

Minutes

Cuyahoga County Board of Control
Tuesday, February 16, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 2/8/2021

Michael Chambers motioned to approve the minutes from the February 8, 2021 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Item

B. – New Items for Review

BC2021-68

Department of Information Technology, submitting an amendment to Contract No. 434 with Environmental Systems Research Institute, Inc. for maintenance on ArcGIS software for the period 1/1/2016 - 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$67,800.00.

Funding Source: General Fund

Jeanelle Greene and Tom Fisher, Department of Information Technology, presented. Nan Baker asked if the department will be conducting a sole source process at the end of this contract term and asked if the manner by which contract extensions have been procured has changed since the start date of the original contract; asked if the cost will be affordable if this service continues to be procured from a sole source

provider; asked why this contract is only being amended for only one year and if the vendor is expected to continue annual increases each time this contract is renewed. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-68 was approved by unanimous vote.

BC2021-69

Department of Information Technology, recommending an award and enter into Contract No. 936 with Accent Consulting, LLC in the amount not-to-exceed \$120,000.00 for Enterprise Resource Planning System support services for the period 2/16/2021 – 8/14/2021.

Funding Source: General Fund

Jeanelle Greene and Jack Rhyne, Department of Information Technology, presented. Lenora Lockett asked if this vendor and the recommended vendor in Item No. BC2021-70 are registered with the Office of the Inspector General. Dale Miller asked for additional information on the scope of services; and asked if these support services are intended to help with production and free up resources being utilized with the system implementation. Trevor McAleer asked if the providers will be working 40 hours per week; and asked where this contract and the recommended contract in Item No. BC2021-70 are in the approval process in the Infor system. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-69 was approved by unanimous vote.

BC2021-70

Department of Information Technology, recommending an award and enter into Contract No. 939 with 360 Solutions, Inc. in the amount not-to-exceed \$120,000.00 for Enterprise Resource Planning System support services for the period 2/16/2021 – 8/14/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-70 was approved by unanimous vote.

BC2021-71

Sheriff's Department, recommending an award on Purchase Order No. 21000158 to The MetroHealth System in the amount not-to-exceed \$250,000.00 for reimbursement of litigation and claims expenses for Jail Operations for the period 1/1/2021 – 12/31/2021.

Funding Source: General Fund

Phillip Lilly and Donna Kaleal, Sheriff's Department, presented. Nan Baker asked how the amount of \$250,000.00 was determined and asked if these funds will cover future claims.

Donna Kaleal explained that the County is listed as the additional insured on The MetroHealth System policy, which has a \$250,000.00 deductible. This amount will reimburse for cases that were litigated and covered under the 2018 deductible but billed in 2021; commented that the Board should anticipate similar requests for the 2019 and 2020 deductible reimbursements; and said that the new 2021 policy has a lower deductible of \$25,000.00.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-71 was approved by unanimous vote.

BC2021-72

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending awards on RQ2426 and enter into contracts with various providers (23-12) in the total amount not-to-exceed \$210,869.00 for emergency shelter and supportive services for individuals and families experiencing homelessness in connection with the Emergency Solutions Grant Program for the period 9/1/2020 – 8/31/2021.

- a) Contract No. 444 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$25,000.00.
- b) Contract No. 480 with Family Promise of Greater Cleveland in the amount not-to-exceed \$68,800.00.
- c) Contract No. 566 with West Side Catholic Shelter in the amount not-to-exceed \$61,260.00.
- d) Contract No. 571 with Fairhill Partners in the amount not-to-exceed \$22,500.00.
- e) Contract No. 572 with YMCA of Greater Cleveland in the amount not-to-exceed \$33,309.00.

Funding Source: Federal Emergency Solutions Grant (for providers a, b, c and e) 48% Federal Emergency Solutions Grant and 52% Health and Human Services Levy Funds (provider d)

Melissa Sirak, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-72 was approved by unanimous vote.

BC2021-73

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending a sole source award on RQ3947 and enter into Contract No. 615 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$496,595.00 for facility management services for the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland for the period 1/1/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Melissa Sirak, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-73 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2021-74; Trevor McAleer seconded, the consent items were unanimously approved.

BC2021-74

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/16/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000144	Bread for Detention Center – January – March	Juvenile Court Division	Gordon Food Service	\$8,571.50	General Fund
21000231	Antibacterial bar soap for inmates	Sheriff's Department	Bob Barker Co., Inc.	\$8,640.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000316	Non-emergency client transportation services*	Cuyahoga Job and Family Services	Ace Taxi	\$1,480.16	Health and Human Services Levy Fund
21000323	Technical Support Services for County employees in connection with Technical Service Support Policy for October – December 2020**	Department of Health and Human Services	Treasurer, State of Ohio	\$39,268.20	Health and Human Services Levy Fund
21000120	Rental of (2) solar boards for General Election	Department of Public Works	United Rentals, Inc.	\$2,242.00	Board of Elections CARES Election Grant Fund
21000185	Factory authorized repair of vehicle 3-279***	Department of Public Works	Autonation Ford Westlake	\$5,746.12	Road and Bridge Fund

**Alternate procurement process and exemption from aggregation to authorize various awards to Ace Taxi in the total amount not-to-exceed \$120,000.00 for non-emergency client transportation services approved by Board of Control Approval No. BC2020-302, dated 5/26/2020 and subsequently amended by BC2020-364, dated 6/22/2020 and BC2021-65, dated 2/8/2021 for the period 11/1/2019-12/31/2021.*

***Alternative procurement process to authorize payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 7/1/2019 – 12/31/2021, approved by Board of Control Approval No. BC2020-430, dated 7/27/2020.*

****Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

- a) Requesting authority to submit a grant application to Cleveland Foundation in the amount of \$200,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Early Literacy Program for the period 2/1/2021 – 1/31/2022.
- b) Submitting a grant award from Cleveland Foundation in the amount of \$200,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Early Literacy Program for the period 2/1/2021 – 1/31/2022.

Funding Source: Cleveland Foundation

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:25 a.m.