

Minutes

Cuyahoga County Board of Control
Monday, March 1, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 2/22/2021

Leigh Tucker motioned to approve the minutes from the February 22, 2021 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Item

B. – New Items for Review

BC2021-89

Department of Public Works, submitting an amendment to Contract No. 708 with EnviroCom Construction, Inc. for the Cuyahoga County Medical Examiner Building Improvements Project for the period 4/24/2019 – 6/30/2020 to extend the time period to 5/1/2021 and for additional funds in the amount not-to-exceed \$12,883.12.

Funding Source: General Fund Capital Improvement Project

Matt Rymer, Department of Public Works, presented. Nan Baker asked if any anticipated reconstruction services are in response to the COVID-19 pandemic. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-89 was approved by unanimous vote.

BC2021-90

Department of Information Technology, recommending an award and enter into Contract No. 967 with Tracy Davis dba Decome & Associates, LLC in the amount not-to-exceed \$120,000.00 for Enterprise Resource Planning System support services for the period ~~2/22/2021 – 8/23/2021~~ **3/1/2021 – 8/31/2021**.
Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked if all 3 Enterprise Resource Planning System support services contracts contain a standard 30-day termination clause, in the event that project needs change or are delayed; asked if the contract contains language regarding the return of any County equipment upon completion of services; asked if the consultants are provided with an estimated number of tasks that are expected to be completed in any given 40 hour work week; and asked who will be supervising the consultants. Nan Baker asked how the time worked will be tracked and whether the hours worked may vary week to week. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-90 was approved by unanimous vote, as amended.

BC2021-91

Department of Workforce Development, submitting an amendment to Contract No. 698 with Vantage Aging, Inc. for Workforce Innovation and Opportunity Act Workforce services to job seekers and support operations and administration services for the period 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$73,774.20.

Funding Source: Workforce Innovation and Opportunity Act

Frank Brickner, Department of Workforce Development, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2021-91 was approved by unanimous vote.

BC2021-92

Sheriff's Department, recommending an award on Purchase Order No. 21000054 to Treasurer, State of Ohio/Ohio State Highway Patrol in the amount not-to-exceed \$9,600.00 for Law Enforcement Automated Data System (LEADS) subscription services for the period 1/1/2021 – 12/31/2021.

Funding Source: General Fund

Stephen Witt, Sheriff's Department, presented. Dale Miller asked for clarification on the monthly subscription costs. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-92 was approved by unanimous vote.

BC2021-93

Department of Health and Human Services/Office of the Director, submitting an amendment to Contract No. 826 with United Way of Greater Cleveland for community resource navigation and MedRefer services to residents of Cuyahoga County for the period 1/1/2020 - 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$277,333.00.

Funding Source: Health and Human Services Levy

David Merriman, Dan Humphrey and Sabrina Roberts, Department of Health and Human Services, presented. Dale Miller asked if the provider is incurring additional costs related to 211 services due to the volume of requests for COVID-19 vaccination requests. Nan Baker asked if there are any issues managing the volume of incoming calls to 211 due to the surge in COVID-19 related inquiries and whether there have been delays in responding to all calls in general; and asked for a report on the caller response time. Leigh Tucker motioned to approve the item; Nan Baker seconded. Item BC2021-93 was approved by unanimous vote.

BC2021-94

Department of Health and Human Services/Division of Children and Family Services, requesting authority to prepare Contract No. 948 with Charter Communications Operating, LLC dba Spectrum Reach in the amount not-to-exceed \$39,950.00 for digital advertising and search placement services to recruit Foster and Adoptive Parents for Children in custody of the Division of Children and Family Services for the period 3/1/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2021-94 was approved by unanimous vote.

BC2021-95

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ4098 and enter into Contract No. 947 with Charter Communications Operating, LLC dba Spectrum Reach in the amount not-to-exceed \$19,201.50 for digital advertising and search placement services to promote services available from the Division of Senior and Adult Services for the period 3/1/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. Nan Baker referred to the department's response to an advanced question and asked for clarification on the term "flights" as it relates to advertising; and asked how the targeted population of women aged 35 – 75 is identified. Leigh Tucker motioned to approve the item; Nan Baker seconded. Item BC2021-95 was approved by unanimous vote.

BC2021-96

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Agreement No. 475 with Cuyahoga County Public Library for administration of the Cuyahoga County Sheriff's Adult Basic Educational Services Program for inmates in County Correctional facilities for the period 1/1/2018 - 12/31/2020 to extend the time period to 6/30/2021 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. Trevor McAleer asked for clarification on the fiscal delays in submitting this request referenced in Mr. Bolotin's presentation. Nan Baker asked if the department has overcome their system issues with Infor or still in need of technical assistance. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-96 was approved by unanimous vote.

C. – Consent Agenda

Trevor McAleer referred to Item of Note No. 5 and recommended that the terms of the subsidy to house prisoners for the City of Cleveland be re-negotiated rather than continue to agree to the 2% increase each year and continue subsidizing 20% of the costs, as compared to lower rates for other cities; commented that the date is approaching to agree to new terms with the City of Cleveland, so this may be the best time for re-negotiating; and asked how many inmates are housed for the City of Euclid. Dale Miller commented that he agrees that the terms should be re-negotiated and said that the subsidized costs may be lower than it appears due to the actual marginal costs. Rhonda Gibson and Donna Kaleal, Sheriff's Department responded to the Board members questions.

