



**Cuyahoga County Board of Control Agenda
Monday, October 5, 2020 11:00 A.M.
*Remote Meeting
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

***Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197.**

Department Presenters and the Public may access the meeting via livestream by using the following link:

<http://council.cuyahogacounty.us/en-US/Streaming-Video-CMB.aspx>

or by calling

1-877-336-1828 Access Code 3279066 Followed by the # Sign.

****Public comment for this meeting may be submitted in writing via email to the Clerk of the Board of Control at arichardson@cuyahogacounty.us no later than 7:00 a.m. on Monday, October 5, 2020.**

I – CALL TO ORDER

II. – REVIEW MINUTES – 9/28/20

III. – PUBLIC COMMENT**

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-553

Department of Public Works, recommending an award on Purchase Order No. 20002800 and enter into a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$5,000.00 for comprehensive safety and health consulting services for the period 10/5/2020 – 10/4/2021.

Funding Source: General Fund

BC2020-554

Department of Public Works, recommending an award on Purchase Order No. 20003188 and enter into a contract with MRI Software, LLC in the amount not-to-exceed \$22,000.00 for the purchase of Prolease Real Estate lease management software, maintenance and training services for the period 10/5/2020 – 10/4/2023.

Funding Source: General Fund

BC2020-555

Department of Human Resources, recommending an award on Purchase Order No. 20003212 and enter into an agreement with The MetroHealth System in the amount not-to-exceed \$45,000.00 for flu shot Clinic services for County employees for the period 10/5/2020 – 10/4/2021.

Funding Source: Self Insurance Fund/Wellness

BC2020-556

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20002934 and enter into a contract with DigitalStakeout, Inc. in the amount not-to-exceed \$15,600.00 for a web-based social media aggregation and threat detection tool and (6) user licenses for use by the Northeast Ohio Regional Fusion Center for the period 10/5/2020 – 10/4/2021.

Funding Source: FY2018 State Homeland Security – Law Enforcement Grant

C. – Consent Agenda

BC2020-557

Department of Public Works, submitting an amendment to Contract No. CE1800488 with Schirmer Construction, LLC for replacement of Adele Lane Culvert No. 00.04 and Westwood Lane Culvert No. 00.08 over a creek to the west Branch of Rocky River in Olmsted Township for a decrease of funds in the amount of (\$15,190.37); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$7.50 Vehicle License Tax Fund

BC2020-558

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use:

- a) Recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).
- b) Recommending to donate said property to Cleveland Metropolitan School District, in accordance with Ohio Revised Code Section 307.12(D).

Funding Source: Revenue Generating

BC2020-559

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/5/2020:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003220	(50) replacement task chairs for the Office of Child Support Services	Cuyahoga Job and Family Services	Independence Office and Business Supply Co., Inc.	\$7,000.00	66% Title IV-D and 34% Health and Human Services Levy
20003232	(30) new Desktop Slimline Thin Client processors, licenses, and maintenance	Department of Health and Human Services	MNJ Technologies Direct, Inc.	\$14,190.00	Health and Human Services Levy
20003258	Purchase and installation of (2) Galaxy control panels and related accessories to relocate Sheriff's Department Detective Bureau	Department of Information Technology	Integrated Precisions Systems, Inc.	\$21,782.39	General Fund - Capital Project
20003128	(21) tactical response headsets for Greater Cleveland Regional Transit Authority Police Emergency Response Team	Department of Public Safety and Justice Services	INVISIO Communications, Inc.	\$16,889.60	FY2018 State Homeland Security Grant
20003231	(80) replacement chemical detection sensors and (20) replacement lamps for (5) Regional Hazardous Materials Teams	Department of Public Safety and Justice Services	Industrial Safety Products, Inc.	\$27,247.60	FY2017 State Homeland Security Grant Program
20003223	(150) boxes of replacement chemical detection tubes for (5) Regional Hazardous Materials Teams	Department of Public Safety and Justice Services	Safeware, Inc.	\$12,064.05	FY2017 State Homeland Security Grant Program

20002475	Various vacuum cleaner parts	Department of Public Works	Sovereign Industries, Inc.	\$1,096.49	General Fund
20002958	Treatment Plant and Lift Station Log Books for Sanitary Engineer	Department of Public Works	HD Supply Facilities Maintenance, Ltd.	Not-to-exceed \$4,950.00	Sanitary Operating Fund
20001634	Asphalt for various road projects	Department of Public Works	The Shelly Company	Not-to-exceed \$24,500.00	Road and Bridge Fund
20002768	(4) new defibrillators for Medical Examiner's Office Building for emergency use for employees and visitors	Medical Examiner's Office	School Health Corporation	\$6,796.25	General Fund
20003123	Bodily fluid testing materials for DNA and Trace Evidence Labs	Medical Examiner's Office	Stipps, Inc. dba Abacus Diagnostics	\$5,398.06	Medical Examiner's Office Crime Lab Fund
20003080	2021 Proficiency testing for staff in Drug Chemistry, Firearms/Fingerprint and Trace Evidence Labs	Medical Examiner's Office	Collaborative Testing Services, Inc.	\$7,330.00	Medical Examiner's Office Lab Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003113	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Westside Deutscher Frauen Verein/ Altenheim	\$24,000.00	Health and Human Services Levy Fund
20000485	Healthcare Benefits Portal services for 2019**	Department of Health and Human Services	National Council on Aging	\$5,000.00	Health and Human Services Levy Fund
20003227	Chiller service at Board of Elections***	Department of Public Works	Brewer-Garrett	\$2,865.00	General Fund

***Approval No. BC2016-892 dated 11/28/2016, which approved an alternative procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.**

****Approval No. BC2020-503 dated 8/31/2020, which approved an alternative procurement process to make payments to National Council on Aging in the total amount not-to-exceed \$18,000.00 for use of their Healthcare Benefits Portal for the period 1/1/2019 – 12/31/2021.**

*****Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.**

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-560

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20003251 to Artemax Inc. dba Wristband Resources in the amount not-to-exceed \$7,272.00 for the purchase of (371,000) wristbands for daily COVID-19 screening in various County buildings.

