



**Cuyahoga County Board of Control Agenda  
Monday, December 14, 2020 11:00 A.M. (Remote)\*  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**\*Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197.**

**The public and department presenters should access the meeting via conference call by dialing:  
1-877-336-1828 then entering Access Code 3279066 followed by the # sign.**

**\*\*Public comment for this meeting may be submitted in writing via email to the Clerk of the Board of Control at [sgeorgakopoulos@cuyahogacounty.us](mailto:sgeorgakopoulos@cuyahogacounty.us) no later than 7:00 a.m. on Monday, 12/14/2020.**

**Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.**

**As a supplement to the primary phone conference access, Board of Control Meetings are also livestreamed at the following link:  
<http://council.cuyahogacounty.us/en-US/Streaming-Video-CMB.aspx>**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 12/7/20**

**III. – PUBLIC COMMENT\*\***

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2020-649**

Department of Information Technology, submitting an amendment to Contract No. 84 with Endicott, Microfilm, Inc. for County-wide maintenance on Kodak scanners for the period 7/30/2018 - 7/29/2020 to extend the time period to 8/7/2022 and for additional funds in the amount not-to-exceed \$499,865.84.

Funding Source: General Fund

**BC2020-650**

County Treasurer's Office, recommending an award on Purchase Order No. 20003940 to Weekley's Mailing Service, Inc. in the amount not-to-exceed \$45,000.00 for the purchase of postage for mailing of the 2020 last half and 2021 first half EasyPay Coupons/ACH letters to participating taxpayers.

Funding Source: General Fund

**BC2020-651**

County Treasurer’s Office, recommending an award on Purchase Order No. 20003996 to the United States Postal Service in the amount not-to-exceed \$220,000.00 for the purchase of postage for real estate property tax bills for the first and second half of 2020 and a 3<sup>rd</sup> tax bill mailing for past due payments.

Funding Source: General Fund

**BC2020-652**

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount of \$204,820.21 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2021 - 12/31/2021.

Funding Source: The project requires a 15% funding match from the Cuyahoga County Health and Human Services Levy. The grant funds are federal Older Americans Act Title III E funds

**C. - Exemptions**

**BC2020-653**

Department of Public Works, recommending an alternative procurement process on RQ3433, which will result in an award recommendation to W.W. Grainger, Inc. in the amount not-to-exceed \$49,500.00 for purchases of various industrial supplies for the period 12/7/2020 – 3/31/2021.

Funding Source: Sanitary Sewer Fund

**BC2020-654**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ3879, which will result in an award recommendation to United Way of Greater Cleveland in the amount not-to-exceed \$1,145,450.00 for fiscal agent services and emergency food purchase assistance by Hunger Centers serving eligible Cuyahoga County residents for the period 1/1/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

**D. – Consent Agenda**

**BC2020-655**

Department of Public Works, submitting an amendment (Subsidiary No. 7) to Contract No. 243 with Perk/ME, Joint Venture in connection with the grading, draining and paving of Pleasant Valley Road from York Road to State Road in the Cities of Middleburg Heights and Parma for a decrease in funds in the amount of (\$624,961.80); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 50% Federal; 27% Ohio Public Works Commission and 23% \$5.00 Vehicle License Tax Fund

**BC2020-656**

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. 81 with Specialized Construction Co. for the 2019 Countywide Preventative Maintenance Program - Crack Sealing and Striping for a decrease in funds in the amount of (\$76,053.31); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$7.50 License Tax Fund

**BC2020-657**

Department of Public Works, submitting an amendment to Contract No. 249 with Solar Testing Laboratories, Inc. for construction material testing services for the period 9/3/2019 – 9/2/2022, to assign interest to Engineering Consulting Services, effective 2/29/2020; no additional funds required.

