

Minutes

Cuyahoga County Board of Control
Monday, April 5, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 3/29/2021

Michael Chambers motioned to approve the minutes from the March 29, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-155

Department of Public Works, submitting an amendment to Contract No. 412 with Schirmer Construction, LLC for the Bridge Box Beam Replacement Program – Part Two for Chagrin River Road Bridge No. 03.00 over Willey Creek in the Village of Moreland Hills for additional funds in the amount not-to-exceed \$23,344.02; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.
Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-155 was approved by unanimous vote.

BC2021-156

Department of Public Works, submitting an amendment to Contract No. 761 with Info Tech, Inc. for (10) Appia Standard Software Licenses for Construction Administration and Inspection Services for the period 6/17/2019 -6/16/2021 to expand the scope of services for an additional (5) licenses, effective 3/16/2021, to extend the time period to 6/16/2022 and for additional funds in the amount not-to-exceed \$31,000.05. Funding Source: 80% Road and Bridge Fund and 20% Sanitary Sewer Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-156 was approved by unanimous vote.

BC2021-157

Department of Development,

a) Submitting an RFP exemption on various requisitions, which will result in award recommendations to various providers in the total amount not-to-exceed \$250,000.00 for foreclosure prevention and real property tax counseling services for Cuyahoga County homeowners for the period 4/1/2021 – 9/30/2021:

- 1) On RQ6102 to Breaking Chains, Inc. in the amount not-to-exceed \$25,000.00
- 2) On RQ6103 to CHN Housing Partners in the amount not-to-exceed \$30,000.00
- 3) On RQ6104 to Community Housing Solutions in the amount not-to-exceed \$50,000.00
- 4) On RQ6105 to Home Repair Resource Center in the amount not-to-exceed \$25,000.00
- 5) On RQ6106 to Legal Aid Society of Cleveland in the amount not-to-exceed \$45,000.00
- 6) On RQ6108 to Empowering & Strengthening Ohio's People in the amount not-to-exceed \$75,000.00

b) Recommending awards and requesting authority to prepare contracts with said providers in the total amount not-to-exceed \$250,000.00 for foreclosure prevention and real property tax counseling services for Cuyahoga County homeowners for the period 4/1/2021 – 9/30/2021.

Funding Source: Community Development Block Grant Fund

Sara Parks Jackson, Department of Development, presented. Dale Miller asked if there are other programs available to assist with foreclosure prevention and counseling services; and asked if these contracts are adequate to meet the needs of homeowners or are there still unmet needs to homeowners seeking assistance. Nan Baker asked Michael Chambers if the challenges the department experienced in processing this item through the Infor system have been resolved and whether the process will be improved by the time these contracts are ready for renewal. Mr. Chambers indicated that the Fiscal Office has reached out to provide additional assistance to user departments to help overcome their specific challenges with the Infor system and that progress has been made. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-157 was approved by unanimous vote.

BC2021-158

Department of Human Resources, submitting an amendment to Contract No. 972 with Immix Technology, Inc. for technical support and software maintenance of Kronos Timeclocks for the period 2/1/2015 - 3/29/2021 to extend the time period to 3/29/2022 and for additional funds in the amount not-to-exceed \$18,484.11.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker asked if any thought has been given to extending this contract beyond 3/29/2022 if there are issues with implementing the Payroll Module in January, 2022 and if the provider is open to another extension. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-158 was approved by unanimous vote.

BC2021-159

Department of Public Safety and Justice Services on behalf of the Sheriff's Department, submitting an amendment to Agreement No. 88 with Chagrin Valley Dispatch Council for Countywide Criminal Justice Data Sharing System services for the period 3/1/2017 – 2/28/2022 to expand the scope of services to build an interface between the Record Management System for the City of Lakewood and the Criminal Justice and Information Sharing Warehouse, effective 4/5/2021 and for additional funds in the amount not-to-exceed \$27,500.00.

