

Minutes

Cuyahoga County Board of Control  
Tuesday, July 6, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street

**I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Transportation Planning Engineer, Department of Public Works,  
(Alternate for Michael Dever)  
Catherine Tkachyk, Interim Director, Department of Purchasing

**II – REVIEW MINUTES – 6/28/2021**

Michael Chambers motioned to approve the minutes from the June 28, 2021 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-319**

Department of Public Works, recommending an award on RQ5871 and enter into Contract No. 1404 with Carefree Maintenance Co. in the amount not-to-exceed \$8,000.00 for sprinkler system maintenance at various County buildings for the period 6/28/2021 – 3/31/2022.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller commented the pricing was a good deal for the County.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-319 was approved by unanimous vote.

**BC2021-320**

Department of Information Technology, recommending an award and enter into Contract No. 1599 with Arisma Group LLC dba Cendien in the amount not-to-exceed \$289,575.00 for Enterprise Resource Planning System support services for the period 6/28/2021 – 2/28/2022.

Funding Source: General Fund & ERP Capital Fund

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked to confirm if \$155,000 was to come out of the ERP Capital Fund and the rest coming out of the General Fund operating budget; and if this was included in the current ERP budget projections that went to Council previously.

Dale Miller noted that the County’s mini-parallel for the ERP project started with the current payroll period and would serve as a way to compare the Infor WFM/Payroll system to the current system for any discrepancies.

Michael Chambers motioned to approve the item, as amended; Dale Miller seconded. Item BC2021-320 was approved by unanimous vote, as amended.

**BC2021-321**

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption on RQ6275, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$400,000.00 for MAT II Drug Court data collection and program evaluation services for the period 5/31/2019 – 5/30/2024.
- b) Recommending an award and enter into Contract No. 1277 with Case Western Reserve University in the amount not-to-exceed \$400,000.00 for MAT II Drug Court data collection and program evaluation services for the period 5/31/2019 – 5/30/2024.

Funding Source: Federal – Substance Abuse and Mental Health Services Administration Drug Court Grant

Linda Lagunzad, Corrections Planning Board, presented. Nan Baker asked if the \$400,000 was a consistent amount that was approved; if Case has not received any funding but was anticipating funding from the grant; and asked to confirm if this was going to be extended out past the current date of 2024.

Dale Miller thanked Ms. Lagunzad for the detailed explanation on the lateness of the contract and noted he was satisfied with the explanation.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-321 was approved by unanimous vote.

**BC2021-322**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Diagnostic Clinic Psychologist services for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021, to remove (1) provider, to modify language in Section XII regarding Commercial General Liability Insurance Coverage and for additional funds in the total amount not-to-exceed \$200,000.00:

- a) Contract No. 911 with Douglas E. Waltman in the amount not-to-exceed \$75,000.00.
- b) Contract No. 937 with Randall S. Baenen in the amount not-to-exceed \$75,000.00.
- c) Contract No. 1254 with Terry B. Pinsoneault in the amount not-to-exceed \$50,000.00.

Remove provider, effective 1/1/2021

d) Edward A Becker

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-322 was approved by unanimous vote.

**BC2021-323**

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption on RQ5723, which will result in an award recommendation to Journey Center for Safety and Healing dba Domestic Violence and Advocacy Center in the amount not-to-exceed \$175,475.77 for the coordination of training of suburban police departments on the use of Danger Assessment for Law Enforcement in connection with FY2020 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program for the period 7/6/2021 – 9/30/2023.
- b) Recommending an award and enter into Contract No. 1453 with Journey Center for Safety and Healing dba Domestic Violence and Advocacy Center in the amount not-to-exceed \$175,475.77 for the coordination of training of suburban police departments on the use of Danger Assessment for Law Enforcement in connection with FY2020 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program for the period 7/6/2021 – 9/30/2023.

Funding Source: FY2020 U.S. Department of Justice, Office on Violence Against Women Grant

Mary Beth Vaughn and Jill Smialek, Department of Public Safety and Justice Services, presented.

Nan Baker asked what was meant by suburban police departments. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-323 was approved by unanimous vote.

**BC2021-324**

Department of Public Safety and Justice Services, recommending an award on RQ3777 and enter into Contract No. 1312 with Delta Development Group, Inc. (15-3) in the amount not-to-exceed \$49,945.00 for the development of a Continuity of Operations Plan for the period 5/10/2021 – 12/31/2021.

Funding Source: General Fund to be evaluated by the Fiscal Office for Coronavirus Aid, Relief and Economic Security (CARES) Act reimbursement

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented.

