



**Cuyahoga County Board of Control Agenda
Monday, May 10, 2021 11:00 A.M. (Remote)
County Headquarters
2079 East Ninth Street**

***Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197.**

**The public and department presenters should access the meeting via livestream by using the following link:
<https://www.YouTube.com/CuyahogaCounty>**

****Public comment for this meeting may be submitted in writing via email to the Clerk of the Board of Control at sgeorgakopoulos@cuyahogacounty.us no later than 7:00 a.m. on Monday, May 10, 2021.**

Members of the public will also be afforded the opportunity to make public comment, via toll free number listed below, at designated times during the meeting, as indicated by the Clerk or Chairperson.

As a supplement to the livestream, callers may dial 888-788-0099 US toll-free, Meeting ID No. 897 799 4584#

I – CALL TO ORDER

II. – REVIEW MINUTES – 5/3/2021

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-214

Department of Public Works, recommending an award on RQ5423 and enter into Agreement No. 1004 with Cuyahoga Soil and Water Conservation District in the total amount not-to-exceed \$14,000.00 for technical assistance with various activities in connection with the implementation of soil and water conservation measures, in accordance with Ohio Revised Code Chapter 940 for the period 3/27/2021 – 3/26/2022:

a) for Storm Water Pollution activities in the amount not-to-exceed \$8,500.00 associated with National Pollutant Discharge Elimination System (NPDES) covered construction activities.

b) for Public Involvement and Public Education Program activities in the amount of not-to-exceed \$5,500.00.

Funding Source: \$8,500.00 - Road and Bridge Fund and \$5,500.00 - Sanitary Sewer Fund

BC2021-215

Department of Public Works,

- a) Submitting an RFP exemption on RQ5912, which will result in an award recommendation to U.S. Bank in the amount not-to-exceed \$200,000.00 for the purchase of routine fuel for the County Fleet Division for the period 3/1/2021 – 12/31/2021.
- b) Recommending an award on Purchase Order No. 21001014 to U.S. Bank in the amount not-to-exceed \$200,000.00 for the purchase of routine fuel for the County Fleet Division for the period 3/1/2021 – 12/31/2021.

Funding Source: Fleet Services – Maintenance Garage

BC2021-216

Department of Information Technology, submitting an amendment to Contract No. 1053 with Harris, Mackessy & Brennan, Inc. dba HMB for maintenance and software support on the RightFax Enterprise Fax Manager server for the period 6/1/2017– 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the amount not-to-exceed \$19,216.29.

Funding Source: 75% General Fund and 25% Health and Human Services Levy Fund

BC2021-217

Department of Sustainability,

- a) Submitting an RFP exemption on RQ6095, which will result in an award recommendation to Green Strategies, LLC in the amount not-to-exceed \$4,500.00 for Microgrid and Utility Consulting services for the period 5/1/2021 – 6/30/2021.
- b) Recommending an award on RQ6095 and enter into Contract No. 1286 with Green Strategies, LLC in the amount not-to-exceed \$4,500.00 for Microgrid and Utility Consulting services for the period 5/1/2021 – 6/30/2021.

Funding Source: Sustainability Projects Fund

BC2021-218

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 530 with ComDoc, Inc. for maintenance and support on the DocuWare System for the period 1/1/2018 - 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$16,307.52.

Funding Source: General Fund

BC2021-219

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 21001401 to US Safety Gear, Inc. (7-2) in the amount not-to-exceed \$181,467.00 for the purchase of hospital and first responder personal protective equipment.

Funding Source: FY2017 Urban Area Security Initiative Grant

BC2021-220

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 21001481 to Scanna MSC, Inc (17-1) in the amount not-to-exceed \$64,106.00 for the purchase of two (2) portable x-ray processors for City of Cleveland Police Bomb Team.

Funding Source: FY2017 State Homeland Security Grant

BC2021-221

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. 502 with Bedford City School District for implementation of the school-based/community-based Closing the Achievement Gap Program for the period 3/6/2020 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$110,950.00.

Funding Source: Health and Human Services Levy Fund

BC2021-222

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ3432 and enter into Agreement No. 1253 with The Ohio State University on behalf of The Ohio State University Extension (58-1) in the amount not-to-exceed \$210,694.00 for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2021 - 12/31/2022.

Funding Source: Health and Human Services Levy Fund

C. – Exemptions

BC2021-223

Department of Public Safety and Justice Services, recommending an alternative procurement process, which will result in payments to various municipalities in the total amount not-to-exceed \$150,000.00 for reimbursement of eligible expenses of personnel costs associated with Cuyahoga County's COVID-19 vaccination efforts for the period 1/1/2021 - 9/30/2021.

Funding Source: General Fund to be evaluated for potential COVID-19 reimbursement

D. - Consent Agenda

BC2021-224

Office of Innovation and Performance, submitting an amendment to Contract No. 300 with CHN Housing Partners for the Sewer, Water and Stormwater Utility Assistance Program for COVID-19 related expenses allowed under the Coronavirus Aid, Relief, and Economic Security Act for the period 11/11/2020 – 12/30/2020 to extend the time period to 11/1/2021, to expand the scope of services to address duplicate utility payments in 2020 and requalify eligible participants to the program, and to modify the contract language in Exhibit 1, regarding participants' delinquent utility balances, effective 5/10/2021; no additional funds required.

