

Minutes

Cuyahoga County Board of Control  
Monday, March 29, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office, (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Pernell Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Mellany Seay, Administrator, Operations and Finance, Department of Public Works (Alternate for Michael Dever)  
Shaunquitta Walker, Purchasing Manager, Office of Procurement and Diversity (Alternate for Lenora Lockett)

**II – REVIEW MINUTES – 3/22/2021**

Michael Chambers motioned to approve the minutes from the March 22, 2021 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT\*\***

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A.– Tabled Items**

**B. – New Items for Review**

**BC2021-134**

Department of Public Works, submitting an amendment to an agreement with Nautica Entertainment, LLC for County-owned properties located in the Flats beneath the Main Avenue Bridge, Cleveland, Permanent Parcel Nos. 003-16-030 and 003-17-004 for the period 4/1/2011 – 3/31/2021 to extend the time period to 3/31/2026, to change the terms by increasing the annual base rent, effective 4/1/2021 and for additional revenue in the total amount of \$11,910.00.

Funding Source: Revenue Generating

John Meyers, Department of Public Works, presented. Nan Baker asked if the percentage of additional revenue from the base rent is a considerable amount of money; and asked if the vendor provides their own gravel maintenance.

Dale Miller asked what else the Nautica property is used for, in addition to special events; and asked if the vendor is just contracting for these lots to maintain control, in the event that they are needed, if the situation changes in the future.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-134 was approved by unanimous vote.

**BC2021-135**

Department of Information Technology, recommending an award on Purchase Order No. 21000497 to Oarnet/The Ohio State University in the amount not-to-exceed \$99,324.55 for upgrades, support and maintenance on VmWare software subscriptions for the period 2/13/2021 – 2/12/2022.

Funding Source: General Fund

Jeanelle Greene, Department of Information and Technology, presented. There were no questions.

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2021-135 was approved by unanimous vote.

**BC2021-136**

Department of Information Technology,

a) Submitting an RFP exemption on RQ5217, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$74,500.00 for a state contract purchase of HyperFlex Data Platform Datacenter Advantage subscription services for the period 3/1/2021 – 2/29/2024.

b) Recommending an award on Purchase Order No. 21000626 to TEC Communications, Inc. in the amount not-to-exceed \$74,500.00 for a state contract purchase of HyperFlex Data Platform Datacenter Advantage subscription services for the period 3/1/2021 – 2/29/2024.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions.

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-136 was approved by unanimous vote.

**BC2021-137**

Department of Information Technology,

a) Submitting an RFP exemption on RQ5436, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$59,136.00 for a state contract purchase of (224) Cisco 8811 Series IP desk phones.

b) Recommending an award on Purchase Order No. 21000625 to TEC Communications, Inc. in the amount not-to-exceed \$59,136.00 for a state contract purchase of (224) Cisco 8811 Series IP desk phones.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions.

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-137 was approved by unanimous vote.

**BC2021-138**

Department of Workforce Development, submitting an amendment to Contract No. 652 with Youth Opportunities Unlimited for operation of the Youth Resource Center for the Comprehensive Case Management Employment Program – Employment, Education and Training services for young adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$313,329.00.

Funding Source: 28% Federal - Workforce Innovation and Opportunity Act Fund and 72% Temporary Assistance to Needs Families Fund

Steve Greenwell, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2021-138 was approved by unanimous vote.

**BC2021-139**

Department of Workforce Development, submitting an amendment to Contract No. 78 with United Labor Agency Incorporated for operation of the Workforce Service Center, job seeker and employer services, and management of the On-the-Job Training Program for the period 7/1/2019 – 6/30/2021 to expand the scope of services to implement the Federal Reemployment Services and Eligibility Assessment Pilot Program, effective 1/1/2021 and for additional funds in the amount not-to-exceed \$230,612.00.

Funding Source: Reemployment Services and Eligibility Assessment Funds

Frank Brickner, Department of Workforce Development, presented. Dale Miller asked why it is advantageous to run this program locally than at the State level; and asked if the State decides on a random basis, who is required to participate in the program and commented that the process seems contrary to fairness and equity and asked how that process is justified. Nan Baker asked for a reason for late submittal and whether the provider is waiting on payment for services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-139 was approved by unanimous vote.

