



REVISED

**Cuyahoga County Board of Control Agenda
Monday, January 25, 2021 11:00 A.M. (Remote)*
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

***Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197.**

**The public and department presenters should access the meeting via conference call by dialing:
1-877-336-1828 then entering Access Code 3279066 followed by the # sign.**

****Public comment for this meeting may be submitted in writing via email to the Clerk of the Board of Control at sgeorgakopoulos@cuyahogacounty.us no later than 7:00 a.m. on Monday, January 25, 2021.**

Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

**As a supplement to the primary phone conference access, Board of Control Meetings are also livestreamed at:
<http://council.cuyahogacounty.us/en-US/Streaming-Video-CMB.aspx>**

I – CALL TO ORDER

II. – REVIEW MINUTES – 1/19/2021

III. – PUBLIC COMMENT**

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-32

Department of Development, requesting authority to prepare amendments to contracts with various providers for foreclosure prevention and real property tax counseling services for Cuyahoga County homeowners for the period 4/1/2019 – 3/31/2020 to extend the time period to 3/31/2021 and for additional funds in the total amount not-to-exceed \$485,000.00:

- a) Contract No. CE1900237 with Breaking Chains, Inc. in the amount not-to-exceed \$50,000.00
- b) Contract No. CE1900241 with CHN Housing Partners in the amount not-to-exceed \$60,000.00
- c) Contract No. CE1900240 with Community Housing Solutions in the amount not-to-exceed \$100,000.00
- d) Contract No. CE1900238 with Empowering & Strengthening Ohio's People in the amount not-to-exceed \$150,000.00
- e) Contract No. CE1900239 with Home Repair Resource Center in the amount not-to-exceed \$50,000.00
- f) Contract No. CE1900236 with Legal Aid Society of Cleveland in the amount not-to-exceed \$75,000.00

Funding Source: Community Development Block Grant Funds

BC2021-33

Department of Human Resources, submitting an amendment to Contract No. 449 with Surency Life & Health Insurance Company for flexible spending account administration services for the period 12/5/2017 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: Hospitalization Self-Insurance Fund/Benefits Administration

BC2021-34

Department of Workforce Development, submitting an amendment to Contract No. 565 with Towards Employment Inc. for job seeker services for applicants with felony backgrounds in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$174,747.00.

Funding Source: Workforce Innovation & Opportunity Act

BC2021-35

Department of Public Safety and Justice Services, on behalf of the County Executive’s Office,

- a) Submitting an RFP exemption on RQ4995, which will result in an award recommendation to United Way of Greater Cleveland in the amount not-to-exceed \$130,000.00 for call center services to provide information to residents regarding COVID-19 vaccinations for the period 1/25/2021 – 4/4/2021.
- b) Recommending an award and enter into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$130,000.00 for call center services to provide information to residents regarding COVID-19 vaccinations for the period 1/25/2021 – 4/4/2021.

Funding Source: General Fund

BC2021-36

Department of Public Safety and Justice Services, on behalf of the County Executive’s Office,

- a) Submitting an RFP exemption on RQ4996, which will result in an award recommendation to Western Reserve Area Agency on Aging in the amount not-to-exceed \$10,000.00 to provide a contact list for a mailing to seniors 65 years of age and older regarding access to COVID-19 vaccinations.
- b) Recommending an award to Western Reserve Area Agency on Aging in the amount not-to-exceed \$10,000.00 to provide a contact list for a mailing to seniors 65 years of age and older regarding access to COVID-19 vaccinations.

Funding Source: General Fund

C. – Exemptions

BC2021-37

Department of Development, recommending to amend Board Approval No. BC2019-287 dated 4/8/2019, which amended Board Approval No. BC2014-317 dated 12/22/2014, which approved an alternative procurement process to receive non-competitive applications from cities, villages and townships in Cuyahoga County for Demolition Program funding and resulted in funding agreements in the total amount not-to-exceed \$41,000,000.00 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures owned by the Land Bank for various time periods between 1/1/2015 - 12/31/2020, **by extending the time period to 12/31/2021; no additional funds required.**

Funding Source: Cuyahoga County Demolition Funds

D. – Consent Agenda

BC2021-38

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 205 with Cuyahoga County Planning Commission for planning and mapping services for the Cuyahoga County Geographical Information System for the period 8/1/2014 – 12/31/2020 to extend the time period to 6/30/2021; no additional funds required.

