

Minutes

Cuyahoga County Board of Control
Monday, August 24, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 8/17/2020

Michael Chambers motioned to approve the minutes from the August 17, 2020 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-478

Department of Public Works, submitting an amendment to Contract No. CE1700074 with Allegro Realty Advisors, Ltd. for real estate strategic management consulting services for the County's real estate portfolio for the period 4/10/2017 – 6/30/2021 for additional funds in the amount not-to-exceed \$350,000.00.

Funding Source: COVID Emergency Response Funding

Matt Rymer and Michael Dever, Department of Public Works, presented. Nan Baker asked for clarification on the funding source and asked for confirmation that the \$350,000.00 will be expended in the next 4 months. Trevor McAleer asked when the hotel evaluation will be complete and asked if the department could follow up with the Board members when the assessment is finished. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-478 was approved by unanimous vote.

BC2020-479

Department of Public Works, recommending an award on Purchase Order No. 20002558 and enter into a contract with Schindler Elevator Corporation in the amount not-to-exceed \$334,200.00 for the purchase of Cleanrail handrails and Ultra UV-C LED sanitizing solutions for (12) escalators located at the Cuyahoga County Justice Center for the period 8/17/2020 – 12/31/2020.

Funding Source: Covid-19 Federal Funds, CARES Act

Matt Rymer, Department of Public Works, presented. Dale Miller asked if the anti-microbial equipment is effective against viruses, as well as bacteria. Nan Baker asked if the awarded amount being requested is part of the \$30 million budget for the renovation project and if this amount will be deducted from that allocation. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-479 was approved by unanimous vote.

BC2020-480

Department of Public Works, submitting an agreement with City of Cleveland, Department of Public Utilities, Division of Water in the amount not-to-exceed \$100,000.00 for storm and sanitary sewer repair services for the period 8/14/2020 – 8/13/2022.

Funding Source: Revenue Generating

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-480 was approved by unanimous vote.

BC2020-481

Department of Development,

a) Submitting an RFP exemption on RQ43650, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$119,000.00 for economic development and technical assistance services for the period 8/24/2020 – 12/31/2021.

b) Recommending an award on Purchase Order No. 20001670 and enter into a contract with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$119,000.00 for economic development and technical assistance services for the period 8/24/2020 – 12/31/2021.

Funding Source: General Fund

Michael May, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-481 was approved by unanimous vote.

BC2020-482

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to modify the scope of services, by adding Covid-19 Policy updates, configuration and testing for Payroll and Work Force Management implementation, effective 8/17/2020 and for additional funds in the amount not-to-exceed \$299,998.00.

Funding Source: Covid-19 Funding

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor, presented. Nan Baker asked for clarification on the cost breakdown between the Capital Fund and Operations Fund. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-482 was approved by unanimous vote.

BC2020-483

Fiscal Department,

a) Submitting an RFP exemption on RQ2700, which will result in an award recommendation to Christopher Triplett in the amount not-to-exceed \$133,441.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor Work Force Management for the Payroll System for the period 8/24/2020 – 7/31/2021.

b) Recommending an award on Purchase Order No. 20002601 and enter into a contract with Christopher Triplett in the amount not-to-exceed \$133,441.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor Work Force Management for the Payroll System for the period 8/24/2020 – 7/31/2021.

Funding Sources: General Fund - ERP Capital 35% and 65% Operations of the ERP Budget

Jeanelle Greene, Department of Information Technology, on behalf of the Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2020-483 was approved by unanimous vote.

BC2020-484

Department of Human Resources, submitting an amendment to Contract No. CE1700148 with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for drug toxicology screening, occupational health evaluation and audiogram testing services for the period 8/15/2017 – 8/14/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$82,000.00.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-484 was approved by unanimous vote.

BC2020-485

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ2173, which will result in an award recommendation to Golden Ciphers Inc. in the amount not-to-exceed \$5,926.43 for the SESA Rites of Passage and Mentoring Program in connection with the FY2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 8/24/2020 – 9/30/2020.

b) Recommending an award on Purchase Order No. 20002076 and enter into a contract with Golden Ciphers Inc. in the amount not-to-exceed \$5,926.43 for the SESA Rites of Passage Program in connection with the FY2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 8/24/2020 – 9/30/2020.

