

Minutes

Cuyahoga County Board of Control

Monday, August 3, 2020 at 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)

Trevor McAleer, County Council (Alternate for Dan Brady)

Councilman Dale Miller

Councilwoman Nan Baker

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)

Nichole English, Transportation Planning Engineer, Department of Public Works
(Alternate for Michael Dever)

Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 7/27/2020

Michael Chambers motioned to approve the minutes from the July 27, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-440

Department of Public Works, recommending an award on Purchase Order No. 20002166 and enter into a contract with Mark Elliott Company in the amount not-to-exceed \$160,050.00 for fill material and fan repairs to the Juvenile Justice Center's BAC cooling tower for the period 8/3/2020 – 12/31/2020.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-440 was approved by unanimous vote.

The following item was held at the request of the department.

~~BC2020-441~~

~~Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, submitting an amendment to Contract No. CE1500032 with Pointe Blank Solutions, Ltd. for software support and maintenance of the InJail System for the period 1/1/2015 – 12/31/2020 for additional funds in the amount not to exceed \$6,000.00.~~

~~Funding Source: General Fund~~

BC2020-442

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800247 with Family Promise of Greater Cleveland for Rapid Re-housing services for Families in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2020 to extend the time period to 5/31/2021, to modify the terms of Article 11 to address Force Majeure events, effective 6/1/2020 and for additional funds in the amount not-to-exceed \$155,643.00.

Funding Source: \$55,640.00 – Federal (HUD) and \$100,000.00 - Health and Human Services Levy

Ruth Gillett, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-442 was approved by unanimous vote.

BC2020-443

Office of Innovation & Performance, recommending an award on Purchase Order No. 20002311 and enter into an agreement with Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount not-to-exceed \$100,000.00 for support of mission activities in connection with the COVID-19 pandemic for the period 7/27/2020 – 7/26/2021.

Funding Source: CARES Act

Catherine Tkachyk, Office of Innovation & Performance, presented. Nan Baker asked what portion of the funding will be allocated to the purchases already made; and asked if CARES Act funds have been authorized for these purchases. Trevor McAleer asked the department to provide a copy of the funding request letter from the Cleveland Metroparks to the Board members. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-443 was approved by unanimous vote.

BC2020- 444

Fiscal Office, Recommending an award on Purchase Order No. 20002493 and enter into a contract with Computine 2014 in the amount not-to-exceed \$250,000.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor S3 Payroll and GEAC Legacy Payroll for the period 8/1/2020 – 7/31/2021.

Funding Source: ~~100% by the ERP Budget~~ **29% ERP Budget and 71% IT General Fund**

Jeanelle Greene, Department of Information Technology, on behalf of Fiscal Office, presented. Ms. Greene requested that the funding source be amended to read 29% ERP Budget and 71% IT General Fund. Nan Baker asked for clarification on the funding sources. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-444 was approved by unanimous vote, as amended.

BC2020-445

Fiscal Office, Recommending an award on Purchase Order No. 20002543 and enter into a contract with Third Stripe Consulting, LLC in the amount not-to-exceed \$250,000.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor S3 Payroll for the period 8/1/2020 – 7/31/2021.

Funding Source: ~~100% by the ERP Budget~~ **29% ERP Budget and 71% IT General Fund**

Jeanelle Greene, Department of Information Technology, on behalf of Fiscal Office, presented. Ms. Greene requested that the funding source be amended to read 29% ERP Budget and 71% IT General Fund. Dale Miller asked if this consultant is an individual or a company. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-445 was approved by unanimous vote, as amended.

BC2020-446

Fiscal Office, Recommending an award on Purchase Order No. 20002402 and enter into a contract with KWest Consult Inc. in the amount not-to-exceed \$130,000.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Procurement, Contracting and Accounts Payable for the period 8/1/2020 – 7/31/2021.

Funding Source: ~~100% by the ERP Budget~~ **8% ERP Budget and 92% IT General Fund**

Jeanelle Greene, Department of Information Technology, on behalf of Fiscal Office, presented. Ms. Greene requested that the funding source be amended to read 8% ERP Budget and 92% IT General Fund. Nan Baker asked for clarification on the total operational and capital costs under the revised funding source percentages for this item; BC2020-444 and BC2020-445. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-446 was approved by unanimous vote, as amended.

C. – Consent Agenda

Dale Miller referred to Item No. BC2020-450, Direct Open Market Purchases and requested that a separate vote be taken on Purchase Order No. 20001957 for an award to Vance Outdoors, Inc. in the amount of \$16,477.75 for the Sheriff's Department. Mr. Miller commented that alternatives to pepper balls and crowd fog should be utilized by Law Enforcement Officers; and stated he intended to cast a dissenting vote on this request. Michael Chambers asked Mr. Miller if it was his intent to hold a hearing or to table the request. Mr. Miller stated that no additional action is being requested, only a separate vote on this purchase.

There were no additional questions or comments on the consent agenda items. Michael Chambers motioned to approve BC2020-447 through -450, including Direct Open Market Purchases for Purchase Order Numbers 20001888, 20002321, 20002352, 20002353, 20002354, 20002358 and 20002234; Nichole English seconded, the consent items were unanimously approved, as noted above.