Original Funding Source: Road and Bridge Fund

**BC2020-658**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

**BC2020-659**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 12/14/2020:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003982	Printing and mailing of 2020 last half and 2021 first half of EasyPay Coupons/ACH letters to participating taxpayers	County Treasurer's Office	Weekley's Mailing Service Inc.	\$11,279.00	General Fund
20003969	Purchase 1-year subscription of Polarity Software for (10) users	Department of Information Technology	Polarity IO Inc.	\$26,880.00	CARES Funding
20004011	(10) Mobile data terminals and (3) docking stations for Lake County Sheriff's Office	Department of Public Safety and Justice Services	SpaceBound, Inc.	\$25,287.15	FY18 State Homeland Security – Law Enforcement Grant
20003651	(360) Cotton super loop mop heads	Sheriff's Department	W. W. Grainger, Inc.	\$3,211.20	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003274	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Great Lakes Brewing Company	\$5,050.00	Health and Human Services Levy Fund

20004009	Reimbursement of State mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023 for October**	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$106,384.96	Health and Human Services Levy Fund
20003331	Truck repair of hoist and fenders***	Department of Public Works	Judco, Inc.	\$7,658.00	Sanitary Operating Fund
20004039	Annual inspection and repair of Fulton boilers at Animal Shelter***	Department of Public Works	Boiler Specialists, Inc.	\$1,996.20	General Fund

\*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

\*\*Alternative procurement process and exemption from aggregation to authorize payments to Ohio Department of Health for various purchase orders in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-300, dated 5/26/2020 and amended by BC2020-362, dated 6/22/2020 which changed the time period from 5/26/2020 – 5/25/2022 to 1/1/2020 – 12/31/2020 and amended by BC2020-436, dated 7/27/2020, which changed the name from Ohio Department of Health to Treasurer, State of Ohio.

\*\*\*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

**V – OTHER BUSINESS**

**Time Sensitive/Mission Critical Item**

**BC2020-660**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on Purchase Order No. 200003551 to Quality of Life Health Care Services, LLC in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 9/4/2020 – 12/4/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E

**Item of Note (non-voted)**

**Item No. 1**

Department of Development, recommending to amend Board of Control Item of Note No. CON2020-42, dated 6/29/2020, which amended Board of Control Item of Note No. CON2019-43, dated 5/6/2019 related to a housing rehabilitation contract with Home Exteriors in connection with a homeowner rehabilitation loan to Bennie Marcinowski (Board Approval No. BC2018-344) for roof installation, electrical and garage demolition for the period 6/7/2018 – 3/7/2019 **to extend the time period to 11/13/2019 and by changing the amount not-to-exceed \$13,130.00 to \$15,330.00.**

Original Funding Source: Community Development Block Grant Fund

**Item No. 2**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract/ PO No.	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 763	Purchase Order No. 20000827	Adoption Network Cleveland	Support services to adoptive, kinship and foster families	\$0.00	Division of Children and Family Services	4/27/2020 – 1/31/2021 to extend the time period to 4/26/2021	Original Contract – Health and Human Services Levy Fund	9/11/2020

**VI – PUBLIC COMMENT\*\***

**VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Monday, December 7, 2020 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office, (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 11/30/2020

Michael Chambers motioned to approve the minutes from the November 30, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT\*\*

There was no public comment.

IV- CONTRACTS AND AWARDS

**A. – Tabled Items**

**B. – New Items for Review**

**BC2020-642**

County Council,

- a) Submitting an RFP exemption on RQ2808, which will result in a payment to Milestones Autism Resources in the amount of \$100,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 1/1/2020 – 12/31/2021.
- b) Recommending a payment on Purchase Order No. 20003700 to Milestones Autism Resources in the amount of \$100,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 1/1/2020 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Trevor McAleer, County Council, presented. Dale Miller asked why this request is being presented so late in the funding cycle. Nan Baker asked if Milestones Autism Resources is waiting on the payment of \$50,000.00. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-642 was approved by unanimous vote.

**BC2020-643**

Department of Information Technology, recommending an award on RQ47209 and enter into Contract No. 189 with Provato, LLC (32-15) in the amount not-to-exceed \$150,000.00 for sourcing for temporary information technology staff augmentation services for the period 12/7/2020 -12/6/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if these services will integrate with the Enterprise Resource Planning (ERP) System. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-643 was approved by unanimous vote.

