

Minutes

Cuyahoga County Board of Control  
Monday, March 15, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

**II – REVIEW MINUTES – 3/8/2021**

Michael Chambers motioned to approve the minutes from the March 8, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-107**

Department of Development, recommending an award on RQ5027 and enter into a contract with Cuyahoga County Land Reutilization Corporation (Land Bank) in the amount not-to-exceed \$2,954,199.00 for administration of the demolition of vacant, abandoned, nuisance or blighted structures for the Cuyahoga County Property Demolition Program for the period 3/15/2021 - 12/31/2022.

Funding Source: Demolition Fund

Sara Parks Jackson, Department of Development, presented. Dale Miller asked what the current status of the overall \$50,000,000.00 commitment to the Demolition Program is; and asked if the use of these funds have any impact on that commitment. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-107 was approved by unanimous vote.

**BC2021-108**

Department of Information Technology, recommending an award on Purchase Order No. 21000779 to Amazon Web Services, Inc. in the amount not-to-exceed \$103,250.16 to provide hosting services to provide employee access to the Enterprise Resource Planning System for the period 2/16/2021 - 8/15/2022.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if the department was aware in advance of the need for these services; asked if there will continue to be a need for services; and asked if this service will potentially result in any cost savings and whether Amazon Web Services, Inc. provides hosting and VPN services as a package.

Dale Miller asked if this expense will be on-going or a one-time cost; asked if any other vendors can provide these services; asked to what extent the alternative procurement process was competitive; asked for additional information on why VPN is used and by whom; asked if the hosting services are an alternative to VPN for those who cannot gain access to the Enterprise Resource Planning System; and asked if those on the primary system do not need VPN access.

Trevor McAleer asked what will occur with hosting services at the end of the contract term and whether this service can be bid at that time or if we must use this vendor; and asked if Infor support services would be required if service providers change or if support can be maintained in-house. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-108 was approved by unanimous vote.

**BC2021-109**

Fiscal Office/Board of Revision, submitting an amendment to Contract No. 940 with Sadler Ne-Camp Financial Services, Inc. dba Proware for modification, maintenance and support services on the Civil Criminal Justice Information System electronic filing system for the period 1/19/2018 – 12/31/2020 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$11,660.00.

Funding Source: Real Estate Assessment Fund

Ron O'Leary and Audrey Rodriguez, Board of Revision, presented. Nan Baker asked why the contract is being amended for a period of 5 years; and asked for confirmation that the time extension of this amendment will align in 2025 with other departments who are currently using the same system. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-109 was approved by unanimous vote.

**BC2021-110**

Fiscal Office/Office of the Treasurer, submitting an amendment to Contract No. 386 with Meeder Public Funds, Inc. for investment advisor services for the period 1/1/2017 – 12/31/2020 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$280,000.00.

Funding Source: General Fund

Bert Vojtkofsky, Office of the Treasurer, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-110 was approved by unanimous vote.

**BC2021-111**

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption on RQ5312, which will result in an award recommendation to Advizex in the amount not-to-exceed \$79,874.77 for a state contract purchase of a specialized, high-speed Storage Area Network.
- b) Recommending an award on Purchase Order No. 21000560 to Advizex in the amount not-to-exceed \$79,874.77 for a state contract purchase of a specialized, high-speed Storage Area Network.

Funding Source: General Fund will be reimbursed by the Office of Criminal Justice Services COVID-19 Response Grant Fund

Priscilla Bottomlee, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-111 was approved by unanimous vote.

**C. – Exemptions**

**BC2021-112**

Department of Public Works, recommending to amend Board Approval No. ~~BC2020-196~~ **BC2020-376**, dated ~~3/23/2020~~ **6/29/2020**, which amended various Board Approval Nos. on various dates, which authorized an alternative procurement process, resulting in award recommendations to various providers for the purchase of Ready Mix concrete to complete various Department Orders for the period ~~3/1/2021~~ **3/1/2018** – 2/28/2021 to extend the time period to 12/31/2021; by changing the not-to-exceed amount from ~~\$620,000.00~~ **\$720,000.00** to \$820,000.00 and to add Westview Concrete Corporation, effective 3/1/2021:

Current Providers

- a) Rockport Construction & Materials, Inc.
- b) Carr Bros., Inc.
- c) Cuyahoga Concrete Co.
- d) Campbell Concrete & Supply
- e) Osborne
- f) Tech Ready Mix

Funding Sources: Sanitary Sewer Fund, Gas and License Fees and Internal Service Fund – Space Maintenance

Tom Pavich, Department of Public Works, presented. Trevor McAleer asked why the approval was being amended, as written above; asked if any of the vendors are MBE, FBE or SBE businesses; asked if it is anticipated that the entire \$820,000.00 will be utilized; and asked if a similar process will be used in 2022. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-112 was approved by unanimous vote, as amended.

