

Minutes

Cuyahoga County Board of Control
Monday, October 26, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 10/19/2020

Leigh Tucker motioned to approve the minutes from the October 19, 2020 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-577

Department of Public Works, recommending an award on Purchase Order No. 20003096 to Valley Ford Truck, Inc. (13-3) in the amount not-to-exceed \$361,747.44 for the purchase of (12) new, never-titled 2020 Ford F250 Transit RWD Low Roof Vans.

Funding Source: Coronavirus Aid, Relief and Economic Security (CARES) ACT

Tom Pavich and Nichole English, Department of Public Works, presented. Dale Miller expressed his continued concern that the County may be financially responsible for a portion of these vehicle purchases once the COVID-19 pandemic has passed. Nichole English said that all the guidance received indicates that there would be no payback required if the vehicles were in use by the end of the year and believes that the vehicles will be in use well beyond 2020; and commented that a prior discussion on this issue was referred to the Law Department for an opinion. Nan Baker relayed the same concerns expressed by Mr. Miller and asked if the Law Department could review this issue and render an opinion prior to the

purchase of the vehicles; and recommended the Board provide conditional approval pending the Law Department's findings. Jerad Zibritosky, Department of Law, stated that it is also his understanding that no reimbursement will be required once the pandemic has ended but said that he will again review the matter regarding financial responsibility for vehicle purchases and provide an opinion within 1-2 days.

At 11:08 a.m., Mr. Zibritosky commented that the live video stream of the meeting was not providing audio and requested that the meeting be paused until the technical issue could be addressed. The meeting was paused at 11:09 a.m. Trevor McAleer asked if the meeting site was updated to indicate audio issues and asked if the meeting could continue since the audio could be heard through the call-in number posted. Mr. Zibritosky said that the meeting could continue as long as the live stream video displayed the call-in number and indicated there were audio issues with the live stream. The meeting reconvened at 11:31 a.m.

Leigh Tucker motioned to conditionally approve the item; Trevor McAleer seconded. Item BC2020-577 was conditionally approved by unanimous vote.

BC2020-578

Department of Public Works, recommending an award on Purchase Order No. 20003097 to Valley Ford Truck, Inc. (13-2) in the amount not-to-exceed \$284,511.68 for the purchase of (8) new, never-titled 2021 Ford AWD Utility Police Interceptors.

Funding Source: Coronavirus Aid, Relief and Economic Security (CARES) ACT

Tom Pavich, Department of Public Works, presented. Ms. Baker recommended the Board provide conditional approval pending the Law Department's findings regarding use of CARES Act funds and the potential for financial responsibility for vehicle purchases. Leigh Tucker motioned to conditionally approve the item; Nan Baker seconded. Item BC2020-578 was conditionally approved by unanimous vote.

BC2020-579

Department of Development, recommending an award on RQ2085 and enter into Contract No. 9 with Cleveland State University in the amount not-to-exceed \$48,500.00 for evaluation of SkillUp Business Advisory services for the period 1/1/2021 – 12/31/2021.

Funding Source: ~~General Fund~~ **Health and Human Services Levy Fund**

Paul Herdeg, Department of Development, Paul Porter and Dan Basta, Department of Health and Human Services, presented. Mr. Herdeg requested that the funding source be changed to reflect Health and Human Services Levy Fund. Trevor McAleer asked for clarification on the revised funding source and if Temporary Assistance to Needy Families (TANF) fully funds the SkillUp Program; and asked for follow up on the breakdown of the budget for the SkillUp Program. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2020-579 was approved by unanimous vote, as amended.

BC2020-580

Department of Sustainability,

- a) Requesting authority to submit a grant application to the Northeast Ohio Areawide Coordinating Agency (NOACA) in the estimated amount of \$284,200.00 for the Cleveland Bike and Scooter Share Projects in connection with the Transportation for Livable Communities Initiative Implementation Program for the period 11/1/2020 – 6/1/2022.
- b) Submitting a grant award from the Northeast Ohio Areawide Coordinating Agency (NOACA) in the estimated amount of \$284,200.00 for the Cleveland Bike and Scooter Share Projects in connection with the Transportation for Livable Communities Initiative Implementation Program for the period 11/1/2020 – 6/1/2022.

Funding Sources: Sustainability Fund (\$284,200.00) prior to reimbursements from NOACA, \$250,000 from the City of Cleveland, and \$47,800 from other smaller sources (CDCs, Metroparks, and Sustainability Fund)

Mike Foley, Department of Sustainability, presented. There were no questions. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2020-580 was approved by unanimous vote.

C. – Exemptions**BC2020-581**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an alternative procurement process on RQ48737, which will result in an award recommendation to Lutheran Metropolitan Ministry in the amount not-to-exceed \$2,231,638.00 for Emergency Shelter Services for single adult men for the period 1/1/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy

Ruth Gillett, Office of Homeless Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2020-581 was approved by unanimous vote.

D. – Consent Agenda

There were no comments or questions on the consent agenda items. Leigh Tucker motioned to approve BC2020-582 through – 583; Dale Miller seconded, the consent items were unanimously approved.

BC2020-582

Department of Public Works, submitting an amendment to Purchase Order Number 20001528 for general engineering services for Roadway and Bridge for the period 7/1/2020 - 6/30/2023, by assigning the interest from AECOM Technical Services, Inc. to AECOM Services of Ohio, Inc., effective 8/1/2020; no additional funds required.

BC2020-583

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/26/2020:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003527	Upgrade of County-wide Nitro PDF Pro licenses to Nitro Productivity Suite Enterprise subscriptions	Department of Information Technology	vCloud Tech Inc.	\$38,600.00	General Fund
20003535	Annual renewal of Entrust Secure Sockets Layer Certificate subscriptions	Department of Information Technology	Entrust Inc.	\$34,693.20	General Fund
20002592	Replacement tube bundle and gasket set	Department of Public Works	D.B. Johnsen	\$10,481.00	General Fund
20003416	(25) Industrial storage racks for maintaining client records	Division of Children and Family Services	HPM Business Systems	\$22,777.77	70% Health and Human Services Levy and 30% Title IV-E
20002571	(10) Safariland Body Armor Ballistic Level II Bulletproof Vests for Deputies	Sheriff's Department	Vance Outdoors, Inc.	\$8,512.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003398	Reimbursement of State-mandated services rendered to children with medical handicaps in accordance with Ohio Revised Code Section 3701.023 for February - April, 2020*	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$10,075.51	Health and Human Services Levy Fund

***Alternative procurement process and exemption from aggregation to authorize payments to Ohio Department of Health for various purchase orders in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-300, dated 5/26/2020 and amended by BC2020-362, dated 6/22/2020 which changed the time period from 5/26/2020 – 5/25/2022 to 1/1/2020 – 12/31/2020 and amended by BC2020-436, dated 7/27/2020, which changed the name from Ohio Department of Health to Treasurer, State of Ohio.**

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:43 a.m.