Original Funding Source: Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds

BC2021-225

Department of Information Technology, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2021-226

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/10/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
21001515	(3) One-Year Subscriptions for Federal, State Tax and Miscellaneous Rulings Research for Library Staff and Patrons	Cuyahoga County Law Library	CCH, Inc-Wolters Kluwer	\$22,244.78	Cuyahoga County Law Library Resources Board Special Revenue Fund
21001351	(400) Hazardous Materials Personal Protective Equipment Kits for Hospital Personnel and First Responders	Department of Public Safety and Justice Services	AramSCO, Inc.	\$25,600.00	FY2017 Urban Area Security Initiative Grant Fund
21001075	(2) Breaker Box Recondition and Retrofit	Department of Public Works	Epic Energy Solutions	\$15,864.00	Capital Project
21001297	Various Vehicle Batteries	Department of Public Works	Harris Battery Company, Inc.	Not-to-exceed \$48,000.00	34% County Maintenance Garage Fund, 33% Sanitary Operating Fund and 33% Road and Bridge Fund
21001298	(1) 2021 New, Never-Titled Ford AWD Utility Vehicle for Medical Examiner	Department of Public Works	Bob Gillingham Ford	\$39,695.00	County Maintenance Garage
21001309	Various International Vehicle Factory Parts and Services	Department of Public Works	Rush Truck Centers	Not-to-exceed \$49,000.00	Sanitary Operating Fund
21001442	(2) Freestanding Concrete Mockups	Department of Public Works	Schirmer Construction, LLC	\$15,800.00	Road and Bridge Fund

21001447	Various Ford Vehicle Factory Parts and Services	Department of Public Works	Valley Ford Truck Inc.	Not-to-exceed \$49,000.00	50% Sanitary Operating Fund and 50% Road and Bridge Fund
21001465	(1) 2021 New, Never-Titled F-350 Chassis Stake Body Truck	Department of Public Works	L. F. Donnell Inc.	\$49,825.00	Road and Bridge Fund
21001049	(3) Replacement Fleet Supervisor Vehicle Build-Outs for Law Enforcement	Sheriff's Department	Hall Public Safety Co.	\$11,182.82	General Fund to be evaluated by the Fiscal Office for American Rescue Plan Act reimbursement

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
21001421	March payment for the Children with Medical Handicaps*	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$137,625.09	Health and Human Services Levy Fund
21001423	Factory Authorized – Repair to John Deere Vehicle No. S-196**	Department of Public Works	Murphy Tractor	\$2,112.75	General Fund
21001466	Various Paint Supplies	Department of Public Works	The Sherwin Williams Co.	\$2,442.60	Road and Bridge Fund
21001483	Ready Mix Concrete***	Department of Public Works	Westview Concrete Corporation	Not-to-exceed \$4,950.00	Road and Bridge Fund

*Approval No. BC2021-26 dated 1/19/21 which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to Treasurer, State of Ohio in the total amount not-to-exceed \$3,042,224.83 for State-mandated services rendered to children with medical handicaps for the period 1/1/2021 – 12/31/2021, in accordance with Ohio Revised Code Section 3701.023.

**Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

***Approval No. BC2021-112 dated 3/15/21 which amended Board Approval No. BC2020-196, dated 3/23/2020, which amended various Board Approval Nos. on various dates, which authorized an alternative procurement process, resulting in award recommendations to various providers for the purchase of Ready Mix concrete to complete various Department Orders for the period 3/1/2021 – 2/28/2021 to extend the time period to 12/31/2021; by changing the not-to-exceed amount from \$620,000.00 to \$820,000.00 and to add Westview Concrete Corporation, effective 3/1/2021.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract/ PO No.	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 41444	Amend Master Contract No. 1123	Various Providers: A-Z Furniture Co., Inc.,	Emergency assistance services, to update service providers Product Price List and to amend Article XI, Section 11.14 to address Force Majeure events, effective 5/1/2021	\$0.00	Division of Children and Family Services	5/1/2018 – 4/30/2021; to extend the time period to 8/31/2021; no additional funds required	(Original) 79% Federal Emergency Services (ESSA); 21% Health and Human Services Levy Fund	4/28/2021 (Executive) 4/29/2021 (Law Dept.)
	1125	Dave’s Supermarket, Inc.,						
	1127	West 25 th Furnishings and Appliances, Inc., and						
	1128	National Mattress & Furniture Warehouses, Inc.						

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, May 3, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 4/26/2021

Michael Chambers motioned to approve the minutes from the April 26, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-199

Department of Public Works, recommending an award on RQ4804 and enter into Contract No. 1252 with CRS Metalworx, Inc. (7-7) in the amount not-to-exceed \$395,500.00 for the Heating, Ventilation and Air Conditioning Replacement Project at the Cuyahoga County Animal Shelter.
Funding Source: Capital Improvement Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-199 was approved by unanimous vote.

BC2021-200

Fiscal Office, recommending an award on RQ5474 and enter into Contract No. 1149 with Manatron, Inc. in the amount not-to-exceed \$125,462.93 for a sole source purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2021 – 12/31/2021.

Funding Source: Real Estate Assessment Fund

Michael Zapola, Fiscal Office, presented. Nan Baker asked for clarification on the response to an advanced question whether these services will continue to be needed under the Enterprise Resource Planning (ERP) System; and asked for clarification on what still needs to be determined under the ERP implementation, as stated in the backup materials. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-200 was approved by unanimous vote.