Nan Baker asked if the project will be covered by CARES or American Rescue Plan Act funds; and if there was an extension to when CARES funds expire. Michael Chambers commented the department will need to work with Walter Parfejewiec on funding.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-324 was approved by unanimous vote.

**BC2021-325**

Department of Public Safety and Justice Services, recommending awards and enter into agreements with City of Cleveland/Department of Public Safety in the total amount not-to-exceed \$273,189.82 for various services in connection with the FY2020 STOP Violence Against Women Act Block Grant Program for the period 1/1/2021 – 12/31/2021.

- a) Agreement No. 1311 in the amount not-to-exceed \$94,763.66 for the provision of (2) Cleveland Police Detectives to provide investigation services for the Cleveland Domestic Violence Project
- b) Agreement No. 1320 in the amount not-to-exceed \$136,594.91 for prosecution services for domestic violence and sexual assault cases.
- c) Agreement No. 1321 in the amount not-to-exceed \$41,831.25 for the provision of a sexual assault advocate to assist victims with crisis intervention and referral services.

Funding Source: 2020 STOP Violence Against Women’s Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented.

Nan Baker asked to confirm if this is to be a reimbursement with the City of Cleveland with services already being provided. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-325 was approved by unanimous vote.

**BC2021-326**

Prosecutor's Office,

- a) Submitting an RFP exemption on RQ6796, which will result in an award recommendation to Cellebrite, Inc. in the amount not-to-exceed \$12,900.00 for the renewal of (3) Universal Forensic Extraction Device 4-PC Forensic Software Licenses for the Internet Crimes Against Children Task Force for the period 6/30/2021 – 6/29/2022.
- b) Recommending an award on Purchase Order No. 21002153 to Cellebrite, Inc. in the amount not-to-exceed \$12,900.00 for the renewal of (3) Universal Forensic Extraction Device 4-PC Forensic Software Licenses for the Internet Crimes Against Children Task Force for the period 6/30/2021 – 6/29/2022.  
Funding Source: U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention Federal Grant

David Frattare, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-326 was approved by unanimous vote.

**BC2021-327**

Sheriff's Department, submitting an amendment to Agreement No. 348 with City of Bedford Heights for lease of the Bedford Heights Jail, located at 5661 Perkins Road, Bedford Heights for the operation of County jail facilities for the period 10/1/2017 – 9/30/2027, to change the scope of services by assigning full responsibility for transportation, housing, maintenance and general upkeep of the Bedford Heights Jail to the City of Bedford Heights, effective 10/1/2020 and for additional funds in the amount not-to-exceed \$32,000.00.  
Funding Source: General Fund

Donna Kaleal and Ronda Gibson, Sheriff's Department, presented. Trevor McAleer asked what happens after this contract is completed; if there was a plan to go forward; and if the next contract amendment would be at the same dollar amount per month. Nan Baker asked if the contract was able to be cancelled if it was no longer needed ahead of the end of the contract; and how the price of \$4,000 per month was determined.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-327 was approved by unanimous vote.

**BC2021-328**

Sheriff's Department,

- a) Submitting an RFP exemption on RQ6483, which will result in an award recommendation to Lexipol LLC in the amount not-to-exceed \$280,480.00 for subscription-based risk management and policy manual services for the period 1/1/2022 – 12/31/2024.
- b) Recommending an award and enter into Contract No. 1397 with Lexipol LLC in the amount not-to-exceed \$280,480.00 for subscription-based risk management and policy manual services for the period 1/1/2022 – 12/31/2024.

Funding Source: General Fund

Laura Simms and Sheriff Christopher Viland, Sheriff's Department, presented. Dale Miller asked why the subscription service was so expensive; if the subscription was intended to be used on an on-going basis; examples of what items are needed to be improved with this project; and where the County is falling short on standards. Nan Baker confirmed we are continuing a contract with Lexipol; asked if the reason for the extension was the County did not take full advantage of the service previously; why the contract was brought forward so far in advance of expiration of the contract; and if there was an any State or other funding source that could be used for this project. Dale Miller asked how long this project has been going. Trevor McAleer asked how many policies have been updated with this service; if the project can be completed before the end of this contract; do all of the policies have to go through the State of Ohio for approval; are the approvals referenced internal approvals; will this service be cheaper after the new contract since it would be for maintenance instead of new policies; if it's determined we are out of compliance for a policy Lexipol provide is Lexipol responsible for being out of compliance; would Lexipol participate in defense during a lawsuit; and are there examples where Lexipol has defended their policies and recommendations. Nan Baker asked if the department is working now on this work since they are staying with the same company, even though this contract doesn't start until 1/1/22; does Lexipol provide more detailed recommendations as well as broad overviews for policies; and have some of the recommended policies not been implemented. Dale Miller asked for follow-up on the history of the number of policies that have been created and improved through the previous contract.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-328 was approved by unanimous vote.