**BC2020-644**

Department of Information Technology, recommending an award on RQ48807 and enter into Contract No. 146 with Monsido, Inc. in the amount not-to-exceed \$27,900.00 for a cloud-based software tool to identify accessibility and quality assurance issues for the period 12/7/2020 – 12/6/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for clarification if this purchase is new or recurring and whether the software is compatible with the Enterprise Resource Planning (ERP) System; asked if there are any other compatible software products that may be available, separate from this purchase from Monsido, Inc.; and requested that the department’s briefing memos include completion of “Technology Items” section for future requests to provide additional information prior to the meeting. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-644 was approved by unanimous vote.

**BC2020-645**

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending awards on RQ2259 and enter into a Master Contract with various providers (71-8) in the total amount not-to-exceed \$481,000.25 for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021.

- a) Contract No. 186 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$133,000.25
- b) Contract No. 197 with The Centers for Families and Children in the amount not-to-exceed \$114,000.00
- c) Contract No. 210 with Towards Employment in the amount not-to-exceed \$120,000.00
- d) Contract No. 224 with The Spanish American Committee in the amount not-to-exceed \$114,000.00

Funding Source: Federal Food Assistance Employment and Training Fund

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-645 was approved by unanimous vote.



## C. - Exemptions

### **BC2020-646**

Department of Public Works, recommending to amend Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, **by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.**

Funding Source: 50% Dog Kennel Operations Fund and 50% Dick Goddard Best Friend Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-646 was approved by unanimous vote.

### **BC2020-647**

Department of Development, submitting an RFP exemption on RQ4255, which will result in an award recommendation to Hunger Network of Greater Cleveland in the amount not-to-exceed \$500,000.00 to provide food assistance services to eligible residents adversely affected by the COVID-19 pandemic for the period 1/1/2021 – 12/31/2022.

Funding Source: Federal Community Development Block Grant -CV

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-647 was approved by unanimous vote.

**D. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2020-648; Nichole English seconded, the consent items were unanimously approved.

**BC2020-648**

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/7/2020:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20003956	1-year renewal for Sophos Network Storage Subscription for (2,600) users	Department of Information Technology	Net Activity, Inc.	\$9,438.00	General Fund
20003034	Water rescue equipment for Area First Responders	Department of Public Safety and Justice Services	Rescue Gear, Inc.	\$13,380.00	FY2017 Urban Area Security Initiative Grant
20003690	(20) replacement office chairs	Juvenile Court Division	WW Graham dba Aries Distribution	\$5,900.00	General Fund
20003738	(20) new scanners for Clerk of Courts	Juvenile Court Division	Blue Technologies, Inc.	\$10,700.00	General Fund
20003319	Storage and maintenance of Sheriff's marine patrol vessel for the 2020-2021 winter season	Sheriff's Department	GK's Custom Polishing	\$9,970.15	FY2018 Port Security Grant Program

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20003899	Combustion analysis on (6) Aerco boilers at the Juvenile Justice Center*	Department of Public Works	Temperature Control Company, Inc.	\$2,948.34	General Fund

\*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

**Open Market Purchases**

**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Safety and Justice Services, submitting a grant agreement with the State of Ohio Emergency Management Agency in the amount of \$443,333.00 for FY2020 State Homeland Security Grant Program for the period 9/1/2020 – 3/31/2023.

Funding Source: State Homeland Security Grant Program

#### **VI – PUBLIC COMMENT\*\***

There was no public comment.

#### **VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:18 a.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2020-649**

Dept. of Information Technology; RQ#41728; 2020-2022; Endicott Microfilm Inc.; Contract 1<sup>st</sup> Amendment; Maintenance for Countywide Kodak Scanners

##### Scope of Work Summary

Dept of IT requesting approval of a contract 1<sup>st</sup> amendment with Endicott Microfilm Inc. for the anticipated cost not-to-exceed \$499,865.84.

The Project is not new to the County List the Prior Board Approval Number BOC 2018-494 on 7/30/2018.