BC2021-201

Department of Human Resources, submitting an amendment to Contract No. 1162 with Health Management Systems, Inc. for dependent eligibility review services for the period 3/26/2018 – 4/15/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$9,990.00.

Funding Source: Hospitalization Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-201 was approved by unanimous vote.

BC2021-202

Department of Information Technology, submitting an amendment to Contract No. 675 with Unify Solutions, Inc. for SAP Human Capital Management support services for the period 7/1/2017 – 12/31/2020 to extend the time period to 2/28/2022 and for additional funds in the amount not-to-exceed \$455,000.00.

Funding Source: General Fund

Jeanelle Greene and Jack Rhyne, Department of Information Technology, presented. Nan Baker asked where these services and costs were detailed in the Enterprise Resource Planning (ERP) Update presented to County Council Finance Committee and asked for clarification on costs and funding breakdown; asked how much money is attributed to implementation and if it is added to overall project costs; and asked for clarification on how much the additional appropriation being made from County Council will be.

Trevor McAleer asked if the additional appropriation of over \$600,000.00 for total project costs, that is being requested of Council, includes costs allocated for this contract and asked where the remaining funds will come from to cover this amendment; asked if this money is in the budget; asked if this is coming forward due to delays in ERP and if there is anything not being covered since this additional cost was not anticipated; asked if these funds are included in the overall project costs; asked whether these additional costs, due to delays, are being separately tracked; and asked when the additional appropriation is anticipated to be requested of County Council.

Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-202 was approved by unanimous vote.

BC2021-203

Department of Information Technology, submitting an amendment to Contract No. 436 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 2/11/2022, to modify the scope of services, effective 5/3/2021 and for additional funds in the amount not-to-exceed \$252,000.00:

Scope modifications:

Amendment No. 65 – Provide resource support by engaging (2) Technical Senior Consultants to assist with Payroll, Landmark and Workforce Management Modules

Funding Source: 76% Enterprise Resource Planning Fund and 24% General Fund

Jeanelle Greene and Jack Rhyne, Department of Information Technology, presented. Nan Baker asked for confirmation on services covered under this amendment and for the breakdown of funding sources. Trevor McAleer asked if \$60,000 for Information Technology Enterprise Resource Planning (ERP) operations will fall under the category for separate tracking to be reported back to Councilmembers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-203 was approved by unanimous vote.

BC2021-204

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Surety Systems, Inc. in the amount not-to-exceed \$155,000.00 for staff augmentation services for the stabilization of the Enterprise Resource Planning System for the period 5/3/2021 – 11/2/2021.
- b) Recommending an award and enter into Contract No. 1293 with Surety Systems, Inc. in the amount not-to-exceed \$155,000.00 for staff augmentation services for the stabilization of the Enterprise Resource Planning System for the period 5/3/2021 – 11/2/2021.

Funding Source: General Fund

Jeanelle Greene and Jack Rhyne, Department of Information Technology, presented. Dale Miller asked if this vendor is a company or an individual and asked for additional information about services they provide and who they are; said that there is usually a markup involved when hiring a broad-based consulting firm for information technology services; and asked if the department has extensively canvassed to find whether there are individuals who can provide needed services at a lower cost.

Nan Baker asked if this is additional funding, or will funds be used that were allocated to vendors whose services were terminated; and asked where this money appears in the ERP Update.

Trevor McAleer asked will additional appropriations be needed to cover ERP Operations or Department Operations expenses.

Michael Chambers commented that a budget realignment for County Council approval may be necessary; and commented that a realignment is preferred to additional appropriations, which is current practice with other department budgets.

Mr. McAleer commented that is helpful to find money in the existing budget and to know what will be identified as an additional appropriation.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-204 was approved by unanimous vote.

BC2021-205

Department of Sustainability, recommending an award on RQ5420 and enter into Contract No. 1174 with Bongorno Consulting LLC in the amount not-to-exceed \$40,000.00 for consulting services for network infrastructure planning in connection with the expansion of the Cleveland – Cuyahoga Bikeshare Program for the period 3/1/2021 – 2/28/2022.

Funding Source: Sustainability Project Fund

Mike Foley, Department of Sustainability, presented. Nan Baker asked if these funds cover the rest of the project costs and how the \$40,000.00 will be used; and asked what order the money from the County, Northeast Ohio Areawide Coordinating Agency and Ohio Department of Transportation is spent; and asked if County money is used for design and the rest for project implementation. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-205 was approved by unanimous vote.

BC2021-206

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ2652 and enter into a Master Contract with various providers (23-2) in the total amount not-to-exceed \$80,000.00 for drug screening and testing services for the period 2/1/2021 – 1/31/2023:

- a) Contract No. 895 with Redwood Toxicology Laboratory, Inc. in the amount not-to-exceed \$61,000.00.
- b) Contract No. 896 with Safety Controls Technology, Inc. in the amount not-to-exceed \$19,000.00.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-206 was approved by unanimous vote.

