

Cuyahoga County Board of Control
 County Administration Building, 4th Floor

October 17, 2011 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2011-94	Information Service Center	<p>1. Requesting a sole source and exemption request for Unify Solutions, Inc. for IT consultant services in connection with the County's Office of Human Resources SAP payroll system. The exemption is needed to bridge the program from its historical contracts and maintenance structure. The ISC has reduced this service by one of three consultants since May. An additional consultant will be reduced once open enrollment is complete. ISC will then re-evaluate and ultimately competitively procure this service in the future.</p> <p>2. Information Services Center, submitting a contract with Unify Solutions, Inc. in the amount not-to-exceed \$380,000.00 for consultant services for SAP application development for the period 7/1/2011 - 6/30/2012.</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2011-95	Information Services Center	<p>Submitting a state contract with Mythics, Inc., in the amount not-to-exceed \$406,755.96 for Countywide maintenance on Oracle software products for the period 6/1/2011 - 5/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2011-96	Office of Procurement & Diversity	<p>Recommending an award on RQ20612 to Fifth Third Bank in the amount of \$309,000.00 for procurement card services for the period 2/1/2012 -12/31/2014.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2011-97	Office of Procurement & Diversity	<p>Recommending an award: Department of Public Safety and Justice Services</p> <p>a) on RQ20835 to Harris Corporation in the amount of \$100,881.12 for radio communication equipment for use by Cuyahoga County Sheriffs SWAT Team (GSA Contract No. GS-35F-0407L).</p> <p>Funding Source: 99.12658% FY09 SHSGP, .83742% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2011-98	Office of Procurement & Diversity	<p>Recommending an award: Juvenile Court</p> <p>a) on RQ20584 to Mizanin Reporting Service, Inc. (5-2) in the amount of \$180,000.00 for court reporting services for the period 1/1/2012 - 12/31/2013.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2011-99	Sheriff's Office	<p>Submitting an amendment to Contract No. CE1000102-01 with SHC Services, Inc. dba Supplemental Healthcare for temporary nursing services for the period 1/1/2010 - 12/31/2012 for additional funds in the amount of \$40,000.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2011-100	Department of Health and Human Services	<p>Employment & Family Services, submitting an amendment to Contract No. CE1100240-01 with Cleveland Housing Network, Inc. for utility assistance for TANF eligible residents for the period 4/1/2012-3/31/2012 for additional funds in the amount of \$100,000.00.</p> <p>Funding Source: 100% Federal TANF Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2011-101	Department of Public Works	<p>Submitting an amendment to Contract No. CE0800817-01 with Conventional Wisdom Corp. for consultant services in connection with development of a Medical Mart/Convention Center to change the scope of services, effective 7/1/2011, and for additional funds in the amount not-to-exceed \$270,800.00.</p> <p>Funding Source: 100% 2010 Bond Sales</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

6. Other Business

A) Exemption from Aggregation of Contracts per *Cuyahoga County Board of Control, Contracting and Purchasing Ordinance, Section 2.5*

7. Public Comment

8. Adjournment

2. Review and Approve Minutes

MINUTES

*Cuyahoga County Board of Control
Cuyahoga County Administration Building
4th Floor-Multipurpose Room
Tuesday, October 11, 2011-11:00 p.m.*

1. Call to Order

Meeting was called to order at 11:06 a.m.

2. Review and Approve Minutes

A motion was made by Bonnie Teeuwen seconded by Dale Miller to approve minutes as written.

3. Public Comment

There was no public comment.

4. Tabled Items for Review

BC2011- 72 Department of Public Safety and Justice Services Submitting an amendment to Agreement No. AG1000274-01 with City of Cleveland for planning, training, exercises, equipment and grant administration in connection with the FY2008 Urban Area Security Initiative for the period 9/1/2008 - 8/1/2011 for additional funds in the amount not-to-exceed \$424,834.00.