**BC2021-140**

Clerk of Courts, recommending an award on Purchase Order No. 21000296 to the United States Postal Service in the amount not-to-exceed \$500,000.00 for the purchase of refill postage for the period 4/1/2021 – 8/31/2021, in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.

Funding Source: General Fund

Michael Smotek, Clerk of Courts, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-140 was approved by unanimous vote.

**BC2021-141**

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ3461 and enter into Contract No. 1012 with CHN Housing Partners (24-1) in the amount not-to-exceed \$250,000.00 for utility assistance and financial counseling services for TANF-eligible residents for the period 4/1/2021 – 3/31/2022.

Funding Source: Temporary Assistance for Needy Families Fund

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-141 was approved by unanimous vote.

**BC2021-142**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. 496 with Youth Opportunities Unlimited for Community-based Youth Employment/Internship Program Management services for the period 1/1/2019 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Health and Human Services Levy Fund

Kathleen Johnson, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-142 was approved by unanimous vote.

**BC2021-143**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 396 with John Lawson for legal services for youth in custody for the period 9/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$17,000.00.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. Dale Miller disclosed that he served with John Lawson on Cleveland City Council and has also received modest campaign donations from Mr. Lawson in the past; however, he has not had any recent contact and does not feel it is necessary to recuse from voting. Nan Baker asked if there is any concern with Mr. Lawson providing client services due to his recent medical emergency. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-143 was approved by unanimous vote.

**BC2021-144**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. 544 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/29/2020 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$257,000.00.

Funding Source: University of Maryland, Baltimore Grant

Paul Porter, David Merriman and Jennifer Crossman, Department of Health and Human Services, presented. Dale Miller asked whether the program objectives have been reached given that the funding may be exhausted at the end of this grant period and asked the department to research and make a recommendation for potential alternatives for funding to keep the program running. Trevor McAleer asked if any additional staff were hired or if existing staff used. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-144 was approved by unanimous vote.

**BC2021-145**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ4025 and enter into Contract No. 1020 with Burlington Stores, Inc. in the amount not-to-exceed \$165,000.00 for emergency clothing assistance services for the period 4/1/2021 – 8/31/2021.

Funding Source: 79% Federal Emergency Services and 21% Health and Human Services Levy Fund

Paul Porter and Dan Humphrey, Department of Health and Human Services, presented. Trevor McAleer asked whether Burlington Stores, Inc. was interested in bidding the last time this service were sought; asked what were the circumstances that this provider did not submit a bid last time; and asked what the status was of the current Request for Proposals and what vendors attended the pre-bid meeting. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-145 was approved by unanimous vote.

**BC2021-146**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting amendments to contracts with various providers for the Teen Pregnancy Prevention Program for the period 1/1/2019 - 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the total amount not-to-exceed \$205,000.00.

a) Contract No. 389 with Planned Parenthood of Greater Ohio in the amount not-to-exceed \$115,000.00.

b) Contract No. 491 with Beech Brook in the amount not-to-exceed \$90,000.00.

Funding Source: Health and Human Services Levy Fund

Kathleen Johnson and Robin Martin, Family and Children First Council, presented. Dale Miller asked what the results are so far on the evaluation process for this program; asked if it is accurate to state that the youth have improved their knowledge of these issues but there is no way to determine whether that has changed the behavior; and asked how data compares to the national data from other jurisdictions that demonstrates the program is effective in changing behavior.

Nan Baker asked if the outcome data will be available in April and if that report is expected to hopefully show a decline in numbers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-146 was approved by unanimous vote.

**BC2021-147**

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. 381 with Oriana House, Inc. for operation of a one-stop Re-entry Resource Center for the period 1/1/2017 – 12/31/2020 to extend the time period to 6/30/2021 and for additional funds in the amount not-to-exceed \$465,500.00.

Funding Source: Health and Human Services Levy Fund

Chamomile Ware, Office of Reentry, presented. Nan Baker asked for clarification on the service dates and asked if any payments have been made. Dale Miller commented on his support of this program that serves a large population and makes a difference. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-147 was approved by unanimous vote.