Funding Source: CARES Act

BC2020-561

Office of the Medical Examiner, recommending an award on Purchase Order No. 20003065 to Promega Corporation in the amount not-to-exceed \$6,348.80 for repair and maintenance on (5) Maxwell 16 DNA extraction instruments for the DNA Lab.

Funding Source: Medical Examiner's Office Crime Lab Fund

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Shaker Heights in connection with the emergency repair of South Woodland Road Culvert No. 3.

Funding Source: The anticipated cost of the project is \$200,000. Funding: 50% Road and Bridge Fund and 50% City of Shaker Heights.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with Board of Park Commissioners of the Cleveland Metropolitan Park District in connection with the construction, maintenance and repair of Cedar Point Road Bridge No. 00.49 Project over the Rocky River located west of Valley Parkway in the City of North Olmsted.

Funding Source: N/A

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount not-to-exceed \$20,104.77 for the HOME Energy Assistance Program for the period 9/1/2020 – 8/31/2021.

Funding Source: SFY 2021 Western Reserve Area Agency on Aging

Item No. 4

Court of Common Pleas/Corrections Planning Board, submitting a grant award agreement with Supreme Court of Ohio in the amount of \$25,000.00 for the development, implementation and maintenance of a Consumer Debt Defense Program for direct legal assistance for low-income and self-represented litigants in connection with the FY2021 Civil Justice Program for the period 7/31/2020 – 6/30/2022.

Funding Source: Ohio Supreme Court Civil Justice Program Fund – (State Special Revenue)

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, September 28, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 9/21/2020

Michael Chambers motioned to approve the minutes from the September 21, 2020 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-542

Department of Public Works, recommending an award on various Purchase Orders and enter into a master contract with various providers in the total amount not-to-exceed \$450,000.00 for temporary staff for COVID-19 screening services for various County buildings for the period 9/28/2020 – ~~6/30/2021~~ **12/31/2020**:

- a) Purchase Order No. 20003180 with Alliance Solutions Group in the amount not-to-exceed \$150,000.00.
 - b) Purchase Order No. 20003179 with GPI Enterprises, Inc. in the amount not-to-exceed \$300,000.00.
- Funding Source: CARES Act Funds

Thomas Pavich and Nichole English, Department of Public Works, presented. Lenora Lockett asked if Alliance Solutions Group was registered with the Office of the Inspector General. Mr. Pavich stated that Alliance Solutions Group was registered under the name of their parent company.

Trevor McAleer asked how much money is projected to be spent for screening services before 1/1/2021 and also the costs in 2021 through 6/30/2021 and asked how the amount of \$450,000.00 was determined; asked if the two recommended vendors' bids had the lowest hourly rates; asked what funding source will be used if services are still required after 12/31/2020; requested that the department provide regular updates to the Board members to track expenses incurred.

Mr. Chambers stated that if services continue into 2021 that chargebacks to the buildings may be necessary and asked the department to work the Matt Hruby, Fiscal Office to ensure proper funding allocations are being used.

Nan Baker expressed concern that a second funding source is not identified with this request to accurately reflect where the expenses will be paid from if services are to continue in 2021 since CARES Act funds must be used in 2020; and asked if this contract should end 12/31/2020 and be amended at the end of the year if services will continue, where the proper funding source can be identified.

Mr. McAleer acknowledged the importance of these services that were secured with a proper bidding process but concurred with Ms. Baker's recommendation to end this contract on 12/31/2020 and amend in the future when there is a clearer picture on the state of the pandemic.

Ms. Baker asked Mr. Chambers if he is comfortable with the request, as written.

Michael Chambers expressed his support to allow the contract to continue through 6/30/2021 due to the challenges of the new system, deadline dates for end of the year activities, locking down funds now that could be used elsewhere and stated that he does not want to penalize the vendor with delayed payments or go without services, due to these challenges.

Ms. Baker expressed concern that the General Fund will most likely be tapped into next year while this request still identifies CARES Act as a sole funding source, which will no longer be available in 2021.

Mr. Chambers stated that the Fiscal Office is getting ready for next years' budget updates and that this would be a significant impact while there is still uncertainty about next years' revenues and getting through the flu season; and indicated that the funding will most likely be General Fund and Health and Human Services Levy Fund if screeners are in Health and Human Service buildings.

Mr. McAleer recommended changing the end date of this contract to 12/31/2020 and keep the amount the same and the department could process an emergency purchase at the end of the year, if required; expressed reservations about committing non-existent General Fund or Health and Human Services Levy dollars for 2021 with no discussion; said that an emergency purchase does not necessarily need to be funded through CARES Act; and stated that the department will be regularly monitoring expenses and updating the Board members weekly so that proper planning can occur if services extend into 2021.

The Board members concurred with Mr. McAleer's recommendation to change the end date to 12/31/2020.

Michael Chambers motioned to amend the item to change the end date to 12/31/2020; Nan Baker seconded.

Michael Chambers motioned to conditionally approve the item until the vendor's registration with the Office of the Inspector General could be confirmed; Nan Baker seconded. Item BC2020-542 was conditionally approved by unanimous vote, as amended.

BC2020-543

Department of Development,

- a) Submitting an RFP exemption on RQ2712, which will result in a payment to Urban League of Greater Cleveland as fiscal agent for UBIZ Venture Capital in the amount of \$200,000.00 for operational support for the period 10/1/2020 - 12/31/2025.

- b) Recommending a payment to Urban League of Greater Cleveland as fiscal agent for UBIZ Venture Capital in the amount of \$200,000.00 for operational support for the period 10/1/2020 - 12/31/2025.