Funding Source: Criminal Justice and Information Sharing Fund

Mary Beth Vaughn and Sergeant Padraig Devlin, Department of Public Safety and Justice Services, presented. Dale Miller asked how the data that is imported from the City of Lakewood's system to the County system is used. James Boyle asked if other communities are included in the data sharing services and what records are shared. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-159 was approved by unanimous vote.

BC2021-160

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 687 with AT&T Corporation for network connectivity services for the Next Generation 9-1-1 System for the period 7/31/2019 – 7/30/2024 to expand the scope of services to add and upgrade 9-1-1 circuits, effective 4/5/2021 and for additional funds in the amount not-to-exceed \$38,952.00.

Funding Source: 9-1-1 Government Assistance Fund

Mary Beth Vaughn and Alex Pellom, Department of Public Safety and Justice Services, presented. Dale Miller asked for follow up on what the balance was in the 9-1-1 Government Assistance Fund. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-160 was approved by unanimous vote.

BC2021-161

Sheriff's Department, recommending to amend Board Approval No. BC2021-71, dated 2/16/2021, which approved an award on Purchase Order No. 21000158 to The MetroHealth System in the amount not-to-exceed \$250,000.00 for reimbursement of litigation and claims expenses for Jail Operations for the period 1/1/2021 – 12/31/2021 for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: General Fund

Laura Simms, Sheriff's Department and Greg Huth, Department of Law, presented. Dale Miller asked for clarification that the expenses are for claims that are coming in under a policy that was in effect but has been superseded by a new arrangement; asked Mr. Huth why the County, rather than The MetroHealth System, is responsible for these expenses; asked for clarification on which policy is currently in place; and asked for follow up from the department regarding the last date an event would have occurred that would require coverage under the policy.

Nan Baker referred to the responses to the advanced questions and asked if any out-of-pocket expenses, such as food and travel, are covered by these funds; asked if the department anticipates any additional funding in the future to cover reimbursements; asked Mr. Huth if these additional costs were anticipated and will this matter be discussed with The MetroHealth System during the planning stages; and asked for clarification on when the employees will no longer be covered under the County policy.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-161 was approved by unanimous vote.

BC2021-162

Sheriff's Department, submitting an amendment to Contract No. 167 with Guardian Alarm Company for monitoring services on alarm systems located in various County buildings for the period 1/1/2019 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$3,000.00.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. Nan Baker asked if the Infor issues the department experienced with getting this item processed have been resolved. Michael Chambers commented that there have been significant breakthroughs with processing backlogged items in Infor and that there should no longer be contract conversion issues going forward this year. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-162 was approved by unanimous vote.

BC2021-163

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. 432 with Child Care Resource Center of Cuyahoga County, Inc. dba Starting Point for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period 1/1/2019 – 7/31/2021 to expand the scope of services to include marketing and outreach services for the Universal Pre-Kindergarten Program and for the implementation of the ChildPlus Management Information System, effective 3/1/2021 and for additional funds in the amount not-to-exceed \$102,725.00.

Funding Source: Health and Human Services Levy Fund

Shawna Rohrman, Office of Early Childhood, presented. Nan Baker asked how long the original system has been in place and if the ChildPlus Management Information System is a better system and whether it is a more costly system to operate; asked for clarification on the acronym COPA and if Starting Point is maintaining this system now; asked how far back the data is from and what enhancements can be expected in the new system that we are not getting now; asked what the anticipated outcome will be in July, 2021; and asked what the costs will be to continue using this new system after implementation is complete. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-163 was approved by unanimous vote.

BC2021-164

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ3324 and enter into Contract No. 585 with The Salvation Army (19-1) in the amount not-to-exceed \$250,000.00 for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 1/1/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Melissa Sirak and Erin Reardon, Office of Homeless Services, presented. Nan Baker asked for clarification on the funding source and whether any costs could be eligible for CARES Act reimbursement or only Health and Human Services Levy Funds. James Boyle asked for additional information regarding the issue with the change in insurance requirements that resulted in the delay in processing this contract; and commented that he would hope the Law Department is looking at the entire County inventory of contracts, as this case resulted in no insurance issue. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-164 was approved by unanimous vote.