Describe the exact services being provided: Maintenance for County-wide Kodak Scanners located at various agencies/county buildings. The anticipated start-completion dates are ~~8/8/2020~~ to extend to 8/7/2022.

The primary goals of the project are: Maintenance and service of of Countywide Kodak Scanners

The project is mandated.

Technology Items - If the request is for the purchase of software or technical equipment:

##### Procurement

The original procurement method for this project was RFP41728. The total value of the RFP award was \$499,865.84, awarded by BOC2018-494 on 7/30/2018 to vendor after formal bid.

We are requesting approval of a contract 1<sup>st</sup> amendment to continue service and maintenance for the county-wide Kodak scanners as vendor has performed satisfactorily.

##### Contractor and Project Information

Endicott Microfilm Inc.

5583 Eureka Drive

Hamilton, OH 45011

The President for vendor is Len Weber.

The address or location of the project is: Countywide Depts. Agencies, buildings.

##### Project Status and Planning

The project is an extension of the existing project.

##### Funding

The project is funded in part by various agencies where the equipment is located. See below.

Old Acct# New Acct#

FS109645 = (FS100140 Recording/Conveyance) 63% CL200055 = (CL100100 Clerk of Courts) 14%  
BR420067= (BR305100 Board of Revisions BR) 4% CO380394= (CP100160 Court Systems) 0.8%  
HS157396= (HS260110 Information Services) 12% PR191056= (PR100100 General Office) 6%

The schedule of payments is by invoice.

The project is a 1st amendment to a contract. This amendment changes the value for an additional \$499,865.84 for the period ~~8/8/2020~~ thru 8/7/2022.

### **BC2020-650**

Cuyahoga County Treasurer; INFOR RQ#4133, 2020, Weekley's Mailing Inc; Purchase Order; 2020 LH  
2021 FH EasyPay/ACH Letters Postage

#### Scope of Work Summary

The Treasury is requesting approval of a purchase order with Weekley's Mailing Inc for the anticipated cost of \$45,000.00 for the purchase of postage.

The anticipated start-completion dates are as soon as 1/21/2021, no later than 7/30/2021.

The primary goal of the project is to provide postage to mail out the 2020 Last Half and 2021 First Half EasyPay coupons/ACH letters to participating taxpayers.

#### Procurement

The procurement method for this project was exempt – postage is on the list of administrative exemptions. The total value of the postage is \$45,000.00.

#### Contractor and Project Information

Weekley's Mailing Service, Inc  
1420 W Bagley Road  
Berea OH 44017  
Council District (xx)  
The President for the contractor/vendor is Christian Weekley

#### Project Status and Planning

The project reoccurs twice annually.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is two disbursements, once in January 2021 and once in July 2021.

**BC2020-651**

Office of the County Treasurer; RQ# 4217; 2020 Postage for tax mailings - exemption

**Scope of Work Summary**

The Treasury plans to contract with The United States Postal Service, for a one-time purchase for postage in the amount of \$220,000.00

This purchase is considered exempt.

Mailing of the First Half 2020 Tax and Last Half 2020 Tax Bill, and 3<sup>rd</sup> Tax Bill Mailing

**Procurement**

There was no formal procurement process for this item. This purchase is considered exempt.

**Contractor and Project Information**

United States Postal Service

475 L'Enfant Plaza

SW Washington DC 20260 - 5130

The project is located in: County wide

**Project Status and Planning**

The project is perpetual for the mailing of tax bills and will always be required for taxpayer participants.

The project is on a critical action path because the anticipated start date is 12/28/19. No services have been utilized.

The project's term has not already begun.

**Funding**

The project is funded 100% by the Treasury General Fund.

The schedule of payments is by invoice.

**BC2020-652**

DIVISION OF SENIOR AND ADULT SERVICES – GRANT ACCEPTANCE 2020-2021 OLDER AMERICANS ACT FUNDING - AGING AND DISABILITY RESOURCE NETWORK (ADRN)

**Scope of Work Summary**

Division of Senior and Adult Services requesting approval of a grant from Western Reserve Area Agency on Aging in the amount of \$204,820.21.