Funding Source: Economic Development Fund

Paul Herdeg, Department of Development and Michael Obi, Urban League of Greater Cleveland, presented. Lenora Lockett asked if the provider was registered with the Office of the Inspector General. Mr. Herdeg requested the Board provide conditional approval upon the vendor's completion of the registration process with the Office of the Inspector General. Trevor McAleer asked why this item did not complete the Infor approval process prior to the meeting. Nan Baker asked how the fiscal agent will distinguish between struggling, small businesses and minority-owned and disadvantaged businesses; and asked what the interest and terms of the loans are. Michael Chambers motioned to conditionally approve the item; Nan Baker seconded. Item BC2020-543 was conditionally approved by unanimous vote.

BC2020-544

Fiscal Department, submitting an amendment to Contract No. CE1700140 with Stifel, Nicolaus & Company Incorporated for financial advisory services for the period 8/1/2017 - 7/31/2022 for additional funds in the amount not-to-exceed \$9,450.00.

Funding Source: General Fund

Michael Chambers, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-544 was approved by unanimous vote.

BC2020-545

Department of Information Technology, recommending a sole source award on Purchase Order No. 20002541 and enter into a contract with Spatialest, Inc. in the amount not-to-exceed \$160,500.00 for the purchase and installation of AppraisalEst GIS based toolset software license, data review, data import, on-site training and support services for the period 9/28/2020 – 9/27/2023.

Funding Source: Real Estate Assessment Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-545 was approved by unanimous vote.

BC2020-546

Department of Information Technology,

- a) Submitting an RFP exemption on RQ3234, which will result in an award recommendation to TEC Communications, Inc. LP in the amount not-to-exceed \$19,657.10 for the purchase of (1) ASR 1001-X Router software license upgrade and extended Smartnet coverage for the County's aggregation services router.
- b) Recommending an award on Purchase Order No. 20003126 to TEC Communications, Inc. LP in the amount not-to-exceed \$19,657.10 for the purchase of (1) ASR 1001-X Router software license upgrade and extended Smartnet coverage for the County's aggregation services router.
Funding Source: General Fund – WAN Services - To be evaluated by the Fiscal Office for CARES Act reimbursement.

Andy Molls and Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked for clarification on WAN services; and asked if this cost will be a one-time fee. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-546 was approved by unanimous vote.

BC2020-547

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1700146 with Pascal Learning, Inc. dba Ready Rosie nka Teaching Strategies, LLC for the purchase of web-based subscription services for customized child development videos for the period 9/1/2017 – 8/31/2020 to extend the time period to 7/31/2021 and for additional funds in the amount not-to-exceed \$42,840.00.

Funding Source: 83% Breuning Foundation Grant and 17% Health and Human Services Levy Fund

Marcos Cortes, Office of Early Childhood, presented. Lenora Lockett asked if the provider was registered with the Office of the Inspector General. Mr. Cortes indicated that the provider is listed under their parent company, UTJ Holdco, Inc., Registration No. 20-0229. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-547 was approved by unanimous vote.

BC2020-548

County Prosecutor,

- a) Submitting an RFP exemption on RQ1939, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$13,284.00 for the renewal of (6) SMS Magnet Axiom software licenses for the Ohio Internet Crimes Against Children Task Force for the period 11/1/2020 – 10/31/2021.
- b) Recommending an award on Purchase Order No. 20003100 to SHI International Corp. in the amount not-to-exceed \$13,284.00 for the renewal of (6) SMS Magnet Axiom software licenses for the Ohio Internet Crimes Against Children Task Force for the period 11/1/2020 – 10/31/2021.

Funding Source: FY2020 U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention Grant

David Frattare, County Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-548 was approved by unanimous vote.

BC2020-549

Sheriff's Department,

- a) Submitting an RFP exemption on RQ2194, which will result in an award recommendation to FDL Marine dba Edgewater Marina in the amount not-to-exceed \$13,232.41 for the purchase of fuel for marine patrol boat operations for the 2020 - 2021 boating seasons in connection with the FY2018 and FY2019 Operation Stonegarden Grant Program and the Northern Border Initiative.
- b) Recommending an award on Purchase Order No. 20002802 to FDL Marine dba Edgewater Marina in the amount not-to-exceed \$13,232.41 for the purchase of fuel for marine patrol boat operations for the 2020 - 2021 boating seasons in connection with the FY2018 and FY2019 Operation Stonegarden Grant Program and the Northern Border Initiative.

Funding Source: 61% FY2018 and 39% FY2019 Operation Stonegarden Grants

Stephen Witt, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2020-549 was approved by unanimous vote.

BC2020-550

Sheriff's Department,

- a) Requesting authority to apply for grant funds from State of Ohio, Attorney General's Office in the amount of \$39,628.65 to purchase body armor vests for law enforcement officers in connection with the FY2020 Ohio Law Enforcement Body Armor Grant Program for the period 9/30/2020 - 9/30/2021.
- b) Submitting a grant award from State of Ohio, Attorney General's Office in the amount of \$39,628.65 to purchase body armor vests for law enforcement officers in connection with the FY2020 Ohio Law Enforcement Body Armor Grant Program for the period 9/30/2020 - 9/30/2021.

Funding Source: General Fund – 25% and FY2020 State of Ohio Law Enforcement Body Armor Grant Funds - 75%

Stephen Witt, Sheriff's Department, presented. Nan Baker asked if the grant award amount is adequate to cover the entire cost of replacement vests that are required. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-550 was approved by unanimous vote.

C. – Consent Agenda

Michael Chambers referred to Item No. BC2020-551 and asked for clarification on the dollar amounts.

Nan Baker referred to Item No. BC2020-552 – Direct Open Market Purchases – Purchase Order No. 20001627 which recommended an award to Sadler-Necamp Financial Services, Inc. dba Proware in the amount of \$19,900.00 for the implementation of a software interface between the Sheriff's Civil Case Management System and RealAuction.com to conduct Sheriff's Foreclosure Sales in an on-line auction format and asked how this purchase qualifies for CARES Act reimbursement; and asked if the funds will be used by 12/31/2020. Michael Chambers asked if the software will be in use prior to the end of the year.

