchase Order No 20001184 to DLT Solutions, LLC in the amount not-to-exceed \$15,257.00 for a State Contract purchase of (10) additional Solarwinds Database Performance Analyzer 1-year subscriptions for the period 5/26/2020 – 5/25/2021.

Funding Source: General Fund – Information Technology – Engineering Services

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if the need for the additional subscriptions is due to the remote work environment and asked why the request was not submitted earlier. Dale Miller asked how this purchase could be considered for CARES Act reimbursement, as stated in Ms. Greene's presentation, when these licenses would have still been purchased under normal circumstances. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-290 was approved by unanimous vote.

BC2020-291

Fiscal Office, submitting an amendment to Contract No. CE1700140 with Stifel, Nicolaus & Company Incorporated for financial advisory services for the period 8/1/2017 - 7/31/2020 to extend the time period to 7/31/2022 and for additional funds in the amount not-to-exceed \$180,000.00.

Funding Source: General Fund

Michael Chambers, Fiscal Office, presented. Dale Miller asked if contract services include advisory services related to project refinancing opportunities. Nan Baker asked why a two-year extension to the term is needed. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-291 was approved by unanimous vote.

BC2020-292

Fiscal Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Manatron, Inc. in the amount not-to-exceed \$119,373.28 for the purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2020 – 12/31/2020.
- b) Recommending an award on Purchase Order No. 20000328 and enter into a contract with Manatron, Inc. in the amount not-to-exceed \$119,373.28 for the purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2020 – 12/31/2020.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. Dale Miller asked if this service will still be needed once the Harris System goes live and asked what the collection rate for taxes collected in January was. Michael Chambers said that he would follow up with the Board members regarding tax collections. Nan Baker asked when the department was billed for services and when was license access granted. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-292 was approved by unanimous vote.

BC2020-293

Department of Public Safety & Justice Services, recommending an award on Purchase Order No. 20001398 to Motorola Solutions, Inc. (39-3) in the amount not-to-exceed \$78,528.74 for the purchase of (51) P25 700/800 MHz Interoperable Communications Portable Radios and accessories for various Community law enforcement departments:

- a) Geauga County Sheriff's Department
- b) Chardon Police Department

Funding Source: FY17 State Homeland Security - Law Enforcement Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked if these radios are the same product, as a recently withdrawn request from Board of Control consideration, that is currently being re-bid. Nan Baker asked if the department is confident that there is a need for these radios, and that they will be used; and asked if there are plans to purchase more. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-293 was approved by unanimous vote.

BC2020-294

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on Purchase Order No. 20001400 and enter into a contract with Catholic Charities Corporation (46-2) in the amount not-to-exceed \$469,751.00 for Pre-employment screening services for Ohio Works First applicants for the period 7/1/2020 - 6/30/2021.

Funding Source: Temporary Assistance to Needy Families Fund

Paul Porter, Division of Senior and Adult Services, on behalf of Cuyahoga Job and Family Services, presented. Dale Miller asked who the other bidder was and how Catholic Charities Corporation was selected; and asked for confirmation that Catholic Charities was selected due to superior pricing and quality of services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-294 was approved by unanimous vote.

BC2020-295

Department of Sustainability,

- a) Submitting an RFP exemption, which will result in an award recommendation to The Block Club Community Development Corporation in the amount not-to-exceed \$20,000.00 for a community solar garden located in the Hough neighborhood in Cleveland for the period 5/1/2020 – 4/30/2021.
- b) Recommending an award on Purchase Order No. 20000892 and enter into a contract with The Block Club Community Development Corporation in the amount not-to-exceed \$20,000.00 for a community solar garden located in the Hough neighborhood in Cleveland for the period 5/1/2020 – 4/30/2021.

Funding Source: Sustainability Fund

Mike Foley, Department of Sustainability, presented. Nan Baker asked if the project will be complete by the fall of 2020 and asked if it is realistic that the project will not be delayed; asked what kind of funding has the organization secured for the project; commented that she is hesitant to move forward with a new project, as there are many businesses in financial need at a time when the County is implementing budget cuts; and further stated that the money should not be spent just because it is available and that the Sustainability Fund could be evaluated for future projects, due to unknown economic factors. Trevor McAleer asked when the funds are due to the organization and what the remaining balance is in the Sustainability Fund. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-295 was approved by unanimous vote.

BC2020-296

Sheriff's Department, submitting an Agreement with City of Euclid in the amount not-to-exceed \$115,260.00 for inmate housing services for the period 2/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

Tanisha Gates, Sheriff's Department, presented. Dale Miller asked if these services with the City of Euclid will continue in 2021 or will other facilities be used. Nan Baker asked if services have been provided since 2/1/2020 and if any revenue has been received. Ms. Gates said that she would need to follow up with the Board members on these questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-296 was approved by unanimous vote.

BC2020-297

Sheriff's Department, on behalf of the Department of Human Resources, submitting an amendment to Contract No. CE1700148 –09 with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for drug toxicology screening, occupational health evaluation and audiogram testing services for the period 8/15/2017 – 8/14/2020, to expand the scope of services by adding the Office of the Medical examiner, effective 5/26/2020 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: General Fund

Stephen Witt, Sheriff's Department and Patrick Smock, Department of Human Resources, presented. Dale Miller asked for additional detail regarding the need to add the Medical Examiner's Office to the contract. Nan Baker asked why this service will not be bid out at the end of the year, if another contract extension is being anticipated. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-297 was approved by unanimous vote.