Original Funding Source: General Fund

BC2021-39

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/25/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20004274	(30) replacement helmets and (30) headlamps for use by Region 2 Urban Search and Rescue Team	Department of Public Safety and Justice Services	Lawmen's Shooters' Supply	\$9,796.00	FY17 Urban Area Security Initiative Grant
21000024	Miscellaneous tools for Sanitary Engineer vehicles	Department of Public Works	W.W. Grainger	\$10,632.79	Sanitary Sewer Fund
20003944	(1) new, never-titled, 2020 Ford AWD Utility Vehicle	Sheriff's Department	Bob Gillingham Ford	\$33,941.00	General Fund
20004374	(1,400) cases of C-fold, 1-ply paper towels	Sheriff's Department	W. B. Mason Company	\$17,850.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003766	Hydraulic parts for vehicle J1636*	Department of Public Works	AG-Pro Ohio LLC	\$1,706.05	Sanitary Sewer Fund
21000026	Rock salt for 2020-2021 Winter season**	Department of Public Works	Cargill Incorporated	\$49,500.00	85% General Fund 5% Airport Operating Fund 5% Road and Bridge Fund 5% Sanitary Sewer Fund

20000278	Emergency offsite medical services for inmates ***	Sheriff's Department	University Hospitals	\$4,000.00	General Fund
20001283	Emergency offsite medical services for inmates ***	Sheriff's Department	University Hospitals	\$60,000.00	General Fund

*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

**Approval No. BC2020-568 dated 10/13/2020, which approved an alternative procurement process which will result in a participation agreement with the City of Brecksville Purchasing Consortium in the amount not-to-exceed \$49,500.00 for the purchase of sodium chloride (rock salt) for the period 11/21/2020 – 10/31/2021.

***Approval No. BC2020-635 dated 11/30/2020, which amended BC2020-525 dated 9/14/20, which amended Approval No. BC2020-525 dated 9/14/20, which amended Board Approval No. BC2020-323, dated 6/8/2020, which authorized an alternative procurement process resulting in various purchase orders and award recommendations to various providers for emergency offsite medical services for inmates for the period 1/1/2017 – 12/31/2020 to extend the time period to 12/31/2021, by changing the name of Fresenius Medical Care to Ohio Renal Care Group, LLC; no additional funds required.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board,

- a) Requesting authority to apply for grant funds from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$105,706.00 for the purchase of audio-visual equipment and related technologies for use in (4) courtrooms in connection with the 2020 Coronavirus Emergency Supplemental Funding Program for the period 4/17/2020 – 3/20/2021.
- b) Submitting a grant award from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$105,706.00 for the purchase of audio-visual equipment and related technologies for use in (4) courtrooms in connection with the 2020 Coronavirus Emergency Supplemental Funding Program for the period 4/17/2020 – 3/20/2021.

Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (funding provided through the Ohio Office of Criminal Justice Services)

Item No. 2

Cuyahoga County Law Library,

- a) Requesting authority to apply for grant funds from the Statewide Consortium of County Law Library Resources Boards in the amount of \$4,367.62 for the purchase of (5) desktop computers and (2) 19” flat-panel monitors for the period 2/28/2021 – 5/31/2022.
- b) Submitting a grant award from the Statewide Consortium of County Law Library Resources Boards in the amount of \$4,367.62 for the purchase of (5) desktop computers and (2) 19” flat-panel monitors for the period 2/28/2021 – 5/31/2022.

Funding Source: Statewide Consortium of County Law Library Resources Boards

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Tuesday, January 19, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 1/11/2021

Michael Chambers motioned to approve the minutes from the January 11, 2021 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Item

BC2021-20

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process on RQ4450, which will result in award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for the implementation of the Multi-System Youth Program for the period 7/1/2020 – 6/30/2021.