There were no additional comments or questions on the consent agenda items. Michael Chambers motioned to approve BC2020-551 through -552; Dale Miller seconded, the consent items were unanimously approved.

BC2020-551

Department of Development, recommending to amend Board of Control Item Nos. CON2019-36 dated 4/22/2019 and BC2020-176, dated 3/16/2020, which authorized housing rehabilitation contracts with various providers in connection with a homeowner rehabilitation loan to Diana Simmons Ferguson for various time periods, by changing the award amounts for multiple providers:

a) Contract No. CE1920014-03 with Westfield Heating & Air Inc. for installation of a new furnace and air conditioner for the period 8/21/2018 – 5/22/2019, by changing the amount not-to-exceed from \$5,868.00 to \$5,643.00.

b) Contract No. CE1920014-05 with Craftsman Custom Flooring, Inc. for installation of vinyl tile flooring, installation of a dryer vent and washing machine fixtures, replacement of shower unit and faucets, laundry tub, kitchen sink and disposal, installation of a grab bar and replacement of masonry steps for the period 7/3/2019 – 4/1/2020, by changing the amount not-to-exceed from \$6,275.00 to \$6,500.00.

Funding Source: Community Development Block Grant Funds

BC2020-552

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/28/2020:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20002963	(3) Lateral microfilm cabinets for County Archives	Department of Public Works	Central Business Equipment Company dba Patterson Pope	\$11,984.00	General Fund
20001627	Implementation of a software interface between the Sheriff's Civil Case Management System and RealAuction.com to conduct Sheriff's Foreclosure Sales in an on-line auction format	Sheriff's Department	Sadler-Necamp Financial Services, Inc. dba Proware	\$19,900.00	General Fund - To be evaluated by the Fiscal Office for CARES Act reimbursement

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20003150	Reimbursement of State-mandated services rendered to children with medical handicaps in accordance with Ohio Revised Code Section 3701.023 for August, 2020*	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$84,162.85	Health and Human Services Levy Fund
20003152	Technical support services to County employees for the period April – June, 2020 in connection with the Tech Service Support Policy**	Department of Health and Human Services	Treasurer, State of Ohio	\$74,904.00	Health and Human Services Levy Fund, which will be reimbursed by CARES Act Funds

**Alternative procurement process and exemption from aggregation to authorize payments to Ohio Department of Health for various purchase orders in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-300, dated 5/26/2020 and amended by BC2020-362, dated 6/22/2020 which changed the time period from 5/26/2020 – 5/25/2022 to 1/1/2020 – 12/31/2020 and amended by BC2020-436, dated 7/27/2020, which changed the name from Ohio Department of Health to Treasurer, State of Ohio.*

***Alternative procurement process to authorize payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 7/1/2019 – 12/31/2021, approved by Board of Control Approval No. BC2020-430, dated 7/27/2020.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services/Witness Victim Service Center, submitting a grant award from U.S. Department of Justice, Office on Violence Against Women in the amount of \$824,800.00 for the Domestic Violence Homicide Prevention Demonstration Initiative in connection with the FY2020 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program for the period 10/1/2020 – 9/30/2023.

Funding Source: FY2020 U.S. Department of Justice, Office on Violence Against Women

Item No. 2

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, submitting a grant award from U.S. Department of Justice, Bureau of Justice Assistance via the Institute for Intergovernmental Research in the amount of \$20,000.00 for the FY2020 Comprehensive Opioid, Stimulant, and Substance Abuse Program Overdose Fatality Review Database Pilot Site Selection Grant Program for the period 9/15/2020 – 9/30/2021.

Funding Source: FY2020 U.S. Department of Justice, Bureau of Justice Assistance

Item No. 3

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, requesting authority to apply for grant funds from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$304,041.00 for the FY2020 DNA Capacity Enhancement and Backlog Reduction Grant Program for the period 10/1/2020 – 12/31/2022.

Funding Source: FY2020 U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Item No. 4

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, requesting authority to apply for grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$188,000.00 for the purchase of (1) Fourier Transform Infrared Spectroscopy and (1) Dual Stage Ballistic Comparison Microscope for various labs in connection with the FY2020 Paul Coverdell Forensic Science Improvement Grant Program for the period 10/1/2020 – 12/31/2022.

Funding Source: FY2020 U.S. Dept. of Justice, Office of Justice Programs, Bureau of Justice Assistance Grant

Item No. 5

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, requesting authority to apply for grant funds from State of Ohio, Office of Criminal Justice Services in the amount of \$65,006.68 for professional and continuing education for staff in connection with the FY2020 Paul Coverdell Forensic Sciences Improvement Grant Program for the period 1/1/2021 – 12/31/2021.

Funding Source: FY2020 Paul Coverdell Forensic Sciences Improvement Grant

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:49 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2020-553

Department of Public works; RQ2859 2020 Safety Controls Technology, Inc.; Contract

Scope of Work Summary

Department of Public Works requesting approval of a contract with Safety Controls Technology, Inc. for the anticipated cost not-to-exceed \$5,000.00.

Fit testing for County employees that will be entering the old Juvenile Court facility. Fit testing is conducted annually to assure respiratory PPE functions correctly for an employee. It is meant to find health conditions and indicate ill-fitting equipment before use in the field where actual hazards are present. Employees will need fit testing clearance prior to donning the proper PPE to enter the structure. The anticipated start-completion dates are ~~September 21, 2020 through September 20, 2021.~~ **10/5/2020 – 10/4/2021.**

The primary goals of the project are to assure respiratory PPE functions correctly for an employee. It is meant to find health conditions and indicate ill-fitting equipment before use in the field where actual hazards are present.

