



Technical Advisory Committee Meeting

Minutes

April 22, 2021

Location: Microsoft Teams (remote via HB 197)
The public should access the meeting via conference call by dialing:
[+1 440-462-2064,,687501897#](tel:+14404622064687501897)

Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (acting CIO)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andy Molls	Deputy CTO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Mio	ISO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jason Snowbrick	HHS Ops		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Bender	HHS Apps		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Debbie Davtovich	Applications		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Kilgore	Operations		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Peterson	Engineering		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robin Roy	Board of Elections		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Arnaut	Common Pleas Courts		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pete Szigeti	Prosecutors Office		<input type="checkbox"/>	<input checked="" type="checkbox"/>

- III. REVIEW MINUTES – 04/8/2021 Approved by Board
- IV. PUBLIC COMMENT (Submitted)

V. AGENDA ITEMS

A. Tabled or Held Items

NONE

B. New Items

01	TAC2021-HHS-003	Dept: Children & Family Services	Presenter: Larry Patterson
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase Adobe Captivate for Teams.		
	Amount not to Exceed: \$ 2,420.00		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input checked="" type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion			
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:		Jason Snowbrick
	Seconded:		Matt Bender
	Unanimous Approval <input checked="" type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)		Deputy CIO <input checked="" type="checkbox"/> Deputy CTO <input checked="" type="checkbox"/> ISO <input checked="" type="checkbox"/> HHS Ops <input checked="" type="checkbox"/> HHS Apps <input checked="" type="checkbox"/> Apps <input checked="" type="checkbox"/> Ops <input checked="" type="checkbox"/> Eng <input checked="" type="checkbox"/> BOE IT <input checked="" type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Abstained		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input checked="" type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>

02	TAC2021-PW-003	Dept: Public Works	Presenter: Tom Pavich
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase Annual subscription for Software Donor Perfect.		
	Amount not to Exceed: \$ 4,416.00		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input checked="" type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		

Notes/Discussion	** Item was previously approved by TAC members at the January 21, 2021. Item is approved pending the confirmation that double payment has not been made to vendor.	
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>	
Approval Tracking	Moved:	Matt Bender
	Seconded:	Andy Molls
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)	Deputy CIO <input checked="" type="checkbox"/> Deputy CTO <input checked="" type="checkbox"/> ISO <input checked="" type="checkbox"/> HHS Ops <input checked="" type="checkbox"/> HHS Apps <input checked="" type="checkbox"/> Apps <input checked="" type="checkbox"/> Ops <input checked="" type="checkbox"/> Eng <input checked="" type="checkbox"/> BOE IT <input checked="" type="checkbox"/> Courts IT <input checked="" type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input checked="" type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

C. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

VI. OTHER BUSINESS

VII. PUBLIC COMMENT (via Phone)

VIII. ADJORNMENT