There were no additional comments or questions on the Consent Agenda item. Leigh Tucker motioned to approve BC2021-97 through -98; Dale Miller seconded, the consent items were unanimously approved.

BC2021-97

Department of Public Works, submitting an amendment to Contract No. 545 with ServiceMaster by Disaster Recon for specialty cleaning services at various County locations for the period 3/16/2020 – 2/28/2021 to extend the time period to 6/30/2021; no additional funds required.

Original Funding Source: 100% CARES Act and General Fund during 2021

BC2021-98

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/1/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000368	Clear acrylic for use in various County buildings	Department of Public Works	Aetna Plastics Corporation	Not-to-exceed \$49,500.00	General Fund to be evaluated by the Fiscal Office for CARES Act reimbursement
21000341	(6) HP Elite 850 G6 laptops for Juvenile Detention Managers	Juvenile Court Division	Brown Enterprise Solutions, LLC	\$6,060.00	General Fund to be reimbursed by Office of Criminal Justice Services COVID Response Grant Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000314	Legal notice: Cuyahoga County Annual Plan published 1/15/2021, as required by the U.S. Department of Housing and Urban Development	Department of Development	Advance Ohio	\$673.92	Community Development Block Grant Fund
20004246	Factory Authorized – Labor services for fire alarm services at Juvenile Justice Center*	Department of Public Works	Johnson Controls	\$3,403.84	General Fund
21000218	Factory Authorized – Labor services for laundry repair and parts at County Kennel*	Department of Public Works	Belenky	\$1,946.59	Dog and Kennel Fund
21000286	Factory Authorized – Labor services for fire	Department of Public Works	Johnson Controls	\$4,210.67	General Fund

	<i>alarm services at Jane Edna Hunter Building*</i>				
21000315	<i>Factory Authorized – Labor services for fire alarm services at Juvenile Justice Center*</i>	<i>Department of Public Works</i>	<i>Johnson Controls</i>	<i>\$19,682.92</i>	<i>General Fund</i>
21000386	<i>Factory Authorized – Repairs to Truck S-426 for Sanitary Engineering Division*</i>	<i>Department of Public Works</i>	<i>Rush Truck Center of Ohio Inc.</i>	<i>\$1,490.98</i>	<i>Sanitary Operating Fund</i>
21000236	<i>Youth residential treatment services in connection with the Multi-System Youth Program**</i>	<i>Family and Children First Council</i>	<i>Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board</i>	<i>\$21,216.00</i>	<i>State Funds</i>

**Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.*

***Approval No. BC2020-415 dated 7/20/20 which approved an alternative procurement process which resulted in award recommendations to various providers in the total amount not-to-exceed \$495,000.00 for the implementation of the Multi-System Youth Program for the period 8/1/2019 – 6/30/2021.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA Agreement with Ohio Department of Transportation for the resurfacing of Green Road from Miles Road to Emery Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program.

Funding Source: 80% Federal NOACA (4T47) Fund; 10% City of Warrensville Heights and 10% Road and Bridge Fund

Item No. 2

Department of Public Works, submitting an LPA Agreement with Ohio Department of Transportation for the resurfacing of Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program.

Funding Source: 80% Federal NOACA (4TA7) Fund; 10% City of Warrensville Heights and 10% Road and Bridge Fund

Item No. 3

Court of Common Pleas/Juvenile Court Division, submitting a grant agreement with Ohio Department of Public Safety, Office of Criminal Justice Services in the amount of \$284,546.55 for the Cuyahoga County Juvenile Court COVID Response Grant in connection with the Coronavirus Emergency Supplemental Funding Program for the period 3/1/2020 – 3/31/2021.

Funding Source: Ohio Department of Public Safety, Office of Criminal Justice Services

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)
in Accordance with County Council Ordinance No. O2019-0003

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 4355	Contract No. 543	Voiance Language Services, LLC	Language interpretation services for 911 operators	\$900.00	Department of Public Safety and Justice Services	2/22/2021 – 2/21/2023	General Fund	2/19/2021

Item No. 5

Submission of Awarded Contracts/Amendments, in Accordance with
Prior Board of Control Authorization and Meeting all Requirements (no vote required)

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Authority to Prepare - Approved by Board of Control</i>
n/a	Amendment to Agreement No. 345	Board of Park Commissioners of The Cleveland Metropolitan Park District	Inmate housing services, to change the per diem rate from \$105.26 to \$122.12 per inmate, effective 1/1/2021	\$0.00	Sheriff's Department	1/1/2020 – 12/31/2020 to extend the time period to 12/31/2021	Revenue Generating	BC2020-676 approved 12/31/2020
n/a	Amendment to Agreement No. 86	City of Euclid	Inmate housing services, to change the per diem rate from \$105.26 to \$122.12 per inmate, effective 1/1/2021	\$0.00	Sheriff's Department	1/1/2020 – 12/31/2020 to extend the time period to 12/31/2021	Revenue Generating	BC2020-675 approved 12/31/2020

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:48 a.m.