Procurement

The procurement method for this project was done by obtaining an informal quote. Purchasing policies and procedures allow a quote to be requested from a vendor up to \$5,000.00 without utilizing informal bidding procedures.

Contractor and Project Information

The vendor address is:

Safety Control Technology, Inc.

6993 Pearl Road

Middleburg Heights, Ohio 44130

The account representative is Gail Grueser.

Project Status and Planning

Fit testing is an occasional project done on an as-needed basis.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

BC2020-554

Department of Public Works; RQ3244 2020 MRI Software LLC; Contract Prolease Real Estate Software

Scope of Work Summary

Department of Public Works requesting approval of a contract with MRI Software, LLC. for the anticipated cost not-to-exceed \$22,000.00 for a three-year period.

Lease management software. The anticipated start-completion dates are October 5, 2020 through October 4, 2023.

The primary goals of the project are to effectively manage and maintain over 50 building leases. The Department of Public Works currently uses a paper and pen method to track and manage leases of County-owned buildings and properties. Prolease will allow the Department of Public Works to track leases, owned properties and tenants as well as provide document management, critical date email alarms and run standard and custom reports.

Technology Terms

- a) TAC has approved this item, approved 03/05/2020.
- b) Are the purchases compatible with the new ERP system? The Department of Public Works inquired about the ERP solution and learned a leasing option was not part of the original scope. TAC worked with the ERP team to see if there was a suitable leasing option within the ERP software and determined this is something that would take years to create and implement.
- c) Is the item ERP approved? The Department of Public Works inquired about the ERP solution and learned a leasing option was not part of the original scope.
- d) Are the services covered by the original ERP budget? No, covered by Department of Public Works funds.

Procurement

The procurement method for this project was informal RFB. The total value of the purchase is not-to-exceed \$22,000.00.

The Department of Public Works has contacted several leasing companies to see what solutions they use to manage and maintain their property leases. Public Works analyzed their solutions to see what would best fit the needs of the department and County and determined Prolease Real Estate Software to be the most efficient option. Additionally, the Department of Public Works released an informal request for bids using Buyspeed. Two efforts were made with MRI Software providing the lowest and best pricing.

Contractor and Project Information

The address of MRI Software LLC Company is:

MRI Software, LLC.

28925 Fountain Parkway

Solon, Ohio 44139

The Accounts Manager for MRI Software LLC is Allison Nixon.

Project Status and Planning

The project is new to the County

Funding

The project is funded 100% by the General Fund, Real Estate.

The schedule of payments is by invoice.

BC2020-555

The Department of Human Resources 2020 The MetroHealth System Government Purchase for Flu Shot Clinics RQ 1680

Scope of Work Summary

Department of Human Resources,

Recommending an award on RQ1680 to The MetroHealth System in the amount not-to-exceed \$45,000.00 for flu shot clinic services.

The anticipated start-completion dates are 10/5/2020 – 10/4/2021.

Procurement Method - Government Purchase

Contractor and Project Information

The address of the vendor is:

The MetroHealth System

2500 MetroHealth Drive

Cleveland OH 44109

Council District 3

The President and Chief Executive Officer is Akram Boutros, M.D.

Project Status and Planning

Flu Shots have been annual events as part of the County's wellness program.

Funding

This is funded 100% by the Self Insurance Fund/Wellness

History

This is a new contract. The previous contract for these services also included biometric screenings as follows:

Time period: 4/9/2019-12/31/2019

Original Contract: not to exceed \$70,000 passed 4/8/2019 per BC2019-278

Amendment 1: not to exceed \$15,000 passed 9/30/2019 per BC2019-717

BC2020-556

Public Safety and Justice Services, Informal Bid BuySpeed #JA-20-48343, Infor Requisition 0002762, PO20002934 2020, Digital Stakeout Inc. , Purchase Order & Signed Contract, Social Media Software with six user licenses.

Scope of Work Summary

Public Safety and Justice Services is requesting approval of an informal bid with Digital Stakeout Inc. , for the anticipated cost not to exceed \$15,600.00.

Describe the exact services being provided. The anticipated start-completion dates. Purchase of Web-based Social Media Aggregation and threat detection tool, that has the ability to collect, process, analyze and disseminate threat intelligence for their analysts. Modular to allow user specific search strings and filtering based on key word, location, source etc. The anticipated start-completion date is 10/05/2020 – 10/4/2021.

The primary goals of the project are to collect, process, analyze and disseminate threat intelligence for their analysts. Modular to allow user specific search strings and filtering based on key word, location, source etc.

- a) Please state the date of TAC Approval 8/27/2020.
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

Procurement

The procurement method for this project was an informal bid in Buyspeed under JA-20-48343 and Info Landing requisition #0002762. The total value of the informal bid is \$15,600.00.

Contractor and Project Information

DigitalStakeout Inc.
234 Morrell Road Suite 360
Knoxville, TN 37919
The CEO is Adam Mikrut.

The address or location of the project is:
Northeast Ohio Regional Fusion Center
1300 Ontario Street, Suite 935
Cleveland, OH 44113
The project is located in Council District 1

Project Status and Planning

The project is new to the Northeast Ohio Regional Fusion Center and FY18 State Homeland Security – Law Enforcement Grant.

The project maintenance evolved. The next steps is to submit a grant application to maintain these services. If approval the dates will be 10/5/2021 – 10/4/2022. The following maintenance will be grant funded.

Funding

The project is funded 100% by FY18 State Homeland Security – Law Enforcement Grant.
The schedule of payments is Invoice.

C. – Consent Agenda

BC2020-557

Scope of Work Summary

Department of Public Works is requesting approval of a Contract Amendment, with Schirmer Construction LLC. for the anticipated cost of -\$15,190.37

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
R2019-0058

Describe the exact services being provided. replacement of Adele Lane Culvert No. 00.08 and Westwood Lane Culvert No. 00.08 over a creek to west branch of Rocky River in the City of Olmsted Township

The anticipated start-completion dates are (04/1/2019-11/15/2019).