BC2021-165

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 793 with West Side Catholic Center, fiscal agent, for the provision of Identification Documentation Crisis Collaborative Program services for the period 3/1/2018 – 2/28/2021 to extend the time period to 8/31/2021 and for additional funds in the amount not-to-exceed \$85,000.00.

Funding Source: Health and Human Services Levy Fund

Melissa Sirak, Office of Homeless Services, presented. Nan Baker asked what purpose the identification documentation serves to identify those in need of services. Michael Chambers motioned to approve the item; Dale Miller seconded. Lenora Lockett was not present during the vote for this item. Item BC2021-165 was approved by unanimous vote of those members present.

C. – Exemptions

BC2021-166

Department of Public Safety and Justice Services, recommending an alternative procurement process, which will result in payments to various municipalities in Cuyahoga County in the total amount not-to-exceed \$50,000.00 for reimbursement of eligible backfill and overtime expenses in connection with the Rescue Task Force Training Project for the period 4/5/2021 - 6/30/2023.

Funding Source: General Fund

Mary Beth Vaughn and Alex Pellom, Department of Public Safety and Justice Services, presented. Dale Miller asked if any Federal or State grant funding is available for these services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-166 was approved by unanimous vote.

D. - Consent Agenda

Nan Baker referred to Item No. BC2021-169 and asked how the services could be expended for an additional year with no additional funding; asked for confirmation that the funding was just delayed from 2020 to 2021 due to COVID-19

Dale Miller asked what new employees would receive training.

There were no additional comments or questions on the Consent Agenda items. Michael Chambers motioned to approve BC2021-167 through -170; Dale Miller seconded. The consent items were unanimously approved.

BC2021-167

Department of Public Works, submitting an amendment to Contract No. 305 with United Survey, Inc. for the 2018 Sewer Rehabilitation Program in various County sewer districts for the period 4/30/2018 – 12/30/2020 to extend the time period to 6/20/2021; no additional funds required.

Funding Source: Sewer District Fund

BC2021-168

Department of Public Works, submitting an amendment to Contract No. 822 with Great Lakes Construction Co. for the Towpath Trail Stage 1 from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland for a decrease in the amount of (\$346,211.91).

Funding Source: 80% Federal Funding (Congestion Mitigation Air Quality Fund (CMAQ)); 20% Local Funding – up to \$500,000 Clean Ohio Shares Grant and City of Cleveland Tax Increment Fund (TIF)

BC2021-169

Sheriff's Department, submitting an amendment to Agreement No. 28 with Cuyahoga Community College, Public Safety Training Center for Private Security Academy training services at the Western Campus, located at 11000 W. Pleasant Valley Road, Parma for the period 11/5/2018 – 12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Original Funding Source – General Fund

BC2021-170

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/5/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000960	(1) Premium Certified Help Desk & (24) Architecture Engineering & Construction Collection IC Government Single User ELD Annual Subscriptions	Department of Public Works	vCloud Tech Inc.	\$14,979.00	Sanitary Operating Fund
21000364	DNA Kits, PowerQuant and PowerPlex Y23 Kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$20,132.45	FY2019 DNA Backlog Grant
21000740	Genetic Analyzer Consumables: Reagents, Buffers, Septa and Well Plates for DNA Lab	Medical Examiner's Office	Life Technologies Corporation	\$7,690.74	General Fund
21000917	Centrifuge Tubes, Amicons, PD Tips, Pipets, and Scalpels for DNA/Parentage Lab	Medical Examiner's Office	Fisher Scientific LLC	\$7,568.03	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000902	January, 2021 payment for State-Mandated Services Rendered to Children with Medical Handicaps*	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$14,978.56	Health and Human Services Levy Fund
21000009	Factory Authorized – Install/Program New M4 Controller at Justice Center**	Department of Public Works	Johnson Controls, Inc.	\$2,211.99	General Fund