- a) Cuyahoga County Board of Developmental Disabilities
- b) Cuyahoga County Court of Common Pleas/Juvenile Court Division
- c) Cuyahoga County Department of Health and Human Services/Division of Children and Family Services
- d) Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board

Funding Source: State Funds

Robin Martin, Family and Children First Council, presented. Nan Baker asked if this is the first time these State funds are available and whether these funds could be recurring annually; asked how have services been paid since July 1, 2020 since the department was not aware that these funds were accessible; and asked if the funds are expected to be expended by the end of the year; and asked for clarification on how the 5% total of available funds is determined. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-20 was approved by unanimous vote.

B. – New Items for Review

BC2021-23

Department of Human Resources, submitting an amendment to Contract No. 569 with Virgin Pulse, Inc. for the Wellness Program for County employees for the period 4/1/2017 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$186,057.00.

Funding Source: Self-Insurance Fund

Pat Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-23 was approved by unanimous vote.

BC2021-24

Department of Human Resources, submitting an amendment to Contract No. 613 with Matrix Claims Management, Inc. for Workers' Compensation Third Party Administrator services for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$193,400.00.

Funding Source: Workers' Compensation Administration Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked if the County has been successful at reducing the risk rate. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-24 was approved by unanimous vote.

BC2021-25

Department of Information Technology,

- a) Submitting an RFP Exemption on RQ3864, which will result in an award recommendation to Bugcrowd Inc. in the amount not-to-exceed \$29,998.80 for the purchase of Vulnerability Disclosure Program Essentials subscription services for the period 1/5/2021 – 4/5/2022.
- b) Recommending an award on Purchase Order No. 20004122 to Bugcrowd Inc. in the amount not-to-exceed \$29,998.80 for the purchase of Vulnerability Disclosure Program Essentials subscription services for the period 1/5/2021 – 4/5/2022.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if this service will replace or is a hybrid of any services purchased in 2020; asked if other related services already purchased will continue with the addition of this subscription service; asked if additional security needs will need to be addressed in the future; and asked Michael Chambers if CARES Act funds could be used for this purchase. Michael Chambers said that his office will review this purchase, if any funds are still available. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-25 was approved by unanimous vote.

C. – Exemptions

BC2021-26

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to Treasurer, State of Ohio in the total amount not-to-exceed \$3,042,224.83 for State-mandated services rendered to children with medical handicaps for the period 1/1/2021 – 12/31/2021, in accordance with Ohio Revised Code Section 3701.023.

Funding Source: Health and Human Services Levy Fund

Daniel Basta, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-26 was approved by unanimous vote.

BC2021-27

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$407,897.00 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2020 – 6/30/2021.

Funding Sources: 25% Federal Child Welfare Funds and 75% State General Revenue Funds

Robin Martin, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-27 was approved by unanimous vote.

BC2021-28

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending to amend Board of Control Approval No. BC2020-581 dated 10/26/2020, which approved an alternative procurement process on RQ48737 and resulted in an award recommendation to Lutheran Metropolitan Ministry for Emergency Shelter Services for single adult men for the period 1/1/2021 – 12/31/2021 to extend the time period to 9/3/2022 and by changing the not-to-exceed amount from \$2,231,638.00 to \$3,958,232.00.

Funding Source: ~~Health and Human Services Levy~~ **Emergency Shelter Grant/CARES Act Funds**

Paul Porter and Alison Gill, Department of Health and Human Services, presented. Nan Baker asked why these funds are being charged to CARES Act Funds. Dale Miller asked if the CARES Act funds will cover additional services that would have been covered by the Health and Human Services Levy Fund. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-28 was approved by unanimous vote, as amended.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2021-29 through – 30; Dale Miller seconded, the consent items were unanimously approved.

BC2021-29

Department of Public Works, submitting an amendment to Contract No. 582 with Chagrin Valley Paving, Inc. for resurfacing of Ridge Road from Memphis Avenue to Denison Avenue in the Cities of Brooklyn and Cleveland for a decrease of funds in the amount of (\$446,130.17).

