

Minutes

Cuyahoga County Board of Control
Monday, June 7, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Catherine Tkachyk, Interim Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 6/1/2021

Michael Chambers motioned to approve the minutes from the June 1, 2021 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-267

Department of Workforce Development, submitting an amendment to Contract No. 565 with Towards Employment Inc. for job seeker services for applicants with felony backgrounds in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2021 to extend the time period to 6/30/2022 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: Workforce Innovation & Opportunity Act Fund

Lauren Carey, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-267 was approved by unanimous vote.

BC2021-268

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ2439 and enter into Contract No. 743 with M2COMSYS (28-2) in the amount not-to-exceed \$35,000.00 for clinician dictation and transcription equipment and services for the period 1/1/2021 – 12/31/2022.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked what distinguished the bid from the recommended provider from the other bid submitted; commented that it appears that the recommended provider offered a lower price, better quality of services and more timely services, which is a compelling combination.

Nan Baker asked why the Court did not begin processing this item until 1/12/2021, which was past the contract start date and asked if the contractor is waiting on payment; and asked if the next contract will be submitted in a timely manner.

Michael Chambers said that he spoke with the Court last week and indicated that the last of the late contracts will be forthcoming. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-268 was approved by unanimous vote.

BC2021-269

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 1319 with Cleveland Hearing and Speech Center in the amount not-to-exceed \$25,000.00 for the Deaf Domestic Violence/Sexual Assault Advocacy Project in connection with the FY2020 STOP Violence Against Women ACT Block Grant for the period 1/1/2021 – 12/31/2021.

Funding Source: FY2020 STOP Violence Against Women’s Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if this contract will always be late due to the grant timeline and asked if the provider is waiting on payment. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-269 was approved by unanimous vote.

BC2021-270

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 1324 with Journey Center for Safety and Healing dba Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$97,238.95 for the Latina Domestic Violence Project in connection with the FY2020 STOP Violence Against Women ACT Block Grant for the period 1/1/2021 – 12/31/2021.

Funding Source: FY2020 STOP Violence Against Women’s Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-270 was approved by unanimous vote.

BC2021-271

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 1323 with Jewish Family Services Association of Cleveland in the amount not-to-exceed \$33,737.92 for the Domestic Violence Services Project in connection with the FY2020 STOP Violence Against Women ACT Block Grant for the period 1/1/2021 – 12/31/2021.

Funding Source: FY2020 STOP Violence Against Women’s Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-271 was approved by unanimous vote.

BC2021-272

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 1322 with Cleveland Rape Crisis Center in the amount not-to-exceed \$89,894.99 for domestic violence victims assistance services for the Direct Service for Survivors Program in connection with the FY2020 STOP Violence Against Women Act Block Grant for the period 1/1/2021 – 12/31/2021.

Funding Source: FY2020 STOP Violence Against Women’s Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-272 was approved by unanimous vote.

BC2021-273

Department of Public Safety and Justice Services, recommending an award and enter into Agreement No. 1310 with City of Bedford in the amount not-to-exceed \$27,318.98 for the Domestic Violence Victims Program in connection with the FY2020 STOP Violence Against Women ACT Block Grant for the period 1/1/2021 – 12/31/2021.

Funding Source: FY2020 STOP Violence Against Women’s Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. James Boyle asked if this program is open to other communities besides City of Bedford. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-273 was approved by unanimous vote.

BC2021-274

Office of the Medical Examiner, recommending an award on Purchase Order No. 21001901 to Life Technologies Corporation in the amount not-to-exceed \$50,940.21 for a sole source purchase of (1) replacement SeqStudio Genetic Analyzer for the Parentage/DNA Department.

Funding Source: General Fund

Hugh Shannon. Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-274 was approved by unanimous vote.

BC2021-275

Office of the Medical Examiner,

- a) Submitting an RFP exemption on RQ6543, which will result in an award recommendation to B&B Microscopes, Ltd. in the amount not-to-exceed \$19,010.28 for the purchase of (2) replacement Olympus Microscopes ~~for the Parentage/DNA Department.~~
- b) Recommending an award on Purchase Order No. 21001871 to B&B Microscopes, Ltd. in the amount not-to-exceed \$19,010.28 for the purchase of (2) replacement Olympus Microscopes ~~for the Parentage/DNA Department.~~

Funding Source: General Fund

Hugh Shannon. Office of the Medical Examiner, presented. Mr. Shannon indicated that this purchase is not for the Parentage/DNA Department.