The 2020-21 Grant Application request was approved 9/30/19 with approval number BC2019-720. The 2020 grant funding was approved 1/21/2020 with approval number CON2020-07.

DSAS will complete Aging and Disability Resource Network activities including benefits outreach and enrollment to connect seniors to available benefits by checking their eligibility and signing them up if options are available. The anticipated start-completion dates are 1/1/2021-12/31/2021.

The primary goals of the project are to:

- Connect seniors and individuals with disabilities with available benefits such as medical insurance or utility discount plans
- Coordinate services for seniors and individuals with disabilities

#### Procurement

DSAS received approval to apply for a grant from Western Reserve Area Agency on Aging for the 2020 and 2021 calendar years. The grant is awarded in one-year terms, and the annual value is \$204,820.21.

#### Contractor and Project Information

Western Reserve Area Agency on Aging  
1700 East 13<sup>th</sup> Street, Suite 114  
Cleveland, OH 44114  
Council District 7

The executive director for the grantor is E. Douglas Beach, Ph. D., Chief Executive Officer

The address or location of the project is: Countywide

The project is located in all Council Districts.

#### Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because the grant notification was sent to DSAS late by the grantor due to an issue with the grantor's encrypted mailing system.

The grant was sent to DSAS late by the grantor due to an issue with the grantor's encrypted mailing system. This item was submitted within one day of the issue being resolved.

Three copies of the agreement require signatures in ink.

#### Funding

The project requires a 15% funding match from the Cuyahoga County Health and Human Services Levy. The grant funds are federal OAA Title III E funds.

The schedule of payments is monthly.



## C. – Exemptions

### BC2020-653

Transaction Title: Public Works – Alternate Procurement – Various Industrial Supplies

#### Scope of Work Summary

The Department of Public Works is requesting an Alternate Procurement process to make an award recommendation to W.W. Grainger, Inc, in the amount of not-to-exceed \$49,500.00. The establishment of a Purchase Order with this vendor will allow the Public Works Sanitary Division to make purchases for various industrial supplies on an as-needed basis to ensure continued operations.

During the first quarter of 2020, Public Works released an informal bid for various industrial supplies for the Public Works Facilities division and made an award recommendation to W.W. Grainger, Inc. in the amount of not-to-exceed \$20,000.00. Just recently, Public Works released a new informal bid for the Sanitary Division for various industrial supplies on an as-needed basis. This new bid, resulting in a not-to-exceed PO would be in the amount of \$49,500.00. Maintaining compliance with the Office of Procurement and Diversity's guidelines, these two PO's combined exceed \$50,000.00 and would have been a formal bid process since the requested materials are related and the award(s) would be going to the same vendor. Each PO, the first one awarded earlier this year and the second one, to be awarded currently, were bid out competitively and W.W. Grainger was the low bidder each time.

During 2020, the Covid-19 pandemic impacted purchasing trends across all business units and many times, W.W. Grainger was the only vendor that stocked and was readily available to make deliveries for various types of not only industrial supplies but PPE materials and equipment. Public Works informal bids and awarded PO's allow for purchases of non-itemized materials so the department was able to continue procuring supplies as needed during this time.

#### Procurement

Identify the original procurement method on the contract/purchase:

- a. The procurement method for this will be an Alternate Procurement resulting in an awarded Purchase Order. This item was bid out competitively as an informal bid.

#### Contractor Information

W.W. Grainger Inc.  
1035 Valley Belt Road  
Brooklyn Heights, Ohio 44131

#### Project Status

Public Works is submitting this Alternate Procurement to allow an award recommendation be submitted and approved to W.W. Grainger Inc.

#### Funding

Sanitary Sewer Fund – 100%

The schedule of payments is by invoice.

**BC2020-654**

CJFS RQ3879 2021 CONTRACT WITH UNITED WAY OF GREATER CLEVELAND FOR EMERGENCY FOOD PURCHASES

Scope of Work Summary

CJFS is requesting approval of a contract with United Way of Greater Cleveland for the anticipated cost of \$1,145,450.00.