21000521	Emergency Laboratory Services for Animal Shelter***	Department of Public Works	IDEXX Distribution Corporation	\$6,474.14	50% Dog & Kennel Fund and 50% Dick Goddard Best Friends Fund
21000847	Repair to Ford Police Interceptor Utility Vehicle for Medical Examiner's Office	Department of Public Works	Autonation Ford Westlake	\$1,808.45	General Fund
21000863	Preventative Maintenance on Compactor/Dumper at Juvenile Justice Center	Department of Public Works	Precision Compaction Services & Precision Odor	\$1,336.50	General Fund
21000909	Factory Authorized – Heating, Ventilation and Air Conditioning Service at Juvenile Justice Center**	Department of Public Works	Johnson Controls, Inc.	\$6,144.00	General Fund
21001003	Factory Authorized – Various Replacement Truck Parts for Sanitary Engineering Division **	Department of Public Works	Jack Doheny Company	\$2,602.22	Sanitary Operating Fund
21000820	Youth Residential Treatment Services in Connection with the Multi-System Youth Program****	Family and Children First Council	Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board	\$10,276.50	State Funds

*Approval No. BC2021-26 dated 1/19/2021, which approved an alternative procurement process and exemption from aggregation to authorize payments to Treasurer. State of Ohio in the total amount not-to-exceed \$3,042,224.83 for State-mandated services rendered to children with medical handicaps for the period 1/1/2021 – 12/31/2021, in accordance with Ohio Revised Code Section 3701.023.

**Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

***Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.

***Approval No. BC2020-415 dated 7/20/20 which approved an alternative procurement process which resulted in award recommendations to various providers in the total amount not-to-exceed \$495,000.00 for the implementation of the Multi-System Youth Program for the period 8/1/2019 – 6/30/2021.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Warrensville Heights for the resurfacing of Harvard Road from East 190th Street to Warrensville Center Road in connection with the 2021 – 2024 Transportation Improvement Program.

Funding Source: \$650,000.00 Federal Funds, \$125,000.00 Road and Bridge Fund and \$125,000.00 City of Warrensville Heights

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Lyndhurst for the resurfacing of Anderson Road from Richmond Road to Professor Road in connection with the 2021 – 2022 50/50 Resurfacing Program.

Funding Source: \$210,000.00 Road and Bridge Fund and \$210,000.00 City of Lyndhurst

Item No. 3

Department of Public Works,

- a) Requesting authority to apply for grant funds from U.S. Department of Transportation, Federal Aviation Administration in the amount not-to-exceed \$91,162.00 for economic relief in response to the COVID-19 pandemic in connection with the Airport Coronavirus Response Grant for the period 1/1/2021 – 12/31/2021.
- b) Submitting a grant award from U.S. Department of Transportation, Federal Aviation Administration in the amount not-to-exceed \$91,162.00 for economic relief in response to the COVID-19 pandemic in connection with the Airport Coronavirus Response Grant Program for the period 1/1/2021 – 12/31/2021.

Funding Source: U.S. Department of Transportation, Federal Aviation Administration

Item No. 4

Department of Workforce Development, submitting an amendment to a Memorandum of Understanding with Local Area 3 to define the terms, roles responsibilities, and funding commitments the parties have negotiated and mutually agreed upon for the operation and funding of the local area Workforce Development System and the OhioMeansJobs Centers in Local Area 3 for the period 7/1/2019 – 6/30/2021 to extend the time period to 6/30/2022.

Funding Source: N/A

Item No. 5

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 46037	Amend Contract No. 398	CMT Consulting, Ltd.	Comprehensive awareness and outreach campaign services for the Office of Early Childhood and Universal Pre- Kindergarten Programs	\$0.00	Office of Early Childhood	11/1/2019 – 4/30/2021; to extend the time period to 12/31/2021; no additional funds required	(Original) Health and Human Services Levy Fund	3/23/2021

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:59 a.m.