Dale Miller asked for additional detail on expenses that can be covered under the Medical Examiner's Office Crime Lab Fund; asked how much revenue the Crime Lab Fund collected in 2019 and 2020.

Clayton Bishop, W. Nuhsbaum Inc., the other bidder for this purchase, commented that the bid he submitted on a similar product was 14% lower than the recommended vendor's bid and wanted to confirm that the Board wants to spend an extra 14% for this purchase.

Michael Chambers reminded Mr. Bishop that the public comments portion of the meeting was at the beginning of the meeting and that his comments were duly noted.

Mr. Miller commented that we should not be sticklers about rules and would like to hear more from Mr. Bishop, and particularly the administration, as to why the recommended provider was selected, as their bid was 14% higher.

James Boyle asked if a Request for Proposals was issued for this purchase; and asked for confirmation that the recommended provider submitted the lowest and best bid, regardless of pricing, as they bid on the Olympus Microscopes.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-275 was approved by unanimous vote, as amended.

BC2021-276

Office of the Medical Examiner, submitting Agreement No. 1476 with the Ohio Attorney General in the amount not-to-exceed \$31,250.00 for laboratory testing services of drug chemistry cases for the period 6/7/2021 – 6/30/2021.

Funding Source: Revenue Generating

Hugh Shannon. Office of the Medical Examiner, presented. Nan Baker asked how many cases will be reviewed in this short timeline and if this number can be completed by 6/30/2021. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-276 was approved by unanimous vote.

BC2021-277

Sheriff's Department,

- a) Submitting an RFP exemption on RQ6560, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$5,590.22 for a state contract purchase of (3) access control devices and installation at the Corrections Center Administrative Suite.
- b) Recommending an award on Purchase Order No. 21001688 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$5,590.22 for a state contract purchase of (3) access control devices and installation at the Corrections Center Administrative Suite.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-277 was approved by unanimous vote.

C. – Exemptions

BC2021-278

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP exemption on RQ4919, which will result in award recommendations to various providers in the total amount not-to-exceed \$358,000.00 for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 7/1/2021 – 12/31/2022:

- a) Geocare, Inc. dba Home Instead Senior Care in the amount not-to-exceed \$180,000.00.
- b) Honor & Compassion Homecare, LLC in the amount not-to-exceed \$178,000.00.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented.

Nan Baker commented that she is glad to see there are west side options for this great program and asked if the west side mayors and senior center directors are aware that these vendors will be service providers for this program; and asked if these mayors and senior center directors can they be given notice of services available; commented that the OPTIONS Program is being used and showing improvement in her district and looks forward to the Master Contract coming before County Council so we can even give more credibility; and asked if there are any restrictions, including income level, to qualify for OPTIONS services.

Dale Miller asked if these two providers were notified of the Request for Proposals that was issued; expressed his support that these services will be provided to the west side suburbs where they are needed; and asked why there seems to be inconsistency on when bids are not accepted due to various minor issues and what determines when the County can go out of their way to assist a vendor and when it is not possible and said that perhaps there should be more flexibility on this matter.

James Boyle said that these are 2 vendors and the services they provide are valid and the requested procurement method was a good workaround to include these 2 providers in the Master Contract; however, it is not a best practice situation to go through, even if all vendors were selected; stated that this request is a good way to bandage the situation but illuminates a significant issue; commented that a vendor on an earlier item lost out on a bid because they did not bid on the exact requested product, even though their bid amount was lower; and said that there are rules in place regarding lateness for the bid process and the Law Department need to assess the rules going forward.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-278 was approved by unanimous vote.

D. - Consent Agenda

James Boyle referred to Item No. BC2021-279 and asked for additional information on this item; asked if there are other current or prior non-traditional County entities that participate in this program; and asked if this organization will continue to participate beyond 2021.

Nan Baker referred to Item No. BC2021-280 and asked how assistance with home visits were provided in 2020; asked if virtual home visits were available; and asked if any homes will now receive assistance who missed a home visit in 2020.

There were no additional comments or questions on Consent Agenda items. Michael Chambers motioned to approve Consent Agenda items BC2021-279 through -281; Dale Miller seconded. The Consent Agenda was approved by unanimous vote.

