Technical Advisory Committee Meeting

Minutes

June 24, 2021

Location: Microsoft Teams (remote via HB 197)
The public should access the meeting via conference call by dialing:
+1 440-462-2064,,687501897#

Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I.   CALL TO ORDER

II.   ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (acting CIO)		☒	☐
Andy Molls	Deputy CTO		☒	☐
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Matt Bender	HHS Apps		☒	☐
Debbie Davtovich	Applications		☒	☐
Alan Kilgore	Operations	Blessing Nwaozuzu	☒	☐
Tim Peterson	Engineering		☒	☐
Robin Roy	Board of Elections		☒	☐
Tom Arnaut	Common Pleas Courts		☒	☐
Pete Szigeti	Prosecutors Office		☐	☒

III.   REVIEW MINUTES – June 17, 2021. Minutes moved by Robin Roy, seconded by Andy Molls

IV.   PUBLIC COMMENT (Submitted)

V. AGENDA ITEMS

    A. New

01	TAC2021-ME-11	Department: Medical Examiners	Presenter: Mark Bandza
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval for the annual maintenance contract for three years with Justice Trax Inc.		
	Amount not to Exceed: $131,885.83		
	Maintenance/Support included ⊠ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ⊠ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			

APPROVAL	YES ⊠ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Andy Molls
	Seconded:	Debbie Davtovich
	Unanimous Approval ⊠	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

02	TAC2021- CP-005	Department: Common Pleas- Juv Detention	Presenter: Priscilla Bottomlee/ Melisa McDaniels
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ⊠	Requesting the approval to purchase 52 renewal licenses for WEBMAYS1-2 and customization of MAYSI.		
	Amount not to Exceed: $ 13,123.36		
	Maintenance/Support included ⊠ *Cloud Hosted* ⊠ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	*Approved pending security review Web-based Maintenance for 1 year		

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking		
	Moved:	Matt Bender
	Seconded:	Robin Roy
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

03	**TAC2021-FD-10**	**Department: Fiscal Department**	**Presenter:** Jack Rhyne
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to enter into a contract with Cogsdale. The contract covers Famis maintenance for all respective payroll etc.		
	Amount not to Exceed: $ 73,835.00		
	Maintenance/Support included ☒ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

	Moved:	Andy Molls
	Seconded:	Matt Bender
	Unanimous Approval ☐	Non-Unanimous Approval ☒
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☒ Deputy CTO ☐ ISO ☒ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

	Abstained	Deputy CIO ☒ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

B. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	25 Desktops	BOE		$22,649.75	☒
					☐
					☐
					☐
					☐

   VI.   OTHER BUSINESS

   VII.   PUBLIC COMMENT (via Phone)

   VIII.   ADJORNMENT Meeting was adjourned. Matt Bender moved to ajourned; Jack Rhyne seconded the motion carried. Meeting ajourned.