R2019-0210, \$1,095,450.00

BC2020-194, \$50,000.00

United Way will provide professional services related to coordinating the allocation of funds for the purchase of food by the hunger centers serving eligible individuals and families residing in Cuyahoga County.

The Federal Emergency Management Agency/Emergency Food and Shelter Program (FEMA/EFSP) Cuyahoga County Local Board, which is staffed by United Way of Greater Cleveland has the capability to administer these resources and can ensure funds will be allocated based upon community need.

The anticipated start-completion dates are 01/01/2021 to 12/31/2021.

The primary goals of the project are:

- To provide eligible individuals and families residing in Cuyahoga County with a diverse inventory of food at one of the 37 Hunger Networks.
- To coordinate the allocation of funds for the purchase of food.
- To provide on-going evaluation of the success of this method of distribution.

Procurement

The procurement method for this project RFP Exemption The total value of the RFP Exemption is \$1,145,450.00.

RFP Exemption pursuant to Cuyahoga County Code Section 501.12 (B)(2). This falls under Professional Services, sub –type financial. United Way is the fiscal manager of these dollars that will be disbursed to the 37 hunger centers across the County.

Contractor and Project Information

UNITED WAY OF GREATER CLEVELAND  
1331 EUCLID AVENUE  
CLEVELAND, OH 44115  
Council District (07)

The President & CEO for the contractor/vendor is August A. Napoli Jr.

Project Status and Planning

The project reoccurs annually.

## Funding

The project is funded 100% by the Health and Human Services Levy dollars.

The schedule of payments is by monthly invoice.

## D. – Consent Agenda

### BC2020-655

Department of Public Works Amendment 7 Bagley Road/Pleasant Valley Road with Perk/ME Joint Venture RQ30389/CE1400198 Contract 243

Department of Public Works Construction is requesting approval of an amendment with Perk/ME Joint Venture for the decrease of \$624,961.80.

R2014-0148	6/10/2014	\$22,945,485.17
BC2015-522	8/24/2015	\$43,524.46
BC2016-639	8/29/2016	\$575.67
BC2017-213	3/20/2017	\$498,372.62
R2017-0207	11/28/2017	\$600,280.52
BC2018-577	8/20/2018	\$0.00
BC2019-340	5/6/2019	\$498,799.82

Services provided are Grading, draining and paving of the Bagley Road/Pleasant Valley Road from Pearl Road to York Road in the cities of Middleburg Heights and Parma.

The anticipated start-completion dates are:

Construction commenced on 3/16/15 and is substantially complete.

Project is in Council District 4.

### Procurement

The procurement method for this project was RFB. The total value of the RFB is \$22,945,485.17.

The RFB was closed on 5/23/2014. There is a DEB participation 9%.

There were 6 bids pulled from OPD, 4 bids submitted for review, 4 bids approved.

Contractor and Project Information  
Perk/ME Joint Venture  
8100 Grand Avenue #300  
Cleveland, Ohio 44104  
Council District (7)

The Project Director for the contractor/vendor is Anthony Cifani.

The project is located in Council District (4)

#### Project Status and Planning

The project is a new to the County. This is the Amendment 7 and the final amendment.

#### Funding

The project is funded federally.

The schedule of payments is by invoice.

The project is amendment 7 to a contract. This amendment changes plan quantity adjustments that were a result of actual field measurements, insufficient plan quantities, unforeseen conditions and/or utility conflicts. There were 12 new items required to complete the project.

The project is an amendment to a contract. Is recommending accepting construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Also, All plan quantity adjustments were based on final field measurements and/or to meet existing field conditions.

#### **BC2020-656**

Department of Public Works 2019 Countywide Preventative Maintenance Program for Crack Sealing and Striping Amd. 1 FINAL RQ45258

#### Scope of Work Summary

Department of Public Works is requesting approval of a contract amendment with Specialized Construction for the anticipated cost of (\$76,053.31).

