

Minutes

Cuyahoga County Board of Control  
Monday, October 25, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
James Boyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Transportation Planning Engineer, Department of Public Works  
(Alternate for Michael Dever)  
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

**II – REVIEW MINUTES – 10/18/2021**

Michael Chambers motioned to approve the minutes from the October 18, 2021 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-594**

Department of Public Works, submitting an amendment to Contract No. 1113 with The Vallejo Company for the replacement of Green Road Bridge No. 07.47 adjacent to Euclid Creek and resurfacing of surrounding roadway in the City of South Euclid for additional funds in the amount not-to-exceed \$148,011.12.

Funding Source: 50% Issue 1, 18% City of South Euclid and 32% Road and Bridge Fund

Nichole English, Department of Public Works, presented. Dale Miller asked what the total project cost was. James Boyle asked if the project timeline will be impacted. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-594 was approved by unanimous vote.

**BC2021-595**

Department of Public Works, submitting an amendment to Contract No. 1530 with Makovich & Pusti Architects, Inc. for general architectural and engineering services for the period 10/23/2018 – 10/22/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-595 was approved by unanimous vote.

**BC2021-596**

Department of Public Works, recommending an award on Purchase Order No. 21003417 to L.F. Donnell, Inc. (10-2) in the amount not-to-exceed \$64,645.00 for the purchase of (1) replacement, new, never-titled, 2022 Ford F-550 Crew Cab Truck.

Funding Source: Road and Bridge Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-596 was approved by unanimous vote.

**BC2021-597**

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$169,680.00 for economic development and technical assistance services for the period 1/1/2022 – 12/31/2023.
- b) Recommending an award and enter into Contract No. 1834 with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$169,680.00 for economic development and technical assistance services for the period 1/1/2022 – 12/31/2023.

Funding Source: General Fund

Bob Flauto, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-597 was approved by unanimous vote.

**BC2021-598**

Department of Human Resources, recommending an award and enter into Agreement No. 1868 with The MetroHealth System in the amount not-to-exceed \$49,500.00 for flu shot clinic services for County employees for the period 11/1/2021 – 12/31/2021.

Funding Source: Wellness Benefits

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-598 was approved by unanimous vote.

**BC2021-599**

Department of Information Technology, submitting an amendment to Contract No. 1109 with DWR Consulting for consultant services to maintain, upgrade and support the FAMIS and Payroll System applications for the period 4/1/2016 – 3/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$72,000.00.

Funding Source: General Fund - Implementation

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked if this contract will need to be extended if there are delays in the Workforce Management Module, even if Payroll is on schedule for implementation. Nan Baker asked if this amendment is needed regardless of the timeline of implementation of Payroll and Workforce Management Modules; and asked if this service will be needed next year. James Boyle asked what the original end date was supposed to be for FAMIS application services; and asked when the previous time extension ended. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-599 was approved by unanimous vote.

**BC2021-600**

Department of Information Technology, submitting an amendment to Contract No. 1910 with Canto, Inc. for Cloud-based Digital Asset Management System services for the period 10/28/2019 – 10/27/2021 to extend the time period to 10/31/2024 and for additional funds in the amount not-to-exceed \$36,600.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. James Boyle asked if this system is proprietary to the vendor. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-600 was approved by unanimous vote.

**BC2021-601**

Department of Workforce Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to Urban League of Greater Cleveland in the amount not-to-exceed \$249,500.00 for training and job placement services for (75) eligible participants and Diversity, Equity and Inclusion support services to local employers in connection with the Enhanced Skills for Success Program for the period 10/25/2021 – 6/30/2022.
- b) Recommending an award and enter into Contract No. 1903 with Urban League of Greater Cleveland in the amount not-to-exceed \$249,500.00 for training and job placement services for (75) eligible participants and Diversity, Equity and Inclusion support services to local employers in connection with the Enhanced Skills for Success Program for the period 10/25/2021 – 6/30/2022.

Funding Source: Workforce Innovation and Opportunities Act

Lauren Carey, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-601 was approved by unanimous vote.

**BC2021-602**

Department of Public Safety and Justice Services, recommending an award and enter into Agreement No. 1888 with City of Cleveland in the amount not-to-exceed \$415,125.00 for the enforcement of high-risk domestic violence warrants in connection with FY2020 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault and Stalking Grant Program for the period 10/25/2021 – 9/30/2023.

Funding Source: Department of Justice, Office on Violence Against Women

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-602 was approved by unanimous vote.

**BC2021-603**

Department of Public Safety & Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$226,151.00 for Defending Childhood Central Intake and Assessment services in connection with the FY2022 Victims of Crime Act Grant for the period 10/1/2021 – 9/30/2022.
- b) Recommending an award and enter into Contract No. 1837 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$226,151.00 for Defending Childhood Central Intake and Assessment services in connection with the FY2022 Victims of Crime Act Grant for the period 10/1/2021 – 9/30/2022.