**C. – Exemptions**

**BC2021-148**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$50,000.00 for community assistance services to Cuyahoga County residents for the period 1/1/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. Nan Baker asked if this is service can be considered gap funding and does the delay in getting this approved earlier create an issue to fund other programs that may not have yet received funding. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-148 was approved by unanimous vote.

**BC2021-149**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an alternative procurement process, which will result in an award recommendation to Joseph's Home in the amount not-to-exceed \$267,547.00 for specialized emergency shelter services for medically fragile homeless men, including ongoing medical supervision, medication management and coordination with local health care for the period 7/1/2021 – 6/30/2022.

Funding Source: Health and Human Services Levy Fund

Melissa Sirak, Office of Homeless Services, presented. Dale Miller asked why an RFP is being done in the third quarter, as stated in Ms. Sirak's presentation, if the start date is 7/1/2021. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-149 was approved by unanimous vote.

#### **D. -Consent Agenda**

Dale Miller referred to Item No. BC2021-150 and asked how much money was spent on travel expenses through Professional Travel in 2021 and how did that compare to prior year before the COVID-19 pandemic.

There were no additional comments or questions on the Consent Agenda items. Michael Chambers motioned to approve BC2021-150 through BC2021-151; Dale Miller, seconded. The consent items were unanimously approved.

#### **BC2021-150**

Fiscal Office, submitting an amendment to Contract No. 625 with Direct Travel dba Professional Travel, Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 – 12/31/2020 to extend the time period to 12/31/2022.

Funding Source: N/A

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/29/2021:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000745	(10) New HP Elitebook 850 Notebooks and related accessories for staff	Juvenile Court Division	Diltex, Inc.	\$11,162.35	General Fund
21000731	April-June 2021 Canned Food for the Juvenile Detention Center	Juvenile Court Division	Gordon Food Service	\$5,466.03	General Fund
21000749	April-June 2021 Fresh Meat for the Juvenile Detention Center	Juvenile Court Division	Gordon Food Service	\$13,836.30	General Fund
21000750	April-June 2021 Fresh Vegetables for the Juvenile Detention Center	Juvenile Court Division	Gordon Food Service	\$5,709.62	General Fund
21000860	April-June 2021 Fresh Vegetables for the Juvenile Detention Center	Juvenile Court Division	Gordon Food Service	\$11,870.47	General Fund
21000870	April-June 2021 Seasonings and Drink Mixes for the Juvenile Detention Center	Juvenile Court Division	Gordon Food Service	\$5,206.38	General Fund
21000661	(6) New Locks for Corrections Center	Department of Public Works	Craftmaster Hardware Co., Inc.	\$18,660.00	General Fund
21000642	(1) Replacement Kirby Lester Pill Counter for Investigation Department	Medical Examiner's Office	Capsa Healthcare	\$6,180.00	General Fund
21000751	Culture Tubes and Vials for the Toxicology Lab	Medical Examiner's Office	Shamrock Glass Company, Inc.	\$6,283.90	General Fund
21000816	Genetic Analyzer Consumables for DNA Lab	Medical Examiner's Office	Life Technologies	\$2,090.30	General Fund
21000474	Build Outs for (4) Protective Services Vehicles	Sheriff's Department	Hall Public Safety Co.	\$16,265.60	General Fund



**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000826	Non-emergency Client Transportation Services*	Cuyahoga Job and Family Services	ABC Taxi	\$3,601.98	Health and Human Services Levy Fund
21000868	Non-emergency Client Transportation Services**	Cuyahoga Job and Family Services	Ace Taxi	\$1,391.57	Health and Human Services Levy Fund
21000862	Post Adoption Special Services Subsidy: Residential Services***	Department of Children and Family Services	BHC Fox Run Hospital	\$9,282.00	70% Health and Human Services Levy and 30% Title IV-E
21000631	Factory Authorized - Pressure Washer Parts and Repair ****	Department of Public Works	Gerow Equipment Co.	\$1,075.00	General Fund
21000795	Factory Authorized – Repairs (December Invoice) to Truck 3-195****	Department of Public Works	Jack Doheny Company	\$6,832.15	Road and Bridge Fund
21000797	Factory Authorized – Repairs (January Invoice) to Truck 3-195****	Department of Public Works	Jack Doheny Company	\$1,685.09	Road and Bridge Fund

\*Alternate procurement process and exemption from aggregation to authorize various awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.