**BC2021-329**

Sheriff's Department, recommending an award on Purchase Order No. 21001494 to Cleveland Communications, Inc. (17-1) in the amount not-to-exceed \$211,523.47 for the purchase of (42) replacement handheld radios for Law Enforcement Division.

Funding Source: \$100,000.00 - FY2018 Edward Byrne Memorial Justice Assistance Grant and \$111,523.47 - FY2019 Edward Byrne Memorial Justice Assistance Grant

Laura Simms, Sheriff's Department, presented. Dale Miller commented it was surprising we only received one response to the bid; and asked how the cost compared with what was expected. Nan Baker asked what the 42 radios represented in terms of the universe of radios; if the department anticipates coming forward with another round of purchase; and voiced her support for the department plan for replacement of future radios.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-329 was approved by unanimous vote.

**BC2021-330**

Department of Health and Human Services/Division of Children and Family Services, recommending an award and enter into Contract No. 1558 with Evident Change in the amount not-to-exceed \$30,000.00 for Team Decision-Making Model training for employees for the period 7/6/2021 – 6/30/2022.

Funding Source: 30% Federal – Title IV-E and 70% Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. Nan Baker asked if this was a new program; how many employees would be served with the contract; and if the training was on-going or one time.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-330 was approved by unanimous vote.

**BC2021-331**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a Master Contract with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 – 6/30/2021 for additional funds in the total amount not-to-exceed \$200,000.00:

- a) Contract No. 518 with A-1 Health Care, Inc.
- b) Contract No. 92 with ABC International Services, Inc.
- c) Contract No. 1133 with Casleo Corporation
- d) Contract No. 66 with Critical Signal Technologies, Inc.
- e) Contract No. 69 with Family & Community Services, Inc.
- f) Contract No. 70 with First Choice Medical Staffing, Inc.
- g) Contract No. 64 with Geocare Inc.
- h) Contract No. 71 with Home Care Relief Inc.
- i) Contract No. 93 with Addus Healthcare
- j) Contract No. 100 with Renaissance Home Health Care
- k) Contract No. 72 with Rose Centers for Aging Well, LLC
- l) Contract No. 73 with RX Home Healthcare Inc.
- m) Contract No. 74 with Senior Transportation Connection

- n) Contract No. 75 with Solutions Premier Training Services
- o) Contract No. 99 with TOBI Transportation LLC
- p) Contract No. 76 with Transport Assistance, Inc.
- q) Contract No. 77 with U First Homecare Services, Inc.
- r) Contract No. 48 with Xcel Healthcare Providers Inc.
- s) Contract No. 98 with Honor & Compassion Homecare, LLC
- t) Contract No. 1288 with LHC Group

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. Nan Baker noted the OPTIONS program is a great program with no waiting list; and asked if the OPTIONS program was involved with helping those that were homebound to get vaccinations.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-331 was approved by unanimous vote.

### C. – Exemptions

**The following item was held at the request of the department.**

#### **BC2021-332**

~~Department of Development, recommending an alternative procurement process, to solicit and receive applications from both nonprofit and for-profit entities, for loans and grants to provide financial assistance to develop, retain and support affordable rental housing for the period 9/1/2021 – 12/31/2023.~~

~~Funding Source: Federally funded under the HOME program and/or additional federal programs which allow funding of affordable rental housing development~~

#### **BC2021-333**

Medical Examiner’s Office, recommending an alternate procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2021 - 5/31/2024:

- a) Axis Forensic Toxicology, Inc.
- b) Cleveland Clinic
- c) National Medical Services dba NMS Labs
- d) The MetroHealth System
- e) University Hospital

Funding Source: Medical Examiner’s Office Crime Lab Fund

Hugh Shannon, Medical Examiner’s Office, presented. Nan Baker asked if the number of vendors were selected due to the services they provided or for additional capacity. Trevor McAleer recused himself from the vote due to a conflict of interest.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-333 was approved by majority vote with Trevor McAleer recusing himself due to a conflict.



## **D. - Consent Agenda**

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve items BC2021-334 through -337; Trevor McAleer seconded. The Consent Agenda items were approved by unanimous vote.

### **BC2021-334**

Department of Development, submitting an amendment to Agreement No. 1328 with the City of Parma for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 6/17/2019 – 12/31/2020 to extend the time period to 12/31/2022; no additional funds required.

