

Minutes

Cuyahoga County Board of Control
Tuesday, January 19, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 1/11/2021

Michael Chambers motioned to approve the minutes from the January 11, 2021 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Item

BC2021-20

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process on RQ4450, which will result in award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for the implementation of the Multi-System Youth Program for the period 7/1/2020 – 6/30/2021.

- a) Cuyahoga County Board of Developmental Disabilities
- b) Cuyahoga County Court of Common Pleas/Juvenile Court Division
- c) Cuyahoga County Department of Health and Human Services/Division of Children and Family Services
- d) Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board

Funding Source: State Funds

Robin Martin, Family and Children First Council, presented. Nan Baker asked if this is the first time these State funds are available and whether these funds could be recurring annually; asked how have services been paid since July 1, 2020 since the department was not aware that these funds were accessible; and asked if the funds are expected to be expended by the end of the year; and asked for clarification on how the 5% total of available funds is determined. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-20 was approved by unanimous vote.

B. – New Items for Review

BC2021-23

Department of Human Resources, submitting an amendment to Contract No. 569 with Virgin Pulse, Inc. for the Wellness Program for County employees for the period 4/1/2017 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$186,057.00.

Funding Source: Self-Insurance Fund

Pat Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-23 was approved by unanimous vote.

BC2021-24

Department of Human Resources, submitting an amendment to Contract No. 613 with Matrix Claims Management, Inc. for Workers' Compensation Third Party Administrator services for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$193,400.00.

Funding Source: Workers' Compensation Administration Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked if the County has been successful at reducing the risk rate. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-24 was approved by unanimous vote.

BC2021-25

Department of Information Technology,

- a) Submitting an RFP Exemption on RQ3864, which will result in an award recommendation to Bugcrowd Inc. in the amount not-to-exceed \$29,998.80 for the purchase of Vulnerability Disclosure Program Essentials subscription services for the period 1/5/2021 – 4/5/2022.
- b) Recommending an award on Purchase Order No. 20004122 to Bugcrowd Inc. in the amount not-to-exceed \$29,998.80 for the purchase of Vulnerability Disclosure Program Essentials subscription services for the period 1/5/2021 – 4/5/2022.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if this service will replace or is a hybrid of any services purchased in 2020; asked if other related services already purchased will continue with the addition of this subscription service; asked if additional security needs will need to be addressed in the future; and asked Michael Chambers if CARES Act funds could be used for this purchase. Michael Chambers said that his office will review this purchase, if any funds are still available. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-25 was approved by unanimous vote.

C. – Exemptions

BC2021-26

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to Treasurer, State of Ohio in the total amount not-to-exceed \$3,042,224.83 for State-mandated services rendered to children with medical handicaps for the period 1/1/2021 – 12/31/2021, in accordance with Ohio Revised Code Section 3701.023.

Funding Source: Health and Human Services Levy Fund

Daniel Basta, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-26 was approved by unanimous vote.

BC2021-27

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$407,897.00 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2020 – 6/30/2021.

Funding Sources: 25% Federal Child Welfare Funds and 75% State General Revenue Funds

Robin Martin, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-27 was approved by unanimous vote.

BC2021-28

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending to amend Board of Control Approval No. BC2020-581 dated 10/26/2020, which approved an alternative procurement process on RQ48737 and resulted in an award recommendation to Lutheran Metropolitan Ministry for Emergency Shelter Services for single adult men for the period 1/1/2021 – 12/31/2021 to extend the time period to 9/3/2022 and by changing the not-to-exceed amount from \$2,231,638.00 to \$3,958,232.00.

Funding Source: ~~Health and Human Services Levy~~ **Emergency Shelter Grant/CARES Act Funds**

Paul Porter and Alison Gill, Department of Health and Human Services, presented. Nan Baker asked why these funds are being charged to CARES Act Funds. Dale Miller asked if the CARES Act funds will cover additional services that would have been covered by the Health and Human Services Levy Fund. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-28 was approved by unanimous vote, as amended.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2021-29 through – 30; Dale Miller seconded, the consent items were unanimously approved.

BC2021-29

Department of Public Works, submitting an amendment to Contract No. 582 with Chagrin Valley Paving, Inc. for resurfacing of Ridge Road from Memphis Avenue to Denison Avenue in the Cities of Brooklyn and Cleveland for a decrease of funds in the amount of (\$446,130.17).

Funding Source: 68% Federal Funds, 20% Ohio Public Works Commission - Issue I, 6% County \$7.50 Motor Vehicle Tax Fund and 6% Municipalities

BC2021-30

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/19/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20004409	Canned fruit – January - March	Juvenile Court Division	Gordon Food Service	\$5,911.30	General Fund
21000003	Meat – January - March	Juvenile Court Division	Gordon Food Service	\$11,595.10	General Fund
21000004	Canned goods – January - March	Juvenile Court Division	Gordon Food Service	\$5,650.60	General Fund
21000005	Dairy Products – January - March	Juvenile Court Division	Gordon Food Service	\$8,664.58	General Fund
21000007	Lunch Items and snacks – January - March	Juvenile Court Division	Gordon Food Service	\$13,501.11	General Fund
21000008	Condiments & Pasta- January - March	Juvenile Court Division	Gordon Food Service	\$4,897.83	General Fund
21000035	Fresh Fruits– January - March	Juvenile Court Division	Gordon Food Service	\$13,423.33	General Fund
21000034	Frozen Vegetables– January - March	Juvenile Court Division	Gordon Food Service	\$9,248.62	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20004477	Factory Authorized Service – Repairs on Vehicle S-431*	Department of Public Works	Rush Truck Center of Ohio Inc.	\$2,782.01	Sanitary Sewer Fund
20004476	Factory Authorized Service – Exhaust parts for Vehicle S-219*	Department of Public Works	Rush Truck Center of Ohio Inc.	\$1,723.89	Sanitary Sewer Fund

*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Item

BC2021-31

Department of Health and Human Services/Division of Children and Family Services, recommending an award on Purchase Order No. 20004425 to Open Arms Adoptions, Inc. in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 12/16/2020 – 12/31/2021.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Emily Lockshine, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-31 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Cuyahoga County Law Library Resources Board, requesting authority to submit a grant application to the Statewide Consortium of County Law Library Resources Boards to receive a 25% credit off of the 2% dues, which are due to the Consortium for FY2020 dues.

Funding Source: Statewide Consortium of County Law Library Resources

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract/ PO No.	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 44002	Amendment to Master Contract	Various Providers: Providence House (Contract No. 286) and Specialized Alternatives for Families and Youth of Ohio, Inc. (Contract No. 192)	Short-term emergency child care services for children in custody, to add various providers: Beech Brook (Contract No. 464), Bellefaire Jewish Children’s Bureau (Contract No. 467), OhioGuidestone (Contract No. 466), Ohio Mentor (Contract No. 470), effective 1/5/2021; no additional funds required	\$0.00	Division of Children and Family Services	4/1/2019 – 3/31/2021	Original – 70% Health and Human Services Levy Fund and 30% Title IV-E Federal	1/5/2021
764	Amendment to Contract No. 29	The Cleveland Rape Crisis Center	Counseling and justice system advocacy services to victims of rape and sexual violence	\$0.00	Division of Children and Family Services	4/27/2020 – 1/31/2021 to extend the time period to 4/26/2021; no additional funds required	Original – Health and Human Services Levy Fund	1/5/2021

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:31 a.m.