The primary goals of the project are (list 2 to 3 goals).

See Above – Replace Culverts

The project is not mandated.
(Olmsted Township)

Procurement

The procurement method for this project was (RFB). The total value of the (RFB, etc.) is (\$874.400).

The RFB was closed on 01-14-2019.

The goal was SBE-Set-aside, 6% WBE & 17% MBE and OPD approved their Diversity Plan

There were 8# bids pulled from OPD, 2# bids submitted for review, 2# bids approved.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Schirmer Construction LLC

31350 Industrial Parkway

North Olmsted, OH 44070

Council District (1)

The President is Nick Iafigliola

The address or location of the project is: Olmstead Township, Westwood Lane & Adele Lane

The project is located in Council District (01)

Project Status and Planning

The project was new to the County.

Funding

The project is funded:

100% Cuyahoga County using the \$7.50 Vehicle License Tax Fund

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the value and is the (1st & Final) amendment of the contract.

The project is an amendment to a contract. Is recommending accepting construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Also, All plan quantity adjustments were based on final field measurements and/or to meet existing field conditions.

BC2020-558

Request approval to declare County owned property as surplus and sell via Govdeals in accordance to ORC 307.12(E) and donate said property to Cleveland Metropolitan School District, in accordance with Ohio Revised Code Section 307.12(D).

2020 OPD Declare Property As Surplus And Sell Via Govdeals - (Pw Facilities & CCBDD Vehicles And Equipment)

Scope of Work Summary:

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items (Exhibits A-C) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

The items (Exhibits D) will be donated to

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

There is no cost for this process. The project is a revenue generating project.

PW FACILITIES & CCBDD Vehicles AND Equipment

**Exhibit "A"
Internet Auction List**

Surplus Property

Department/Year/Model	VIN / Serial #	Item Condition
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Cuyahoga County Department of Public Works - Facilities

YEAR	MAKE	MODEL	VIN ENDING	CONDITION/VALUE	AUCTION REASON
2009	FORD	F-450	12240	FAIR/\$9000.00	Replaced due to Engine Failure
1998	CHEVY	K2500	64865	POOR/\$650.00	Unsafe Vehicle Severe Rust; Repairs Beyond Value
2002	FORD	EXPLORER	01244	FAIR/\$750.00	REPLACED DUE TO POOR CONDITON
2015	PARKER	TRAILER	02755	POOR/\$500.00	REPLACED DUE TO POOR CONDITON
	ARIENS	ROTOTILLER	4781	FAIR/\$250	OLD EQUIPMENT NO LONGER IN USE
	HONDA	SNOW BLOWER	SZBE-1031721	POOR/\$50.00	REPLACED DUE TO POOR CONDITION
	TENNANT	7200 FLOOR SCRUBBERS	7200-6963	FAIR/\$500.00	REPAIRS BEYOND VALUE REQUIRED
	HONDA	TRASH PUMP	TX2/GC20.3675782/1092848	POOR/\$50.00	PUMPS NEEDS REPAIR BEYOND VALUE

Exhibit "B"
Internet Auction List

Surplus Property

Cuyahoga County Department of Developmental Disabilities – CCBDD

Disposal Items:

- **Commercial grade cylinder cart**
- **4 – OTC 12 Ton High Boy Jack Stands**
- **4-Kubcikb 7-ton Jack Stands**
- **2- Gray 10-ton Jack Stands**
- **Plasma Cutter ESAB Power Cut 875**
- **Floor Jack Lincoln Air Operated Automotive Jack**
- **Diesel Exhaust Fluid Transfer Pump Assembly**
- **Battery Tester – Auto Meter Model #SB-5DT**

Exhibit "C"
Internet Auction List
Surplus Property

Cuyahoga County Department of Developmental Disabilities – CCBDD

INTERNET AUCTION		
QTY	ITEM DESCRIPTION	LOCATION
16	Bookcases	23750 Mercantile Road, Beachwood, OH 44122
12	2 Door Storage Cabinets	23750 Mercantile Road, Beachwood, OH 44122
6	Tables	23750 Mercantile Road, Beachwood, OH 44122
1	Adjustable Desk	23750 Mercantile Road, Beachwood, OH 44122
1	Metal Workshop Desk	23750 Mercantile Road, Beachwood, OH 44122
6	Pedestal File Cabinet	23750 Mercantile Road, Beachwood, OH 44122
18	4 Drawer File Cabinet	23750 Mercantile Road, Beachwood, OH 44122
3	2 Drawer Lateral File Cabinets	23750 Mercantile Road, Beachwood, OH 44122
4	Work Surfaces	23750 Mercantile Road, Beachwood, OH 44122
1	Hutch	23750 Mercantile Road, Beachwood, OH 44122
16	Desks	23750 Mercantile Road, Beachwood, OH 44122
2	Coffee Tables	23750 Mercantile Road, Beachwood, OH 44122
1	End Table	23750 Mercantile Road, Beachwood, OH 44122
16	4 Drawer Lateral File Cabinets	23750 Mercantile Road, Beachwood, OH 44122
8	5 Drawer Lateral File Cabinets	23750 Mercantile Road, Beachwood, OH 44122
1	Metal Credenza	23750 Mercantile Road, Beachwood, OH 44122
4	Wood Cabinets	23750 Mercantile Road, Beachwood, OH 44122
1	3 Drawer Lateral File Cabinet	23750 Mercantile Road, Beachwood, OH 44122
2	Beige Base Cabinets	23750 Mercantile Road, Beachwood, OH 44122
15	Tables	23750 Mercantile Road, Beachwood, OH 44122
1	Wood Loveseat	23750 Mercantile Road, Beachwood, OH 44122
1	Small Mobile Storage Cabinet	23750 Mercantile Road, Beachwood, OH 44122
2	Shredders	23750 Mercantile Road, Beachwood, OH 44122
2	Easel	23750 Mercantile Road, Beachwood, OH 44122
13	Fabric Chairs	23750 Mercantile Road, Beachwood, OH 44122
2	Mobile Display Storage	23750 Mercantile Road, Beachwood, OH 44122
1	Mobile Book Cart	23750 Mercantile Road, Beachwood, OH 44122
1	Spacesaver Mobile Mechanical File Storage System	23750 Mercantile Road, Beachwood, OH 44122
1	Wood Whiteboard Cabinet	23750 Mercantile Road, Beachwood, OH 44122
10	Lyon Workshop Chairs	23750 Mercantile Road, Beachwood, OH 44122

