

Minutes

Cuyahoga County Board of Control
Monday, June 15, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Nichole English, Transportation Planning Engineer, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 6/8/2020

Michael Chambers motioned to approve the minutes from the June 8, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-334

Department of Public Works, recommending an award on Purchase Order No. 20001710 and enter into a contract with Hill International, Inc. (12-5) in the amount not-to-exceed \$450,000.00 for construction management/support, inspection and material testing services for facilities for the period 6/9/2020 – 6/8/2023.

Funding Source: ~~The funding for the contract was appropriated in the current budget and Covid-19~~
Federal \$150,000.00 General Fund and \$300,000.00 CARES Act

Nichole English, Department of Public Works, presented. Trevor McAleer asked if there was a prior contract with this provider or any other provider for these services. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-334 was approved by unanimous vote, as amended.

BC2020-335

Department of Public Works, submitting an amendment to Contract No. CE1800337 with Terrace Construction Company, Inc. for the Bradford Road Relief Sewer and Pump Station Elimination Project in the City of Brecksville for additional funds in the amount not-to-exceed \$87,550.23.

Funding Source: 100% Sewer District User Fees (City of Brecksville)

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-335 was approved by unanimous vote.

BC2020-336

Department of Public Works, recommending an award on Purchase Order No. 20000580 and enter into a contract with Broz Wastewater Consulting LLC in the amount not-to-exceed \$46,800.00 for licensed wastewater treatment operator services at various locations for the period 5/25/2020 – 5/24/2021.

Funding Source: Sanitary Operating Fund

Thomas Pavich, Department of Public Works, presented. Lenora Lockett asked if this vendor was registered under a different name with the Office of the Inspector General. Nichole English stated that the department would work with the Office of the Inspector General to be sure this vendor was registered under the company name and not the owner's name. Michael Chambers motioned to conditionally approve the item pending confirmed registration with the Inspector General; Trevor McAleer seconded. Item BC2020-336 was conditionally approved by unanimous vote.

Mr. Pavich commented at the conclusion of the meeting that he had just received confirmation from the Office of the Inspector General that the provider is properly registered, and their list will be updated.

BC2020-337

Department of Information Technology, submitting an amendment to Contract No. CE1600277 with MHC Software, LLC for Enterprise Resource Planning printing integration software licenses, support and implementation services for the period 10/27/2016 – 10/26/2021 to expand the scope of services to add Document Express ACH Software Module and maintenance services for the Fiscal Office, effective 6/15/2020 and for additional funds in the amount not-to-exceed \$6,900.00.

Funding Source: General Fund - Mainframe Operation Services or ERP

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for clarification on the breakdown of the funding source; asked if there are any more unexpected costs related to implementation of this module; asked why these costs were not initially built into the project and asked the department to follow up with the Board members with responses to these questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-337 was approved by unanimous vote.

BC2020-338

Court of Common Pleas/Juvenile Court Division, recommending awards on various Purchase Orders and enter into agreements with various municipalities in the total amount not-to-exceed \$11,961.64 for the Community Diversion Program for the period 3/1/2020 – 12/31/2020:

- a) PO No. 20001544 with City of Cleveland Heights in the amount not-to-exceed \$11,810.23
 - b) PO No. 20000846 with Village of Orange in the amount not-to-exceed \$151.41
- Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-338 was approved by unanimous vote.

BC2020-339

Sheriff's Department, submitting an Agreement with City of Bratenahl in the amount not-to-exceed \$20,000.00 for inmate housing services for the period 8/1/2020 – 12/31/2020.
Funding Source: Revenue Generating

Tanisha Gates, Sheriff's Department, presented. Dale Miller asked the department to follow up with the Board members when the plans have been finalized to address inmate housing services for 2021. Nan Baker asked for clarification on the timeline for revenue received. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-339 was approved by unanimous vote.

BC2020-340

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to GlobeCom Technologies, Inc. in the amount not-to-exceed \$13,658.08 for the purchase of (4) food vending carts to provide meals to inmates under isolation/quarantine.
 - b) Recommending an award on Purchase Order No. 20001234 to GlobeCom Technologies, Inc. in the amount not-to-exceed \$13,658.08 for the purchase of (4) food vending carts to provide meals to inmates under isolation/quarantine.
- Funding Source: General Fund – **to be evaluated by the Fiscal Office for CARES Act reimbursement**

Tanisha Gates and Stephen Witt, Sheriff's Department, presented. Nan Baker asked if there was a prior purchase approved by the Board of Control for the same product. Trevor McAleer asked if Trinity Services Group, Inc., the recently approved food service vendor, will be responsible for providing food vending carts under the new contract, and, if so, why is the department purchasing these carts now; asked if this purchase is to address an operational need or a contractual requirement of the food services operations vendor; asked how the County is contractually required when Trinity Services Group, Inc. must provide these carts also; asked if the County is required to initially provide this equipment to the food service vendor at the onset of the contract only; and asked how can this purchase be eligible for CARES Act reimbursement if the department had already budgeted and planned to purchase the carts. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-340 was approved by unanimous vote, as amended.