Funding Source: FY2008 Urban Area Security Initiative

Motion to approve by Ed FitzGerald, Seconded by Wade Steen. Item Approved

5. New Items for Review

BC2011- 89 Department of Public Works Requesting payment of an additional settlement in the amount of \$10,500.00 in connection with the appropriation of property rights for the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon Parcel No. 57-Tin satisfaction of judgment in Cuyahoga County Probate Court Case No. 2009 ADV 0149087, Cuyahoga County et. al vs. J. McNamara et. al

Funding Source: 50% NOACA-STP/50% \$7.50 License Fund

Motion to approve by Ed FitzGerald, Seconded by Dale Miller. Item Approved.

BC2011- 90 Office of Procurement & Diversity Recommending an award: Juvenile Court a) on RQ20585 to Mizanin Reporting Service, Inc. (10-3) in the amount not-to-exceed \$113,333.34 for transcription services for the period 1/1/2012 - 12/31/2013.

Funding Source: 100% General Fund

Motion to approve by Ed FitzGerald. Seconded by Mike Gallagher. Item approved.

BC2011-91 Department of Health and Human Services Office of Homeless Services, submitting a contract with Stella Maris, Inc. in the amount not-to-exceed \$195,000.00 for transitional housing and recovery services for homeless men for the period 7/1/2011 - 6/30/2012.

Funding Source: 100% Health and Human Services Levy Funds

Motion to approve by Ed FitzGerald. Seconded by Lenora Lockett. Item Approved.

BC2011-92 Department of Health and Human Services Family & Children First Council, submitting an agreement with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$240,000.00 for administration of the Families and Schools Together Program for the period 7/1/2011 - 6/30/2012.

Funding Source: 100% Federal TANF Funds

Motion to approve by Ed FitzGerald. Seconded by Dale Miller. Item Approved.

BC2011-93 Department of Health and Human Services Department of Senior & Adult Services, submitting an amendment to Contract No. CE1100036-02 with Catholic Charities Community Services Corporation on behalf of St. Martin de Porres Family Center for the Community Social Services Program for the period 1/1/2011 - 12/31/2012 for additional funds in the amount of \$25,369.00.

Funding Source: CSSP is funded by Title XX (15%) and HHS Levy Funds. (85%).

Motion to approve by Ed FitzGerald. Seconded by Dale Miller. Item Approved.

BC2011-94 Information Service Center 1. Requesting a sole source and exemption request for Unify Solutions, Inc. for IT consultant services in connection with the County's Office of Human Resources SAP payroll system. The exemption is needed to bridge the program from its historical contracts and maintenance structure. The ISC has reduced this service by one of three consultants since May. An additional consultant will be reduced once open enrollment is complete. ISC will then re-evaluate and ultimately competitively procure this service in the future.

2. Information Services Center, submitting a contract with Unify Solutions, Inc. in the amount not-to-exceed \$380,000.00 for consultant services for SAP application development for the period 7/1/2011 - 6/30/2012.

Funding Source:100% General Fund

Item was held.

6. Other Business:

Councilman David Greenspan sat in for Councilman Pernel Jones, Jr.

7. Adjournment

Motion to adjourn by Ed FitzGerald. Seconded by Dale Miller. Meeting adjourned at 11:29a.m.

3. Tabled Items Returned for Review

BC2011-94

Title: Cuyahoga County Information Services Center – Unify Solutions, Inc.

A. Scope of Work Summary

1. Requesting a sole source and exemption request for Unify Solutions, Inc. for IT consultant services in connection with the County's Office of Human Resources SAP payroll system. The exemption is needed to bridge the program from its historical contracts and maintenance structure. The ISC has reduced this service by one of three consultants since May. An additional consultant will be reduced once open enrollment is complete. ISC will then re-evaluate and ultimately competitively procure this service in the future.
2. Cuyahoga County Information Services Center submitting a renewal contract with Unify Solutions, Inc. in the amount not-to-exceed \$380,000.00 for professional services to assist and advise staff with SAP application development for the Department of Human Resources for the period 7/1/11-6/30/12.

