

Minutes

Cuyahoga County Board of Control
Monday, June 1, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Nichole English, Transportation Planning Engineer, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 5/26/2020

Michael Chambers motioned to approve the minutes from the May 26, 2020 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-308

Department of Public Works, recommending an award on Purchase Order No. 20000797 and enter into a contract with D. E. Williams Electric, Inc. in the amount not-to-exceed \$36,980.00 for the Miles Road Pump Station Panel Replacement Project for the period 6/1/2020 – 12/31/2020.

Funding Source: Sanitary Operating Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-308 was approved by unanimous vote.

BC2020-309

Department of Development,

a) Submitting an RFP exemption, which will result in a payment to Ohio Aerospace Institute in the amount not-to-exceed \$102,000.00 for operational support of Aerozone Alliance activities for the period 6/1/2020 - 12/31/2020.

b) Recommending a payment on Purchase Order No. 20000752 to Ohio Aerospace Institute in the amount not-to-exceed \$102,000.00 for operational support of Aerozone Alliance activities for the period 6/1/2020 -12/31/2020.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller thanked the administration for their support of Aerozone Alliance activities in their efforts to create economic development opportunities based on the proximity of NASA Glenn Research Center and Cleveland Hopkins Airport. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-309 was approved by unanimous vote.

BC2020-310

Department of Information Technology, submitting an amendment to Contract No. CE1600126 with Mythics, Inc. for Oracle database software support and maintenance for the period 6/1/2016 – 5/31/2020 to extend the time period to 5/31/2021 for additional funds in the amount not-to-exceed \$356,348.49.

Funding Sources: General Funds: ~~7%~~ **23%** Dept. of IT; 70% Fiscal; and ~~23%~~ **7%** Health & Human Services

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked if this service will be needed after the Enterprise Resource Planning Project is fully implemented. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-310 was approved by unanimous vote, as amended.

BC2020-311

Department of Workforce Development, submitting an amendment to Contract No. CE1900243 with Towards Employment Inc. for job seeker services for applicants with felony backgrounds in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$120,000.00.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2020-311 was approved by unanimous vote.

BC2020-312

Department of Human Resources, recommending a payment on Purchase Order No. 20001382 to State of Ohio, Bureau of Workers' Compensation in the amount not-to-exceed \$349,437.10 for workers' compensation premium payments for the period 4/24/2020 – 12/31/2020.

Funding Source: Workers' Compensation Administration Funds

Patrick Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-312 was approved by unanimous vote.

BC2020-313

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20001082 and enter into an agreement with City of Cleveland (Prosecutor's Office) in the amount not-to-exceed \$136,881.36 for prosecution services for domestic violence and sexual assault cases for the Domestic Violence Project in connection with the FY2019 STOP Violence Against Women Act Block Grant Program for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked why the City of Cleveland delayed the return of required documents to the department and did the City of Cleveland anticipate receipt of this contract in their planning process; and asked if the delayed start date compromises receipt of services as no payments have been made. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-313 was approved by unanimous vote.

BC2020-314

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20001081 and enter into an agreement with City of Cleveland/Department of Public Safety (Law Enforcement Division) in the amount not-to-exceed \$95,221.86 for the provision of (2) Cleveland Police Detectives to provide investigation services for the Cleveland Domestic Violence Project in connection with the FY2019 STOP Violence Against Women Act Block Grant Program for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if this contract as well as the contract under Item No. BC2020-315 were delayed by the City of Cleveland for the same reasons as the prior item. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-314 was approved by unanimous vote.

BC2020-315

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20001080 and enter into an agreement with City of Cleveland (Department of Public Safety) in the amount not-to-exceed \$41,659.50 for the provision of a Sexual Assault Advocate to assist victims with crisis intervention and referral services in connection with the FY2019 STOP Violence Against Women Act Block Grant Program for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2017 Violence Against Women Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-315 was approved by unanimous vote.

The following item was held at the request of the Board of Control members.

BC2020-316

Department of Sustainability,

~~a) Submitting an RFP exemption, which will result in an award recommendation to Solar United Neighbors Corporation in the amount not to exceed \$25,000.00 for Round 4 implementation and coordination of (40) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 6/1/2020 – 5/31/2021.~~

~~b) Recommending an award on Purchase Order No. 20000627 and enter into a contract with Solar United Neighbors Corporation in the amount not to exceed \$25,000.00 for Round 4 implementation and coordination of (40) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 6/1/2020 – 5/31/2021.~~

~~Funding Source: Sustainability Projects Fund~~

Mike Foley, Department of Sustainability, presented. Nan Baker asked for clarification on the savings identified among the 134 participating homeowners; asked if the savings increase each year and if there is data to support the findings; and asked if the homeowners report on individual savings.