BC2021-207

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Trauma Informed Treatment services for Court-referred youth for the period 10/1/2018 – 9/30/2020 to extend the time period to 6/30/2021 and for additional funds in the total amount not-to-exceed \$30,000.00:

Current Providers:

- a) Contract No. 1042 with Applewood Centers, Inc. in the amount not-to-exceed \$10,000.00.
- b) Contract No. 1044 with Ohio Mentor, Inc. in the amount not-to-exceed \$10,000.00.

to add (1) provider, effective 10/1/2020:

- c) Contract No. 893 with P.A.L.S. for Healing in the amount not-to-exceed \$10,000.00.

to remove (1) provider, effective 10/1/2020

- d) Contract No. 1043 with Catholic Charities Corporation
Funding Source: RECLAIM Grant Fund

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked for clarification on this new funding source, which is different from the original funding source; asked how the grant can be extended after expiration, while adding a new vendor with only 2 months remaining on the contract; asked if the next contract will be using RECLAIM Grant funds and what will be the duration of that contract. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-207 was approved by unanimous vote.

BC2021-208

Medical Examiner’s Office,

- a) Submitting an RFP exemption on RQ6199, which will result in a payment to Thermo Electron North America in the amount not-to-exceed \$4,484.00 for specialized cleaning services of TSQ Altis/Quantis Mass Spectrometer.
- b) Recommending an award on Purchase Order No. 21001215 to Thermo Electron North America in the amount not-to-exceed \$4,484.00 for specialized cleaning services of TSQ Altis/Quantis Mass Spectrometer.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. Nan Baker asked if this would have been presented as a time sensitive/mission critical request if the request had come forward in January. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-208 was approved by unanimous vote.

C. –Consent Agenda

Nan Baker referred to item number BC2021-212 and asked how many inmates received emergency medical services in 2020; asked what was the percentage of those who received services from The MetroHealth System and those receiving outside medical care; asked what percentage of the total costs comprise of the items being presented on this agenda; asked if The MetroHealth System determines who receives care outside the jail and asked what the average percentage of those staying within The MetroHealth System was.

There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2021-209 through -212; Nan Baker seconded, the consent items were unanimously approved.

BC2021-209

Department of Public Works, submitting an amendment to Contract No. 1222 with Mark Haynes Construction, Inc. for construction of the Towpath Trail – Stage 3 from Steelyard Commons to Literary Road in the City of Cleveland, for a decrease in the amount of (\$330,403.75); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 68% Federal Funds, 30% City of Cleveland, 2% \$5.00 Vehicle License Tax Fund

BC2021-210

Department of Development, submitting an amendment to an economic development loan to The Hive My Place Ltd. to assist with building renovation and tenant improvements, purchase of machinery, furniture, fixtures and equipment for property located at 2019 Center Street, Cleveland to change the project completion date from 9/9/2020 to 12/31/2021; no additional funds required. Original Funding Source: Economic Development Loan Fund

BC2021-211

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

BC2021-212

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/3/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21001308	(13) Adobe Creative Cloud Licenses for Information-Sharing for the Health and Human Services Communications Staff	Department of Health and Human Services/Office of the Director	VCloud Tech	\$8,401.64	Health and Human Services Levy Fund
21001388	(1) Dell EMC ME4012 Storage Array with (12) 16 TB Drives 72.76TB for Automated License Plate Recognition Project Data Storage	Department of Public Safety and Justice Services	Brown Enterprise Solutions	\$18,878.67	FY17 Urban Area Security Initiative Grant Fund
21000914	Various Sizes of Lumber and Plywood for Road and Bridge Division	Department of Public Works	Northern Ohio Lumber & Timber	\$34,329.00	Road and Bridge Fund
21001293	Asphalt for Road and Bridge Projects	Department of Public Works	The Shelly Company	Not-to-exceed \$4,785.00	Road and Bridge Fund
21001276	(5) HP Elite 850 Elitebook Laptops for Detention Center Staff	Juvenile Court Division	Diltex, Inc.	\$8,068.45	General Fund
21001205	(36) Cases of Inmate Intake Bags (250 bags/case)	Sheriff's Department	Clearwater Packaging, Inc. DBA CPI/Guardian	\$6,705.00	General Fund
21001224	(1,000) Cases of Toilet Paper for use by Inmates for Remainder of 2021	Sheriff's Department	W. B. Mason Co., Inc.	\$27,500.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000892	Factory Authorized – Replacement Parts for Warthog Sewer Cleaning Equipment*	Department of Public Works	Jack Doheny Company	\$28,978.50	Sanitary Operating Fund
21001186	Factory Authorized – Repair to SkyJack*	Department of Public Works	Sunbelt Rental	\$1,402.05	General Fund
21001245	Factory Authorized – Sweeper Repair*	Department of Public Works	Jack Doheny Company	\$5,484.58	Road and Bridge Fund

21001267	(2) Cases of 3-Ply Disposable Face Masks and (20) Boxes of 4-Ply Disposable Face Masks for Custodial Staff	Department of Public Works	NCH Corp dba Chemsearch	\$4,190.70	Centralized Custodial Services
21001326	Factory Authorized – Vactor Parts for Sanitary Division*	Department of Public Works	Jack Doheny Company	\$8,261.15	Sanitary Operating Fund
21001361	Post Adoption Special Services Subsidy: Residential Services**	Division of Children and Family Services	OhioGuidestone	\$8,991.67	70% Health and Human Services Levy Fund and 30% Title IV-E Fund
21001404	Youth Residential Treatment at BHC Fox Run Hospital from 1/1/21 through 2/10/21***	Family and Children First Council	Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County	\$13,260.00	Multi-System Youth State Grant Funds
21001042	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	St. Vincent Charity Medical Center	\$16,004.57	General Fund
21001043	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	University Hospitals of Cleveland	\$17,357.63	General Fund
21001044	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	Community Dialysis Center dba CDC East	\$1,942.26	General Fund
21001045	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	Orthotic & Prosthetic Specialties, Inc.	\$2,019.32	General Fund

*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021.