B. Procurement

1. The procurement method for this project was Professional Services.

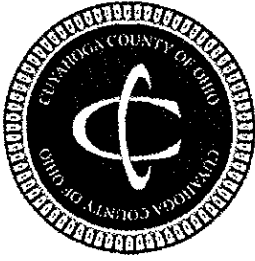
C. Contractor and Project Information

1. Unify Solutions, Inc.
West Rolling Crossroads
Suite #9
Catonsville, MD 21228
2. Venkat Sana, President
3. No Council District - Not in Cuyahoga County

D. Project Status and Planning – N/A

E. Funding – 100% General Fund

Exemption Letter:



Jeff Mowry
Chief Information Officer
Information Services Center

216 443 8011

October 6, 2011

RE: Unify Solutions

Dear Director Lockett:

Please exempt Unify Solutions from the Sole Source process, Unify Solutions is currently involved in implementing Cuyahoga's Open Enrollment process and Organization changes that are targeted for completion in the first quarter of 2012. Unify Solutions has been the only consultant involved in the customization of our HR systems that include Benefits, Organization structure, and Payroll.

Sincerely,
Procurement ordinance

A handwritten signature in black ink, appearing to read "J. Mowry", is written over a light blue horizontal line.

Jeff Mowry

4. **New Items for Review**

BC2011-95

Title: Information Services Center

A. Scope of Work Summary

Submitting a contract with Mythics, Inc. in the amount not-to-exceed \$406,755.96 for SWM of Oracle Software Products - countywide, for the period 6/1/11 - 5/31/12.

B. Procurement

State contract

C. Contractor and Project Information

1. Owner: R. Scott La Rose – President, 1439 N. Great Neck Road Suite 201, Virginia Beach, Virginia 23554
2. Oracle is intergrated business software used to operate several county systems.
2. Mythics is registered in the State of Virginia

D. Project Status and Planning

E. Funding

1. 100% General Fund
2. Total Amount Requested - \$406,755.96

BC2011-96

Title: Office of Procurement and Diversity

A. Scope of Work Summary

The Office of Procurement & Diversity requesting approval of an award with Fifth Third Bank for the anticipated cost of \$309,000.00. The anticipated start-completion dates are February 1, 2012 through December 31, 2014.

The primary goals of the project are to:

1. Provide Cuyahoga County with a Procurement Card Services Program.
2. Increase efficiency and lower the cost of routine purchasing by reducing the number of individual payments to vendors and improving reporting capability and accountability.
3. The project is mandated by and with the provisions of the Ohio Revised Code 301.29. (Executive Approval No. EA2011-0890- authority to seek proposals.)

B. Procurement

1. The procurement method for this project was request for proposal (RFP). The total value of the RFP is \$309,000.00.
2. The RFP was closed on August 1,2011.
3. There were four (4) proposals pulled from OPD, four proposals submitted for review,one proposals approved. (see attached Evaluation Summary).

C. Contractor and Project Information

1. Vendor Name: Fifth Third Bank, 600 Superior Avenue, Cleveland, OH 44114
2. Primary ownership: Publicly Traded, Kevin Kabat, CEO

D. Project Status and Planning

The project occurs every three years at the contracts expiration. The contract needs a signature in ink by December 30, 2011.

E. Funding:

The project is funded 100% by the General Fund. The schedule of payments is monthly by invoice.

BC2011-97

Title: Office of Procurement and Diversity

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of a Recommendation of Award to Harris Corporation in the amount of \$100,881.12. This is an equipment purchase for Justice Services for the benefit of the Cuyahoga County Sheriffs SWAT Team and will be delivered to an address as specified on the Purchase Order.

