

Minutes

Cuyahoga County Board of Control
Tuesday, September 8, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 8/31/2020

Michael Chambers motioned to approve the minutes from the August 31, 2020 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-508

Department of Public Works, submitting an amendment to Contract No. CE1800337 with Terrace Construction Company, Inc. for the Bradford Road Relief Sewer and Pump Station Elimination Project in the City of Brecksville for additional funds in the amount not-to-exceed \$40,151.50.
Funding Source: 100% Sewer District User Fees (City of Brecksville)

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-508 was approved by unanimous vote.

BC2020-509

Department of Information Technology,

a) Submitting an RFP exemption on RQ2559, which will result in an award recommendation to Diversatec Resources Incorporated in the amount not-to-exceed \$105,294.88 for a state contract purchase of (3) Tableau Creator Add-on Licenses, (245) Tableau Viewer Licenses, (8) Tableau Server Core License upgrades, reinstatement fees for (8) Tableau Server Licenses and (20) Tableau Desktop Licenses for the period 8/28/2020 – 5/25/2021.

b) Recommending an award on Purchase Order No. 20002539 to Diversatec Resources Inc. in the amount not-to-exceed \$105,294.88 for a state contract purchase of (3) Tableau Creator Add-on Licenses, (245) Tableau Viewer Licenses, (8) Tableau Server Core License upgrades, reinstatement fees for (8) Tableau Server Licenses and (20) Tableau Desktop Licenses for the period 8/28/2020 – 5/25/2021.

Funding Sources:

General Fund – Information Technology–Mainframe Operations- \$22,560.52

Human Services Applications – \$82,734.36

Health & Human Services Levy - 46% Federal – 54%

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked how it is determined and by whom that the Health and Human Services funding allocation be split with 46% to Health and Human Services Levy Fund and 54% Federal Fund; and asked for a follow up response to the Board members on this question. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-509 was approved by unanimous vote.

BC2020-510

Department of Information Technology, submitting an amendment to Contract No. CE1800132 with Main Sail, LLC for staff augmentation services for the Enterprise Resource Planning Project for the period 9/17/2018 – 8/31/2020 for additional funds in the amount not-to-exceed \$68,000.00.

Funding Source: General Fund – ERP

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for confirmation if these services are covered under the original Enterprise Resource Planning (ERP) Project budget or is this an additional expense; asked if this expense is being paid from the Contingency Fund; asked if the department anticipates a financial shortfall for any additional services that may be necessary; and asked for clarification on the backup materials related to the ERP budget.

Dale Miller asked what additional services are included in this amendment that were not part of the original project budget; and asked for confirmation that the implementation required additional hours of contract services but not additional staff.

James Boyle asked who were the two employees covered under this amendment, where are they working now and are either still involved with the project; asked for confirmation that one of the two employees identified is now a County employee and asked if the position had been posted and candidates interviewed.

Dale Miller commented that it has been difficult to fill technical positions in the Department of Information Technology with County employees and believes the Main Sail consultants provide a positive opportunity to fill vacancies, due to their project knowledge and experience. Mr. Boyle concurred with Mr. Miller's comment.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-510 was approved by unanimous vote.

BC2020-511

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1700145 with US Together, Inc. for interpretation and translation services for the period 9/1/2017 – 8/31/2020 to extend the time period to 2/28/2021 and for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: Federal Temporary Assistance for Needy Families (TANF) Fund

Paul Porter, Division of Senior and Adult Services, on behalf of Cuyahoga Job and Family Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-511 was approved by unanimous vote.

BC2020-512

Department of Law, recommending an award on Purchase Order No. 20002060 and enter into a contract with Ulmer & Berne, LLP in the amount not-to-exceed \$4,950.00 for mediation services rendered in connection with Court of Common Pleas Case No. CV-14-831933, Mary Lynn Gattozi vs. Treasurer of Cuyahoga County for the period 3/29/2019 – 1/17/2020.

Funding Source: Self Insurance Fund

Greg Huth, Department of Law, presented. Nan Baker asked if there is a better alternative to process the payment for services given the dates of services; and asked why the request is being submitted as it does not exceed the \$5,000.00 threshold requiring Board of Control approval. Lenora Lockett stated that the services have already been authorized, therefore, the Board of Control must approve, even though the amount is below the \$5,000.00 threshold. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-512 was approved by unanimous vote.