BC2019-373 approved on 5/20/2019.

Describe the exact services being provided.

Preventative maintenance, crack sealing and striping.

This is a countywide project.

#### Procurement

The procurement method for this project was RFB. The total value of the RFB is \$241,888.75.

The RFB was closed on 4/30/2019. *SBE 7%, MBE 17%, WBE 6%.*

There were 4# bids pulled from OPD, 2# bids submitted for review, 2# bids approved.

Contractor and Project Information  
Specialized Construction, Inc.  
711 Harvard Avenue  
Cleveland, OH 44105  
Council District (8)

The treasurer/secretary for the contractor/vendor is John Galik.

Project Status and Planning

The project reoccurs annually, or has recurred annually in the last few year.

Funding

100% County using Funds from the \$7.50 License Tax Fund

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the crack sealing, type III by increasing it by \$17,800.00 and decreases all other items to zero. This the 1st amendment of the contract.

The project is an amendment to a contract. Is recommending accepting construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Also, all plan quantity adjustments were based on final field measurements and/or to meet existing field conditions.

**BC2020-657**

CONSENT TO ASSIGNMENT OF INTEREST – SOLAR TESTING LABORATORIES, INC. TO ENGINEERING CONSULTING SERVICES, LLC

Scope of Work Summary:

The Department of Public Works is submitting for signature a Consent to Assignment of Interest for Encumbrance No. CE1900322, RFQ 45480 for Material Testing Services with SOLAR TESTING LABORATORIES, INC. TO ENGINEERING CONSULTING SERVICES, LLC

The goal of this Amendment/request is to approve a Consent to Assignment of Interest.

Procurement

Identify the original procurement method on the contract/purchase:

The original procurement method for this project was RFQ 45480. The total value of the RFQ was for \$490,000 with up to \$245,000 set aside for each vendor.

Contractor and Project Information

The address is:

ENGINEERING CONSULTANT SERVICES, LTD.

1125 Valley Belt Road

Brooklyn Heights, Ohio 44131

The Project Manager is Dennis Sanderson (216) 741-7007.

Funding

The project is funded by 100% County Road & Bridge fund. CE417477 (PW270205-73300)

The schedule of payments would be by monthly invoice.

**BC2020-658**

OPD 2020 Request Approval of Surplus Property to be sold via GovDeals  
(Cuyahoga County Board of Developmental Disabilities- Buses & Public Works Seized & Replacement Vehicles)

**Scope of Work Summary:**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

**Procurement:**

There is not a procurement method for this project. This is a revenue generating project.

The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

**Project Status and Planning:**

The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

**Funding:**

There is no cost for this process. The project is a revenue generating project.

Disposal Items: Public Works Facilities

Year	Make	Model	Vin/Serial	Condition	Value	Out of Service
1999	Cadillac	Escalade	1GYEK13R6XR409703	POOR	\$500.00	11/9/20
2008	Honda	CRV	5J6RE48378L034388	FAIR	\$900.00	11/9/20
2008	Ford	Taurus	1FAHP24W68G172082	POOR	\$500.00	11/9/20
2000	Chevy	G3500	1GCHG35R2Y1269002	POOR	\$500.00	11/9/20
2007	International	7400 Dt 466 Tractor	1HTWHAAT87J633533	FAIR	\$5,000.00	11/9/20
1992	Carry All	YORK	1E9J22206ME111122	FAIR	\$1,500.00	11/9/20
1999	Ford	Pick-Up F150	1FTRX17W7XNC20994	FAIR	\$500.00	11/9/20
2008	Dodge	Charger	2B3LA43G48H299477	POOR	\$500.00	11/9/20
2014	Ford	Focus	1FADP3F29E6240764	POOR	\$500.00	11/9/20
2010	Ford	Focus	1FAHP3FN7AW203054	POOR	\$500.00	11/9/20
1999	Chevy	K1500 Truck	1GCEK19R2XR133808	POOR	\$500.00	11/9/20
2007	Chrysler	Sebring	1C3LC46KX7N550974	POOR	\$500.00	11/9/20
2008	Chevy	Cobalt	1G1AK58F887234175	POOR	\$500.00	11/9/20

