

Minutes

Cuyahoga County Board of Control
Monday, August 23, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

II – REVIEW MINUTES – 8/16/2021

Leigh Tucker motioned to approve the minutes from the August 16, 2021 meeting; James Boyle seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-457

Department of Public Works, submitting an amendment to Contract No. 11 with TriMor Corporation for the reconstruction of Apron “H” and Taxiway “B” at the Cuyahoga County Airport for additional funds in the amount not-to-exceed \$29,478.15.

Funding Source: FAA Federal Grant Funds

Nichole English, Department of Public Works, presented. James Boyle asked for clarification on the location of this project. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2021-457 was approved by unanimous vote.

The following item was held at the request of the department.

BC2021-458

~~Department of Public Works, submitting an amendment to Contract No. 715 with Suburban Maintenance & Construction, Inc. for Hillside Road rehabilitation of existing Bridge No. 03.81 over the Cuyahoga River in the City of Independence and Village of Valley View for additional funds in the amount not to exceed \$6,934.62; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.~~

~~Funding Source: Road and Bridge Fund~~

BC2021-459

Department of Public Works, recommending an award and enter into Agreement No. 1393 with United States Department of Agriculture/Animal and Plant Health Inspection Service/Wildlife Services in the amount not-to-exceed \$6,588.00 for operational control activities to reduce wildlife hazards utilizing the Cuyahoga County Airport and the critical airspace surrounding the Airport for the period 6/1/2021 – 12/31/2021.

Funding Source: County Airport Operations Fund

Nichole English, Department of Public Works, presented. Dale Miller asked for additional information on the services being provided and what will be done to keep animals from being harmed. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2021-459 was approved by unanimous vote.

BC2021-460

Department of Public Works, recommending an award and enter into Contract No. 1662 with Mitchell Repair Information Company, LLC in the amount not-to-exceed \$11,352.00 for ProDemand and Truck Services cloud subscription license services for the period 8/1/2021 – 7/31/2023.

Funding Source: 30% General Fund; 35% Road & Bridge Fund and 35% Sewer Sanitary Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-460 was approved by unanimous vote.

BC2021-461

Department of Public Works, recommending an award on RQ2851 and enter into Contract No. 1683 with H&M Landscaping, Inc. in the amount not-to-exceed \$14,400.00 for landscaping services for the Perkins Parking Lot Project for the period 8/23/2021 – 8/22/2022.

Funding Source: General Fund – Capital Project

Matt Rymer, Department of Public Works, presented. James Boyle asked if the County owns this property and what is the current condition of the landscaping. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2021-461 was approved by unanimous vote.

BC2021-462

Department of Development, submitting a large-scale leverage incentive grant agreement with Consolidated Precision Products (CPP) – Cleveland, Inc. in the amount not-to-exceed \$300,000.00 for construction of a new advanced manufacturing facility located at 26855 Bluestone Boulevard, Permanent Parcel No. 648-08-004 in Euclid, Ohio the period 10/30/2020 – 12/31/2021.

Funding Source: Economic Development Fund

Paul Herdeg, Department of Development, presented. James Boyle asked what the conditions of the grant are. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2021-462 was approved by unanimous vote.

BC2021-463

Department of Human Resources, recommending an award on RQ6054 and enter into Contract No. 1698 with Moore Counseling and Mediation Services, Inc. (7-3) in the amount not-to-exceed \$336,000.00 for Employee Assistance Program services for the period 1/1/2022 – 12/31/2023.

Funding Source: 72% Self Insurance Fund and 28% General Fund

Stephen Witt, Department of Human Resources, presented. James Boyle asked why this current contract is only for 2 years when the prior was 3 years; and asked if the contract terms are similar to the prior contract. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2021-463 was approved by unanimous vote.

BC2021-464

Department of Human Resources, recommending an award and enter into Contract No. 1723 with The Lamar Companies in the amount not-to-exceed \$40,651.00 for a sole source purchase of exterior and interior advertising on (10) Greater Cleveland Regional Transit Authority buses for the period 9/12/2021 – 9/11/2022.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented. Nan Baker asked if this is a new service and if the award amount is only to advertise for Corrections Officer vacancies; and asked if other positions can be advertised in the 12-month period. James Boyle asked if the effectiveness and impact of the advertising will be tracked. Leigh Tucker motioned to approve the item; Nan Baker seconded. Item BC2021-464 was approved by unanimous vote.