BC2020-513

County Prosecutor's Office, submitting an amendment to Contract No. CE1100488 with Millennium Investor Group V, LLC for lease of space for the period 8/1/2011 - 7/31/2020 to extend the time period to 7/31/2021, to modify the terms to include a provision for cleaning requirements in response to COVID-19, as set forth by the Center for Disease Control and the Ohio Department of Health, effective 8/1/2020 and for additional funds in the amount not-to-exceed \$24,305.90.

Funding Source: General Fund

Mark Greenfield, County Prosecutor's Office and John Meyers, Department of Public Works, presented. Nan Baker asked if the vendor is waiting on the August rent payment. James Boyle asked if the decision to relocate is due to the Internet Crimes Against Children Task Force having outgrown the existing lease space or if they are trying to reduce the costs. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-513 was approved by unanimous vote.

BC2020-514

Office of the Clerk of Courts, recommending an award on Purchase Order No. 20002637 to the United States Postal Service in the amount not-to-exceed \$300,000.00 for the purchase of refill postage for the period 9/8/2020 – 11/30/2020 in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.
Funding Source: General Fund

Mike Smotek, Office of the Clerk of Courts, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-514 was approved by unanimous vote.

C. – Consent Agenda

Nan Baker referred to Item No. BC2020-517 and asked for clarification on the funding source and why the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS) is listed as a funding source. Andria Richardson, Clerk of the Board of Control stated that ADAMHS was identified as a funding source in the briefing materials submitted by the department. Marty Murphy, Corrections Planning Board said that was an error. Ms. Baker asked if ADAMHS is expecting any funding from the County for related services. There were no additional comments or questions on the consent agenda items. Michael Chambers motioned to approve BC2020-515 through -520; Dale Miller seconded, the consent items were unanimously approved, as amended.

BC2020-515

Department of Public Safety and Justice Services,

a) Requesting authority to submit a grant application to Ohio Emergency Management Agency in the amount of \$274,304.53 for the FY2020 Emergency Management Performance Grant Program for the period 10/1/2019 – 9/30/2021.

b) Submitting a grant award from Ohio Emergency Management Agency in the amount of \$274,304.53 for the FY2020 Emergency Management Performance Grant Program for the period 10/1/2019 – 9/30/2021.

Funding Sources: FY2020 Emergency Management Agency Performance Grant with funds received from the Department of Homeland Security/Federal Emergency Management Agency. The award is allocated annually using 25% \$810,000.00 as a base for each county; and 75% based on population. The Cuyahoga County FY 2020 award amount is \$274,304.53. County reimbursements will not exceed 50% of eligible expenses

BC2020-516

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to submit a grant application to Ohio Department of Mental Health and Addiction Services in the amount of \$810,006.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the FY2020 Treatment Alternatives to Street Crime Program for the period 7/1/2020 – 6/30/2021.

b) Submitting a grant award from Ohio Department of Mental Health and Addiction Services in the amount of \$810,006.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the FY2020 Treatment Alternatives to Street Crime Program for the period 7/1/2020 – 6/30/2021

Funding Source: SFY2020 Ohio Department of Mental Health and Addiction Services (OMHAS)

BC2020-517

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to submit a grant application to Ohio Department of Mental Health and Addiction Services in the amount of \$137,910.00 for alcohol and other drug assessment and case management services in connection with the FY2020 Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2020 – 6/30/2021.

b) Submitting a grant award from Ohio Department of Mental Health and Addiction Services in the amount of \$137,910.00 in connection with the FY2020 Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2020 – 6/30/2021.

Funding Sources: FY2020 Ohio Department of Mental Health and Addiction Services (OMHAS) and Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board)

BC2020-518

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Agreement No. AG1800173 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for Sober housing services for the Sober/Recovery Housing Program for the period 10/1/2018 – 6/30/2020, to extend the time period to 6/30/2022; no additional funds required.