**Approval No. BC2021-131 dated 3/22/21 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 - 4/14/2024.

***Approval No. BC2020-415 dated 7/20/20 which approved an alternative procurement process which resulted in award recommendations to various providers in the total amount not-to-exceed \$495,000.00 for the implementation of the Multi-System Youth Program for the period 8/1/2019 – 6/30/2021.

****Approval No. BC2020-635 dated 11/30/2020, which various Board Approvals on various dates, which authorized an alternative procurement process resulting in various purchase orders and award recommendations to various providers for emergency offsite medical services for inmates for the period 1/1/2017 – 12/31/2021.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical

BC2021-213

Medical Examiner's Office, recommending an award on Purchase Order No. 21001381 to Fisher Scientific Company LLC in the amount not-to-exceed \$7,059.79 for glass-top vials, inserts and caps and acetonitrile for Toxicology Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Nan Baker asked if any more time sensitive/mission critical items are anticipated since the Medical Examiner's Office has their staff in place, as indicated in Mr. Shannon's presentation. Trevor McAleer asked how an item is determined to be presented as a time sensitive/mission critical request rather than a regular purchase item. Lenora Lockett explained that the submitting department makes the determination on the process to be used and that the purchase is critical to their operations. The department makes the purchase without the Office of Procurement & Diversity review or Board approval; and that by the time it reaches the agenda it is just for the Board to indicate their agreement that the purchase was in fact, mission critical. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-213 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA Agreement with Ohio Department of Transportation for the resurfacing of Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma in connection with the 2021 – 2024 Transportation Improvement Program.

Funding Source: \$2,770,000.00 - Federal Funds, \$348,000.00 - Road and Bridge Fund, \$86,000.00 - City of Cleveland, \$86,000.00 - City of Brooklyn and \$170,000.00 - City of Parma

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Cleveland Heights for the rehabilitation of Conventry Road from Fairhill Road to Euclid Heights Boulevard.

Funding Source: \$1,440,000.00 - Road and Bridge Fund and \$360,000.00 - City of Cleveland Heights

Item No. 3

Department of Public Works, submitting an agreement of cooperation with City of Lakewood for the replacement of Hilliard Boulevard Bridge No. 08.57 over Rocky River, Valley Parkway and Trail.

Funding Source: \$27,500,000.00 - Federal, \$8,000,000.00 - Issue 1 and \$ 4,500,000.00 - Road and Bridge Fund

Item No. 4

Department of Public Works, submitting an agreement of cooperation with City of Cleveland Heights for the rehabilitation of Superior Road from Euclid Avenue to Lee Road.

Funding Source: \$1,150,000.00 - Road and Bridge Fund, \$2,150,000.00 - Issue 1, \$800,000.00 - Federal Grant and \$200,000.00 - City of Cleveland Heights

Item No. 5

Department of Public Works, submitting an agreement of cooperation with City of Independence for the resurfacing of Rockside Road from Brecksville Road to the East Corporation Limit in connection with the 2021 – 2022 50/50 Resurfacing Program.

Funding Source: \$250,000.00 - Road and Bridge Funds and \$390,000.00 - City of Independence

Item No. 6

Department of Public Works, submitting an agreement of cooperation with City of Mayfield Heights for the resurfacing of Gates Mills Boulevard from Cedar Road to SOM Center Road in connection with the 2021 – 2022 50/50 Resurfacing Program.

Funding Source: \$250,000.00 - Road and Bridge Fund and \$440,000.00 - City of Mayfield Heights

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 12:07 p.m.

Item Details as Submitted by Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2021-214

DPW, 2021 ~~MOU~~ Agreement between DPW & Cuyahoga Soil & Water Conservation District (SWCD) in the amount of \$14,000.

Scope of Work Summary:

Department of Public Works is requesting approval of the annual renewal of the ~~MOU~~ Agreement between DPW and SWCD in the amount of \$14,000. Sanitary Sewer funds in the amount of \$5,500 for the Public Involvement and Public Education Program and Road & Bridge funds in the amount of \$8,500 for technical assistance related to NPDES covered construction activities. This ~~MOU~~ Agreement is an update to the 2020 Agreement (BC2020-123 for \$14,000)

The primary goal is for the County to continue to work with Cuyahoga Soil & Water Conservation District in connection with the implementation of a conservation program that promotes best practices for pollution prevention.

The location of the project is the Soil & Water Conservation District.
The project is located in Council District 7.

Procurement

This is an update to the 2020 Agreement between DPW & SWCD in the amount of \$14,000 (BC2020-123)

Contractor and Project Information

Cuyahoga Soil & Water Conservation District
3311 Perkins Avenue, Suite 100
Cleveland, Ohio 44114
Council District 7

Funding

This is funded through Road & Bridge & Sanitary Sewer Funds.
PW270205-73300 (\$8,500) PW715200-55140 (\$5,500)

The schedule of payments is by quarterly invoice.