Funding Source: 68% Federal Funds, 20% Ohio Public Works Commission - Issue I, 6% County \$7.50 Motor Vehicle Tax Fund and 6% Municipalities

BC2021-30

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/19/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20004409	Canned fruit – January - March	Juvenile Court Division	Gordon Food Service	\$5,911.30	General Fund
21000003	Meat – January - March	Juvenile Court Division	Gordon Food Service	\$11,595.10	General Fund
21000004	Canned goods – January - March	Juvenile Court Division	Gordon Food Service	\$5,650.60	General Fund
21000005	Dairy Products – January - March	Juvenile Court Division	Gordon Food Service	\$8,664.58	General Fund
21000007	Lunch Items and snacks – January - March	Juvenile Court Division	Gordon Food Service	\$13,501.11	General Fund
21000008	Condiments & Pasta- January - March	Juvenile Court Division	Gordon Food Service	\$4,897.83	General Fund
21000035	Fresh Fruits– January - March	Juvenile Court Division	Gordon Food Service	\$13,423.33	General Fund
21000034	Frozen Vegetables– January - March	Juvenile Court Division	Gordon Food Service	\$9,248.62	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20004477	Factory Authorized Service – Repairs on Vehicle S-431*	Department of Public Works	Rush Truck Center of Ohio Inc.	\$2,782.01	Sanitary Sewer Fund
20004476	Factory Authorized Service – Exhaust parts for Vehicle S-219*	Department of Public Works	Rush Truck Center of Ohio Inc.	\$1,723.89	Sanitary Sewer Fund

*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Item

BC2021-31

Department of Health and Human Services/Division of Children and Family Services, recommending an award on Purchase Order No. 20004425 to Open Arms Adoptions, Inc. in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 12/16/2020 – 12/31/2021.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Emily Lockshine, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-31 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Cuyahoga County Law Library Resources Board, requesting authority to submit a grant application to the Statewide Consortium of County Law Library Resources Boards to receive a 25% credit off of the 2% dues, which are due to the Consortium for FY2020 dues.

Funding Source: Statewide Consortium of County Law Library Resources

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract/ PO No.	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 44002	Amendment to Master Contract	Various Providers: Providence House (Contract No. 286) and Specialized Alternatives for Families and Youth of Ohio, Inc. (Contract No. 192)	Short-term emergency child care services for children in custody, to add various providers: Beech Brook (Contract No. 464), Bellefaire Jewish Children's Bureau (Contract No. 467), OhioGuidestone (Contract No. 466), Ohio Mentor (Contract No. 470), effective 1/5/2021; no additional funds required	\$0.00	Division of Children and Family Services	4/1/2019 – 3/31/2021	Original – 70% Health and Human Services Levy Fund and 30% Title IV-E Federal	1/5/2021
764	Amendment to Contract No. 29	The Cleveland Rape Crisis Center	Counseling and justice system advocacy services to victims of rape and sexual violence	\$0.00	Division of Children and Family Services	4/27/2020 – 1/31/2021 to extend the time period to 4/26/2021; no additional funds required	Original – Health and Human Services Levy Fund	1/5/2021

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:31 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2021-32

Department of Development requesting ~~and RFP exemption~~ to amend BC2019-444 under RQ#43198 2019 CHN Housing Partners, Community Housing Solutions, Breaking Chains, ESOP, Legal Aid and Home Repair Resource Center; Amended Agreement Foreclosure Prevention

Scope of Work Summary

Department of Development requesting ~~approval of an RFP exemption~~ to amend and add funding to agreements with CHN Housing Partners, Community Housing Solutions, Breaking Chains, ESOP, Legal Aid and Home Repair Resource Center for the anticipated cost \$485,000 CDBG funds

Amended Amounts:

Breaking Chains increase of \$50,000 to a total not to exceed of \$90,000

CHN Housing Partners increase of \$60,000 to a total not to exceed of \$120,000

Community Housing Solutions increase of \$100,000 to a total not to exceed of \$190,000

Empowering and Strengthening Ohio's People increase of \$150,000 to a total not to exceed of \$260,000

Home Repair Resource Center increase of \$50,000 to a total not to exceed of \$75,000

Legal Aid increase of \$75,000 to a total not to exceed of \$100,000

Funding is federal CDBG funds only

Prior Board Approval Number BC2019-444; BC2018-491.