BC2021-465

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to West Publishing Corporation dba Thomson Reuters – West in the amount not-to-exceed \$29,597.40 for the purchase of (6) Clear LE Plus with License Plate Reader user licenses for the Northeast Ohio Regional Fusion Center the period 1/1/2022 – 12/31/2022.

- b) Recommending an award and enter into Contract No. 1668 with West Publishing Corporation dba Thomson Reuters – West in the amount not-to-exceed \$29,597.40 for the purchase of (6) Clear LE Plus with License Plate Reader user licenses for the Northeast Ohio Regional Fusion Center the period 1/1/2022 – 12/31/2022.

Funding Source: FY20 State Homeland Security – Law Enforcement Grant

Mary Beth Vaughn and Mike Herb, Department of Public Safety and Justice Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-465 was approved by unanimous vote.

BC2021-466

Office of the Medical Examiner, recommending an award on Purchase Order No. 21002815 to Cybergenetics Corp. in the amount not-to-exceed \$65,300.00 for a sole source purchase of TrueAllele Casework Technology Capacity Expansion Module for DNA Department.

Funding Source: FY2019 DNA Backlog Reduction Grant

Hugh Shannon, Office of the Medical Examiner, presented. James Boyle asked for clarification on the procurement process. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2021-466 was approved by unanimous vote.

BC2021-467

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to County Commissioners Association of Ohio Service Corporation/Ohio Child Support Enforcement Agency Director’s Association Inc. in the amount not-to-exceed \$47,598.60 for CLEAR subscription services for the period 6/1/2021 – 5/31/2023.

- b) Recommending an award and enter into Contract No. 1707 with County Commissioners Association of Ohio Service Corporation/Ohio Child Support Enforcement Agency Director’s Association Inc. in the amount not-to-exceed \$47,598.60 for CLEAR subscription services for the period 6/1/2021 – 5/31/2023.

Funding Source: ~~Public Assistance Fund~~

68% Federal Public Assistance Funds; 21% Health and Human Services Levy Funds; 5% State Funds and 6% Office of Child Support Services Program Income

Paul Porter, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item as amended; Dale Miller seconded. Item BC2021-467 was approved by unanimous vote, as amended.

BC2021-468

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ5721 and enter into Contract No. 1728 with EasyVirtualFair, LLC in the amount not-to-exceed \$18,675.00 for virtual conferencing platform services for the 2021 Aging and Disability Summit for the period 8/23/2021 – 9/17/2021.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2021-468 was approved by unanimous vote.

C. - Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve BC2021-469 through - 473; Dale Miller seconded, the consent items were unanimously approved.

BC2021-469

Department of Information Technology and Department of Information Technology on behalf of Clerk of Courts, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2021-470

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 681 with Motorola Solutions, Inc. for vendor-hosted Next Generation 9-1-1 services for the period 8/1/2013 – 3/10/2025 for a decrease of funds in the amount of (\$720,000.06).

Funding Source: 911 Wireless Fund

BC2021-471

Department of Health and Human Services, submitting an amendment to Contract No. 1094 with Case Western Reserve University, Center on Urban Poverty and Community Development for research and analytic services utilizing the Childhood Integrated Longitudinal Data System to support planning and data needs for the period 11/4/2019 – 6/30/2021 to extend the time period to 6/30/2022; no additional funds required.

Funding Source: Health and Human Services Levy Fund

BC2021-472

Fiscal Office, presenting proposed travel requests for the week of 8/23/2021:

Department of Equity and Inclusion, recommending to amend Board Approval No. BC2021-397 dated 7/26/2021, which authorized 4 staff to attend a workshop hosted by American Contract Compliance Association on 8/30 – 9/5/2021 in San Antonio, TX in the total amount not-to-exceed \$8,262.65, **by removing Edwin Nunez and Cassandra Fulton and adding Patricia Anderson and Jennifer Fuller; no additional funds required.**

| | Travel Requests | | | | | | |
|------------------------------------|---|---|--|-----------------|------------------|--|----------------|
| Department | Staff | Event | Host | Dates of Travel | Location | Expenses | Funding Source |
| Department of Equity and Inclusion | Edwin Nunez Cassandra Fulton William Veney Adam Miller Patricia Anderson Jennifer Fuller | A workshop entitled "American Contract Compliance Association Training Institute" | American Contract Compliance Association | 8/30/-9/5/2021 | San Antonio, TX. | *Registration- \$2,900.00 **Lodging- \$2,681.01 **Meals - \$1,120.00 **Ground Transportation- \$160.00 **Baggage - \$280.00 ***Airfare - \$1,121.64 Total – \$8,262.65 | General Fund |

*Paid to host

**Staff reimbursement (Lodging may be paid directly to hotel in advance and would reduce the reimbursement amount, depending on approval timeline)

***Airfare will be covered by a contract with the County's Travel Vendor – (\$1,121.64)

Mr. Nunez and Ms. Fulton are unable to attend the workshop.