BC2021-279

Department of Human Resources, submitting an amendment to Agreement No. 1195 with Cuyahoga County Convention Facilities Development Corp. for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2017 – 12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Funding Source: N/A

BC2021-280

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. 147 with Cuyahoga County District Board of Health for program administration services for the Newborn Home Visits Program in connection with the Invest in Children Program for the period 1/1/2020 – 12/31/2021 for a decrease of funds in the amount of (\$521,062.00).

Funding Source: Health and Human Services Levy Fund

BC2021-281

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/7/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21001341	Rental of (1) under bridge inspection vehicle	Department of Public Works	Pittsburgh Rigging Company	\$17,900.00	Road and Bridge Fund
21001342	Rental of (1) Bucket Boat for Bridge Inspections	Department of Public Works	Harcon Corporation	\$6,100.00	Road and Bridge Fund
21001859	(1) Tennant T300E 24" Scrubber with Self Propel and various accessories	Department of Public Works	Nichols Paper and Supply	\$7,164.93	Sanitary Operating Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21001833	Non-emergency client transportation services*	Cuyahoga Job and Family Services	Ace Taxi Service	\$1,220.93	Health and Human Services Levy Fund
21001894	Post Adoption Special Services Subsidy: Residential services**	Division of Children and Family Services	OhioGuidestone	\$4,640.86	70% Health and Human Services Levy and 30% Title IV-E Fund
21001899	Post Adoption Special Services Subsidy: Residential services**	Division of Children and Family Services	BHC Fox Run Hospital	\$5,983.77	70% Health and Human Services Levy and 30% Title IV-E Fund
21001867	Annual accreditation fee for Forensic Pathology Program***	Medical Examiner's Office	Accreditation Council for Graduate Medical Education	\$4,700.00	General Fund
21001815	Emergency Veterinary Services****	Department of Public Works	Karen Ganofsky, DVM	\$42,304.25	Dick Goddard Best Friends Fund
21001864	Factory Authorized –Vactor Repair for Sanitary Division*****	Department of Public Works	Jack Doheny Company	\$13,426.49	Sanitary Operating Fund

**Alternate procurement process and exemption from aggregation to authorize various awards to Ace Taxi in the total amount not-to-exceed \$120,000.00 for non-emergency client transportation services approved by Board of Control Approval No. BC2020-302, dated 5/26/2020 and subsequently amended by BC2020-364, dated 6/22/2020 and BC2021-65, dated 2/8/2021 for the period 11/1/2019-12/31/2021.*

***Approval No. BC2021-131 dated 3/22/21 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 - 4/14/2024.*

****Approval No. BC2021-249 dated 5/24/21, which approved an updated Administrative List of Procurement Exemptions in accordance with County Code Section 501.12(D), effective 5/24/21.*

*****Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.*

******Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with Village of Walton Hills for the resurfacing of Alexander Road from Dunham Road to Walton Road in connection with the 2021-2022 50/50 Resurfacing Program.

Funding Source: \$250,000.00 Road and Bridge Fund and \$285,000.00 Oakwood Village

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of North Royalton for the resurfacing of Abbey Road from Albion Road to South of the Turnpike Bridge in connection with the 2021-2022 50/50 Resurfacing Program.

Funding Source: \$250,000.00 Road and Bridge Fund and \$470,000.00 Oakwood Village

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant agreement with Cuyahoga County District Board of Health in the amount of \$56,401.00 for Home and Community-Based Health Services and Home Health Care in connection with the FY2021 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2021 – 2/28/2022.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services Administration

Item No. 4

**Submission of Awarded Contracts/Amendments, in Accordance with
Prior Board of Control Authorization and Meeting all Requirements (no vote required)**

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Authority to Prepare - Approved by Board of Control</i>
<i>RQ 39002</i>	<i>Amend Contract No. 404</i>	<i>Esposito Mortuary Services, Inc.</i>	<i>Body transportation services</i>	<i>\$225,000.00</i>	<i>Office of the Medical Examiner</i>	<i>(Original) 8/1/2017 – 7/31/2020; to extend the time period to 6/30/2021</i>	<i>General Fund</i>	<i>BC2020-672 on 12/21/2020</i>

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:51 a.m.