The anticipated start-completion dates are Current: 4/1/2019 – 3/31/2020; Amended 4/1/2019-3/31/2021

The primary goals of the project are to provide financial counseling and the prevention of mortgage and tax foreclosures in Cuyahoga County.

Procurement

The procurement method for this project was previous RFP RQ43198

The total value of the RFP is \$350,000. Amendment amount is \$485,000 CDBG funding

The RFP was closed on 11/2/2018

There were 6 proposals pulled from OPD, 6 proposals submitted for review, 6 proposals approved.

Contractor and Project Information

The address(es) of all vendors and/or contractors is

Colleen M. Cotter, Esq, Executive Director - The Legal Aid Society of Cleveland
1223 West 6th Street
Cleveland, Ohio 44113

Jeanne Morton, Director of Community Resources - CHN Housing Partners
2999 Payne Avenue
Cleveland, Ohio 44114

Jackie Huggins-Jones - Executive Director, - Breaking Chains, Inc
23300 Chagrin Blvd., Suite 201
Beachwood, Ohio 44122

Andris Nikiforovs, Executive Director - Community Housing Solutions
12114 Larchmere Boulevard
Cleveland, Ohio 44120

Michael Billnitzer Executive Director - Empowering and Strengthening Ohio's People
11890 Fairhill Road
Cleveland, Ohio 44120

Tikeesha Allen, Executive Director - Home Repair Resource Center
2520 Noble Road
Cleveland Heights, Ohio 44121

The address or location of the project is: Cuyahoga County
The project is located in Council District – County wide

Project Status and Planning

The project reoccurs annually dependent upon federal funding.

The project is on a critical action path because even though we do not receive notification of our HUD federal allocation until mid-April, the effective date of the agreement is always January 1st. The allocation we received from HUD may not be available for draw until August, however the agreement that HUD provides is dated January 1. Basically HUD makes us responsible for the spend down of the funds back to January, even though we may not have a signed agreement from them until later in the year.

The project's term has already begun. 4/1/2019 – 3/31/2021

Reason for late submittal:

Shortly after the Coronavirus shut-down in March of 2020, organizations indicated that additional time and funds were needed to allow them to continue to assist residents during the pandemic.

April- verified federal funding was received and available. Contract amendments prepared and sent to all 6 organizations with a list of the items that must be returned with the amendment. Staff assigned to administer return of documents and input into Lawson.

May-Contracts and documents returned from organizations. Additional requests sent to some organizations to provide information or provide current information such as a currently dated w-9, certificate of insurance or workers comp certificate.

June-Purchase orders requested through Lawson

August- Upload items to Lawson

November – emails received from OPD of accounting corrections that require changing and missing materials that were required or required updating as they had expired.

Staff priority to begin collecting all missing or corrective documents for upload

Staff priority to begin making the necessary accounting adjustments

December- Received clarification on how to place item in OnBase to obtain RFP exemption approval after all documents had been received.

January 11, 2021-OnBase request created.

Funding

The project is funded 100% funded by Community Development Block Grant Funds.

The schedule of payments is monthly.

BC2021-33

Department of Human Resources submitting an amendment to Contract No. CE1700351 with Surency Life and Health Insurance Company for Flexible Spending Account Administration for the period 12/5/2017 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$60,000.00

Scope of Work Summary

Department of Human Resources requesting approval of an amendment with Surency Life and Health Insurance Company for Flexible Spending Account Administration for the anticipated cost not-to-exceed \$60,000.

Contract # CE1700351-01 (BC2017-889 approved 12/4/2017)

Term of original contract is 12/5/2017-12/31/2020. Amendment begins 1/1/2021 and extends the end date to 12/31/2021.