2. This new radio equipment will allow the Sheriffs SWAT Team to effectively communicate with the various Law Enforcement radio frequencies within the county when called upon as either primary or support response in the event of an emergency. The Sheriffs SWAT Team is part of the Regional Homeland Security Plan is one of 2 tactical teams in Cuyahoga County designated as a CBRNe response tactical team (Chemical, Biological, Radiological and Nuclear). This SWAT Team works with the 59 communities within the county for a variety of operations, ranging from drug search warrants, fugitive arrests and political VIP visits and major sporting events.

B. Procurement

1. The procurement method for this project is under GSA Contract # GS-35F-0407L, per the GSA 1122 program, expiration date 01-16-2012, per O.R.D. 2011-0014 section 3.4(b)9. The total value of this government purchase is \$100,881.12.
2. There was no closing date for this purchase, as it was not per a competitive process.
3. There were no bids pulled from OPD, as there was no competitive process. A quote was received using GSA # GS-35F-0407L, as part of the GSA 1122 program.

C. Contractor and Project Information

1. The address of the contractor is: Harris Corporation, 221 Jefferson Ridge Parkway, Lynchburg, Virginia 24502
The vendor is out-of-state and has no local Cuyahoga County Council representation.
3. Harris Corporation is a publicly-held corporation. The CEO is Howard Lance.

D. Project Status and Planning

1. The project is a one-time purchase of this specific radio equipment for interoperability.

E. Funding

1. The project is funded 99.12658% by FY09 SHSGP (State Homeland Security Grant Program) funds and .87342% using General Funds.
2. The schedule of payment will be 100% Net 30.
3. This purchase is a continuation of county-wide interoperability per the PSUAWG (Public Safety Urban Area Working Group).
4. Total Amount Requested: \$100,881.12

BC2011-98

Title: Office of Procurement and Diversity

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of a Recommendation of Award to Mizanin Reporting Service, Inc. in the amount Not-to-Exceed \$180,000.00 for Court Reporting Services for Juvenile Court. The time period is January 1, 2012 – December 31, 2013.
2. The primary goal of this project will allow Juvenile Court to have a dedicated vendor for court reporters to provide transcriptions of records and testimony and provide certification that the record and testimony, as transcribed, are complete and accurate.

B. Procurement

1. The procurement method for this project was a Competitive Bid. The total value of the Competitive Bid was Not-to-Exceed \$180,000.00.
2. The Competitive Bid was closed on September 7, 2011. There was a 5% SBE goal established for this project. The recommended vendor is an SBE vendor and received 20% SBE participation.

3. There was 5 bids pulled from OPD, 2 bids submitted for review and one bid was selected by Juvenile Court during their technical review.

C. Contractor and Project Information

1. The address of the recommended vendor is: Mizanin Reporting Service, Inc., 5755 Granger Road, Suite 360, Independence Tower, Independence, Ohio 44131

Council District 6

2. The owner of Mizanin Reporting Service, Inc. is James M. Mizanin.

3a. The location of this project is: Cuyahoga County Juvenile Justice Center
9300 Quincy Avenue

Cleveland, Ohio 44106

3b. The project is located in Council District 8.

D. Project Status and Planning

1. The project reoccurs bi-annually.

2. The project has an additional phase after approval of the award. The vendor must sign contract documents and the County Board of Control must then approve the awarded contract when submitted in order for this new contract to begin.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is per invoice received.

4. Total Amount Requested: \$180,000.00

BC2011-99

Title: Cuyahoga County Sheriff's Department, Jail Medical 2011 SHC Services, Inc. d/b/a Supplemental Health Care amendment agency nursing

A. Scope of Work Summary

1. Cuyahoga County Sheriff's Department, Jail Medical requesting approval of an amendment with SHC Services, Inc. d/b/a Supplemental Health Care for the anticipated cost of \$40,000.00, not-to-exceed \$40,000.00. The anticipated start-completion dates are 01/01/2010-12/31/2012.