Funding Source: Community Corrections ACT/Targeted Community Alternatives to Prison Funds Grant

BC2020-519

Department of Workforce Development, submitting an amendment to Contract No. CE1900388 with Thrive Behavioral Health Center Inc. for recruitment, education and training services to address the Opioid Crisis in accordance with the National Health Emergency Disaster Recovery National Dislocated Worker Grant for the period 11/15/2019 - 6/30/2020, to extend the time period to 12/31/2020; no additional funds required.

Original Funding Source: Workforce Innovation and Opportunity Act

BC2020-520

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/8/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002914	Maxwell kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$13,800.00	2019 DNA Backlog Grant
20002659	(1) Polaris General XP 4 1000 4-seat side by side utility task vehicle for use by Sheriff's Deputies in operations and patrols	Sheriff's Department	Federal Contracts Corp.	\$32,940.00	FY2019 Operation Stonegarden Grant

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002271	Payment for Plan Report services for May, 2020	Department of Development	Strategic Partners Alliance, LLC	\$5,000.00	General Fund
20002790	Repairs to Sweeper 17-45 for Fleet Services*	Department of Public Works	Jack Doheny Company	\$2,146.46	Motor Vehicle Gas Tax Fund
20002811	Post Adoption Special Services Subsidy: Residential Services**	Division of Children and Family Services	Bellefnaire JCB	\$1,709.39	70% Health and Human Services Levy and 30% Title IV-E
20002788	Reimbursement of State-mandated services rendered to children with medical handicaps in accordance with Ohio Revised Code Section 3701.023 for July, 2020***	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$105,264.55	Health and Human Services Levy Fund

*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

***Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

****Alternative procurement process and exemption from aggregation to authorize payments to Ohio Department of Health for various purchase orders in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-300, dated 5/26/2020 and amended by BC2020-362, dated 6/22/2020 which changed the time period from 5/26/2020 – 5/25/2022 to 1/1/2020 – 12/31/2020 and amended by BC2020-436, dated 7/27/2020, which changed the name from Ohio Department of Health to Treasurer, State of Ohio.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-521

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ2935 to Raven House in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 7/9/2020 – 10/9/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Paul Porter, Division of Senior and Adult Services, on behalf of Division of Children and Family Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-521 was approved by unanimous vote.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of South Euclid in connection with the replacement of Green Road Bridge No. 07.47 adjacent to Euclid Creek and resurfacing of surrounding roadway.

Funding Sources: \$1,510,000 County Road and Bridge, \$760,000 South Euclid, and anticipated \$2,280,000 Issue 1 Funds. The total cost of the project is \$4,550,000

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract/ PO No.	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 44121	Amend Agreement No. AG1800175	Chagrin Valley Dispatch Council	Development, implementation and hosting of a Protection Order Registry	\$0.00	Department of Public Safety and Justice Services	1/7/2019 – 9/30/2020, to extend the time period to 9/30/2021	Original Contract – OVW FY2016 – Improving Criminal Justice Responses Grant Program	8/21/2020 (Executive) 8/26/2020 (Law Dept.)
RQ 45570	Amend Contract No. CE1900225	The Legal Aid Society of Cleveland	Development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program	\$0.00	Department of Public Safety and Justice Services	6/1/2019 – 9/30/2020, to extend the time period to 9/30/2021	Original Contract – U.S. Department of Justice, Office of Violence Against Women Grant	8/26/2020 (Executive) 8/25/2020 (Law Dept.)
RQ 45568	Amend Contract No. CE1900223	Cleveland Rape Crisis Center	Development & implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program	\$0.00	Department of Public Safety and Justice Services	6/1/2019 – 9/30/2020, to extend the time period to 9/30/2021	Original Contract – U.S. Department of Justice, Office of Violence Against Women Grant	8/19/2020 (Executive) 8/26/2020 (Law Dept.)
RQ 2151	Purchase Order No. 20002384	Vertiv Corporation	Uninterruptible power system and maintenance services for Fingerprint Lab	\$4,874.16	Medical Examiner's Office	9/15/2020 – 9/14/2021	Medical Examiner's Office Crime Lab Fund	8/21/2020 (Executive) 8/26/2020 (Law Dept.)

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:38 a.m.