Trevor McAleer asked why the department is requesting an RFP exemption and did not bid out the services; commented that discussions were had on this issue during prior rounds of the project and stated that continuing to request an RFP exemption because the department believes Solar United Neighbors Corporation is the sole provider or because that is the way it has always been done is not the intent of an RFP exemption and that a sole source process should be conducted to confirm if that is the case.

Nan Baker asked if the department is concerned that there may be other providers for this service and wants to continue with this provider; stated that conducting a process will confirm whether this provider is truly sole source and will leave the County in a better place if a process is conducted.

Lenora Lockett stated that if the department believes this is the best provider for these services that an informal bidding process or Request for Qualifications can be conducted, due to the award amount; and further stated that a sole source process was not conducted for this purchase.

Michael Chambers asked if the department can hold the item while a sole source process is conducted and recommended that the department work with the Office of Procurement and Diversity to post notice and to meet all other sole source requirements and deferred to the Board for their recommendation.

The Board members agreed to hold the item.

BC2020-317

Department of Sustainability,

a) Submitting an RFP exemption, which will result in an award recommendation to The Brendle Group, Inc. in the amount not-to-exceed \$15,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 6/1/2020 - ~~5/32/2021~~ **5/31/2021**.

b) Recommending an award on Purchase Order No. 20001340 and enter into a contract with The Brendle Group, Inc. in the amount not-to-exceed \$15,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 6/1/2020 - 5/31/2021.

Funding Source: Sustainability Fund

Mike Foley, Department of Sustainability, presented. Trevor McAleer commented that this purchase justifies the need for an RFP exemption, due to the savings described in Mr. Foley's presentation, in comparison to Item No. BC2020-316. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-317 was approved by unanimous vote, as amended.

BC2020-318

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption, which will result in an award recommendation to Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$60,547.00 for evidence-based integrated co-occurring treatment services for youth involved in the Promise Team for the period 5/1/2020 – 6/30/2021.

b) Recommending an award on Purchase Order No. 20001441 and enter into a contract with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$60,547.00 for evidence-based integrated co-occurring treatment services for youth involved in the Promise Team for the period 5/1/2020 – 6/30/2021.

Funding Source: Competitive Reclaim Grant

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-318 was approved by unanimous vote.

BC2020-319

Court of Common Pleas/Juvenile Court Division, recommending awards on various Purchase Orders and enter into agreements with various municipalities in the total amount not-to-exceed \$2,876.85 for the Community Diversion Program for the period 3/1/2020 – 12/31/2020:

- a) PO No. 20000837 with the Village of Bentleyville in the amount not-to-exceed \$151.41.
- b) PO No. 20000774 with the Village of Cuyahoga Heights in the amount not-to-exceed \$151.41.
- c) PO No. 20000809 with the City of Independence in the amount not-to-exceed \$908.48.
- d) PO No. 20000823 with the City of Olmsted Falls in the amount not-to-exceed \$757.07.
- e) PO No. 20000803 with the City of Pepper Pike in the amount not-to-exceed \$908.48.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked if the issue with the Enterprise Resource Planning system has been resolved, which led to the delay in submitting these agreements on time, as stated in Ms. Baker's presentation. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-319 was approved by unanimous vote.

BC2020-320

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Joshen Paper and Packaging in the amount not-to-exceed \$7,460.00 for the purchase of (400) cases of 3-compartment Styrofoam containers for inmate meals.
- b) Recommending an award on Purchase Order No. 20001284 to Joshen Paper and Packaging in the amount not-to-exceed \$7,460.00 for the purchase of (400) cases of 3-compartment Styrofoam containers for inmate meals.

Funding Source: General Fund – to be evaluated by the Fiscal Office for CARES Act reimbursement

Stephen Witt, Sheriff's Department, presented. Nan Baker asked if the considerable decrease in the jail population influenced the decision to purchase these containers. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-320 was approved by unanimous vote.

C. – Exemptions

BC2020-321

Department of Public Works, submitting an RFP exemption, which will result in award recommendations on various department orders to Home Depot in the total amount not-to-exceed \$49,500.00 for various routine equipment and material purchases for the period 6/1/2020 – 5/31/2021.