Procurement

The procurement method for this project was RFP 40037. The total value of the RFP was not-to-exceed \$180,000.00. This amendment is not-to-exceed \$60,000. New not-to-exceed is \$240,000.00.

The RFP was closed on 7/31/2017.

There were seven proposals submitted for review, and one proposal approved.

Contractor Information

Surency Life and Health Insurance Company
11300 Tomahawk Creek Parkway
Pinnacle Corporate Centre, Suite 350
Leawood KS 66211

Council District NA

The President and CEO is Dean Newton

Project Status and Planning
This service is ongoing.

Funding
This recommended contract will be funded 100% by the Hospitalization Self-Insurance Fund/Benefits Administration.

Payments are made as invoiced.

BC2021-34

Workforce Development; RQ#44417 2021 Towards Employment, Inc; Contract Amendment #3 WIOA Job Seeker Services for Applicants with Felony Backgrounds

Scope of Work Summary

Department of Workforce Development is requesting approval of a contract amendment with Towards Employment CE1900243 for the anticipated cost of not-to-exceed \$174,747.00.

If the Project is not new to the County List the Resolution Number R2019-0141; BC2019-758; BC2020-311.

Towards Employment will continue to provide workforce services to jobseekers with felony backgrounds.

The anticipated start-completion dates are: the additional services will be delivered under the current contract terms of 7/1/2019-6/30/2021, as the amendment is for additional funds only.

The primary goals of the project are (list 2 to 3 goals). Provide career, training and support activities to eligible participants to promote successful employment.

Procurement

The procurement method for this project was RFP. This is an amendment to contract CE1900243

The RFP was closed on 2/5/2019.

There were #7 proposals pulled from OPD, #7 proposals submitted for review, #3 proposals approved.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Towards Employment, Inc.
1255 Euclid Avenue #300

Cleveland, OH 44115
Council District – County Wide

The executive director for the contractor is Jill Rizika

The project is located in Council District - ALL

Project Status and Planning

The project required by Workforce Innovation & Opportunity Act and is ongoing.

Funding

The project is funded 100% by Workforce Innovation & Opportunity Act.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the value and is the 3rd amendment of the contract.

BC2021-35

County Executive – 2021 – COVID19 Vaccine Call Service – United Way

Scope of Work Summary

The County Executive is seeking approval of a contract with United Way of Greater Cleveland for COVID-19 vaccine call-taking services for the period 1/25/2021 through 4/4/2021 in the amount of \$130,000.

The primary goals of the project are to:

- a. Utilize 2-1-1 to provide county residents with a resource to call to obtain information regarding the COVID-19 vaccine
- b. Reimburse United Way with the costs associated with hiring temporary staff to handle the expected influx of calls.

Procurement

The United Way of Greater Cleveland is the only provider of 2-1-1 services in Cuyahoga County.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

United Way of Greater Cleveland

1331 Euclid Avenue

Cleveland, OH 44115

Council District (all)

The President & CEO of United of Greater Cleveland is August A. Napoli.

Project Status and Planning

This new project is part of Cuyahoga County's response to the COVID-19.

Funding

The project being funded 100% by the General Fund. The County will seek potential sources for reimbursement.

The schedule of payments is monthly.

BC2021-36

County Executive – 2021 – COVID19 Response Mailing List – WRAAA

Scope of Work Summary

The County Executive is seeking an award to the Western Reserve Area Agency on Aging for a mailing list to reach Cuyahoga County seniors over the age of 65 as part of the County's COVID-19 response in an amount not to exceed \$10,000.00

The primary goals of the project are to:

- a. Obtain a list of seniors in Cuyahoga County to notify seniors how to access the COVID vaccine.

Procurement

The Western Reserve Area on Agency has access to this list.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Western Reserve Area Agency on Aging

1700 E 13th Street, #114

Cleveland, OH 44114

Council District (all)

The of the Western Reserve Area Agency on Aging is Dr. E. Douglas Beach

Project Status and Planning

This new project is part of Cuyahoga County's response to the COVID-19.