BC2021-215

Scope of Work Summary

The Department of Public Works is requesting an Exemption with U.S. Bank that will result in a not-to-exceed purchase order set up to cover routine fuel purchases for the County Fleet Division through a banking platform.

The amount of the purchase order will be not-to-exceed \$200,000.00, and cover the remainder of 2021. This will allow County vehicles operating in the field to be fueled and continue operations through a managed platform.

The primary goal is to ensure the County can continue to purchase fuel for County vehicles using the U.S. Bank Voyager card program.

Procurement

The procurement method being requested is an Exemption resulting in a not-to-exceed purchase order due to limited banking platforms with fuel capability as well as time constraints. Public Works will be exploring options for 2022 and beyond with other County departments.

Contractor Information

U.S. Bank
1350 Euclid Ave.
Cleveland, Ohio 44115

Funding

Fleet Services – Maintenance Garage

2020 - \$200,000.00 – Fleet Services – Maintenance Garage – PW755100 / 52650

BC2021-216

Cuyahoga County IT Department; RQ# 39877; 2021-2022 Harris, Mackessy, & Brennan (HMB) Inc., Contract 3rd Amendment; RightFax Support & Maintenance Renewal.

Scope of Work Summary

Department of Information Technology requesting approval of a contract 3rd amendment with HMB Inc. for support and maintenance renewal of RightFax.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number: BC2017-520; BC2019-573; BC2020-350

Describe the exact services being provided: support & maintenance related to RightFax. The anticipated start-completion dates are 06/01/2021-05/31/2022

The primary goals of the project are (list 2 to 3 goals).

Continued maintenance of the server and client-side application included but not limited to software upgrades & security patches.

On-demand support related to troubleshooting abnormalities related to RightFX

Technology Items - If the request is for the purchase of software or technical equipment: No

- a) Please state the date of TAC Approval NA
- b) Are the purchases compatible with the new ERP system? Yes
- c) Is the item ERP approved Yes
- d) Are the services covered by the original ERP budget Yes

Procurement

The procurement method for this project was an RFP exemption on RFQ #39877. Subsequent 1st and 2nd

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$12,135.24		7/1/2017 – 6/30/2020	7/10/2017	BC2017-520
Prior Amendment Amounts (list separately)		\$9,494.85	5/31/2020	8/5/2019	BC2019-573
		\$19,216.29	5/31/2021	6/22/2020	BC2020-350
		\$			
Pending Amendment		\$19,216.29	5/31/2022		
Total Amendments		\$			
Total Contact Amount		\$60,062.67			

amendments approved. Requesting 3rd amendment to renew services and maintenance.

Contractor and Project Information

The address(es) of all vendors is
HMB, Inc.
570 Polaris Parkway, Suite 200
Westerville, OH, 43082
Tom Harris, CEO and President of HMB, Inc.

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 75% by the General Fund from the IT and 25% HHS.
The schedule of payments is to be paid by invoice.
The project is the 3rd amendment to an original contract. This amendment extends contract thru 5/31/2022 for the additional amount of \$19,216.29.

BC2021-217

Department of Sustainability; RQ# 6095 2021 Green Strategies LLC; Exemption; Microgrid and Utility Consulting

Scope of Work Summary

Department of Sustainability is requesting approval of a contract with Green Strategies LLC for the anticipated cost of \$4,500.00, not-to-exceed \$4,500.00.

Green Strategies LLC will be providing consulting services as need for the County Utility creation and microgrid projects. The anticipated start-completion dates are 5/1/2021-6/30/2021.

The primary goals of the project are to get consultation services as needed for the County Utility creation and microgrids projects.

Procurement

The procurement method for this project was an exemption. The total value of the exemption is \$4,500.00.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

- An RFP Exemption is being requested since we have been working with Green Strategies for the County Utility creation and microgrid projects. Green Strategies is a subcontractor for Cleveland State University's Energy Policy Center, which the County has an active contract with.

Contractor and Project Information

Green Strategies LLC

1100 Market Street Floor 6

Chattanooga, TN 37402

The owner for the vendor is Ali Ahmed.

Project Status and Planning

The project is an extension of an existing project.

Funding

The project is funded 100% by the Sustainability Projects Fund.

The schedule of payments is by invoice.

BC2021-218

Juvenile Court FY21 Contract Amendment with ComDoc, Inc. for Docuware Maintenance & Support

Scope of Work Summary

Cuyahoga County Court of Common Pleas, Juvenile Court Division requesting approval of an amendment with ComDoc, Inc. for the anticipated cost of \$16,307.52.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-80

BC2020-70

Describe the exact services being provided. The vendor provides Docuware maintenance and support. The anticipated start-completion dates are January 1, 2018 through December 31, 2021.

The primary goals of the project are (list 2 to 3 goals).

- Provide maintenance and support of an existing system.
- Allow Court staff to print out of the Court-wide case management system, ICase.

Contractor and Project Information

ComDoc, Inc.

8247 Pittsburg Avenue NW

North Canton, Ohio 44720

The Director of Leasing for ComDoc., Inc. is Michael R. French.

Project Status and Planning

The project is an extension of the existing project.

