

Minutes

Cuyahoga County Board of Control  
Monday, March 21, 2022 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Brendan Doyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Catherine Tkachyk, Interim Director, Department of Purchasing

**II – REVIEW MINUTES – 3/14/2022**

Michael Chambers motioned to approve the minutes from the March 14, 2022 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2022-161**

Department of Public Works, submitting an amendment to Contract No. 1140 with CATTs Construction, Inc. for resurfacing of York Road from Pearl Road to Pleasant Valley Road in the Cities of Parma and Parma Heights for additional funds in the amount not-to-exceed \$165,769.68.

Funding Source: 28% Issue 1, 56% Road and Bridge Funds and 16% Municipalities

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-161 was approved by unanimous vote.

**BC2022-162**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Proquest LLC in the amount not-to-exceed \$5,092.33 for the purchase of Ancestry, Heritage Quest and African American Heritage software subscription services for the County Archives for the period 8/1/2021 – 7/31/2022.
- b) Recommending an award on Purchase Order No. 22000953 to Proquest LLC in the amount not-to-exceed \$5,092.33 for the purchase of Ancestry, Heritage Quest and African American Heritage software subscription services for the County Archives for the period 8/1/2021 – 7/31/2022.

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-162 was approved by unanimous vote.

**BC2022-163**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to U.S. Bank in the amount not-to-exceed \$270,000.00 for routine fuel purchases for the Fleet Division for the period 1/1/2022 – 7/31/2022.
- b) Recommending an award on Purchase Order No. 22001434 to U.S. Bank in the amount not-to-exceed \$270,000.00 for routine fuel purchases for the Fleet Division for the period 1/1/2022 – 7/31/2022.

Funding Source: Fleet Services - Maintenance Garage

Tom Pavich, Department of Public Works, presented. Nan Baker asked if this purchase would allow for the contract to be in place by 8/1/2022 or is an additional request to extend funding anticipated; and asked if the requested amount is higher than usual, due to the rising fuel costs. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-163 was approved by unanimous vote.

**BC2022-164**

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Greater Cleveland Partnership in the amount of \$25,000.00 for communications, outreach and operational support of the Greater Cleveland Civic Connection Program for the period 3/29/2022 – 12/31/2022.
- b) Recommending a payment on Purchase Order No. 22001342 to Greater Cleveland Partnership in the amount of \$25,000.00 for communications, outreach and operational support of the Greater Cleveland Civic Connection Program for the period 3/29/2022 – 12/31/2022.

Funding Source: General Fund

Paul Herdeg, Department of Development and Chris Urban, Greater Cleveland Partnership, presented. Nan Baker asked how the annual amount is determined as the payment amounts have decreased over the past several years; asked about program outcomes and for clarification on the total cost of the program; and asked for clarification on the statement made regarding funding, as it relates to elected officials. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-164 was approved by unanimous vote.

**BC2022-165**

Department of Information Technology, submitting an amendment to Contract No. 436 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 4/30/2022, to modify the scope of services, effective 2/28/2022 and for additional funds in the amount not-to-exceed \$162,000.00:

Scope modifications:

Amendment No. 67 – to provide consulting support by engaging (4) Senior Consultants to assist with Payroll, ~~Landmark~~ **Global Human Resources** and Workforce Management Modules and (1) Project Manager to provide additional project management and oversight.

Funding Source: General Fund – ERP

Andy Johnson, Department of Information Technology, presented. Dale Miller asked if the go live on Payroll and the first group of Workforce Management is going as planned. Nan Baker asked if these funds are considered operating expenses and were included in the project total. Michael Chambers motioned to approve the item, as amended; Dale Miller seconded. Item BC2022-165 was approved by unanimous vote, as amended.

**BC2022-166**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,139.98 for a state contract purchase of (2) additional HP ZBook Firefly Mobile Workstations and related accessories for use by Department of Human Resources.
  
- b) Recommending an award on Purchase Order No. 22001267 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,139.98 for a state contract purchase of (2) additional HP ZBook Firefly Mobile Workstations and related accessories for use by Department of Human Resources.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, on behalf of the Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-166 was approved by unanimous vote.

**BC2022-167**

Department of Public Safety and Justice Services, submitting Agreement No. 2314 with City of Strongsville Southwest Emergency Dispatch Center in the amount not-to-exceed \$75,869.24 for reimbursement of related expenses for use of (4) additional Motorola NG9-1-1 workstations, located at 17000 Prospect Road, Strongsville for the period 3/21/2022 – 3/10/2025.

Funding Source: Revenue Generating – revenue will be deposited into Wireless Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if this arrangement presents any issues with Motorola. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-167 was approved by unanimous vote.