\*\*Alternate procurement process and exemption from aggregation to authorize various awards to Ace Taxi in the total amount not-to-exceed \$120,000.00 for non-emergency client transportation services approved by Board of Control Approval No. BC2020-302, dated 5/26/2020 and subsequently amended by BC2020-364, dated 6/22/2020 and BC2021-65, dated 2/8/2021 for the period 11/1/2019-12/31/2021.

\*\*\*Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

\*\*\*\*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

## **V – OTHER BUSINESS**

### **Time Sensitive/Mission Critical**

#### **BC2021-152**

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 21000839 to W.B. Mason Co., Inc. in the amount not-to-exceed \$3,048.78 for the purchase of (34) cartons of disinfectant wipes.

Funding Source: General Fund to be evaluated by the Fiscal Office for Coronavirus Aid, Relief and Economic Security (CARES) Act reimbursement.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if this product is on the approved supply list for the W.B. Mason Co., Inc. contract that was recently approved by County Council and asked how the pricing compares for this particular item. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-152 was approved by unanimous vote.

#### **BC2021-153**

Medical Examiner's Office, recommending an award on Purchase Order No. 21000371 to Promega Corporation in the amount not-to-exceed \$6,747.85 for the purchase of (1) PowerPlex Y23 System for proficiency testing for the DNA Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Dale Miller asked what proficiency testing is required for. Michael Chambers asked for clarification on the funding source. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-153 was approved by unanimous vote.

#### **BC2021-154**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on Purchase Order No. 21000587 to HHC of Augusta, Inc. dba Lighthouse Care Center of Augusta in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 1/20/2021 – 5/20/2021.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Emily Lockshine, Department of Health and Human Services, presented. Nan Baker asked how the timeline works as the child was an emergency placement in January and the award ends in May; and asked if payment has been made. Michael Chambers asked if this provider will be added to the Master Contract and will be paid from that after May 20, 2021. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-154 was approved by unanimous vote.

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting an agreement of cooperation with City of Olmsted Falls for the resurfacing of Brookside Drive/Mill Street from Bagley Road to Columbia Road in connection with the 2021 – 2022 50/50 Resurfacing Program.

Funding Source: \$105,000.00 Road and Bridge Fund and \$105,000.00 City of Olmsted Falls

**Item No. 2**

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Department of Youth Services for the FY2020 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Block Grant Program for the period 10/1/2019 – 9/30/2020 to extend the time period to 6/30/2022; no additional funds required.

Funding Source: Ohio Department of Youth Services

**Item No. 3**

**Submission of Awarded Contracts/Amendments, in Accordance with  
Prior Board of Control Authorization and Meeting all Requirements (no vote required)**

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Authority to Prepare - Approved by Board of Control</i>
42131	Amend Contract No. 621	TRC Engineers, Inc.	General Engineering Services	Additional funds in the amount not- to-exceed \$137,774.00	Department of Public Works	(Original) 6/12/2019- 6/11/2022	Road and Bridge Fund	BC2021-75 on 2/22/2021
46116	Amend Contract No. 285	Hill International, Inc.	Construction management/ support, inspection and material testing services for facilities	Additional funds in the amount not- to-exceed \$300,000.00	Department of Public Works	(Original) 6/9/2020 - 6/8/2023	Coronavirus Aid, Relief and Economic Security (CARES) Act	BC2020-662 on 12/21/2020
46802	Amend Contract No. 206	Mental Health Services for Homeless Persons, Inc. dba Frontline Service	Defending Childhood Central Intake and Assessment services in connection with the FY2021 Victims of Crime Act Grant	Additional funds in the amount not- to-exceed \$311,178.16	Department of Public Safety and Justice Services	10/1/2019- 9/30/2020 to extend the time period to 9/30/2021	Ohio Attorney General Victim of Crime Act Grant Fund	BC2020-629 on 11/30/2020

**VI – PUBLIC COMMENT\*\***

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Trevor McAleer seconded. The motion was unanimously approved at 12:16 pm.