Department of Development, recommending to amend Board Approval No. BC2021-436 dated 8/9/2021, which authorized Paul Herdeg to attend a Conference hosted by International Economic Development Council on 10/3 – 10/6/2021 in Nashville, TN in the total amount not-to-exceed \$2,120.90, **by adding funds in the amount of \$439.96.**

| Travel Requests | | | | | | | |
|---|--------------|--|--|------------------------|-----------------|--|-----------------------|
| Department | Staff | Event | Host | Dates of Travel | Location | Expenses | Funding Source |
| Department of Development – Director’s Office | Paul Herdeg | A conference entitled “2021 Annual Conference” | International Economic Development Council | 10/3/ – 10/6/2021 | Nashville, TN. | *Registration Fees – \$1,299.00 ***Airfare - \$439.96 **Lodging- \$674.90 **Meals - \$97.00 **Ground Transportation- \$50.00 Total - \$2,560.86 | General Fund |

**Paid to Host*

***Staff reimbursement*

******Airfare will be covered by a contract with the County’s travel vendor (Est. \$439.96)***

NOTE – this item was previously approved by the BoC on 8/9/21 – BC2021-436 but did not reflect airfare as it was thought that a current unused ticket credit would be used to cover this fare. At the time of booking, it was determined the credit could not be used at this time on the respective airline by a different flyer than was originally scheduled to fly and therefore this item is being resubmitted to reflect the airfare associated with this request. The credit will be available for future use once the initial time period has expired related to the original traveler.

| Travel Requests | | | | | | | |
|--------------------------------|-------------------|--|--|------------------------|-----------------|---|-----------------------|
| Department | Staff | Event | Host | Dates of Travel | Location | Expenses | Funding Source |
| Office of the Medical Examiner | Dr. Thomas Gilson | National Association of Medical Examiner's 2021 Annual Meeting | National Association of Medical Examiners (NAME) | 10/15/-10/20/2021 | Palm Beach FL. | *Registration - \$850.00 **Lodging - \$1,158.25 **Meals - \$248.00 **Ground Transportation - \$120.39 **Luggage - \$70.00 *** Airfare – \$170.39 Total - \$2,617.03 | General Fund |

**Paid to Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor (Est. \$170.39)*

Purpose:

This event provides the opportunity for continuing medical education credits as required to maintain an Ohio medical license. In addition, it allows for networking and an opportunity to obtain an understanding on several current and best practices throughout the medical profession.

| Travel Requests | | | | | | | |
|--------------------------------|-----------------|--|--|------------------------|-----------------|--|-----------------------|
| Department | Staff | Event | Host | Dates of Travel | Location | Expenses | Funding Source |
| Office of the Medical Examiner | Manreet Bhullar | National Association of Medical Examiners' 2021 Annual Meeting | National Association of Medical Examiners (NAME) | 10/14/-10/20/2021 | Palm Beach FL. | *Registration - \$1,050.00 **Lodging - \$1,389.90 **Meals - \$280.00 **Ground Transportation - \$71.34 **Luggage - \$70.00 *** Airfare – \$267.40 Total - \$3,128.64 | General Fund |

*Paid to Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor (Est. \$267.40)

Purpose:

The employee will be presenting research at this meeting to disseminate COVID-19 fatality modelling research findings using the medical examiner's office data. This will help to identify important public health intervention points to plan for mass fatality events and other planning strategies. This annual meeting also provides the opportunity for continuing medical education credits as required to maintain an Ohio medical license. In addition, it allows for networking and an opportunity to obtain an understanding on several current and best practices throughout the medical profession.

| Department | Travel Requests | | | | | | Funding Source |
|--------------------------------------|--------------------------------|---|--|------------------|---------------|--|---|
| | Staff | Event | Host | Dates of Travel | Location | Expenses | |
| Department of Information Technology | Thomas Fisher Jordan Abbott | A conference entitled "URISA 2021 GIS Pro Conference" | Urban and Regional Information Systems Association (URISA) | 10/1 - 10/6/2021 | Baltimore MD. | *Registration- \$1,000.00 **Lodging- \$1,892.93 (A) **Meals - \$480.00 **Ground Transportation- \$122.18 **Parking - \$75.00 *** Air - \$287.92 Total- \$3,858.03 | General Fund for potential reimbursement from Real Estate Assessment Fund |

(A) \$500 will be reimbursed to the County related to T. Fisher's participation on the URISA Board of Directors. This reimbursement was determined not to be an ethics violation by the Inspector General's office of the County.