The project's term has already begun. State the time-line and reason for late submission of the item. This contract was behind schedule due to the conversion over to the new case management module in Infor.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes not-to-exceed value, as well as, the term and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2020 - \$14,825.04

BC2021-219

Public Safety and Justice Services; RQ# 4610; 2021; US SafetyGear, Inc.; Purchase for Hospital and First Responder Personal Protective Equipment (PPE).

Scope of Work Summary

Public Safety and Justice Services is requesting approval of a purchase for hospital and first responder PPE from US Safety Gear, Inc., the anticipated cost of \$181,467.00, not-to-exceed \$181,467.00.

The primary goals of the project are (list 2 to 3 goals).

- 1) Provide PPE wear for hospital personnel.
- 2) Provide PPE wear for first responders.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$186,244.50.

The above procurement was closed on March 4, 2021.

There were 2 bids pulled from OPD, #2 proposals submitted for review, 2 bids approved.

Contractor and Project Information

The address of the vendor is:

US SafetyGear, Inc.
5001 Enterprise Drive
Warren, Ohio 44481

The sales manager for the vendor is Jan Watson

Project Status and Planning N/A

Funding

The project is 100% funded through the FY2017 Urban Area Security Initiative Grant award from the Ohio Emergency Management Agency (OEMA).

The schedule of payments is by invoice.

BC2021-220

Public Safety & Justice Services; RQ4343 Event 414 2021 Scanna MSC, Inc.; Purchase Order Dual-Panel Xray Processors (2) – City of Cleveland Police Bomb Team

Scope of Work Summary

Public Safety & Justice Services requesting approval of a Purchase Order with Scanna MSC, Inc for the anticipated cost \$64,106.00.

Describe the exact services being provided. The anticipated start-completion dates are 04/20/2021 – 05/31/2021). This purchase is for a handheld chemical detection analyzer for the City of Cleveland Police bomb team. This asset will allow the CPD bomb team to identify potential IEDs or other explosive contents in packages or other containment. The project is approved by the Cuyahoga County Emergency Services

Advisory Board (CCESAB), Ohio Homeland Region 2 (OHR2) Emergency Management Directors Group, and Ohio EMA, for funding by FY17 State Homeland Security Grant Program.

The primary goals of the project are 1) to support regional terrorism preparedness with specialized equipment, and 2) to support regional first responder terrorism preparedness with specialized training and exercise.

Procurement

The procurement method for this project was Formal RFB. The total value of the RFB is \$64,106.00.

The formal RFB was closed on 03/26/2021.

There was one bid received, one received bid was deemed Compliant. The selected bid is from Scanna MSC, Inc. This bid was selected because it was Compliant to the bid specifications. Event 414 was the second formal advertised bid event for the project.

Contractor and Project Information

Scanna MSC, Inc
2910 Hyde Park Street
Sarasota, FL 34239
Council District-NA
The General Manager is Henry Turtle.

Project Status and Planning

The project (FEMA grant) reoccurs annually based on congressional and presidential allocation.

The project is on a critical action path because a portion of the funding ends on 5/31/21.

Funding

The project is funded 100% by FY17 State Homeland Security Grants.

The schedule of payments is by invoice.

BC2021-221

Closing the Achievement Gap Contract- Bedford City School District
Health and Human Services -Family & Children First Council; Closing the Achievement Contract
Amendment Bedford City School District,

Family & Children First Council is requesting approval of a contract amendment with Bedford City School District for the anticipated cost of ~~\$119,500.00~~ **\$110,950.00**.

SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.

POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM

Procurement

The procurement method for this project was as follows: The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the Closing the Achievement Gap program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.

Bedford City School District is an additional district offering a component of the Closing the Achievement Gap program for both males exhibiting the following risk factors: excessive disciplinary infractions, below grade level for age and poor school attendance in order to improve graduation rates and ultimately provide youth an opportunity to become successful adults. Cuyahoga County Council has offered to provide support to these districts based on requests made from the residents in the community.

Contractor and Project Information

475 Northfield Rd.
Bedford, Ohio 44146
Superintendent, Andrea Celico, PH. D

Project Status and Planning

The project service is an amended extension of an existing contracted service with Bedford City School District

The project term begins January 1, 2021 – December 31, 2021. It took time for the district to submit all documentation for this contract agreement.

The contract or agreement needs a signature in ink by January as to prevent a delay in direct services to youth.

Funding

The project is funded 100% by Health and Human Service Levy Dollars

The schedule payments is by invoice.

The project is a contract agreement.

BC2021-222

Health and Human Services -Family & Children First Council; 2021; Youth Advocacy & Leadership Coalition
- Ohio State University Extension, Cuyahoga County

Family & Children First Council is requesting approval of a contract which was chosen through a competitive bid process with Ohio State University Extension, Cuyahoga County for the anticipated cost of \$210,694.00 beginning January 1, 2021 - December 31, 2022.

The vendor will provide planning, coordination, and facilitation of the Youth Advocacy and Leadership Coalition in Cuyahoga County, including providing leadership opportunities to serve as youth representatives, discuss and create action plans to advocate for issues important to them and their peers, and to promote positive youth development through community engagement in civic activities in Cuyahoga County.

Procurement

The procurement method for this project was a RFP Competitive bid process. All notices for the RFP were made available on the Cuyahoga County website. The Ohio State University Extension, Cuyahoga County was the selected provider based off of scoring submissions.