15	Black Plastic Chairs With Cart	23750 Mercantile Road, Beachwood, OH 44122
1	Varidesk Mobile Desk Large	23750 Mercantile Road, Beachwood, OH 44122
2	Copiers	23750 Mercantile Road, Beachwood, OH 44122
5	Printers	23750 Mercantile Road, Beachwood, OH 44122
1	Blueprint Cabinet	23750 Mercantile Road, Beachwood, OH 44122
3	Overhead Cabinets	23750 Mercantile Road, Beachwood, OH 44122
1	Safe	1275 Lakeside Ave, Cleveland, OH 44114
2	Small White Bounce Umbrella	23750 Mercantile Road, Beachwood, OH 44122
2	Prefouse Base Lamp	23750 Mercantile Road, Beachwood, OH 44122
2	Umbrella & Light Mount	23750 Mercantile Road, Beachwood, OH 44122
2	Tripod	23750 Mercantile Road, Beachwood, OH 44122
1	14" Premier Easel Extension	23750 Mercantile Road, Beachwood, OH 44122
1	Projector Screen	23750 Mercantile Road, Beachwood, OH 44122
1	Pyle Speaker	23750 Mercantile Road, Beachwood, OH 44122
9	Epson Printer Ink	23750 Mercantile Road, Beachwood, OH 44122
59	Old Fluorescent Light Fixture Shells	23750 Mercantile Road, Beachwood, OH 44122
1	Milk/Juice Cooler	6149 West 130th Street, Parma, OH 44130-1042
1	Heating Oven	6149 West 130th Street, Parma, OH 44130-1042
1	Metal Prep Table	6149 West 130th Street, Parma, OH 44130-1042
1	Refrigerator	6149 West 130th Street, Parma, OH 44130-1042
1	Warming System	6149 West 130th Street, Parma, OH 44130-1042
2	Commercial Stainless Steel Refrigerators	1275 Lakeside Ave., Cleveland, OH 44114

Exhibit "D"
Surplus Property
Donations

Cuyahoga County Department of Developmental Disabilities – CCBDD

DONATIONS TO CLEVELAND METROPOLITAN SCHOOL DISTRICT

14	Rifton Gait Trainers – Medium	2421 Community College Ave., Cleveland, OH 44115
3	Folding Aluminum Walkers (adult size)	2421 Community College Ave., Cleveland, OH 44115
6	Vinyl Covered, Padded Bolsters	2421 Community College Ave., Cleveland, OH 44115
2	Small Wooden Rifton Chairs	2421 Community College Ave., Cleveland, OH 44115
3	Small Wooden Chairs	2421 Community College Ave., Cleveland, OH 44115
58	Laptops	1275 Lakeside Ave, Cleveland, OH 44114
91	Desktops	1275 Lakeside Ave, Cleveland, OH 44114

BC2020-559

(See related items for proposed purchases for the week of 10/5/2020 in Section C. above)

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-560

Department of Public Safety & Justice Services; Lawson RQ# 3338 2020 Artemax Inc; Purchase Wristbands

Scope of Work Summary

Department of Public Safety & Justice Services requesting approval of a purchase from Artemax Inc, dba Wristband Resources for the anticipated cost of \$7,272.00.

This is a purchase of wristbands, which are used to identify individuals accessing County facilities who have completed the daily COVID-19 screening. The request is for 7 different colors as the color changes each day. The quantities vary by color based on the current quantities on hand. The anticipated shipping date was as soon as possible.

The primary goal of the project is to identify individuals accessing County facilities who have completed the daily COVID-19 screening.

Procurement

The procurement method for this project was Time Sensitive Mission Critical; received a quote from the vendor. The total value of the purchase is \$7,272.00.

Contractor and Project Information

The address of the vendor is:

Artemax Inc
16000 W. Rogers Dr. Ste 100
New Berlin, WI 53151

The vendor contact is Amanda Williamson.

Project Status and Planning

The project is a new to the County.

The project is on a critical action path because of the COVID-19 pandemic.

The order has already been placed to fast track delivery.

Funding

The project is funded 100% by the CARES money.

The schedule of payments is by invoice.

BC2020-561

Medical Examiner’s Office/2020/3162/49013/Promega/Purchase Order/Maxwell 16 PM for 5 instruments

Scope of Work Summary

Medical Examiner’s Office is requesting approval of a purchase order with Promega for the anticipated cost of \$6,348.80. The anticipated start-completion dates are 9/8/20 – 10/8/20

The primary goal of the project is to have the instruments maintained for the DNA Lab at the Medical Examiner’s Office.

Procurement

The procurement method for this project was a Time Sensitive/Mission Critical process. The total value of the RFQ is \$6,348.80.

The procurement method was closed on 9.3.20.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Promega Corporation
2800 Woods Hollow Road
Madison, WI 53711
William A. Linton, Chairman and CEO.

Project Status and Planning

The project occurs as needed.

Funding

The project is funded 100% by the MEO Crime Lab.
The schedule of payments is by invoice.

Items of Note (non-voted)

Item No. 1

The Public Works Department requesting approval of agreement: a) for the emergency repair of South Woodland Road Culvert No. 3 in the City of Shaker Heights. b) that special assessments are not to be levied and collected to pay part of the County’s costs of these improvements c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality. The anticipated cost of the project is \$200,000. The project is to be funded 50% County Road and Bridge Fund \$100,000 and 50% City of Shaker Heights \$100,000. The anticipate start date for construction is 2020.