**BC2022-168**

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 22001101 to Upstate Wholesale Supply Inc. dba Brite Computers (50-6) in the amount not-to-exceed \$156,320.00 for the purchase of (40) replacement mobile data terminals with docking stations for Geauga County Sheriff's vehicles.

Funding Source: \$105,516.00 - FY19 State Homeland Security Program – Law Enforcement and \$50,804.00 - FY20 State Homeland Security Program – Law Enforcement

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked why the low bidder was deemed non-compliant and what was the amount of that bid; and asked if the 2 lowest bids were not an apples-to-apples comparison. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-168 was approved by unanimous vote.

**BC2022-169**

Department of Public Safety and Justice Services, recommending an award on RQ8004 and enter into Contract No. 2328 with Mission Critical Partners, Inc. (16-3) in the amount not-to-exceed \$105,000.00 for emergency communications assessment services, commencing upon contract signature of all parties through 10/7/2022.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-169 was approved by unanimous vote.

**BC2022-170**

Department of Health and Human Services/Division of Children and Family Services and Division of Senior and Adult Services, recommending awards on RQ7750 and enter into a Master Contract with various providers (25-3) in the total amount not-to-exceed \$350,000.00 for thermal and chemical bed bug remediation services for the period 1/1/2022 – 12/31/2023:

- a) Contract No. 2163 with Speed Exterminating Company in the amount not-to-exceed \$210,000.00.
- b) Contract No. 2166 with Terminix Global Holdings dba Terminix in the amount not-to-exceed \$140,000.00.

Funding Source: Health and Human Services Levy Funds

Marcos Cortes, Department of Health and Human Services, presented. Dale Miller thanked the administration for their support of this important program, which started as a \$25,000.00 program initiated by Councilwoman Conwell several years ago. Nan Baker asked if services were impacted due to the lateness of this request. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-170 was approved by unanimous vote.

## C. – Exemptions

### **BC2022-171**

Department of Development, submitting an RFP exemption, which will result in a grant award to The Fund for our Economic Future in the total amount not-to-exceed \$9,000,000.00 to serve as fiscal agent for Workforce Funders Group for various workforce development activities for the period 5/1/2022 – 4/30/2025:

- a) in the amount not-to-exceed \$5,000,000.00 for expansion of the Manufacturing Sector Partnership
- b) in the amount not-to-exceed \$1,000,000.00 for a Higher Education Internship Program
- c) in the amount not-to-exceed \$3,000,000.00 for Career Education in public schools Countywide

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller commented that the grant proposals are well coordinated with what the County is currently doing and believes they will make a positive impact on the workforce environment and economic conditions in the County; and asked for clarification on the funding source. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-171 was approved by unanimous vote.

### **BC2022-172**

Sheriff's Department, requesting an alternative procurement process, which will result in an award recommendation and issuance of (2) purchase orders, to Intellitech Corporation in the total amount not-to-exceed \$266,250.00 for services related to the Incarceration Management and Cost System (IMACS) for the period 3/21/2022 – 12/31/2023:

- a) Purchase Order for budget year 2022 in the amount not-to-exceed \$191,250.00 for initial license renewal, transition support, additional interfaces, implementation testing support and maintenance services.
- b) Purchase Order for budget year 2023 in the amount not-to-exceed \$75,000.00 for annual license purchase, additional interfaces, implementation testing support and maintenance services.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. Dale Miller asked if the department is planning to develop a new jail system; and asked for follow up on the expected timing on the procurement and installation of the new system. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2022-172 was approved by unanimous vote.

## D. - Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-173 through -178; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

### **BC2022-173**

Department of Human Resources, requesting to amend Board Approval No. BC2022-06, dated 1/3/2022, which approved an RFP exemption and authorized an award on Purchase Order No. 22000133 to W.B. Mason Co. in the amount not-to-exceed \$495,000.00 for the purchase of (33,000) individual, COVID-19 rapid test kits for testing services for eligible employees at various County buildings, **to expand the use of purchased test kits for community health purposes to support COVID-19 mitigation and prevention activities within Cuyahoga County; no additional funds required.**

Funding Source: General Fund

### **BC2022-174**

Department of Workforce Development, submitting an amendment to Contract No. 219 nka Contract No. 2280 with Growth Transitions, Inc. dba Maher & Maher for Workforce Innovation and Opportunities Act consultant services for the period 2/1/2019 – 6/30/2022, for an assignment and assumption of services to American Institutes for Research, effective 1/1/2022; no additional funds required.