C. – Consent Agenda

Nan Baker referred to Item No. BC2020-342, Direct Open Market Purchase, Purchase Order No. 20000678 for payment of fees for arbitration services for the Law Department and asked what the reason for late submittal was and were there other issues, aside from the Infor system, that contributed to late submittal; asked if there was a need to extend the time period; asked if there are any other similar purchases that have not yet been submitted for approval and commented that it is not the best practice to be submitting purchases for approval after services have been provided. Lenora Lockett commented that additional factors at the end of the year including the year end shutdown for payments processing and transition to the new Infor system contributed to the delay. Michael Chambers commented that item processing has improved and it does not take 6 months to get an item processed through the Infor system, as stated in Greg Huth's presentation.

Trevor McAleer referred to Item No. BC2020-342, Direct Open Market Purchase, Purchase Order No. 20001197 for call center services for the Department of Development and asked how this request is different from the same services provided under contract.

There were no additional comments or questions on the consent agenda items. Michael Chambers motioned to approve BC2020-341 through -342; Leigh Tucker seconded, the consent items were unanimously approved, as amended.

BC2020-341

Office of Procurement and Diversity, submitting an amendment to Agreement No. ~~AG0800125~~ **AG1800125** for on-line auction services for surplus County equipment for the period 1/1/2016 - 12/31/2020, to change the vendor name from GovDeals, Inc. to Liquidity Services Operations, LLC, effective 3/20/2020; no additional funds required.

Funding Source: General Fund

BC2020-342

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/15/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001751	(24) Vizio 55" Smart-LCD TV and (21) TV Wall Monitor Mounts to display digital signage through Health and Human Services Buildings in connection with the Fourwinds Project	Department of Health and Human Services	MNJ Technologies Direct, Inc.	\$8,658.00	Health and Human Services Levy Fund
20001654	(1) Salt spreader for landscaping truck	Department of Public Works	Best Truck Equipment, Inc.	\$6,250.00	Maintenance Garage Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001197	Call center services to support Cuyahoga County's Small Business Resource Center for the period 3/31/2020 – 4/2/2020	Department of Development	Economic & Community Development Institute	\$5,000.00	General Fund – to be evaluated by the Fiscal Office for CARES Act reimbursement
20001689	Drain air cylinder and gasket repair in Jail II Laundry Room*	Department of Public Works	Belenky Inc.	\$1,296.50	General Fund
20001702	Post Adoption Special Services Subsidy: Residential treatment services**	Division of Children and Family Services	Bellefaire JCB	\$5,414.70	Health and Human Services Levy Fund
20001706	Post Adoption Special Services Subsidy: Legal services**	Division of Children and Family Services	Kidwell & Cunningham Ltd.	\$4,000.00	70% Health and Human Services Levy Fund and 30% Title IV-E

20000678	Fees for arbitration of labor and employment matter for the period 8/8/2019 – 10/20/2019	Law Department	Jared D. Simmer	\$6,859.55	General Fund
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*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

**Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-343

Sheriff's Department, recommending an award on Purchase Order No. 20001855 to Transcend Robotics in the amount not-to-exceed \$6,460.00 for the purchase of (1) SWAT Drone for crowd control, riot and emergency response.

Funding Source: General Fund

Sergeant Tim O'Connor and Stephen Witt, Sheriff's Department, presented. Dale Miller asked for a description of all 6 items being presented as time sensitive/mission critical requests; and recommended that the 2 items for the purchase of crowd and riot control munitions and gear be held until a presentation can be made to the Public Safety Committee on the County's Use of Force policy.

Michael Chambers stated that he assumes purchases have already been authorized by the department and recommended presentation of the remaining requests; said that mission critical requests are for purchases that have already been made and are now being presented to the Board after the fact; and said that holding a request will delay payment to the vendor.

Nan Baker asked if the drone is used for viewing purposes only; commented that by holding the items for crowd and riot control munitions does not indicate disapproval but rather a need for more information.

Trevor McAleer asked if all products have been received for all 6 requests; and asked if the order of the vendor's waiting list to receive product changes, if the item is delayed.

Michael Chambers motioned to amend the agenda to add the item; Trevor McAleer seconded. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-343 was approved by unanimous vote.

BC2020-344

Sheriff's Department, recommending an award on Purchase Order No. 20001868 to Lawmen's & Shooters in the amount not-to-exceed \$6,064.80 for the purchase of (60) Riot Duty Helmets for the Jail.