Auction Reason

Seized Vehicle - No longer used as undercover vehicle
Seized Vehicle - No longer used as undercover vehicle
Engine Seized - Repair Exceed Value of Vehicle
Fuel System Failed - Repairs Exceed Value of Vehicle
Truck has been replaced - budget replacement
Trailer has been replaced - budget replacement
Frame Rotted - Repairs Exceed Value of Vehicle
Engine Seized - Repair Exceed Value of Vehicle
ICAC - Seized Vehicle
ICAC - Seized Vehicle
ICAC - Seized Vehicle
ICAC - Seized Vehicle
ICAC - Seized Vehicle

Cuyahoga County Board of Developmental Disabilities: CCBDD

Ten (10) Buses Listed:

Bus # VIN Year Make Model Odometer Reading

711 4UZAAXCS37CX55624 2007 THOMAS/ FRIEGHTLINER 101PS/F65 200,955  
736 4UZABRDT7CCBH3762 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 131,693  
737 4UZABRDT9CCBH3763 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 104,715  
738 4UZABRDT0CCBH3764 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 137,647  
739 4UZABRDT2CCBH3765 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 119,203  
740 4UZABRDT4CCBH3766 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 142,028  
743 4UZABRDTXCCBH3769 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 133,163  
744 4UZABRDT6CCBH3770 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 159,485  
750 4UZABRDT6CCBP9816 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 176,992  
751 4UZABRDT8CCBP9817 2012 THOMAS/ FRIEGHTLINER SAFTLINER C2 156,211

**BC2020-659**

(See related items for proposed purchases for the week of 12/14/2020 in Section D. above).

**V – OTHER BUSINESS**

**Time Sensitive/Mission Critical Item**

**BC2020-660**

The Health and Human Services Division of Children and Family Services plans to enter into a mission critical with Quality of Life Health Care Services, LLC, for the September 4, 2020- December 4, 2020 for Out of Home in the amount of \$24,999.99.

The anticipated start-completion dates are (Mission Critical 09/04/2020- 12/04/2020). Child is 11. Child needs placement. Child is diagnosed with ADHD, Autism and Disruptive Mood Dys-Regulation.

Currently had been admitted to Laurelwood on 11/15/18 for attempting to stab his adult adoptive brother with a knife. Child damaged his aide from MRDD car and laptop. Adoptive Mom has phoned child's Aide from MRDD to De-escalate child's aggressive behaviors. Child is known to hit his adoptive mom and had to be sedated twice while in Laurelwood for his aggression and spitting at staff. Child was placed at Fox Run and is ready to be stepped down to a less restrictive setting. Fox Run was recommending a therapeutic foster home or a relative, however, after six months neither ended up being an option.

The primary goals of the project are:

- Adding another provider to add more locations and services
- Adding more providers to suit the need of the children



**Items of Note (non-voted)**

**Item No. 1**

AMEND HOMEOWNER REHAB LOAN TO MARCINOWSKI - CONTRACTOR: HOME EXTERIORS- LOAN # 13-2017-5499 - DEFERRED LOAN, BC2018-344, TO UPDATE CONTRACT COVER.

Scope of Work Summary

Department of Development requesting approval to amend contract CE1920017-01 with Home Exteriors. Due to unforeseen circumstances, \$2,200.00 of the \$2,626.00 allotted contingency allowance that was included in the loan but not the contract is now needed.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Deferred

Name of Homeowner – Bennie Marcinowski

City – Garfield Heights

Total Loan Amount of \$15,756.00

Property Taxes are current as of 4/23/2020

Scope of services – New roof, demo garage, electrical

Homeowner loan includes agreements with the following:

Home Exteriors– \$13,130.00

Homeowner Contingency in the amount of \$2,626.00

Change order in the amount of \$2,200.00

Balance: \$426.00

**Item No. 2**

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 12/14/2020 in Section V. above)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**