Funding

The project being funded 100% by the General Fund. The County will seek potential sources for reimbursement.

The schedule of payment is on-time.

C. – Exemptions**BC2021-37**

Department of Development 2020 Demolition Program Alternate Procurement Amendment to BC2019-287

Scope of Work Summary

Department of Development requesting to amend BC2019-287 dated 4/8/2019 which amended BC2014-317 dated 12/22/2014 which approved an alternate procurement process allowing the Cuyahoga County Land Reutilization Corp (land bank) to demolish vacant, abandoned, nuisance or blighted structures on behalf of cities, villages and townships in Cuyahoga County for the period 1/1/2015-12/31/2020 by extending the time period to 12/31/2021 with no additional funds.

BC2019-287 and BC2014-317

Demolition services for the period January 1, 2015 – December 31,2021

The primary goals of the project are the demolition of vacant and abandoned properties in Cuyahoga County

The project is mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program

Procurement

The procurement method for this project was an alternate procurement process approved by BC2014-317 and amended by BC2019-287

Contractor and Project Information

Cuyahoga County Land Reutilization Corporation
812 Huron Rd E, Suite 800
Cleveland, Ohio 44115
Council District (7)

The President is Gus Frangos.

The address or location of the project is: various addresses throughout Cuyahoga County.

The project is able to be used in all Council Districts 1 through 11.

Project Status and Planning

The project is an extension of a current project.

Funding

The project is funded 100% by Cuyahoga County Demolition Funds

The schedule of payments is as completed

D. – Consent Agenda

BC2021-38

Public Safety and Justice Services; RQ# 31064 2020 Cuyahoga County Planning Commission; Contract 6th Amendment GIS Services

Scope of Work Summary

Public Safety and Justice Services requesting approval of an amendment with Cuyahoga County Planning Commission for \$0.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. –
Orig. Encumbrance: AG1400118

Geographical Information Systems (GIS) and Technology services. The anticipated start-completion dates are 08/01/2014- 06/30/2021.

The primary goals of the project are planning and mapping services for the Office of Emergency Management.

Procurement

The procurement method for this project was Government Purchase. The total value of the Government Purchase is \$8,000.00 (\$3,167.17 remaining).

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. – Government Purchase

Contractor and Project Information

The address of the contractor is:

Cuyahoga County Planning Commission
2079 E. 9th Street, Suite 5-300
Cleveland, Ohio 44115
Council District (xx)

The Manager, Fiscal Officer for the contractor is Jennifer Karaffa.

Project Status and Planning

The project is an occasional need and extension of time for the existing project.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the term and is the 6th amendment of the contract. The history of the amendments is: 1) Feb 2016 for time and \$10,000 2) Dec 2016 for time and \$5,000 3) Dec 2017 for time and \$5,000 4) Jan 2019 for time and \$5,000 5) Dec 2019 for time only.

BC2021-39

(See related items for proposed purchases for the week of 1/25/2021 in Section D. above).

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Cuyahoga County Common Pleas Court: Using Audio Visual Equipment for Courtroom Trials

Scope of Work Summary: Due to the COVID-19 pandemic, the Court was awarded grant funds to expand the remote work and safety of its courtrooms. Funds will be used to purchase audio-visual devices and technologies for four (4) courtrooms that can, at any time, connect jury trial participants remotely to its services. Doing so will reduce traffic into the Justice Center, especially in common spaces, elevators and courtrooms, while directly affecting crowd sizes and maximizing social distancing parameters put forth by the CDC, Ohio Department of Health and the Local County Health Department. Consequently, more people will feel safe in courtrooms, be responsive to summons, and have confidence in the Court's system. *See the attached grant proposal for more information.*

Funding Source: U.S. Department of Justice, Office of Justice Programs – funding provided through the Ohio Office of Criminal Justice Services (OCJS).

History: This is a new grant application for the Court.

Does this Grant require a match: No.

Procurement: Since this project is associated with the U.S. Department of Justice grant award, it will follow all local, state and federal procurement requirements.