Funding Source: General Fund

Sergeant Tim O'Connor and Stephen Witt, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to amend the agenda to add the item; Nichole English seconded. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-344 was approved by unanimous vote.

BC2020-345

Sheriff's Department, recommending an award on Purchase Order No. 20001865 to Galls in the amount not-to-exceed \$6,422.50 for the purchase of (25) Gas Masks Adapters, (25) Camelbak Hydration Systems, (25) Range Carrying Bags and (25) pair of Goggles for Law Enforcement.

Funding Source: General Fund

Sergeant Tim O'Connor and Stephen Witt, Sheriff's Department, presented. Nan Baker asked what the quantities of items purchased for the mission critical items were; and asked how the quantities for purchases were determined and if the costs and quantities seem appropriate.

Michael Chambers motioned to amend the agenda to add the item; Nichole English seconded. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-345 was approved by unanimous vote.

BC2020-346

Sheriff's Department, recommending an award on Purchase Order No. 20001880 to Magnum Electronics in the amount not-to-exceed \$24,999.00 for the purchase of (25) Tactical Communications Headsets and associated accessories.

Funding Source: General Fund

Sergeant Tim O'Connor and Stephen Witt, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to amend the agenda to add the item; Trevor McAleer seconded. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-346 was approved by unanimous vote.

Item No. 5

Sheriff's Department, recommending an award on Purchase Order no. 20001887 to Vance Outdoors in the amount not-to-exceed \$24,466.50 for crowd and riot control munitions for Law Enforcement and Corrections.

Funding Source: General Fund

Sergeant Tim O'Connor and Stephen Witt, Sheriff's Department, presented. Dale Miller requested this item be held; the other Board members concurred with Mr. Miller's recommendation and the item was held.

Item No. 6

Sheriff's Department, recommending an award on Purchase Order No. 20001876 to Pro-Tech Sales in the amount not-to-exceed \$16,595.00 for crowd and riot control munitions for Law Enforcement and Corrections.

Funding Source: General Fund

Sergeant Tim O'Connor and Stephen Witt, Sheriff's Department, presented. Trevor McAleer asked if the products have been received. Dale Miller requested this item be held; the other Board members concurred with Mr. Miller's recommendation and the item was held.

Michael Chambers said that the 2 held items will be referred to the appropriate Council Committee.

Items of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Substance Abuse and Mental Health Services Administration in the amount of \$400,000.00 for the Cuyahoga County MAT Drug Court Expansion Project for the period 5/31/2019 – 5/30/2024.

Funding Source: Substance Abuse and Mental Health Services Administration

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Department of Public Safety/Emergency Management Agency for support of 6 mission areas of homeland security to prevent, protect against, mitigate, respond to and recover from acts of terrorism and align with the U.S. Department of Homeland Security's National Priorities in connection with the FY2017 Law Enforcement State Homeland Security Grant Program for the period 9/1/2017 – 6/30/2020 to extend the time period to 5/31/2021; no additional funds required.

Original Funding Source: FY2017 State Homeland Security Law Enforcement Grant Program

Item No. 3

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Emergency Management Agency to support regional first responders in the preparation to prevent, protect, mitigate, respond, and recover from man-made, terrorist events for the FY2017 State Homeland Security Grant Program for the period 9/1/2017 – 6/30/2020 to extend the time period to 5/31/2021; no additional funds required.

Original Funding Source: Ohio Emergency Management Agency

Item No. 4

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2017 Urban Area Security Initiative Grant Program for the period 9/1/2017 – 8/30/2020 to extend the time period to 8/30/2021; no additional funds required.

Original Funding Source: Ohio Emergency Management Agency

Item No. 5

Department of Public Safety and Justice Services, submitting an amendment to a grant award from the U.S. Department of Justice/Office on Violence Against Women for creation of a centralized registry for protection orders in connection with the Office of Violence FY2016 Improving Criminal Justice responses to Sexual Assault Domestic Violence, Dating Violence and Stalking Grant Program for the period 10/1/2016 – 9/30/2019 to extend the time period to 9/30/2021; no additional funds required.

Funding Source: U.S. Department of Justice, Office on Violence Against Women.

Item No. 6

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 39540</i>	<i>Amend Master Contract CE1700295</i>	<i>Various providers</i>	<i>Out-of-Home Placement and Foster Care services, to change the rate for 5RXCD Level Residential Treatment Chemical Dependency from Cornell Abraxas Group, Inc., effective 6/3/2020</i>	<i>\$0.00</i>	<i>Division of Children and Family Services</i>	<i>1/1/2018 – 12/31/2020</i>	<i>Original Contract – 70% Health and Human Services Levy Fund And 30% Title IV-E</i>	<i>5/14/2020 (Executive) 6/3/2020 (Law Dept.)</i>

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:59 a.m.