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's travel vendor (Est. \$287.92)

Purpose:

The 2021 Urban and Regional Information Systems Association (URISA) GIS Pro conference is the non-profit's annual conference that attracts nearly 500 GIS professionals from around the country and around the world. The conference tracks have significant relevance to Cuyahoga County. T. Fisher is co-presenting with J Abbott on "Bridging the GeoDigital Divide – Supporting Vulnerable Populations with GIS". This event allows J. Abbott and T. Fisher to participate in education that is directly applicable to our local government GIS work.

BC2021-473

Department of Purchasing, presenting proposed purchases for the week of 8/23/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

| <i>Purchase Order Number</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|------------------------------|--|--------------------------------|---------------------|---------------------------|-----------------------|
| 21002722 | Various gauges and hoses on an as-needed basis for the Sanitary Division | Department of Public Works | Jack Doheny Company | Not to Exceed \$49,000.00 | Sanitary Sewer Fund |
| 21002741 | (1) Model 200XP – Brush Bandit Woodchipper | Department of Public Works | KTS Equipment, LLC | \$34,676.50 | Road & Bridge Fund |
| 21002873 | (1) DNA IQ System (400 reactions) and (1) Powerplex Fusion System for Parentage Department | Office of the Medical Examiner | Promega Corporation | \$5,219.02 | General Fund |

Items/Services Received and Invoiced but not Paid:

| <i>Purchase Order Number</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|------------------------------|---|----------------------------|---------------------|--------------|-------------------------|
| 21002916 | Factory authorized - Repair for S-224 Vactor* | Department of Public Works | Jack Doheny Company | \$6,365.36 | Sanitary Operating Fund |

*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

| <i>Purchase Order Number</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|------------------------------|--------------------|-------------------|--------------------|--------------|-----------------------|
| None | | | | | |

V– OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board,

- a) Requesting authority to apply for grant funds from Ohio Department of Rehabilitation and Correction/ Division of Parole and Community Services/Bureau of Community Sanctions in the amount of \$1,980,608.00 to develop policies and practices to reduce the number of offenders who violate the terms of their probation supervision in connection with the Justice Reinvestment Incentive Grant Program for the period 7/1/2021 – 6/30/2023.
- b) Submitting a grant agreement with Ohio Department of Rehabilitation and Correction/Division of Parole and Community Services/Bureau of Community Sanctions in the amount of \$1,980,608.00 to develop policies and practices to reduce the number of offenders who violate the terms of their probation supervision in connection with the Justice Reinvestment Incentive Grant Program for the period 7/1/2021 – 6/30/2023.

Funding Source: Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting a subgrant award agreement with Ohio Department of Job and Family Services in the amount of \$3,000,000.00 for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance for the period 7/1/2021 – 6/30/2023.

Funding Source: Ohio Department of Jobs and Family Services

Item No. 3

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with State of Ohio Emergency Management Agency for the FY2019 State Homeland Security Law Enforcement Grant Program for the period 9/1/2019 – 12/31/2021 to extend the time period to 1/31/2022; no additional funds required.

Funding Source: FY2019 State Homeland Security Grant – Law Enforcement

Item No. 4

Department of Public Safety and Justice Services, submitting an amendment to a grant award with State of Ohio Emergency Management Agency for the FY2018 State Homeland Security Grant Program for the period 9/1/2018 – 10/31/2021 to extend the time period to 1/31/2022; no additional funds required.

Funding Source: FY2018 State Homeland Security Grant

Item No. 5

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$543,201.00 for Rapid Re-housing services for single adults in connection with the FY2020 Continuum of Care Program Competition Grant for the period 10/1/2021-9/30/2022.

Funding Source: U. S. Department of Housing and Urban Development

Item No. 6

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$906,386.00 for technical assistance and planning activities in connection with the FY2020 Continuum of Care Program Competition Grant for the period 1/1/2022-12/31/2022.

Funding Source: U. S. Department of Housing and Urban Development

V– OTHER BUSINESS

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:25 a.m.