Contractor and Project Information: The Court's Corrections Planning Board ("CPB") will provide oversight of this videoconferencing project. For almost 30 years, it has provided grant management and fiscal experience to support Court programs, including oversight of its ODRC Community Corrections Act, SAMHSA and BJA funding involving various projects. The CPB is active in the development of the Court's innovative programs and continuously monitors their efforts through the collection and analysis of performance data and the submission of progress and financial reports to state and federal funders.

Project Status and Planning: The Court will participate in a one-time purchase of video equipment for its courtrooms. The award was made in early November 2020. The project must be completed by March 20, 2021.

Funding: \$105,706.00

Award Number: 2020-VD-BX-0088

Item No. 2**CUYAHOGA COUNTY LAW LIBRARY RESOURCES BOARD 2021 GRANT APPLICATION TO THE STATEWIDE CONSORTIUM OF COUNTY LAW LIBRARY RESOURCES BOARDS FOR \$4,367.62 FOR COMPUTERS AND MONITORS****Scope of Work Summary**

The County Law Library is requesting authority to apply for and accept a grant from the Statewide Consortium of County Law Library Resources Boards in the amount of \$4,367.62 for the purchase of 5 Computers and 2 flat-panel monitors. Four of the desktop computers will replace 4 workstations that the Law Library purchased in 2012 and which patrons use for accessing legal research tools, Internet resources, evidentiary materials, email services, and cloud-based services. These new computers will also enhance the Law Library's ability to implement remote desktop assistance to patrons whereby staff and patrons will interact by chat, voice and screen-sharing applications from their respective workstations in safety.

The Optiplex computer and dual monitors will replace the Law Librarian's 2012 computer and monitor. The computer has become so slow and freezes so often that it has to be rebooted regularly. The Law Librarian also needs to upgrade her workstation to facilitate more sophisticated cloud-based webinars and remote training and allow her to more easily and efficiently create and edit power point presentations, write bar professional journal articles, and post to the Law Library's multiple social media channels.

This is a new grant, but prior technology grants include: BC2018-409 and Item 1 under Items of Note (non-voted) on the 6/3/2019 BOC Agenda. The Statewide Consortium has also awarded the CLLRB other grants for other purposes such as CON2017-37, BC2019-102, BC2016-384, BC2019-83 and Item 2 under Items of Note (non-voted) on the 1/16/2018 BOC Agenda.

The grant application is due by 2/28/2021, and grant initiatives must be achieved by May 31, 2022.

The goals of the project are to:

- a) improve Law Library services to Law Library patrons;
- b) enhance the Law Library's ability to implement remote desktop assistance to patrons; and
- c) enable the Law Librarian to i) provide reference and research services to patrons more quickly and efficiently, and ii) offer more sophisticated cloud-based webinars and remote training for patrons.

The project is not mandated.

This project includes technology items that the County Law Library will ask the County IT department to acquire if the grant is awarded.

Procurement

The procurement method for this project was a grant proposal pursuant to an RFP from the Statewide Consortium. The total value of the proposed grant is \$4,367.62.

The grant applications are due by 2/28/2021.

This was a grant: it was not bid; it was not a sole source; and no exemption is requested.

Contractor and Project Information

The address of the vendor/grantor is:

Statewide Consortium of County Law Library Resources Boards
369 S. High Street
Columbus, Ohio 43215
Council District 7

The Executive Director for the grantor is Jennifer Jones, Jennifer.jones@sc.ohio.gov

The address or location of the project is:

Cuyahoga County Law Library Resources Board
Cuyahoga County Courthouse
1 West Lakeside Ave., Floor 4
Cleveland, OH 44113

The project is located in Council District 7.

Project Status and Planning

The project is a new grant opportunity for the CLLRB, but the Statewide Consortium has awarded dues grants in the past. See history above.

The grant has a single phase.

This project is not on a critical action path.

The project's term has not already begun or ended.

The grant proposal needs a signature in ink by 2/28/2021.

Funding

The grant is funded 100% by Statewide Consortium of County Law Library Resources Boards.

VI – PUBLIC COMMENT

VII – ADJOURNMENT