Funding Sources:

General Fund	\$19,250.00
Road & Bridge Fund	\$ 4,500.00
Sanitary Sewer Fund	\$21,750.00
Dog & Kennel Fund	\$ 2,000.00
Airport Operations Fund	\$ 2,000.00

Thomas Pavich, Department of Public Works, presented. Dale Miller asked what the procurement process was and asked why Home Depot was selected when there are other vendors, such as Lowes, can provide similar products and services; asked if Lowes had the opportunity to bid on this; and commented that the next round needs a more open process to allow other vendors to participate in the process. Nan Baker concurred with Mr. Miller’s comments regarding an open process and stated that it should also include smaller hardware stores, who may have a more difficult time competing with big box stores, but may still be able to complete our purchasing needs. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-321 was approved by unanimous vote.

The following item was held at the request of the department.

~~BC2020-322~~

~~Sheriff’s Department, recommending an alternative procurement process on various purchase orders, which will result in award recommendations to The MetroHealth System in the total amount not to exceed \$1,000,000.00 for emergency offsite medical services for inmates for the period 1/1/2017 – 12/31/2020.~~

~~Funding Source: General Fund~~

The following item was held at the request of the Board of Control members.

~~BC2020-323~~

~~Sheriff's Department, recommending an alternative procurement process on various purchase orders, which will result in award recommendations to various providers in the total amount not to exceed \$208,000.00 for emergency offsite medical services for inmates for the period 1/1/2017 – 12/31/2020:~~

- ~~a) Cleveland Emergency Medical Service~~
- ~~b) St. Vincent Charity Hospital~~
- ~~c) University Hospital~~
- ~~d) Fresenius Medical Care~~

~~Funding Source: General Fund~~

Stephen Witt, Sheriff's Department, presented. The Board members requested additional information from the department regarding the services received, dates and amounts for services being paid for each year for the named providers, whether individual awards or a contract will be submitted for further Board approval in the future and how the current contract with MetroHealth may be impacted relative to current funds available and the potential need for additional funding and requested follow up on these questions.

Lenora Lockett commented that the named providers are not registered with the Office of the Inspector General, if the awards will be submitted for future approval by the Board; and commented that the backup materials indicate that individual awards will be submitted at a later date.

Ms. Baker recommended to hold the item pending receipt of additional information. The Board members concurred and the item was held.

D. – Consent Agenda

Nan Baker referred to Item No. BC2020-324, Direct Open Market Purchase, on Purchase Order No. 20000039 for the Department of Public Safety and Justice Services and asked if the (7) Replacement self-contained breathing apparatus units, harnesses and masks for Southwest Emergency Response Team could be eligible for reimbursement under the Federal CARES Act.

There were no additional questions or comments on the consent agenda items. Michael Chambers motioned to approve BC2020-324; Dale Miller seconded, the consent items were unanimously approved.

BC2020-324

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/1/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20000039	(7) Replacement self-contained breathing apparatus units, harnesses and masks for Southwest Emergency Response Team	Department of Public Safety and Justice Services	Finley Fire Equipment Company	\$47,786.55	FY2017 Urban Area Security Initiative Grant
20001418	Flushable c-fold paper towels for cleaning	Sheriff's Department	W.B. Mason	\$5,226.00	General Fund
20001453	(100) Replacement radio batteries for Protective Services Officers	Sheriff's Department	Statewide Electric Supply Inc.	\$7,550.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001472	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Hastings Water Works Inc.	\$16,000.00	Health and Human Services Levy Fund
20001470	Transmission repairs to Unit 5926 for Fleet Services**	Department of Public Works	Axelrod Automotive Inc.	\$1,895.84	Maintenance Garage Fund
20001329	(200) N-95 respirator masks	Sheriff's Department	In Stock Supply Inc.	\$3,242.94	General Fund – to be evaluated by the Fiscal Office for CARES Act reimbursement

*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

***Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Item

BC2020-325

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of Division of Children and Family Services, recommending an award on RQ1756 to COMPASS Family and Youth Services in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 5/17/2020 – 7/17/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Emily Lockshine, Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services, presented. There were no questions.

Michael Chambers motioned to amend the agenda to add the item; Dale Miller seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-325 was approved by unanimous vote.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Fairview Park for resurfacing on West 210th Street from Mastick Road to Lorain Road in connection with the 2020 50/50 Resurfacing Program.

Funding Source: The project is to be funded \$250,000.00 County Road and Bridge Funds and \$1,010,000.00 City of Fairview Park. The total cost of the project is \$1,260,000.00.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Bedford for the resurfacing of Forbes Road from Northfield Road to Broadway Avenue in connection with the 2019 50/50 Resurfacing Program Part B.

Funding Source: The anticipated cost of the project is \$387,854.00. The project is to be funded \$194,000.00 County Road and Bridge Funds and \$194,000.00 City of Garfield Heights and Village of Oakwood

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 12:07 p.m.