2. The primary goal of this project is to supply temporary nursing services for the Cuyahoga County Sheriff's Department, Jail Medical to cover nursing vacancies, sick days, and vacation time in the Sheriff's Department. This is necessary to provide mandated healthcare for the inmate population per state and federal laws.

B. Procurement

1. The procurement method for this project was RFB. The total value of the RFB is \$123,750.00.

2. The RFB was closed on 10/14/2009.

3. There were six bids pulled from OPD, six bids submitted for review, two bids approved..

C. Contractor and Project Information

1. The address of the contractor is:

SHC Services, Inc.

1640 W. Redstone Center Drive, Suite 200

Park City, Utah 84098

2. The owners for the contractor is Mediphase Venture Partners LP, CFE, Inc (GE Capital), Dauphin Capital Partners I, LP

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is monthly by invoice.

3. The project is an amendment to a contract. This amendment changes the value and is the second amendment of the contract. The history of the amendments is: 2010 for \$40,000.00.

BC2011-100

Title: Employment & Family Services-2011

Cleveland Housing Network, Inc/Contract

Utility Assistance/Financial Counseling Program

2999 Payne Ave, Suite 306

Cleveland, OH

A. Scope of Work Summary

1. EFS requesting approval of an amendment with Cleveland Housing Network, Inc, Contract CE1100240-01 for the amount of \$100,000.00. The effective date is October 15, 2011 but the contract period remains unchanged 04/01/2011- 03/31/2012.

2. The primary goals of the project:

a. To negotiate with the utility companies the minimum payment needed to either restore or maintain service for those families who are facing utility disconnections

b. To enroll as many as possible of those clients referred in the appropriate utility assistance programs e.g. HEAP, eHEAP, and to utilize the payment options established by the utility companies, e.g. PIP

c. To improve clients understanding of personal financial and budget matters especially as it relates to utilities

B. Procurement

- 1.The procurement method for this project was RFP. The total value of the initial RFP was \$100,000.00.
- 2.The RFP was closed on February 18, 2011. OPD waived the SBE vendor qualification.
- 3.There were five (5) proposals submitted for review, one proposal recommended for approval.

C. Contractor and Project Information

1.Cleveland Housing Network, Inc
2999 Payne Ave, suite 306
Cleveland, OH 44114
Council District 7

- Krume Stojanovski, President of the Board of Directors/Nonprofit Organization
- Program serves clients referred by EFS, county wide.

D. Project Status and Planning

- 1.The program is a recurring service to assist TANF eligible participants with their utility bills.
- 2.The RFP was under funded at issuance based on the volume of participants seeking utility assistance to preclude shut-offs and/or reconnection services.

E. Funding

- 1.The project is 100% funded with Federal TANF funding.
- 2.The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and is the first (1st) amendment of the contract

BC2011-101

Title: Department of Public Works

A. Scope of Work Summary

1. DPW requesting approval of an amendment with Conventional Wisdom Corp. for the anticipated cost of \$270,800.00. The anticipated effective date is 07/1/2011.
2. The primary goals of the project is: Economic Development

B. Procurement – N/A

C. Contractor and Project Information

1. The address of the vendor is: Conventional Wisdom Corp. 2703 Rew Circle Ocoee, Florida 34761
Council District N/A
2. The owners for the vendor are David P. O'Neal & Richard A. Schmidt
- 3a. The address or location of the project is: Malls B & C and N.E. corner of Ontario Avenue & St. Clair Avenue Cleveland, Ohio 44113

3b. The project is located in Council District #7

D. Project Status and Planning

1. The project is a new building.
2. N/A
3. N/A
4. The project began 1/1/2011.
5. N/A

E. Funding

1. The project is funded 100% by the 2010 Bond Sales.
2. The schedule of payments is monthly.
3. The project is an amendment to a contract. This amendment adds additional scope of work and is the third. The history of the amendments is: first amendment - \$82,000.00 (Year- Unknown). Second amendment - \$120,000.00 (Year- Unknown).