Contractor and Project Information

The Ohio State University College of Food, Agricultural, and Environmental Sciences
1960 Kenny Road
Columbus, Ohio 43210-1063

Ohio State University Extension, Cuyahoga County
12200 Fairhill Road
Cleveland, Ohio 44120
Council District 3

The CEO for the contractor is Katherine Groeniger.

Project Status and Planning

The project service is a new contract awarded as a result of an RFP through a competitive bidding process, The Ohio State University Extension, Cuyahoga County Office was awarded the contract for the implementation of the Youth Advocacy & Leadership Coalition.

The project term begins January 1, 2021 – December 31, 2022. We had to do contract negotiations with both our legal team and the team for Ohio State University Extensions Office.

The contract needs a signature in ink by January as to prevent a delay in direct services to youth.

Funding

The project is funded 100% by Health and Human Service Levy Dollars

The schedule payments is by invoice

The project is an RFP to a contract agreement. The contract term is 1/1/2021 – 12/31/2022.

C. – Exemptions

BC2021-223

Public Safety & Justice Services; 2021; Municipal Reimbursement for COVID-19 Vaccination Assistance; Alternate Procurement

Department of Public Safety & Justice Services is seeking approval of an Alternative Procurement Process to reimburse municipalities for personnel costs associated with providing personnel to assist with the County's COVID-19 vaccination efforts. The estimated cost of this effort is \$150,000 for the period 1/1/21 through 9/30/2021.

Local municipalities have been providing personnel to assist with the County's COVID-19 vaccination efforts since January. Specifically, fire departments have provided EMT/Paramedics to cover over 30 clinics across the County while municipal police departments have provided onsite security and traffic control.

This project is to reimburse municipalities for personnel costs incurred by staff assisting with vaccination clinics and in the case of fire departments, also providing vaccinations for homebound individuals outside of their home jurisdiction as requested by the Cuyahoga County Board of Health.

It should be noted, the City of Cleveland personnel are specifically excluded from receiving County reimbursement due to the separate vaccination efforts undertaken by the Cleveland Department of Health which relied on Cleveland Public Safety support. None of the County Board of Health-supported PODs utilized Cleveland support.

The primary goals of the project are:

- a) Relieve the financial burden on communities assisting with vaccination clinics
- b) Ensure the availability of municipal safety forces to continue to assist with vaccination efforts.

Procurement

Public Safety & Justice Services is requesting an alternate procurement to reimburse communities via purchase order after the event for costs incurred assisting with County COVID-19 vaccination efforts. This alternate procurement is being modeled on an identical alternate procurement PSJS has in place for training expenses incurred by communities for grant funded trainings (BC2018-482).

Contractor and Project Information

The potential vendors are the communities in Cuyahoga County.

This project is located in all Council Districts.

Project Status and Planning

The initiative to reimburse communities is new to the County. Communities have been assisting with these efforts since January 2021.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is anticipated to be monthly.

D. - Consent Agenda

BC2021-224

Office of Innovation & Performance; RQ# 0003911 2021 CHN Housing Partners; Contract Amendment; Contract Amendment for CHN Housing Partners Utility Assistance

Scope of Work Summary

Office of Innovation & Performance requesting approval of a contract amendment with CHN Housing Partners for \$0.00.

This amendment will update the scope of the contract to allow CHN Housing Partners to address an issue around duplicate payments made to utilities as part of the CARES Utility Assistance Program. In a routine financial review of the emergency assistance funds that were distributed by CHN Housing Partners, CHN discovered an error around the 2020 payments. For some clients, a duplicate payment was made to the utility provider for the account. This created a credit on the client's utility bill. If approved, this amendment will allow CHN Housing Partners to contact clients on whose accounts duplicate payments were made to re-qualify them for the program. Subject to re-qualifying these clients, the amendment would allow these payments to be applied to 2021 utility charges. If the client is not still eligible for the program, the 2021 charges would be covered with other CHN resources. The remaining CARES funding would then be eligible for redistribution to other eligible clients.

This contract was originally approved by County Council November 10, 2020 by R2020-0234.

The original contract was in effect for one year, but the original funding document noted a December 30, 2020 end of spending as a result of the original CARES Act deadline. Subsequent to contract approval, the CARES funding was extended to December 31, 2021. This contract amendment would also allow for funds to be paid out through the end of the contract, November 2021.

The primary goals of the project are to provide support for residents that have experienced a COVID-19 hardship with utility bills.

Procurement

This is an amendment to a current contract scope.

Contractor and Project Information

CHN Housing Partners
2999 Payne Avenue
Cleveland, Ohio 44114
Council District 7

The executive director for the CHN Housing Partners is Kevin Nowak.

The project will serve residents countywide.

Project Status and Planning

This is an amendment to a current contract to allow for re-qualifying of clients where their utility payments were double paid to the utility.

Funding

This project was initially funded using CARES Act funding. This amendment does not add additional funds to the contract.

BC2021-225

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Agency: Department of IT

Sale of property to:

Info@Ret3.org

1814 E. 40th Street

Cleveland, Ohio 44103

Kenny Kovach-Director

BC2021-226

(See related items for proposed purchases for the week of 5/10/2021 in Section D. above).

V - OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

(See related list of Contracts \$0.00 - \$4,999.99 – processed and executed for the week of 5/10/2021 in Section V. above).

VI – PUBLIC COMMENT

VII – ADJOURNMENT