Funding Source: Demolition Fund

### **BC2021-335**

Department of Information Technology, recommending to terminate contracts with various providers for Enterprise Resource Planning System support services, effective 4/14/2021.

a) Contract No. 936 with Accent Consulting, LLC

b) Contract No. 967 with Tracy Davis dba Decome & Associates, LLC

Funding Source: General Fund

### **BC2021-336**

Department of Information Technology and Department of Information Technology, on behalf of Court of Common Pleas/Juvenile Court Division, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with E02012-0001.

Funding Source: Revenue Generating

**BC2021-337**

Department of Purchasing, presenting proposed purchases for the week of 7/6/2021:

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21002216	<i>Purchase of (175) infant child safety seats, (100) toddler child safety seats, &amp; (100) booster child safety seats for distribution to families and for the Transportation Unit</i>	<i>Division of Children &amp; Family Services</i>	<i>Western Reserve Distributing dba Mercury Distributing dba Child Source</i>	<i>\$16,050.00</i>	<i>70% Health &amp; Human Services Levy Fund; 30% Title IV-E Fund</i>
21002356	<i>Purchase of Smartsheet Project Management Software with (1) Smartsheet Accelerator; (25) Enterprise Licensed Users; and (1) Smartsheet – JIRA Connector</i>	<i>Department of Health and Human Services/Office of the Director</i>	<i>MNJ Technologies Direct, Inc.</i>	<i>\$45,620.00</i>	<i>Health &amp; Human Services Levy</i>
21002291	<i>Variety of snacks for the Commissary for the Juvenile Detention Center Residents – July – September, 2021</i>	<i>Juvenile Court Division</i>	<i>Gordon Food Service</i>	<i>\$5,282.70</i>	<i>General Fund</i>
21002306	<i>Variety of meat for Juvenile Detention Center food service – July – September, 2021</i>	<i>Juvenile Court Division</i>	<i>Gordon Food Service</i>	<i>\$7,499.66</i>	<i>General Fund</i>
21002269	<i>Purchase of (20) water-filled jersey-style road barriers for the special events trailer for vehicle access control</i>	<i>Department of Public Safety &amp; Justice Services</i>	<i>Safety Zone America, Inc dba Safety Zone Specialists</i>	<i>\$6,370.00</i>	<i>FY2019 State Homeland Security Grant Program</i>
21002332	<i>Purchase of (1) Radiation Detector Identifier for the Mentor Police Department</i>	<i>Department of Public Safety &amp; Justice Services</i>	<i>Laurus Systems Inc.</i>	<i>\$13,185.30</i>	<i>FY2020 State Homeland Security Grant Program – Law Enforcement</i>

21002174	Purchase of a variety of international truck parts for Sanitary Division	Department of Public Works	Rush Truck Center of Ohio Inc	Not-to-exceed \$49,000.00	Sanitary Operating Fund
21002212	Purchase of (1) replacement 40,000 lb. capacity tag-along trailer with beavertail & ramps	Department of Public Works	Ohio Machinery Co.	\$25,951.00	Road & Bridge Fund
21002264	Lift equipment rentals on an as needed basis for various County buildings	Department of Public Works	Sunbelt Rentals, Inc	Not-to-exceed \$49,500.00	Centralized Custodial Services Fund
21002345	Rental of bridge tracker inspection equipment	Department of Public Works	Harcon Corporation	\$18,700.00	Road & Bridge Fund
21002244	Purchase of (1) replacement Folder Inserter Relay 2500 machine for mailings	Division of Senior and Adult Services	Pitney Bowes, Inc.	\$6,868.00	Health & Human Services Levy

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
21002275	May payment for Children with Medical Handicaps*	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$122,254.59	Health & Human Services Levy
21001176	Factory authorized fire alarm parts and labor at Juvenile Justice Center**	Department of Public Works	Johnson Controls	\$2,068.86	Centralized Custodial Services Fund
21002132	Factory authorized fire alarm parts and labor at Justice Center**	Department of Public Works	Johnson Controls	\$5,015.13	Centralized Custodial Services Fund

\*Approval No. BC2021-26 dated 1/19/21 which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to Treasurer, State of Ohio in the total amount not-to-exceed \$3,042,224.83 for State-mandated services rendered to children with medical handicaps for the period 1/1/2021 – 12/31/2021, in accordance with Ohio Revised Code Section 3701.023.

\*\*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Open Market Purchases  
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

## **V – OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Sheriff's Department, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2017 Operation Stonegarden Project for the period 9/1/2017 – 5/31/2021 to extend the time period to 3/31/2022; no additional funds required.

Funding Source: State Homeland Security Grant Program

## **VI – PUBLIC COMMENT**

There was no public comment.

## **VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:00 p.m.