



## Technical Advisory Committee Meeting

### MINUTES

**May 20, 2021**

**Location:** Microsoft Teams (remote via HB 197)  
The public should access the meeting via conference call by dialing:  
[+1 440-462-2064,,687501897#](tel:+14404622064687501897)

Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at [kschaefer@cuyahogacounty.us](mailto:kschaefer@cuyahogacounty.us) no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (acting CIO)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andy Molls	Deputy CTO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Mio	ISO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jason Snowbrick	HHS Ops		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Bender	HHS Apps		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Debbie Davtovich	Applications		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Kilgore	Operations		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Peterson	Engineering		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robin Roy	Board of Elections		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Arnaut	Common Pleas Courts		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pete Szigeti	Prosecutors Office		<input type="checkbox"/>	<input checked="" type="checkbox"/>

- III. REVIEW MINUTES – 04/29/21 & 05/06/21- Minutes approved by board. Alan Kilgore abstained due to absence.
- IV. PUBLIC COMMENT (Submitted)

V. AGENDA ITEMS

A. Tabled or Held Items

NONE

B. New Items

<b>01</b>	<b>TAC2021-PS-11</b>	<b>Department: Public Safety &amp; Justice Services (MEO)</b>	<b>Presenter: Lezlie White</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input checked="" type="checkbox"/>	Requesting the approval to purchase to IBM SPSS Statistics Standard Authorized user licenses (1) SW subscription and support (1 year).		
	<b>Amount not to Exceed: \$5,431.20</b>		
	Maintenance/Support included <input checked="" type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
<b>Notes/Discussion</b>			
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>	Alan Kilgore	
	<b>Seconded:</b>	Debbie Davtovich	
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

<b>02</b>	<b>TAC2021-PO-02</b>	<b>Department: Prosecutor's Office</b>	<b>Presenter: Dave Frattare</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input checked="" type="checkbox"/>	Requesting the approval to purchase DVR and back up camera system for the Internet Crime Against Children Units van.		
	<b>Amount not to Exceed: 8,179.00</b>		
	Maintenance/Support included <input checked="" type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input checked="" type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		

<b>Notes/Discussion</b>		
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>	
<b>Approval Tracking</b>	<b>Moved:</b>	Robin Roy
	<b>Seconded:</b>	Jason Snowbrick
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

<b>03</b>	<b>TAC2021-SH-03</b>	<b>Department: Sheriff's Department</b>	<b>Presenter: Laura Simms</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input checked="" type="checkbox"/>	Requesting the approval to purchase a 75' Smartboard with mobile cart. The Smartboard is Grant funded.		
	<b>Amount not to Exceed: \$6,932.00</b>		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
<b>Notes/Discussion</b>	Holding item for further research.		
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input checked="" type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>	Tim Peterson	
	<b>Seconded:</b>	Robin Roy	
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
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C. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	Purchase 12 hard drives	Prosecutors Office	MNJ Tech.	\$2,784.00	<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

VI. OTHER BUSINESS-none

VII. PUBLIC COMMENT (via Phone)- none

VIII. ADJORNMENT- Matt Bender moved; Robin Roy seconded the meeting adjourned.