BC2020-298

Sheriff's Department,

a) Submitting an RFP exemption, which will result in an award recommendation to United Rentals dba Reliable Onsite Services in the amount not-to-exceed \$16,630.00 for the rental of (6) portable hand washing stations for the Cuyahoga County Jail and Bedford Jail Annexes for the period 4/2/2020 – 8/31/2020.

b) Recommending an award on Purchase Order No. 20000776 to United Rentals dba Reliable Onsite Services in the amount not-to-exceed \$16,630.00 for the rental of (6) portable hand washing stations for the Cuyahoga County Jail and Bedford Jail Annexes for the period 4/2/2020 – 8/31/2020.

Funding Source: General Fund – to be evaluated by the Fiscal Office for CARES Act reimbursement

Stephen Witt and Laura Simms, Sheriff's Department, presented. Dale Miller asked for clarification if there was a lower bid and what was their timeline to receive the hand washing stations. Trevor McAleer asked if there are any similar purchases that will be submitted late for the Board's consideration. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-298 was approved by unanimous vote.

BC2020-299

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1800100 with the University of Delaware for consultant and training services for the Attachment and Biobehavioral Catch-up (ABC) Intervention Program for the period 6/1/2018 – 5/30/2020 to extend the time period to 5/31/2021 and for additional funds in the amount not-to-exceed \$19,000.00.

Funding Source: 30% Federal and 70% Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-299 was approved by unanimous vote.

C. – Exemptions

BC2020-300

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to the Ohio Department of Health in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps for the period 5/26/2020 – 5/25/2022, in accordance with Ohio Revised Code Section 3701.023.

Funding Source: Health and Human Services Levy Fund

Daniel Basta, Department of Health and Human Services, presented. Nan Baker asked if the Enterprise Resource Planning system was the reason this request is necessary. Michael Chambers commented that the process for manual encumbrances is being reviewed. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-300 was approved by unanimous vote.

BC2020-301

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022.

Funding Source: Health and Human Services Levy Fund – **Reimbursed by Medicaid – 100%**

Daniel Basta, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-301 was approved by unanimous vote.

BC2020-302

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to Ace Taxi in the total amount not-to-exceed \$120,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022.

Funding Source: Health and Human Services Levy Fund – **Reimbursed by Medicaid – 100%**

Daniel Basta, Department of Health and Human Services, presented. Nan Baker said that Medicaid reimbursement should be noted in the department's item details for items BC2020-301 and 302 for the record. Dale Miller asked why two transportation companies are needed and asked if they service different areas. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-302 was approved by unanimous vote.

BC2020-303

Sheriff's Department, recommending an alternative procurement process to specify a brand name, which will result in an award recommendation in the amount not-to-exceed \$8,000.00 for the purchase of (10) Safariland Body Armor Ballistic Level II Bulletproof Vests for Deputies.

Funding Source: General Fund

Mark Bandza and Stephen Witt, Sheriff's Department, presented. Lenora Lockett asked if there is a previous contract in place for the purchase of these specific vests currently being used and asked why this brand is being requested; said that the request does not explain the reason for selecting Safariland vests and that it should be documented; and asked if the department worked with the Law Department to determine which process should be used. Michael Chambers asked what the opinion of the Law Department was on the process. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-303 was approved by unanimous vote.

D. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2020-304 through -305; Dale Miller seconded, the consent items were unanimously approved.

BC2020-304

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E) via GovDeals Inc.

Funding Source: Revenue Generating

BC2020-305

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/26/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001381	Postage for mailing of ERP Vendor Registration notification	Department of Public Works	United States Postal Service	\$6,593.48	General Fund - ERP
20001456	Payment for a portion of dog license registration fees collected in 2019, in accordance with Ohio Revised Code Section 955.14.	Fiscal Office	The Ohio State University, College of Veterinary Canine Research Fund	\$7,113.00	General Fund
20001407	ABCpdf.net Professional-Redistribution Enterprise License and support for ICase	Juvenile Court Division	GlobeCom Technologies, Inc.	\$5,685.00	General Fund
20000615	(250) Full-face respirators and (200) filters	Sheriff's Department	Diversa Health and Science Ltd.	\$46,237.50	General Fund – to be evaluated by the Fiscal Office for CARES Act reimbursement

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001379	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Hunter Chiropractic & Wellness	\$13,500.00	Health and Human Services Levy Fund
20001036	Generator parts and repair**	Department of Public Works	Buckeye Power Sales	\$3,671.82	Main/Admin

20001374	Emergency veterinarian services for Animal Shelter***	Department of Public Works	VCA Animal Hospitals, Inc.	\$6,305.49	Health and Safety Fund
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*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

**Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

***Approval No. BC2020-211 dated 4/6/2020, which amended various Board Approvals that authorized an alternative procurement process resulting in awards to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021 and changed the amount from \$250,000.00 to \$400,000.00.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-306

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ1727 to Youth Intensive Services, Inc. in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 5/12/2020 – 7/12/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Paul Porter, Division of Senior and Adult Services, on behalf of the Division of Children and Family Services, presented. Nan Baker asked why Medicaid could not fund these services.

Michael Chambers motioned to amend the agenda to add the item; Dale Miller seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-306 was approved by unanimous vote.

BC2020-307

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20000799 in the amount not-to-exceed \$4,590.00 to Thomas Scientific Holdings, LLC for the purchase of Nitrile Gloves.

Funding Source: General Fund – To be evaluated by the Fiscal Office for CARES Act reimbursement.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked why it took so long to bring this item forward for approval. Nan Baker asked if the gloves were received at the end of March and asked where was the confusion that this could not have been paid in April since the product was already received.

Michael Chambers motioned to amend the agenda to add the item; Dale Miller seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-307 was approved by unanimous vote.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:29 p.m.