Michael Chambers motioned to approve Item No. BC2020-450, Direct Open Market Purchase on Purchase Order No. 20001957; Nan Baker seconded. Item No. BC2020-450, Purchase Order No. 20001954 was approved by majority vote, with Dale Miller casting a dissenting vote.

BC2020-447

Department of Public Works, submitting an amendment to a sublease agreement between Corporate Wings-Cleveland, LLC (Tenant) for lease of hanger space PPN 821-01-001, located at the Cuyahoga County Airport, 26460 Curtiss Wright Parkway, Highland Heights for the period 11/1/2016 – 8/31/2026, for an assignment and assumption of sublease from Constant Aviation, LLC (Subtenant) to Flexjet, LLC, effective 8/3/2020.

Original Funding Source: Revenue Generating

BC2020-448

Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2020-449

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2018 – 12/31/2020, by adding Compass Family Community Services, effective 5/17/2020; no additional funds required.

Original Funding Sources: 70% Health and Human Services Levy; 30% Federal IV-E

BC2020-450

Office of Procurement & Diversity, presenting proposed purchases for the week of 8/3/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001888	Annual subscription of Constant Contact E-Mail Plus software	Department of Information Technology	Constant Contact Inc.	\$3,486.00	General Fund
20002321	Various industrial supplies	Department of Public Works	W.W. Grainger, Inc.	Not-to-exceed \$20,000.00	General Fund
20001957	Restock of various Law Enforcement Protective/De-escalation supplies for Corrections and Law Enforcement Officers	Sheriff's Department	Vance Outdoors, Inc.	\$16,477.75	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20002352	Chiller 1 leak repair at Juvenile Justice Center*	Department of Public Works	Johnson Controls	\$10,431.54	Internal Service Fund - Space Maintenance
20002353	(10) Induction valve heads*	Department of Public Works	Johnson Controls	\$5,426.02	Internal Service Fund - Space Maintenance
20002354	Chiller 3 leak repair at Juvenile Justice Center*	Department of Public Works	Johnson Controls	\$24,088.00	Internal Service Fund - Space Maintenance
20002358	Annual chiller maintenance services*	Department of Public Works	Johnson Controls	\$5,744.00	Internal Service Fund - Space Maintenance
20002234	Toxicology testing services provided in May, 2020**	Medical Examiner's Office	National Medical Services dba NMS Labs	\$1,225.00	Medical Examiner's Office Lab Fund

*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

***Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-451

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ2642 to Freedom Youth Program in the amount not-to-exceed \$24,999.99 for out-of-home emergency placement services for the period 7/21/2020 – 10/21/2020.

Funding Source: 70% HHS- HHS Levy and 30% Federal IV-E

Emily Lockshine, Cuyahoga Job and Family Services, on behalf of Division of Children and Family Services, presented. There were no questions. Michael Chambers motioned to amend the agenda to add the item; Dale Miller seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-451 was approved by unanimous vote.

BC2020-452

Department of Public Works, recommending an award on RQ2094 to Bridge Associates, LLC in the amount not-to-exceed \$24,990.00 for the purchase and delivery of (56,000) United States flags for the Veterans Service Commission.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to amend the agenda to add the item; Nichole English seconded. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2020-452 was approved by unanimous vote.

BC2020-453

Department of Public Works, recommending an award on RQ1361 to Millcraft Paper Company in the amount not-to-exceed \$6,980.75 for various paper products and print jobs for the Board of Elections.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Michael Chambers requested that Mr. Pavich follow up with Trevor McAleer and respond to any questions on this item, as Mr. McAleer's connection on the conference call was lost prior to his questions being heard. Michael Chambers motioned to amend the agenda to add the item; Nichole English seconded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-453 was approved by unanimous vote.

Items of Note (Non-voted)

Item No. 1

Department of Development, submitting an amendment to Board of Control Item of Note No. CON2019-102 dated 12/9/2019, which approved housing rehabilitation contracts with various providers in the total amount not-to-exceed \$35,907.50 for the replacement of existing electric panel, installation of a new circuit, replacement of an entry door, bathroom flooring sheet goods, repair of sub-floor, replacement of laundry tub, installation of a washer hook-up and dryer vent, tear off /installation of a new roof on house and rear porch, replacement of sheathing, fascia, gutters, downspouts, and tree trimming, and replacement of asphalt driveway in connection with a homeowner rehabilitation loan to Eddie and Eleanor Gray for the period 6/5/2019 – 3/4/2020 (Board Approval No. BC2019-385):

- a) Contract No. CE1920027-01 with Protect-A-Cote LLC in the amount not-to-exceed \$6,276.25.
- b) Contract No. CE1920027-02 with Yuri Kulyk dba YK Brothers Construction in the amount not-to-exceed \$12,125.00.
- c) Contract No. CE1900027-03 with C.B. Mullins Construction Company, Inc., by changing the not-to-exceed amount from \$14,256.25 to \$14,600.00.
- d) Contract No. CE1900027-04 with Greene Home Solutions, LLC, by changing the not-to-exceed amount from \$3,250.00 to \$2,906.25.

Funding Source: Community Development Block Grant funds

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:32 a.m.