**BC2021-113**

Department of Public Works, recommending an alternative procurement process, which will result in award recommendations to various municipalities in the total amount not-to-exceed \$2,528,049.00 for the 2021 Preventative Maintenance Program for the period 2/22/2021 – 9/30/2022:

a) City of Bay Village	\$20,180.00
b) City of Beachwood	\$37,440.00
c) City of Bedford	\$45,700.00
d) City of Bedford Heights	\$50,500.00
e) <del>City</del> <b>Village</b> of Bentleyville	\$27,639.00
f) City of Berea	\$59,559.00
g) <del>City</del> <b>Village</b> of Bratenahl	\$9,800.00
h) City of Brecksville	\$58,673.00
i) City of Broadview Heights	\$29,350.00
j) City of Brooklyn	\$40,000.00
k) <del>City</del> <b>Village</b> of Brooklyn Heights	\$44,000.00
l) <del>City</del> <b>Village</b> of Chagrin Falls	\$43,750.00
m) City of Cleveland	\$60,607.00
n) <del>City</del> <b>Village</b> of Cuyahoga Heights	\$100,000.00
o) City of East Cleveland	\$25,155.00
p) City of Fairview Park	\$24,066.00
q) City of Garfield Heights	\$104,250.00
r) <del>City</del> <b>Village</b> of Gates Mills	\$129,000.00
s) <del>City</del> <b>Village</b> of Glenwillow	\$57,000.00
t) City of Highland Heights	\$68,106.00
u) <del>City</del> <b>Village</b> of Highland Hills	\$68,000.00
v) <del>City</del> <b>Village</b> of Hunting Valley	\$17,000.00
w) City of Independence	\$10,781.00
x) City of Lakewood	\$10,500.00
y) City of Lyndhurst	\$43,911.00
z) City of Maple Heights	\$108,500.00
aa) City of Mayfield Heights	\$45,000.00
bb) <del>City</del> of Mayfield Village	\$48,000.00
cc) City of Middleburg Heights	\$48,216.00
dd) <del>City</del> <b>Village</b> of Moreland Hills	\$45,771.00
ee) <del>City</del> <b>Village</b> of Newburgh Heights	\$65,000.00
ff) <del>City</del> <b>Village</b> of North Randall	\$62,300.00
gg) City of North Royalton	\$27,250.00
hh) <del>City</del> <b>Village</b> of Oakwood	\$120,250.00
ii) City of Olmsted Falls	\$50,000.00
jj) <del>City</del> of Orange Village	\$73,811.00
kk) City of Parma	\$19,580.00
ll) City of Pepper Pike	\$90,500.00
mm) City of Richmond Hts.	\$32,000.00
nn) City of Rocky River	\$61,283.00
oo) City of South Euclid	\$19,961.00
pp) City of Strongsville	\$158,510.00
qq) City of University Heights	\$45,650.00

rr) <del>City Village</del> of Valley View	\$50,000.00
ss) <del>City Village</del> of Walton Hills	\$63,000.00
tt) City of Warrensville Heights	\$100,000.00
uu) <del>City Village</del> of Woodmere	\$8,500.00

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. Dale Miller asked if communities who did not apply will need to wait until next year for consideration or can they still apply; asked about dates regarding the application process. Nan Baker asked if there is a cap on the award amounts and whether the size of the project and number of roads correlate to the award amount, such as Villages of Oakwood and Gates Mills. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-113 was approved by unanimous vote, as amended.

**BC2021-114**

Department of Public Safety and Justice Services, recommending an alternative procurement process on RQ4342, which will result in the purchase of (1) Breathing Air Supply Response Truck for use by Lake County Hazardous Materials Team.

Funding Source: FY2019 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-114 was approved by unanimous vote.

**D. - Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2021-115 through -119; Dale Miller seconded, the consent items were unanimously approved.

**BC2021-115**

Department of Public Safety and Justice Services, requesting to amend Board Approval No. BC2019-497, dated 7/1/2019, which approved an award to AT&T Corporation in the amount not-to-exceed \$178,272.00 for network connectivity services for the Next Generation Vendor-Hosted 911 System for the period 7/1/2019 – 6/30/2024, **by changing the description from approval of a Purchase Order to approval of a Contract; no additional funds required.**

Original Funding Source: Wireless 9-1-1 Government Assistance Fund

**BC2021-116**

Department of Public Safety and Justice Services, submitting an amendment to an agreement with City of East Cleveland for Cuyahoga Emergency Communications System emergency dispatch services for the period 6/1/2019 – 5/31/2022 to change the end date to 4/30/2021 and modify the scope of services, effective 3/15/2021, to assist with the transfer and installation of related dispatch equipment to the City of East Cleveland.