Funding Source: FY19 State of OHIO JJDP TITLE II FORMULA GRANT FUNDS

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-485 was approved by unanimous vote.

BC2020-486

Sheriff's Department,

a) Requesting authority to apply for grant funds from the City of Cleveland in the amount of \$100,000.00 for the Interoperable Communications Improvement Project in connection with the FY2020 Byrne Memorial Justice Assistance Grant Program (JAG) for the period 10/01/2019 – 09/30/2023.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland

b) Submitting a Memorandum of Understanding among Cities of Cleveland; Cleveland Heights; East Cleveland; Euclid; Garfield Heights and Parma for the City of Cleveland to serve as fiscal agent to allocate grant funds in the amount of \$100,000.00 for local Law Enforcement Agency assistance to support the Interoperable Communications Improvement Project in connection with the FY2019 Edward Byrne Memorial Justice Assistance Grant for the period 10/01/2019 – 09/30/2023.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland

Stephen Witt, Sheriff's Department, presented. Nan Baker asked if the \$100,000.00 will cover costs during 2021 with the expectation that additional funding will be requested in subsequent years and asked if there are any issues with communications with the municipalities who may utilize different radio equipment suppliers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-486 was approved by unanimous vote.

C. – Consent Agenda

Nan Baker referred to Items No. BC2020-488 and BC2020-489 and asked if any activities can be reallocated for reimbursement by CARES Act; asked if there is an estimate of what amount could be paid out of CARES Act and if the funds are being monitored for proper disbursement. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2020-487 through – 491; Michael Dever seconded, the consent items were unanimously approved, as amended.

BC2020-487

Department of Public Works, submitting an amendment to Contract No. CE2000506 with Fabrizi Recycling, Inc. for the replacement of Lindbergh Boulevard Culvert No. 00.93 over a creek to the West Branch of Rocky River in the City of Olmsted Falls for a decrease of funds in the amount of (\$58,728.38).

Funding Source: 80% Cuyahoga County using the \$7.50 Vehicle License Tax Fund and 20% Municipality

BC2020-488

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1900475 with Child Care Resource Center dba Starting Point for management and administration of the Family Child Care Home (FCCH) Professional Development System for the period 1/1/2020 – 12/31/2021 to modify payment, term and scope of services to account for shift in services to pandemic activities for the period 4/1/2020 – 5/31/2020; to modify the terms to identify eligible expenses paid from the provider's Paycheck Protection Program forgivable loan, administered through the Small Business Administration, during the loan period; and to modify the terms of Article 10.5 to address Force Majeure events, effective 4/1/2020; no additional funds required.

Original Funding Source: Health and Human Services Levy

BC2020-489

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1900478 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Special Needs Child Care Program for the period 1/1/2020 - 12/31/2021, to modify the terms and budget to identify eligible expenses paid from the provider's Paycheck Protection Program forgivable loan, administered through the Small Business Administration, during the loan period of 5/16/2020 – 7/15/2020, and to modify Article 12.16 to address Force Majeure events, effective 5/16/2020; no additional funds required.

Original Funding Source: Health and Human Services levy

BC2020-490

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1900474 with Child Care Resource Center dba Starting Point for administration and coordination of the Teacher Education and Compensation Help (T.E.A.C.H) and Early Care and Education Center Capacity Expansion Program and Child Care Resource Referral Program for Invest in Children for the period 1/1/2020 – 12/31/2021 to modify the payment, term and scope of services to account for shift in services to pandemic activities for the period 4/1/2020 – 5/31/2020; to modify the terms to identify eligible expenses paid from the provider's Paycheck Protection Program forgivable loan, administered through the Small Business Administration, during the loan period; and to modify the terms of Article 10.5 to address Force Majeure events, effective 4/1/2020; no additional funds required.

