Technical Advisory Committee Meeting

Minutes

February 25, 2021

Location: Microsoft Teams (remote via HB 197)
The public should access the meeting via conference call by dialing:
+1 440-462-2064,,687501897#

<mark>Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197</mark>

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I.   CALL TO ORDER

II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (acting CIO)		☒	☐
Andy Molls	Deputy CTO		☒	☐
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Matt Bender	HHS Apps		☒	☐
Debbie Davtovich	Applications	Eric Paliwoda	☒	☐
Alan Kilgore	Operations		☒	☐
Tim Peterson	Engineering		☒	☐
Robin Roy	Board of Elections		☐	☐
Tom Arnaut	Common Pleas Courts		☐	☒
Pete Szigeti	Prosecutors Office		☐	☒

III. REVIEW MINUTES – 02/5/21

IV.   PUBLIC COMMENT (Submitted)

V. AGENDA ITEMS

    A. Tabled or Held Items

        NONE

    B. New Items

01	TAC2021-BE01	Dept: Board of Elections	Presenter: Robin Roy
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to enter into a new contract with Tenex Software Solutions. This is a cloud-based poll worker management software.		
	Amount not to Exceed: $ 350,000.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Andy Molls
	Seconded:	Matt Bender

	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☒ Courts IT ☐ Prosecutor IT ☐

02	TAC2021- HR001	Dept: Human Resources	Presenter: Pat Smock
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☒	Requesting the approval to enter into a contract with Immix Technology for maintenance on Kronos Intouch.		
	Amount not to Exceed: $ 18,484.11		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		

Notes/Discussion	
APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	Moved:	Matt Bender
	Seconded:	Andy Molls
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

C. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	CUES Granite Sub	Department of Public Works	MTech	$11,214.00	☒
					☐
					☐
					☐
					☐

VI. OTHER BUSINESS

Review IT Standards

VII. PUBLIC COMMENT (via Phone)

VIII. ADJORNMENT