Funding Source: Ohio Attorney General Victim of Crime Act VOCA Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-603 was approved by unanimous vote.

**BC2021-604**

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$10,000.00 for evidence-based, trauma-informed treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative Project for the period 10/1/2021 – 9/30/2022.
- b) Recommending an award and enter into Contract No. 1839 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$10,000.00 for evidence-based, trauma-informed treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative Project for the period 10/1/2021 – 9/30/2022.

Funding Source: FY2022 Ohio Attorney General Victims of Crime Act Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-604 was approved by unanimous vote.

**BC2021-605**

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 21003706 to Vasu Communications, Inc. (44-4) in the amount not-to-exceed \$184,949.40 for the purchase of various communications equipment to upgrade the Geauga County Fire Base Radio System.

Funding Source: FY18 State Homeland Security Program Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Michael Chambers asked how long the FY2018 grant will continue. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-605 was approved by unanimous vote.

**BC2021-606**

Office of the Medical Examiner, recommending an award on Purchase Order No. 21003674 to Promega Corporation in the amount not-to-exceed \$16,624.40 for a sole source purchase of (1) PowerPlex Fusion 5C Kit for Parentage Department.

Funding Source: FY2018 DNA Backlog Grant

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-606 was approved by unanimous vote.

**BC2021-607**

Sheriff's Department, submitting an amendment to Agreement No. 86 with City of Euclid for inmate housing services for the period 2/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 and for additional revenue in the estimated amount of \$275,000.00.

Funding Source: Revenue Generating

Chris Viland and Laura Simms, Sheriff's Department, presented. Dale Miller asked if there is an understanding with the City of Euclid on how long this service will continue; asked whether this is the final year or will it be an open-ended arrangement that will be phased out with the new jail; asked how many prisoners per day are housed for the City of Euclid; asked how much the County is compensated for services; asked if there are other communities for whom the County houses prisoners; said that the department needs to be sure the County is properly compensated, particularly if this continues with the new jail, which should include operating costs and some portion of construction costs; and asked what is the compensation per day. Nan Baker asked how many more inmates are being taken in on behalf of other municipalities and if the others are as small as the Village of Bratenahl. James Boyle asked for confirmation that the County is the jail for City of Euclid regardless of case status, as he cited from the contract; said he has spoken with City of Euclid representatives who indicated that they cannot get their sentenced prisoners into our jail and asked for additional information on this issue; said that there needs to be discussions on the jail situation and whether the County wants to be involved in these agreements with communities if we are not able to meet the terms of the agreement while continuing to also outsource prisoner housing services; asked what rate the City of Cleveland is being charged; said he is concerned about the inmates that we must safely protect but appears we are giving priority to County prisoners regardless of the severity of the offense; said he is not aware of the County refusing any of the 34 Common Pleas Court judges, which could be problematic if we are. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2021-607 was approved by unanimous vote.

**BC2021-608**

Sheriff's Department, submitting an amendment to Agreement No. 573 with the City of Solon for outsourcing prisoner board and care services to reduce the average daily population for the period 1/1/2021 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-608 was approved by unanimous vote.

**BC2021-609**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 391 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for coordinated intake and assessment services for homeless individuals and families for the period 1/1/2018 – 12/31/2021 for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: US Department of Housing and Urban Development Coordinated Entry Grant

Paul Porter, Department of Health and Human Services, presented. Nan Baker asked for confirmation when the grant notification was received and why was it believed that these funds would be needed for past services; and asked if these services are for reimbursement. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-609 was approved by unanimous vote.

**C. – Consent Agenda**

Nan Baker referred to Purchase Order No. 21003527 and asked if additional information will be provided to taxpayers regarding the appraisal appeal process; asked if there is a surcharge for using Easy Pay Program; and asked if taxpayers can sign up for this program at any time of the year. Michael Chambers said that this purchase is for Easy Pay Coupons and taxpayers were informed of the appeal process in prior mailings and at community meetings. Michael Chambers motioned to approve Consent Agenda Item No. BC2021-610; Leigh Tucker seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2021-610**