The primary goal of this request is approval of this project. The primary goal of the project itself is to properly maintain the County’s infrastructure.

The location of the project is South Woodland Road Culvert No. 3 in the City of Shaker Heights.

The project is located in Council District 9.

Project Status and Planning

This project is new to the County.

Funding

The project is to be funded 50% County Road and Bridge Fund \$100,000 and 50% City of Shaker Heights \$100,000, total cost of project \$200,000.

Item No. 2

Seeking Authority to Enter into a Cooperation Agreement with Metroparks for the Cedar Point Road Bridge

Scope of Work Summary

The Department of Public Works is seeking authority to enter into a cooperation agreement with the Cleveland Metropolitan Park District (Metroparks) in connection with the Cedar Point Road Bridge 00.49 Project over the Rocky River located west of Valley Parkway in North Olmsted, Ohio.

The County is constructing the Cedar Point Road Bridge 00.49 Project which entails the rehabilitation of the existing structure and the addition of a multi-use path on the structure. The multi-use path is within Metroparks property.

The Agreement allows the County to construct, repair and maintain the structure within Metroparks property.

- a. The goal is to enter into an agreement with Metroparks in connection with the Cedar Point Road Bridge 00.49 Project
- b. Location: over the Rocky River located west of Valley Parkway in North Olmsted, Ohio.
- c. Council District 1

Procurement

Exemption

Contractor Information

Cleveland Metropolitan Park District

4101 Fulton Parkway

Cleveland, Ohio 44144

Council District 7

The vendor's Executive Director is Brian Zimmerman

Project Status

The term has not begun. Construction is to begin in Fall 2020.

Funding

Cooperation Agreement: The agreement is for \$0.

Construction: The estimated construction cost is \$3,173,620.00

Item No. 3

Senior And Adult Services - 2020-2021 Home Energy Assistance Program (HEAP) Grant

Scope of Work Summary

Division of Senior and Adult Services requesting approval of a grant from Western Reserve Area Agency on Aging in the amount of \$20,104.77. The grant period is 9/1/2020-8/31/2021.

The 2018-2019 Grant Funding was approved 10/1/18 with approval number CON2018-92, and the 2019-2020 Grant Funding was approved 10/21/2019 as Item No. 3 on the BOC Items of Note.

DSAS will distribute HEAP applications at senior centers, nutrition sites, municipal offices on aging, senior housing complexes, places of worship and social/support clubs serving the senior population. DSAS will also provide one-on-one assistance to ensure clients understand how to complete the Home Energy Assistance Program application and compile the required documentation. Additionally, DSAS will assist clients with copying, mailing and following-up on applications as needed.

The primary goals of the project are to:

- To distribute HEAP applications to seniors
- To assist seniors with completing and submitting HEAP applications.

Procurement

DSAS is requesting approval of a grant from Western Reserve Area Agency on Aging for the period 9/1/2020-8/31/2021. The grant did not require an application. DSAS was notified of the award 9/18/2020.

Contractor and Project Information

Western Reserve Area Agency on Aging
1700 East 13th Street, Suite 114
Cleveland, OH 44114
Council District 7

The executive director for the grantor is E. Douglas Beach, Ph. D., Chief Executive Officer

The address or location of the project is: Countywide

The project is located in all Council Districts.

Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because the notice of the award was sent to DSAS after the start date of the grant

Grant award notification was sent to DSAS 9/18/20 due to WRAAA not having confirmation of funding from the State of Ohio prior to the start of the grant. The grant period started 9/1/2020.

The grant can be signed electronically.

Funding

This is 100% federal grant funding. The schedule of payments is monthly.

Item No. 4

Scope of Work Summary:

The Cuyahoga County Common Pleas Court received a grant award of \$25,000.00 from the Ohio Supreme Court's Civil Justice Program Fund to augment the services of its Resource Center by implementing a Consumer Debt Defense Program. The purpose of the program is to empower low income and self-represented litigants to break the cycle of debt-related litigation by accessing free legal services while maintaining active involvement in the judicial process.

The Consumer Debt Defense Program will provide self-represented litigants who visit its Resource Center with direct legal assistance from Legal Aid Society of Cleveland attorneys to address one of their most pressing civil needs—debt collection litigation. Since the Legal Aid attorneys cannot serve all self-represented litigants, user-friendly brochures and legal process mapping guides will also be created to address their most prevalent debt collection concerns.

Utilization of Civil Justice Program Funds will support the Consumer Debt Defense Program in three ways. First, funds will augment the Cuyahoga County Common Pleas Court's capacity to serve approximately 60 self-represented litigants with direct legal assistance from Legal Aid Society of Cleveland attorneys. Second, direct legal assistance will go a long way in moving these self-represented litigants toward resolving their debt collection issues. Third, the self-represented litigants will not only have access to supplementary educational materials at the Resource Center but may also benefit from additional services offered by the Legal Aid Society of Cleveland. Other organizations will support the program and include the Cleveland Metropolitan Bar Association and the Cleveland-Marshall College of Law.

Funding Source: Ohio Supreme Court Civil Justice Program Fund.

History: This is a new grant application for the Court.

Does this Grant require a match: No.

Procurement: The Court's Consumer Debt Defense Program is supported by a grant from the Ohio Supreme Court Civil Justice Program Fund and will follow all local, state and federal procurement requirements.

Contractor and Project Information: The Court's Consumer Debt Defense Program will serve the entire area of Cuyahoga County.

Project Status and Planning: The program start date is July 31, 2020 (date of award) and will end on June 30, 2022. Several meetings have already been held with the Legal Aid Society of Cleveland to discuss logistical issues and draft a contract for services.

Funding: \$25,000