Funding Source: Revenue Generating

**BC2021-117**

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 662 with City of Cleveland (Prosecutor's Office) for prosecution services for domestic violence and sexual assault cases for the Domestic Violence Project in connection with the FY2019 STOP Violence Against Women Act Block Grant Program for the period 1/1/2020 – 12/31/2020 to extend the time period to 3/31/2021; no additional funds required.

Funding Source: FY2019 STOP Violence Against Women's Act Block Grant

**BC2021-118**

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 667 with City of Cleveland (Department of Public Safety) for the provision of a Sexual Assault Advocate to assist victims with crisis intervention and referral services in connection with the FY2019 STOP Violence Against Women Act Block Grant Program for the period 1/1/2020 – 12/31/2020 to extend the time period to 3/31/2021; no additional funds required.

Funding Source: FY2019 Violence Against Women Act Block Grant

**BC2021-119**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 3/15/2021:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000411	Purchase (4) sets of vertical blinds for use by Sheriff's Department at the Justice Center	Department of Public Works	Albert Herman Draperies, Inc.	\$1,358.08	General Fund
21000614	Washed limestone for various projects	Department of Public Works	Interstate Safety & Service Co.	Not-to-exceed \$49,500.00	Road and Bridge Fund
21000565	(1) table with 12-gallon electric tilting kettles for Detention Center Kitchen	Juvenile Court Division	HPM Business Systems Inc.	\$20,777.77	National School Lunch Program Equipment Grant
21000619	Milk for Detention Center – April – June	Juvenile Court Division	Borden Dairy Company	\$9,006.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000546	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Honor & Compassion Homecare	\$2,500.00	Health and Human Services Levy Fund
20001401	Court reporting services for arbitration	Department of Law	Veritext, LLC	\$1,141.80	General Fund
21000444	Emergency medical services for Animal Shelter**	Department of Public Works	Cleveland Animal Protective League	\$11,103.00	50% Dog & Kennel Fund 50% Dick Goddard's Best Friend Fund
21000588	Healthcare Benefits Portal services for 2020***	Division of Senior and Adult Services	National Council on Aging (NCOA)	\$5,000.00	Health & Human Services Levy Fund

21000589	Healthcare Benefits Portal services for 2021***	Division of Senior and Adult Services	National Council on Aging (NCAO)	\$5,000.00	Health & Human Services Levy Fund
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**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

\*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

\*\*Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.

\*\*\*Approval No. BC2020-503 dated 8/31/2020, which approved an alternative procurement process, which will result in payments to National Council on Aging in the total amount not-to-exceed \$18,000.00 for use of their Healthcare Benefits Portal for the period 1/1/2019 – 12/31/2021.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					



## **V – OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting an agreement of cooperation with City of Bay Village for the rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village.

Funding Source: 80% Road and Bridge Fund and 20% City of Bay Village

#### **Item No. 2**

Department of Public Works, submitting a standard highway easement to City of Cleveland for public highway and road purposes, located on portions of Permanent Parcel Nos. 101-13-028, 101-13-029 and 101-13-031, on or about Main Avenue in the City of Cleveland.

#### **Item No. 3**

Department of Workforce Development, submitting an application to Ohio Department of Job & Family Services/Office of Workforce Development for the Workforce Development Board Subsequent Certification for the period 3/19/2021 – 3/19/2023.

Funding Source: N/A

#### **Item No. 4**

Department of Public Safety and Justice Services, submitting an amendment to a grant award with the State of Ohio Emergency Management Agency for the FY2018 State Homeland Security Grant Program - Regional for the period 9/1/2018 – 3/31/2021 to extend the time period to 7/31/2021; no additional funds required.

Funding Source: FY2018 State Homeland Security Grant

#### **Item No. 5**

Department of Public Safety and Justice Services, submitting an amendment to a grant award from State of Ohio Emergency Management Agency for the FY2018 Law Enforcement State Homeland Security Grant Program – Region 2 for the period 9/1/2018 – 3/31/2021 to extend the time period to 6/30/2021; no additional funds required.

Funding Source: FY2018 State Homeland Security Law Enforcement Grant

#### **Item No. 6**

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for the FY2019 State Homeland Security Grant Program for the period 9/1/2019 – 12/31/2021 to extend the time period to 5/31/2022; no additional funds required.

Funding Source: State of Ohio Emergency Management Agency Grant Funds

## **VI – PUBLIC COMMENT\*\***

## **VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:47 a.m.