Department of Purchasing, presenting proposed purchases for the week of 10/25/2021:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21003527	Printing and mailing of 2021 last half and 2022 first half of EasyPay Coupons/ACH Tax Payment Notification letters to participating taxpayers	County Treasurer's Office	Weekley's Mailing Service Inc.	\$12,628.85	General Fund
21003648	(24) HPE Server DIMM Memory Kits	Department of Information Technology	Advizex	\$15,807.12	General Fund
21003600	Replacement of various rescue air bags and controllers for airbag system for the Urban Search & Rescue Team	Department of Public Safety and Justice Services	Atlantic Emergency Solutions, Inc.	\$37,545.00	FY2017 Urban Area Security Initiative Grant Funds
21003741	Various water source heat pump connectors and parts	Department of Public Works	Wadsworth Solutions	Not-to-exceed \$12,632.50	Centralized Custodial Services Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21003707	Factory Authorized – Repairs for Vehicle H07030*	Department of Public Works	Ohio Machinery dba Ohio CAT	\$7,736.93	General Fund
21003738	Factory Authorized – Repairs to water damaged BAS panels at Harvard Garage*	Department of Public Works	Building Control Integrators	\$2,523.70	Centralized Custodial Services Fund

21003761	Factory Authorized – Generator repairs at Justice Center Annex*	Department of Public Works	Buckeye Power Sales Co., Inc.	\$1,381.94	Centralized Custodial Services Fund
21003803	Factory Authorized – Generator load testing at Justice Center*	Department of Public Works	Ohio Machinery Co. dba Ohio CAT	\$2,755.00	General Fund
21003772	Post Adoption Special Services Subsidy: Summer Treatment Program services**	Division of Children and Family Services	Cleveland Clinic Children’s Hospital for Rehabilitation	\$12,505.00	70% Health and Human Services Levy and 30% Title IV-E Fund

\* Approval No. BC2021-508 dated 9/13/2021, which amended BC2020-684, dated 12/21/2020, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$300,000.00.

\*\* Approval No. BC2021-131 dated 3/22/21 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 - 4/14/2024.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

## **V- OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Camp HOPE America for the Camp HOPE America Readiness Grant Program for the period 3/1/2018 – 12/31/2021 to extend the time period to 12/31/2022; no additional funds required.

Funding Source: Camp HOPE America and Verizon Foundation

#### **Item No. 2**

Department of Public Safety and Justice Services, submitting an amendment to a grant award from State of Ohio Emergency Management Agency for the FY2018 Law Enforcement State Homeland Security Grant Program Region 2 for the period 9/1/2018 – 10/31/2021 to extend the time period to 12/31/2021; no additional funds required.

Funding Source: FY2018 State Homeland Security Law Enforcement Grant

#### **Item No. 3**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant award from Western Reserve Area Agency on Aging for the Medicare Improvements for Patients and Providers Act (MIPPA) Medicare Savings Programs, Low-income Subsidy and Prescription Drug Assistance through the Aging Network, State Health Insurance Program and Aging and Disability Resource Centers for the period 9/1/2020 – 8/31/2021 for additional funds in the amount of \$5,264.17.

Funding Source: WRAAA through the Federal Medicare Improvements for Patients and Providers Act (MIPPA)

#### **Item No. 4**

Department of Public Safety and Justice Services, submitting grant awards from the State of Ohio/Office of the Attorney General in the total amount not-to-exceed \$261,181.00 for various grant programs for the period 10/1/2021 – 9/30/2022:

- a) Victims of Crime Act Defending Childhood Initiative Intake, Assessment and Treatment services in the amount of \$246,151.00.
- b) Juvenile Court Advocacy Project in connection with the State Victims Assistance Act Grant Program in the amount of \$15,030.00.

Funding Sources: 80% - Federal grant dollars passed through the Ohio Attorney General's Office. Defending Childhood Initiative Intake and Assessment and Treatment Services requires a 20% In-Kind Match. State Victims Assistance Act Grant Program: State funding – no match.

**Item No. 5**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 46507	Amend Contract No. 196	The Legal Aid Society of Cleveland	Juvenile educational legal services	\$0.00	Division of Children and Family Services	11/1/2019 – 10/31/2021, <b>to extend the time period to 12/31/2022</b>	(Original) 30% Title IV-E Admin and 70% Health and Human Services Levy Fund	10/07/2021 (Executive) 10/15/2021 (Law Dept.)
RQ 4449	Amend Contract No. 1552	Troll Systems Corporation	City of Cleveland/Division of Police Helicopter Emergency Operations Center Downlink	\$0.00	Department of Public Safety and Justice Services	6/21/2021 – 10/15/2021, <b>to extend the time period to 11/30/2021</b>	(Original) FY 2017 Urban Area Security Grant	10/11/2021 (Executive) 10/13/2021 (Law Dept.)
RQ 4082	Amend Master Contract – Assign Contract Nos. 1905 and 1907	Various Providers	Adoption services; <b>to add A New Beginning Adoption Agency Inc. and Adoption STAR, effective 10/13/2021; no additional funds required</b>	\$0.00	Division of Children and Family Services	1/1/2021 - 12/31/2022	(Original) State Child Protection Allocation	10/13/2021 (Executive) 10/15/2021 (Law Dept.)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:49 a.m.