Original Funding Source: Health and Human Services levy

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20002709	Purchase Smartsheet Project Management Software	Department of Health and Human Services	MNJ Technologies Direct, Inc.	\$45,620.00	Health and Human Services Levy Fund
20002685	(16) Sets of rope rescue harnesses for Ohio Homeland Region 2 Urban Search and Rescue Team	Department of Public Safety and Justice Services	Fastenal Company	\$5,584.88	2017 Urban Area Security Initiative Grant Program
20001413	Underbridge inspection vehicle rental	Department of Public Works	Pittsburgh Rigging Company	\$17,900.00	Bridge Maintenance and Inspection Fund
20002634	Industrial supplies for Sanitary Engineer and Facilities Division	Department of Public Works	Industrial Safety Products	Not-to-exceed \$49,500.00	50% Sanitary Operating Budget 50% Centralized Custodial Services

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20002507	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Barons Bus Lines	\$4,500.00	Health and Human Services Levy Fund
20002537	Non-emergency client transportation services**	Cuyahoga Job and Family Services	ABC Taxi	\$1,651.11	Health and Human Services Levy Fund
20002684	Non-emergency client transportation services***	Cuyahoga Job and Family Services	Ace Taxi	\$1,434.97	Health and Human Services Levy Fund
20002602	Technical support services to County employees for the period July – September, 2019 in connection with the Tech Service Support Policy****	Department of Health and Human Services	Treasurer, State of Ohio	\$5,069.94	Health and Human Services Levy Fund

20002606	Technical support services to County employees for the period October – December, 2019 in connection with the Tech Service Support Policy****	Department of Health and Human Services	Treasurer, State of Ohio	\$32,408.72	Health and Human Services Levy Fund
20002686	Reimbursement of State-mandated services rendered to children with medical handicaps in accordance with Ohio Revised Code Section 3701.023 for June, 2020*****	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$91,083.47	Health and Human Services Levy Fund

**Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.*

***Alternate procurement process and exemption from aggregation to authorize various awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.*

****Alternate procurement process and exemption from aggregation to authorize various awards to Ace Taxi in the total amount not-to-exceed \$120,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-302, dated 5/26/2020 and subsequently amended by BC2020-364, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.*

*****Alternative procurement process to authorize payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 7/1/2019 – 12/31/2021, approved by Board of Control Approval No. BC2020-430, dated 7/27/2020.*

******Alternative procurement process and exemption from aggregation to authorize payments to Ohio Department of Health for various purchase orders in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-300, dated 5/26/2020 and amended by BC2020-362, dated 6/22/2020 which changed the time period from 5/26/2020 – 5/25/2022 to 1/1/2020 – 12/31/2020 and amended by BC2020-436, dated 7/27/2020, which changed the name from Ohio Department of Health to Treasurer, State of Ohio.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-492

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ2934 to Raven House in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 7/7/2020 – 10/7/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Emily Lockshine, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Nan Baker asked why this request is just coming to the Board now since the child had been placed in July, 2020; and asked what will happen to the child when they turn 18 years of age and if additional funding will be required at that time.

Michael Chambers motioned to amend the agenda to add the item; Leigh Tucker seconded. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-492 was approved by unanimous vote.

BC2020-493

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ2956 to Family Wellness Solutions, Inc. in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 7/23/2020 – 10/23/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Emily Lockshine, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions.

Michael Chambers motioned to amend the agenda to add the item; Nan Baker seconded. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-493 was approved by unanimous vote.

Items of Note (Non-voted)

Item No. 1

Department of Public Works, submitting **an amendment to** an agreement with the City of Seven Hills for sanitary and storm sewer maintenance services located in County Sewer District No. 2 for the period 1/1/2020 – 12/31/2020 to expand the scope of services to add pumping stations; no additional funds required.

Funding Source: Revenue Generating

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Middleburg Heights in connection with the resurfacing of Sheldon Road from Engle Road to Smith Road.

Funding Source: \$590,000 Federal Funds, \$134,000 County Road and Bridge Funds, \$63,000 Brook Park and \$63,000 from the City of Middleburg Heights Funds the total cost of the project \$850,000.

Item No. 3

Department of Public Works, submitting an agreement of cooperation with City of Lakewood in connection with the resurfacing of Hilliard Road from Warren Road to Riverside Drive.

Funding Sources: \$2,280,000 Federal, \$285,000 County Road and Bridge and \$285,000 Lakewood (80-10-10 split). The total cost of the project is \$2,850,000

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:35 a.m.