



Citizen Corps Council Meeting Minutes

Wednesday, February 3, 2015
Independence Public Library
6361 Selig Blvd.
Independence, Ohio 44131
10:00a-12:00p

Attendees (Voting Committee Members)

Table with 5 columns: NAME, Present, ASSOCIATION, ALTERNATE, Present. Rows include Rebecca Hysing (Medical Reserve Corps), Sharon Nicastro (Citizen Corps), Marek Owca (Health/Medical Sector), Nicholas Phillips (Cuyahoga CERT Association), Karen Seidman (Functional Needs Sector), Serena Steele (County Office of Emergency Management), and Rick Whitehead (American Red Cross).

MINUTES

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

A quorum was present.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Minutes of August 2015 meeting: Motion to approve by Rick Whitehead; seconded by Rebecca Hysing. Yes: Hysing, Nicastro, Owca, Seidman, Whitehead. No: None. Abstain: Phillips, Steele.

Minutes of November 2015 meeting: Motion to approve by Karen Seidman; seconded by Rebecca Hysing. Yes: Hysing, Nicastro, Seidman, Whitehead. No: None. Abstain: Owca, Phillips, Steele.

4. COMMUNITY ORGANIZATIONS ACTIVE IN DISASTER (COAD)

Bylaws have been passed and officers have been elected. COAD has been added to ESFs #6 and #14. The Executive Committee will meet to begin work on a Strategic Plan.

**5. VOLUNTEER REGISTRATION CENTERS**

The County Law Department has been asked if the four waivers that will be needed for the VRC can be consolidated into one waiver with wording understandable to the public. An update to the original concept of operations and a written step-by-step process are in progress. The staffing issue remains open pending approval by County Human Resources and Law Department of a new group of volunteers within Citizen Corps. The VRC plan will be exercised when ready.

**6. CITIZEN CORPS VOLUNTEERS**

CCOEM and County Human Resources hav asked for a plan for moving forward with the creation of a group of individual volunteers within Citizen Corps.

**7. YOUTH INVOLVEMENT**

Citizen Corps needs to start engaging volunteers of all generations if it is to sustain and enhance its preparedness and response capabilities. FEMA and non-profit organizations have many programs in place that we could use. There are also many existing youth organizations (Kiwans Key Clubs, Scouts, Boys and Girls Clubs, etc.) that we could collaborate with. Interns from CCOEM and emergency management majors at universities could be enlisted to work on projects.

**8. ANIMAL EMERGENCY MANAGEMENT**

The Council discussed various ways to approach the pet evacuation and sheltering project. Ohio EMA has a planning template that can be used. We need to determine who would be the primary and supporting agencies for the County Annex and what their capabilities are. We also need to determine the agencies/organizations that are currently working on plans to ensure that plans are interoperable.

**9. STRATEGIC PLAN**

Four of the Citizen Corps objectives in the Urban Area Homeland Security Strategy have been substantially completed. The remaining objectives are ongoing. Before the next strategy update meeting, the Council will need to develop new objectives, including youth involvement, focus on children in disaster, pet evacuation and sheltering, and sustainability.

**10. BYLAWS REVISION**

Bylaws will be revised to reflect current practice.

**11. ANNOUNCEMENTS / OTHER BUSINESS**

Council members took and signed the Loyalty Oath.

**12. EXECUTIVE SESSION\***

No executive session.

**13. NEXT MEETING**

A date in May 2016 is to be determined.