



## Technical Advisory Committee Meeting

### Minutes

**October 7, 2021**

**Location:**

Cuyahoga County HQ  
2079 East Ninth street  
Room 4-407  
Microsoft Teams

The public should access the meeting via conference call by dialing:  
[+1 440-462-2064,,687501897#](tel:+14404622064687501897)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at [kschaefer@cuyahogacounty.us](mailto:kschaefer@cuyahogacounty.us) no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (CIO Designee)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andy Molls	Deputy CTO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Mio	ISO		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jason Snowbrick	HHS Ops		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Bender	HHS Apps		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Debbie Davtovich	Applications		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Kilgore	Operations		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Peterson	Engineering		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robin Roy	Board of Elections		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Arnaut	Common Pleas Courts	Ken Smeallie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pete Szigeti	Prosecutors Office		<input type="checkbox"/>	<input checked="" type="checkbox"/>

- III. REVIEW MINUTES – September 16, 2021- Robin Roy motion to approve the minutes. Alan Kilgore seconded. All agreed. The minutes were approved.
- IV. PUBLIC COMMENT – (none)



B. New Items

<b>01</b>	<b>TAC2021-8DCA-001</b>	<b>Department: 8<sup>th</sup> District Court Appeals</b>	<b>Presenter: Jeane Gallagher</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Info Pro Computer Solutions for software support and maintenance services. System documentation, training and related products.		
	<b>Amount not to Exceed: \$ 299,000.00</b>		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
<b>Notes/Discussion</b>	3-year agreement		
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		Tim Peterson
	<b>Seconded:</b>		Debbie Davtovich
	Unanimous Approval <input type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Abstained		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>

<b>02</b>	<b>TAC2021-PC-013</b>	<b>Department: Prosecutor's Office</b>	<b>Presenter: Ryan Bokoch</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Pen-Link, LTD for 2 licenses for 3-year period PLX software License.		
	<b>Amount not to Exceed: \$ 26,104.00</b>		

	<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>	
<b>Notes/Discussion</b>		
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>	
<b>Approval Tracking</b>	<b>Moved:</b>	Matt Bender
	<b>Seconded:</b>	Robin Roy
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

VI. PUBLIC COMMENT

VII. ADJORNMENT- Debbie Davtovich motion to adjourn the meeting. Jason Snowbrick seconded. The board agreed. Meeting adjourned.