

Cuyahoga County Equity Commission Meeting
 September 10, 2020 10:00 AM – 11:00 AM
 Virtual
 Minutes – *Revised*

Cuyahoga County Equity Commission		
Last Name	First Name	Agency
Carter	Theodore	Development
Drucker	Jesse	Human Resources
Lockett	Lenora	Procurement and Diversity
Merriman	David	Health and Human Services
Pellom	Alex	Public Safety and Justice Services
Guests		
Brown	Shontel	Councilwoman
Byrd	Nailah	Clerk of Court
Budish	Armond	County Executive
Carroll	Matt	County Executive
Harris	Leon	Health and Human Services
Morales	Cari	Development
Roberts	Sabrina	Health and Human Services
Thomas	Anthony	Health and Human Services
Tkachyk	Catherine	Innovation

- I. **Welcome**
- II. **Call to order**
- III. **Opening Remarks-** Executive Budish and Councilwoman Brown
 - a. Remarks from Co-Chairs
 - b. Executive Budish- Speaks to the importance and challenging ahead of the Equity Commission.
 - i. Identify issue and causes by race
 - ii. Review what the County has done, what is working, and what we can do to improve.
 - iii. Primary task is to address disparities within the County government
 - iv. Advisory Council on racism has been established within the community; both committees will collaborate
 - c. Councilwomen Brown- speaks to the importance of the Equity Work being done that needs to be accomplished within Cuyahoga County
 - i. Identify issues within your department to see where issues intersect to be addressed to collaborate and address racism within organization
 - ii. Identify resources that re needed to address issues within Cuyahoga County

IV. Review & approval of meeting

- a. Working Group Established and details provided
- b. Motion made to Focus on the commission focused on racial equity
- c. Motion made to establish a working group comprised of Senior Leadership

V. Proposed Structure and Composition

- a. Draft of bylaws have been developed and needs finalized for formal adoption
- b. Working group- Individuals have been identified led by Senior Leadership, former working group roster will be presented at the next meeting.

VI. TimeLine and meeting schedule

- a. Skeleton approach to outline main goals guiding how departments should be evaluated
- b. Pilot Agencies Identified
 - i. HHS
 - ii. Contracting & Procurement
 - iii. Department of Development
- c. Final Proposed Recommendation for meeting held every two weeks through November
 - i. In November review Meeting Cadence for possible adjustment
 - ii. Dates to be reviewed going forward to be confirmed after the county executives schedule has been reviewed.

VII. Data Collection

- a. Review Current disparity Numbers by Race
- b. Formal report to be delivered at next meeting of data metrics
- c. Ensure the guidelines of the data are within the legislation of the Public Health Legislation and compare with the legislation outlined for the Equity Commission.

VIII. Citizens Advisory Council Update-

- a. 17 members appointment by county executive, and Cuyahoga Council and were
 - i. Citizens Advisory Members named
 - ii. Duties of the CAC; Encouraging community outreach, providing recommendation to executive and county council, meet publicly for the public to provide ideas;
 - iii. reviewing focusing and providing recommendations to reduce disparities between blacks and whites regarding healthcare, Criminal Justice, access to healthy food, Safe and Affordable Housing, well-paying jobs, quality transportation, Affordable Healthcare, education, state places to be active.
- a. Public Comments can be submitted via email equity@cuayhogacounty.us
- b. Two public meetings held (8/11/2020 & 8/31/2020)
- c. Chair of the Citizens Advisory Council was elected
- d. Next meeting 9/25/2020 at 10am

IX. Next Steps

- a. Post a schedule of the next meeting
- b. Data template will be issued to Commission Chairs
 - i. Develop a mechanism for public input
- c. Review initial deliverable from the Commission
 - i. Identify members of the work group
 - ii. Establish a webpage and other requirements within legislation
 - iii. Next meeting 9/24/2020 (tentative)