Funding Source: WIOA Federal Funds

### **BC2022-175**

Department of Public Safety and Justice Services, submitting Memoranda of Understanding with various municipalities/agency to acknowledge and outline the policies governing the receipt of portable interoperable radios purchased by Cuyahoga County on behalf of the municipalities/agency:

- a) City of Beachwood
- b) City of Brecksville
- c) Village of Brooklyn Heights
- d) Cleveland State University Police Department
- e) Village of Cuyahoga Heights
- f) City of East Cleveland
- g) City of Independence
- h) Village of Newburgh Heights
- i) City of Richmond Heights
- j) City of Shaker Heights
- k) Village of Walton Hills

Funding Source: N/A

**BC2022-176**

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. 397 with Case Western Reserve University, The Begun Center for Violence Prevention, Research, and Education for consultation and evaluation services in connection with the Bureau of Justice Innovations in Re-entry Initiatives Grant Program for the period 7/15/2019 – 9/30/2021, to extend the time period to 9/30/2022; no additional funds required.

Funding Source: Bureau of Justice Assistant Grant



**BC2022-177**

Fiscal Department, presenting proposed travel/membership requests for the week of 3/21/2022:

**Travel Request(s):**

<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Dr. Harmeet Kaur</i>	<i>The American Society of Crime Laboratory Directors (ASCLD) 2022 Symposium</i>	<i>JusticeTrax</i>	<i>4/23/22 – 4/28/22</i>	<i>Reno, NV.</i>	<i>*Registration - \$950.00</i>  <i>**Lodging – \$586.30</i>  <i>**Meals - \$232.00</i>  <i>**Ground Transportation – Ride sharing</i>  <i>**Luggage - \$60.00</i>  <i>*** Airfare – \$601.86</i>  <i>Total - \$2,430.16</i>	<i>Grant – Coverdell Competitive FY21</i>

*\*Paid to Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor*

***Purpose:***

*This event provides the opportunity for continuing medical education credits as well as providing the awareness of new technologies and trends in the forensic science field. It also provides networking and guidance on managing changes in crime labs and integrating with the leading authorities in forensic laboratory management. There will be various presentations from experts, both inside and outside forensic science community, that will provide techniques on change management, understanding the complexity of the workforce and communication styles.*

<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Dr. Nasir Butt</i>	<i>The American Society of Crime Laboratory Directors (ASCLD) 2022 Symposium</i>	<i>JusticeTrax</i>	<i>4/23/22 – 4/28/22</i>	<i>Reno, NV.</i>	<i>*Registration - \$1,030.00</i> <i>**Lodging – Sharing a room</i>  <i>**Meals - \$232.00</i>  <i>**Ground Transportation - \$123.47</i>  <i>**Luggage - \$60.00</i>  <i>*** Airfare – \$601.86</i>  <i>Total - \$2,047.33</i>	<i>Grant – Coverdell Competitive FY21</i>

*\*Paid to Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor*

*Purpose:*

*This event provides the opportunity for continuing medical education credits as well as providing the awareness of new technologies and trends in the forensic science field. It also provides networking and guidance on managing changes in crime labs and integrating with the leading authorities in forensic laboratory management. There will be various presentations from experts, both inside and outside forensic science community, that will provide techniques on change management, understanding the complexity of the workforce and communication styles.*

**Membership Request(s):**

<i>Department</i>	<i>Organization</i>	<i>Membership Dues</i>	<i>Dates of Membership</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Association for the Advancement of Blood &amp; Biotherapies (AABB)</i>	<i>\$13,558.00</i>	<i>1/1/2022 – 12/31/2022</i>	<i>General Fund – Medical Examiner’s Office - Lab Fund</i>

*Purpose of Membership:*

*This membership/annual accreditation fee covers the Medical Examiner’s relationship DNA and Toxicology testing services provided by the County laboratory.*

**BC2022-178**

Department of Purchasing, presenting proposed purchases for the week of 3/21/2022:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001312	(1) year license renewal for DevCraft Ultimate software program	Department of Information Technology	vCloud Tech Inc.	\$16,275.36	General Fund
22001152	Purchase of uniforms for Cuyahoga Emergency Communications System (CECOMS) staff	Department of Public Safety and Justice Services	Levinsons Uniforms	Not-to-exceed \$12,000.00	General Fund
22000934	(5) year subscription to ManageEngine ADManager Plus Professional Edition software	Prosecutor's Office	Zoho Corporation	\$8,975.00	General Fund
22001310	Annual order of (136) cases of various sizes of orange clog shoes for inmates	Sheriff's Department	Bob Barker Company, Inc.	\$6,870.72	General Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

## **V- OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting a Right-of-Way Permit with Columbia Gas of Ohio to construct, maintain and operate a 4-inch medium pressure gas main, including underground installations, attachments and appurtenances, within the public right-of-way on Usher Road at approximately 135 ft. northeast of the intersection with Kingswood Drive to the Corporation Limit in Olmsted Township.

Funding Source: N/A

## **VI – PUBLIC COMMENT**

There was no public comment.

## **VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:25 a.m.